Republic of the Philippines
Department of Transportation
PHILIPPINE RAILWAYS INSTITUTE

PRI Office Order No. 1, series of 2025

Subject : **IMPLEMENTING GUIDELINES FOR THE PLANNING, DESIGN, MANAGEMENT, AND MONITORING AND EVALUATION OF THE FUNDAMENTAL TRAINING (FT) COURSE**

Date : APR 15 2025

WHEREAS, it is the policy of the Philippine Government to develop human resource capacities in the railway sector that would ensure its competence and compliance with the standards of practice and rules and regulations, taking into consideration the existing and new railway lines;

WHEREAS, Executive Order (EO) No. 96, series of 2019, otherwise known as "Establishing the Philippine Railways Institute under the Department of Transportation as the Planning, Implementing, and Regulatory Agency for Human Resources Development in the Railways Sector," created the Institute as a research and training center under the Department of Transportation (DOTr);

WHEREAS, Section 1 of the said EO mandated the Philippine Railways Institute (PRI) to serve as the planning, implementing, regulating, and administrative entity for the development of human resources in the railway sector to ensure efficient, reliable, and safe railway transportation services;

WHEREAS, pursuant to Article III, Section 10 of the EO's Implementing Rules and Regulations (IRR) or DOTr Department Order (DO) No. 2020-005, four (4) training courses shall be offered by the PRI: (1) Fundamental Training Course, (2) RT Course, (3) Capacity Development Training Course, and (4) Supervisory/Management Training Course;

WHEREAS, the FT Course shall focus on providing an industry level knowledge, skills, and attitude among new and potential railway operations and maintenance (O&M) personnel to ensure a competent workforce that will sustain existing, expanded, and new railway lines in the country;

WHEREAS, Article III, Section 11 of the IRR states that all new railway personnel shall undergo and complete the FT Course that is specific to their respective functions as a prerequisite to the issuance of certificates;

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WHEREAS, Circular No. 1, series of 2022 was issued by the Institute as guide in the conduct of the FT Course, evaluation of trainees' competence, and issuance of certificates and train drivers' IDs;

WHEREAS, several Office Orders (OOs) on: (1) training curriculum development; (2) textbook development; (3) creation of presentations; (4) creation and administration of assessment tools such as written examinations and tests; (5) development of practical assessment tools; (6) instructors' guides creation; (7) management of the training course; and (8) establishment of training management committees were also issued to ensure that the development and management of the training course are effective in providing industry-level understanding on railway O&M;

WHEREAS, OO No. 13, s. 2021 established the Institute's Quality Management System (QMS) that guarantees that the PRI's services meet national and local laws, rules, and regulations, stakeholders' requirements, and its goals and objectives in a rational, efficient, and reliable manner;

WHEREAS, the QMS must be continuously reviewed and developed so that the system is effective and aligned with the organization's quality policy and objectives;

WHEREAS, the numerous PRI issuances make it difficult, confusing, and time-consuming for the instructors and other personnel to refer to the said documents for implementation purposes, thus, the need to codify all related OOs pertaining to the FT Course;

NOW, THEREFORE, premises considered, the following rules and procedures are hereby adopted and promulgated:

ARTICLE I
COVERAGE

These Guidelines shall apply in the development and implementation of the plan, design, management, and evaluation and monitoring of the FT Course. This OO shall serve as an Omnibus Code for all rules and regulations pertaining to the development and administration of the said training course. As such, all other OOs are considered repealed by this issuance.

ARTICLE II
DEFINITION OF TERMS

Whenever used in this Order, the following terms shall have the respective meanings hereafter set forth:

a. American Psychological Association – also called the APA, refers to the format for citing sources;

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b. Answer Key – a document containing the answers to the pre and posttests and Comprehensive Examinations;

c. Assessment Committee – also called the AC in this OO, is responsible for checking the written examinations, analyzing gathered items and data, and consolidating, verifying, and reporting the examination results;

d. Assessment Tools – refer to the written examinations and pre and posttests, such as the pretests, posttests, and Comprehensive Examinations;

e. Bloom's Taxonomy – a hierarchical model classifying the learning objectives into levels of complexity (i.e., remembering, understanding, applying, analyzing, evaluating, creating) and specificity, covering cognitive, affective, and psychomotor learning domains;

f. Capacity Development Training Course – also called the CDT Course, is a training conducted by the Institute to update the railway personnel on new laws, regulations, and technologies in the railway sector;

g. Certificate of Competency – an official document specifying the competency in which the holder thereof is authorized to serve and is issued after completion of the FT Course;

h. Certification and Accreditation Division – also called the CAD, is responsible for the issuance of certificates and train drivers' IDs, and the conduct of accreditation and quality audits;

i. Competency – a set of related knowledge, skills, and attitude that are required to effectively perform tasks in the workplace, and can be developed by completing relevant subject/s;

j. Coordination Committee – also called the CC in this OO, is the group responsible for reviewing trainees' qualifications, eligibility, and submitted documents, including coordination with their respective employers and preparation of training profile and batch list;

k. Core Competencies – are competencies required across all functions within the organization, which focus on Values, Human Skills, Institutional Framework, and Technical Knowledge;

l. Curriculum – is an outline of the subjects, topics, and sub-topics required to achieve a particular competency, including its duration, methods to be used, and assessments to be conducted;

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m. Cycle – a set or group of trainees undergoing the FT Course at the same time during the training course's duration;

n. Daily Training Management Report – also called the DTMR, is a report accomplished by the instructors and used to monitor the conduct of the training and trainees' progress, among others;

o. Departmental Competencies – are competencies required across all functions per organizational department such as operations and maintenance;

p. Distractor – a plausible but incorrect answer used as an option in a multiple-choice objective type of test;

q. Examination Committee – also called the EC in this OO, is responsible for drafting and reviewing examination questions, managing the question bank, and administering the examinations;

r. Executive Director – also called the ED, is the one in charge of the day-to-day operations of the PRI;

s. Focused Group Discussion – is a method of data collection wherein a small meeting is convened for a specific purpose under the direction of a facilitator, during which the participants can spontaneously talk about a certain topic, thus, obtaining from them an in-depth information and perception;

t. Formative Assessment – refers to the quiz given in each topic which shall be used to confirm the trainees' participation, the results of which are recorded but not graded;

u. Fundamental Training Course – also called FT Course, is a training course that aims to provide industry–level knowledge, skills, and attitude on railway operations and maintenance to new railway personnel. The personnel have no direct experience in railway operations and maintenance (O&M), hired on December 1, 2020, and later.

v. Institutional and Human Skills Section – also called the IHSS, is a section under the Research and Development Division that is responsible for developing training curriculum and materials, and conducting training with respect to Institutional Framework, Human Skills and Essential Values in the Workplace, and Technical Skills;

w. Images, Videos, and Graphics – also called IVGs in this OO;

x. In-session Activities – refer to the activities done during the training session, the instructions and/or details of which are found in the presentation;

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y. Institute – also called the PRI, is the Philippine Railways Institute established under EO No. 96, s. 2019;

z. Instructor – a PRI personnel entrusted with teaching the new railway O&M personnel theoretical and/or practical skills;

aa. Instructor's Guide – also called an IG or Guide, is a document that serves as a guide to the instructors in delivering the assigned topics, including the conduct of in-session activities, if there are any;

bb. Interview – is a method of data collection wherein guided questions are being thrown to the interviewee;

cc. Item Placement – refers to the numbering of items;

dd. Key – the answer among the distracters

ee. Learning Management System – also known as LMS, is an online platform designed for the administration, documentation, tracking, reporting, automation, and delivery of the PRI's training courses;

ff. Learning Objectives - refer to the specific topics or learning activities to achieve the overall learning outcome;

gg. Learning Outcome - refers to the overall purpose or goal of participating in a course;

hh. Level of Complexity – refers to the degree of difficulty, such as easy, average, and difficult;

ii. Management Committee – also called the Man Comm, is composed of the Head of Agency – PRI, Division Chiefs, and Supervisors from all the Sections of the Institute;

jj. Materials and Logistics Committee - also called the MatLog, is a combination of the previous Finalization and Technical Committees, thus, assuming the responsibility of finalizing, printing, and distributing training materials, and ensuring the availability of training materials and related resources, training room, facilities, and equipment;

kk. Microsoft Teams – a collaboration platform used to facilitate the live question and answer (Q&A) sessions, discussions, visual observation, and other activities of live communication between the PRI, its trainees, and other stakeholders;

ll. Monitoring and Evaluation Committee – also called the MEC in this OO, is responsible for the actual training operations, including the monitoring of trainees' attendance and submission of requirements, among others;

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mm. New Railway Personnel – individuals hired by the railway operators less than six (6) months before the launch of the FT Course or those hired on or after 1 December 2020;

nn. Objectives - brief statements that outline trainees' learning by the end of an activity;

oo. Observation – is a method of data collection where the personnel's work performance and working environment, including the available resources, materials, and communication tools, are observed;

pp. O&M – operations and maintenance of railway system facilities, particularly, rolling stock, tracks and guideways, power supply, signaling, communications, automated fare collection, civil works, stations, and depot equipment;

qq. Posttest – refers to a test administered to the trainees at the end of each competency to measure their learning and determine whether the lectures are effective;

rr. Post-Training Report – is the report submitted to the ED, which contains information on the overall conduct of the FT Course, including documents on the results of the pre/posttests, CE, evaluation, and re-entry plans, among others;

ss. Practical Comprehensive Examination – also called practical CE in this OO, is an assessment tool administered by the instructors at the conclusion of the FT Course to gauge the trainees' knowledge and proficiency in the competencies discussed, which includes oral assessment, hands-on, or simulation activities;

tt. Presentation – refers to a collection of data and information that is to be delivered to a specific audience as approved by the technical consultant/s and the Executive Director;

uu. Pretest – a preliminary test administered to the trainees at the start of each competency to determine their baseline knowledge;

vv. Question Bank – also called QB, is an online repository or library of test questions which is exhaustive and covers the entire content of the specializations;

ww. Railway Operator – also called RO in this OO, is that limited to an organization/company/agency operating in the Philippines;

xx. Reliability – refers to the assessment tools' internal consistency wherein a correct answer in one item results in another correct answer in the succeeding similar items;

yy. Refresher Training Course – also called the RT Course, is a training conducted by the Institute to enhance the knowledge, skills, and attitude on railway O&M of existing O&M personnel;

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zz. Research and Development Division – also called the RDD, has the main function of identifying, formulating, recommending, and advocating strategies on the development of HRD policies, plans, and strategies for the railway sector;

aaa. Secondary Data – is a source of information, which can either be a report, personnel's performance, manual, and such other relevant source;

bbb. Specialized Competency – a type of competency that is required per functional group, sub-system, or discipline within an organizational department, and for this purpose, the Institute offers nine (9): 1) Tracks & Guideways; 2) Buildings & Facilities; 3) Power Supply & Distribution; 4) Signaling & Communications; 5) Rolling Stock; 6) Passenger Management; 7) Fare & Ticketing Management; 8) Commercial Train Driving; and 9) Non-Commercial Train Driving;

ccc. Sub-system – a specialized discipline or field within the railway O&M;

ddd. Supervisory/Management Training Course – also called the SMT Course, is a training conducted by the Institute to improve the capabilities of railway personnel with supervisory and management functions;

eee. Survey – is a method of data collection wherein the respondent is asked with guided questions or a series of guided questions, which can either be oral or written;

fff. Systems Training Course – also called the ST Course, is a training provided by the accredited RO training facility or independent training center that is focused on specific skills and competencies for a particular railway system;

ggg. Table of Specifications – a plan prepared by the EC as a basis for the exam/test question construction. It contains the topics to be covered, and the number of items associated with each topic and levels of complexity;

hhh. Topic Outline – a summary of the whole presentation highlighting the essential topics to be discussed;

iii. Training Division – also called the TD, is responsible for the formulation and development of training materials and curricula, as well as the conduct and update of training programs. It consists of four (4) sections: (1) Safety and Security; (2) Railway Operations: (3) Civil, Architecture, and Tracks; and (4) Rolling Stock and Electrical Facilities;

jjj. Training Materials – refer to digital or printed contents required to complete the training course, which may include, but is not limited to, textbooks, data, concepts, kits, and exams;

kkk. Training Needs – the gap between the required performance or capability of the railway personnel and their actual performance or capability, which

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lll. Training Needs Assessment – also called the TNA, is the method of determining if a training gap exists and, if it does, what training is required to fulfill the said gap;

mmm. Training Planning – the process wherein the instructor prepares for the assigned topic by setting the objectives and outlining the teaching methods, including the activities and list of necessary resources;

nnn. Training Preparation Committee - also called the TPC, is the committee responsible for spearheading the designing, development, production, and distribution of all approved training materials, and is subdivided into the Coordination Committee and Materials and Logistics Committee;

ooo. Training Program Implementation Committee - also called the TPIC, is the committee responsible for all relevant activities pertaining to the implementation of the training course, and is subdivided into the Examination Committee and Monitoring and Evaluation Committee;

ppp. Video Lecture Material – FT Course lectures which are transposed to a video format for use in the LMS;

qqq. Weight – the percentage or mark in the exam/test which is given to a topic and is usually based on the time devoted to teaching the same.

rrr. Workshop – a method of data collection where there exists an exchange of information among the participants during their interaction; and

sss. Written Comprehensive Examination – also called written CE in this OO, is a written assessment tool administered at the conclusion of the FT Course to gauge the trainees' knowledge and proficiency in the competencies discussed.

ARTICLE III
PLANNING AND DESIGN

This Article shall focus on the planning and design of the FT Course, particularly the conduct of the TNA, development of the training curriculum, development of training materials and contents, and their continuous improvement.

A. Conduct of Training Needs Assessment

The TD, pursuant to Article III, Section 8 (a) of the DOTr DO No. 2020-005, shall perform the TNA every two (2) years among the railway sector's workforce to identify the gap between the personnel's current competency and the expected or required competency for a certain position, which can be addressed through the conduct of capacity development activities. The TNA shall be conducted as follows:

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1. *Problems and Needs Identification*

   Before conducting the TNA, the problem or need must first be identified. This can be done by determining the sector's current policies, goals or strategic plans, and roles and responsibilities. Thereafter, a gap analysis must be performed by assessing whether the personnel's capabilities, knowledge, and skills are sufficient to fulfill these policies, goals or strategic plans, and roles and responsibilities. Once a gap is determined, the TNA's objectives can now be set.

2. *TNA's Design*

   Design the TNA by taking into consideration the following factors:

   a. target level of competencies/skills;

   b. target personnel or group to be trained;

   c. data collection methods (e.g., surveys, interviews, observations, focused group discussions, workshops, comment from existing curriculum, and other secondary data);

   d. target resource persons;

   e. schedule;

   f. resources needed; and

   g. personnel in charge of the conduct of the TNA.

   The TNA design shall be submitted by the TD Chief to the ED for approval.

3. *Collection of Data*

   Once the TNA design is approved by the ED, the TD can now proceed with the conduct of the TNA. The duration of the TNA's conduct and the design methods of collecting the required data must be that which were identified in the approved TNA design. After receiving data, it shall be consolidated and conclusions shall be drawn. Recommendations on the type of training needed and training contents shall then be reflected in a project plan schedule to be submitted to the ED for the latter's approval.

   Data collection, processing, management, and storage shall be in accordance with Republic Act (RA) No. 10173 or the Data Privacy Act of 2012. Data shall be stored in electronic format, labeled according to the date when the TNA was conducted. Data storage shall be the responsibility of the RDD Chief and may be delegated to other RDD personnel.

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4. *TNA Evaluation*

The TD shall then submit a written report to the ED that shall include, but is not limited to, the following:

a. process of the TNA's conduct;

b. data/information collected, including major findings;

c. conclusions; and

d. recommendations to fill the gap previously identified.

The said TNA Evaluation shall be cascaded to the ROs, third-party service providers (TPSPs), PRI instructors, and other concerned entities for comments, inputs, and feedback.

B. Training Curriculum Development

In the development of the training design and curriculum, a Training Curriculum Development Committee is hereby created composed of the: (1) TD Chief as the Head; and (2) RDD Chief, (3) CAD Chief, and heads of the IHSS, CATS, ROS, RSEFS, SSS, and selected instructors as members. The instructors shall be selected by the Committee Head, while the ED may include other members/s as deemed necessary.

The said Committee shall develop, review, and revise (if necessary) the training curriculum based on the TNA results. The following shall be considered in the training curriculum:

1. competency needed;
2. subjects, topics, and sub-topics required to acquire the competency;
3. presence of at least one (1) learning outcome per topic;
4. Learning task and learning materials;
5. Number of hours per topic;
6. the training assessment method and criteria;
7. number of hours per topic; and
8. references.

The said training curriculum shall be cascaded to the ROs, TPSPs, PRI instructors, and other concerned entities for comments, inputs, and feedback. After incorporating all comments, inputs, and feedback, the revised training curriculum shall be submitted by the TD Chief to the ED for the latter's review and approval.

C. Training Materials Development

Once the training design is approved, the instructors and other concerned personnel can now start developing the respective training materials. These materials can be any or all mediums, such as textbooks, presentations, manuals, instructor's guides, video lecture materials, and handouts, among others, following the standard templates thereof.

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1. *Development of Presentations*

General Rules

Each presentation must be created in compliance with the following minimum requirements:

a. each of the topics for the FT Course shall have its corresponding presentation;

b. the presentation must be clear, visible, brief, and concise;

c. pre-determined learning outcomes must be achieved with the aid of the presentation;

d. objectives must be met with the aid of the presentation;

e. the presentation must be easily and fully understandable and readable;

f. the focus must be on the content rather than on the aesthetics and animations;

g. the presentation shall not exceed the time allotted per topic, and in all cases, the number of slides shall be proportionate to the topic's duration; and

h. the use of gender-inclusive language should be observed in all aspects of the presentation.

Content

All PRI personnel tasked to create the presentations are given the freedom to use relevant references such as, but not limited to, books, journals, newspapers, online sources, and research. However, the following requirements on the presentation's content must be followed:

a. the first slide contains the presentation's title, which must be comprehensive enough to cover everything that needs to be discussed;

b. the second slide must set the session objectives, taking into consideration the learning outcomes as pre-determined in the approved FT Course curriculum;

c. there shall be an overview of the presentation by introducing an outline on the next slide;

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d. only the subtopics in the approved FT Course curriculum shall be included in the presentation;

e. limit each slide to only one (1) idea;

f. formative assessments, survey questions, and in-session activities may be included provided that the instructions and duration for the same are brief and clear;

g. proper usage of words, grammar, and sentence construction shall be observed;

h. include one (1) slide for the topic's Key Learning Points, which must be consistent with the learning objectives/outcomes; and

i. each slide must indicate the content source/s, if any, while all references (for content and IVGs) must be indicated in the last slide of the presentation following the APA style.

Aesthetics

All PRI personnel tasked to create the presentations shall also take into consideration the aesthetics so that the presentations are clear, visible, and are able to catch and sustain the trainees' attention. The requirements on aesthetics are as follows:

a. Text

1. There shall be a heading on each slide.
2. The font size is 12 and the font style is Arial in bold.
3. The text must be stationary, and moving texts and other unnecessary visual effects must be avoided.
4. Texts must be in sentence case. The use of unnecessary capitalization must be avoided;
5. Avoid including too much information. Observe the one (1) slide, one (1) idea rule.
6. Use a simple and uniform background for the slides to avoid distractions. Complicated backgrounds that compete with the slide's contents must not be used.
7. The font and background must have contrasting colors.

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b. Others

1. Consistency in the slides must be observed. As such, the approved slide design, font, background, color, and animation shall be used on all presentations.
2. The spelling of words and grammar must be correct.

3. Each slide must be a size of 25.4 cm x 14.288 cm.

A sample of the presentation's contents, including the required aesthetics, is herein attached as **Annex A**.

Review and Approval

All presentations shall undergo the process of review and approval, *to wit:*

a. Once the PRI personnel is done drafting the assigned presentation, he/she shall submit a copy to the immediate supervisor and technical consultant/s, if any, for review and additional inputs, suggestions, and/or recommendations.

b. The concerned supervisor and technical consultant/s, if any, shall then review the submitted copy based on the timeline set by the TD Chief. After the review, the concerned PRI personnel shall make the necessary change/s.

c. Necessary revisions, if any, shall be made, and the output shall be submitted to the concerned supervisor and technical consultant/s, if any, for review and approval.

d. If there are no changes or all comments were already addressed, the supervisor concerned shall submit the presentation to the TD Chief who shall review it and, thereafter, transmit the same to the ED for review and approval.

The presentation's creation up to the final product approved by the ED shall be given a period of three (3) months. However, the completion of each process shall be for a period of not less than seven (7) working days.

Attached herein as **Annex B** is a summary of the review and approval process.

Revisions

In cases where revisions are necessary, the procedure outlined in the Review and Approval process above shall be followed.

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2. *Development of the Instructor's Guide*

General Rules

Each Instructor's Guide (IG) must be created in adherence to the following minimum requirements:

a. each competency shall have its corresponding IG for its practical activities;

b. the said guide shall be derived from the approved FT Course curriculum;

c. learning objectives must be achieved with the aid of the IG;

d. the required procedure must be clear, brief, concise, organized, and related to the slides found in the presentation; and

e. in the IG's creation, the use of gender-inclusive language shall be observed.

Drafting Procedure

a. IG Template

All FT Course competencies shall have their respective IGs for the planned practical activities. The personnel assigned to develop them have the freedom to use relevant references such as, but not limited to, books, journals, newspapers, online sources, and research. However, the following requirements must be strictly followed:

1. Recommended Activity Duration

   i. For each topic, recommend the duration considering the activity's complexity and importance.
   ii. Record the start and end times for the entire duration of each activity.

2. Practical Training Topics

   i. List all topics with practical activities.
   ii. Ensure that the topics are relevant and aligned with the overall training objectives.

3. Practical Activities

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i. For each topic, design the practical activities in a way that will effectively impart to the trainees the necessary concepts or skills.
ii. Ensure that the activities are interactive and provide hands-on experiences.

4. Target Location

i. Identify the suitable location for each activity considering factors such as space, accessibility, and safety.

5. Resources Needed

i. List all resources required for each activity, including the equipment, tools, forms, and materials to be used by the instructors.
ii. Ensure that all necessary resources are available and in good working condition before the training starts.

6. Set Objectives

i. Clearly define the objective/s of each activity.
ii. Ensure that the objectives are specific, measurable, achievable, relevant, and time-bound, and in accordance with the approved curriculum.

7. Procedures

i. Create the step-by-step procedure for each activity and ensure that it is clear and easy to follow.
ii. Include safety protocols that must be emphasized during the conduct of the activity.

Review, Approval, and Reproduction

All IGs shall undergo the process of review and approval, *to wit:*

a. Once the concerned PRI personnel is done drafting the assigned IG, a copy shall be submitted to his/her concerned supervisor/s for content review, identification of which to include or exclude, and additional inputs, suggestions, and/or recommendations. The supervisors concerned are required to provide their comments.

b. Necessary revision/s, if any, shall be made by the PRI personnel concerned.

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c. The revised IG shall then be submitted by the PRI personnel concerned to the technical consultant/s, if any, for content review, identification of which to include or exclude, and provide additional inputs, suggestions, and/or recommendations.

d. Thereafter, the necessary revision/s, if any, shall be made by the PRI personnel concerned.

e. After review, the PRI personnel concerned shall resubmit the revised IG reflecting all comments/inputs to his/her supervisor concerned and technical consultant/s, if any, for approval. The TD Chief shall, thereafter, review and endorse the same to the ED for the latter's review and approval.

f. Once approved, the final IGs shall be printed and kept by the TD's Document Controller assigned by the TD Chief. The PRI personnel concerned, on the other hand, must have a copy of the appropriate final IG during the conduct of the practical training.

The entire process of review, approval, and reproduction shall be given a period of not more than two (2) months. However, each process must be accomplished within a period of not less than three (3) working days.

Attached as **Annex C** is a sample IG template.

Revisions

In cases where revisions to the IG or any of its contents are necessary, the procedure outlined in the proceeding section on Review, Approval, and Reproduction shall be followed.

3. *Textbook Creation*

General Rules

All PRI personnel concerned shall develop topics for their respective competency textbooks and are given the freedom to use relevant references such as, but not limited to, books, journals, newspapers, online sources, and research. However, each textbook must be created in accordance with the following minimum requirements:

a. The textbook must be clear and comprehensive but concise.

b. Pre-determined learning outcomes must be achieved with the aid of the textbook.

c. The contents must be easily and fully understandable to the trainees.

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d. The textbook must be structured in a way that facilitates both easy discussion and review for the Comprehensive Examinations (CEs).

e. The textbook's contents must be compliant with this OO.

f. It must follow the layout specified under PRI Office Order No. 16, series of 2021 **(Annex D)**.

For reference, attached as **Annex E** is a sample textbook.

Review and Approval

All textbooks, before the production and distribution to the trainees, shall undergo the process of review and approval, *to wit:*

a. The PRI personnel concerned shall draft or revise the textbook's topic content for submission to the supervisor concerned and technical consultant/s, if any.

b. The supervisor concerned and technical consultant/s, if any, shall then review the initial draft/revision for accuracy and completeness based on the approved FT Course curriculum.

c. Based on the comments and inputs, the PRI personnel concerned shall revise the initial draft/revision. The updated draft must incorporate the comments and inputs from the supervisor concerned and technical consultants, if any.

d. The updated draft shall then be submitted to the Management Committee (ManComm) for review and comments. The ManComm's feedback shall be considered for further revision.

e. After the ManComm review, the PRI personnel concerned shall address the comments, if there are any. The version of the draft must reflect any necessary change based on the committee's input.

f. Once the ManComm's inputs are reflected, the draft shall be reviewed by the TD Chief and technical consultant/s, if any, for final quality review. The review must consider all technical and training standards.

g. The PRI personnel concerned shall again revise the draft by incorporating the feedback from the TD Chief and technical consultant/s, if any. Once all criteria are met, the revised draft shall then be submitted by the TD Chief to the ED for the latter's review.

h. The ED shall review the textbook's revised draft for overall alignment with the PRI's goals. Based on the ED's review, final revisions shall be made by the PRI personnel concerned. This final version of the textbook shall then be prepared for the ED's approval and official release.

i. After the ED's approval, the approved version of the textbook shall undergo proofreading, copyright, printing, and publication by the outsourced third-party service provider in accordance with the approved Terms of Reference.

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The TD, in coordination with the third-party service provider, shall also apply for the textbook's registration with the National Library of the Philippines.

j. Once delivered by the outsourced third-party service provider, the Material and Logistics (MatLog) Committee shall keep and make available a copy of the textbook in a shared drive. The said committee shall also manage the storage of the said material.

4. *Creation of Video Lecture Materials*

The following guidelines shall be strictly complied with by the instructors in the creation of video lectures:

General Rules

Each topic must be ready and suitable for online learning. As such, the following components must be considered:

a. Formative Assessment: Instructors shall ask the trainees to answer the formative quizzes by typing in their answers in the chat box feature of the MS Teams. Answers to the said assessment must be incorporated in the discussion or explained to the trainees for better understanding. Moreover, it must be ensured that the slides with formative quizzes are updated. Class discussions and any interactive devices will be implemented to ensure the trainees' knowledge progress.

b. Presentation: The Instructor's presentation must be compliant with the following:
   - only approved presentation must be used in the discussion; and
   - include Frequently Asked Questions (FAQs) asked by previous trainees during the regular FT Course.

c. Video Materials: All video materials must be kept and made available on a shared drive. The MatLog Committee shall manage the storage of said materials.

Video Capturing

a. Download and install the Open Broadcaster Software (OBS). Thereafter, follow the step-by-step procedure in creating and recording a video. The Guide on the Installation and Use of the OBS is herein attached as **Annex F**.

b. Secure an enclosed and private room to do the video recording. Use earphones for better audio quality but, as much as possible, make them invisible as it may distract the trainees. Moreover, turn off the OBS'

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microphone to eliminate background noise. Once ready, use a modulated voice and make sure that the explanations and discussions are clear and concise.

c. While recording, ensure that the camera is at an eye-level position and sit upright to capture yourself in a medium close up shot. Choose a background with neutral and plain color, neat, and clutter-free. The Instructor must also consider the following:

- Follow the script provided in recording the video lectures. This includes a statement to transition from recorded to live session for the Q&A.
- Minimize ambient sounds, alert pings, notification bells, and other background noises.
- Avoid any unnecessary movement or gestures that may distract the trainees' attention.
- Avoid being or looking too stiff in front of the camera. Relax and try to carry out the lecture as if you are delivering it face-to-face. Be yourself and incorporate dialogues as if you are in front of the trainees. Smile and try to sustain the energy throughout the discussion.
- Be in business attire in recording the video lecture, as well as in doing the live Q&A.
- Record the video in a well-lit and quiet area.
- The duration of the recorded video must be compliant with the allotted time.

d. Prior to submission, review if the captured video lecture is clear, the instructor is clearly seen, the audio is clear, and there are no background noises.

Review and Approval

All video lecture materials produced for the FT Course shall undergo a review and approval process.

a. Once the PRI personnel concerned is done recording the video, a copy must be submitted to his/her supervisor concerned for review. Thereafter, the supervisor concerned shall provide comments.

b. Necessary revisions, if any, shall be made by the PRI personnel concerned.

c. Once approved, the supervisor concerned shall submit the recorded video lectures to the TD Chief for approval. The TD Chief to review and/or approve the video lectures.

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The entire process of review and approval shall be for a period of one (1) month and every step shall be given a period of not less than seven (7) working days as determined by the TD Chief.

5. *Development of Written Tests and CE*

Test/Exam Questions

During the training planning and the preparation of the training materials, all PRI personnel tasked to create the textbooks and presentations shall draft a number of questions per topic (i.e., pretest, posttest, CE) consisting of easy, average, and difficult questions, all of which must be both in English and Filipino. The total number of draft questions, as well as the number of easy, average, and difficult questions, shall be two (2) times the recommended number as specified in the Table of Specifications (TOS). These questions must be lifted from the training materials (e.g., presentations, handouts, textbooks) depending on the topic under consideration.

The following shall be considered in the formulation of questions:

a. The questions must be based on the learning outcome/s of a particular competency and are relevant to the competency taught.

b. The questions must suit the type of test/exam to be administered which, in this OO, shall be multiple choice, an objective type of test/exam.

c. The questions must be clear and unambiguous, following correct grammar, punctuation, and spelling.

d. Questions are equally distributed according to the level of complexity, following Bloom's Taxonomy.

e. Words such as not, except, true, false, and best are highlighted.

f. In constructing the choices, the following must be observed:
   - grammar;
   - alphabetical arrangement unless another order is logical (e.g., numbers in order, chronology, length);
   - random position of the key in each item;
   - presence of three (3) to four (4) choices; and
   - brevity.

g. The excessive use of "all of the above" and "none of the above" must be avoided.

h. Plausible distractors are available

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i. Items are separated by spaces.

j. The questions require one (1) definite answer.

After the questions are formulated, the same shall be reviewed by the concerned supervisor and technical consultant/s, if there is/any. Revisions, if any, shall be directed to the PRI personnel concerned who shall address the same. Once done, the revised questions shall be submitted to the TD Chief and technical consultant/s, if there is/are any, for final review and revision/s. Comments/revisions, if any, shall be directed to the PRI personnel concerned who shall then address the same. Once the comments have been properly addressed, the supervisor concerned shall transmit the approved questions to the Examination Committee (EC) for storage in the Question Bank (QB).

To uphold the integrity of the exams and ensure that the questions are consistent with the emerging rules and technology, the PRI personnel concerned shall be required by the EC to update or revise the questions in accordance with this OO.

The entire process of review, approval, and reproduction shall be for a period of one (1) month and every step shall be given a period of not less than five (5) working days as determined by the EC Head.

QB Management

The questions shall be stored in a QB, which shall be created and managed by the EC. The same shall only be accessible and viewed online by the latter and the PRI personnel who drafted the question. Revisions of questions shall also be limited to both. The technical counterpart/s, if there is/are any, shall be given a period of 15 calendar days within which to review and provide comment on the questions.

Creation of Test/Exam Sets

To ensure the that the trainees retain knowledge during and after the training course, there shall be pretests, posttests, and written CE for each of the following:

Assessment Tool	Competency
Pretest/Posttest	All competencies of the FT Course
Written CE	All specializations of the FT Course

In constructing the assessment tools, the EC shall select questions from the QB taking into consideration the following rules:

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a. There shall be 15 multiple-choice questions for the tests and 200 items for the written CE.

b. The same set shall be used for both the pretest and posttest.

On the other hand, the following rules shall be considered by the EC in selecting questions from the QB and formulating the exam sets:

a. A TOS shall be prepared and used as the basis for the construction of each exam set. In the TOS construction, the following shall be considered:

- topics covered in the classroom discussion/s, including the learning outcomes;
- time allotted for each topic;
- total number of items;
- number of items for each learning outcome/topic, following the formula below:

$$Total\ number\ (no.)\ of\ items \times \frac{minutes\ allotted\ for\ each\ topic}{Total\ no.\ of\ minutes}$$

- should the outcome of a topic be in decimal, the same shall be rounded off to the nearest whole number;
- necessary adjustments shall be done in the subsequent topics listed;
- the levels of complexity following Bloom's Taxonomy and their corresponding weight in the exam shall be implemented as shown in the example below:

EASY	AVERAGE	DIFFICULT
Knowledge	Application	Synthesis
Comprehension	Analysis	Evaluation
30%	50%	20%

- the number of items for each topic and level of difficulty using the formula below:

$$Allotted\ no.\ of\ items\ for\ each\ topic \times Weight\ of\ level\ of\ difficulty$$

- the outcome shall be rounded off to a whole number, making the necessary adjustments; and

- item placements for each topic and level of complexity.

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Attached herein as **Annex G** is a template for the TOS.

b. In creating the exam sets, the following general rules must be complied with:

- clear and concise instructions on how the exam is to be answered, which shall be written on the uppermost portion of the exam sheet;
- questions shall not be repeated;
- each question shall not give or serve as a hint to the other questions' answers; and
- the exam sheet shall have an orderly layout.

The above-mentioned rules shall also be applicable in the creation of the test sets.

Frequency of Test/Exam Revision

Assessment tools shall be revised twice a year or whenever necessary (e.g., curriculum is revised) as determined by the EC. In revising the exam/test questions and corresponding exam/test sets, the following shall be considered:

a. the questions shall be updated to reflect industry trends and updates in technology and rules;

b. the sets may consist of the same questions that may be re-shuffled regularly at the EC's discretion, however, the use of the same questions in both the tests and exams must be limited;

c. similar questions may be used by presenting the same concept using a different example or situation;

d. new questions shall be lifted regularly from the QB; and

e. questions that are problematic or incorrect as determined by the EC and/or Instructors shall be revised.

Formulation of the Answer Key

An Answer Key (AK) shall be created by the EC once the assessment tool is finalized to facilitate ease of checking. The AK's layout, as reflected in **Annex H** hereof, shall be at the EC's discretion.

There shall only be one (1) printed copy of the AK for each set of the tests and exams, which shall be kept by the EC with utmost confidentiality to avoid answer leakage.

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Soft copies of the AK shall also be kept secured and maintained at all times, and shall only be accessible to the EC. The same shall be encrypted with a password provided only to the EC members.

Review and Approval of Tests/Exams

Only the EC members can develop the test/exam sets or assessment tools, which must be reviewed and approved by the EC Head following the rules set out hereof before their use in the FT Course. As such, only the said committee shall have access to the questions included in the same test/exam sets or assessment tools.

In case there is a need to revise the test/exam sets, as determined by the EC Head, the comments and/or suggestions must be communicated to the EC member concerned for appropriate action. Should there be no revisions or comments that have already been addressed, the test/exam sets shall be printed and placed in a sealed envelope by the EC.

Confidentiality of Answer Keys and Tests/Exams

Only the EC shall have access to the AK and corresponding tests/exams and none of its members shall disclose the same outside of the said committee. Any unauthorized disclosure or leakage of these documents shall constitute a violation of this OO and all personnel concerned shall be subjected to administrative proceedings and investigations by relevant DOTr offices and/or government agencies.

In cases where the AK's leakage has been proven, all trainee-examinees who were found to have participated in the leak shall be considered as having failed the test/exam. Moreover, they shall be barred from re-taking the Written CE and automatically disqualified from receiving their Certificates of Competency.

6. *Development of Practical CE*

The nature, objectives, assessment methods, and criteria of the practical CE, and any future revisions thereof, must be aligned with the approved FT Course curriculum. The TD Chief shall supervise the creation of the practical CEs as stipulated in this OO.

General Principles

The following general principles shall be considered in the formulation of the practical CE:

a. The nature of the practical CE, including the necessary equipment, tools, and materials, shall be determined by the PRI Instructor concerned to whom the subject/topic was assigned.

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b. The practical CE's objectives must be in line with the learning objectives of the respective subjects/topics vis-à-vis the approved FT Course curriculum.

c. It must be aligned with topics discussed and covered by the theoretical lectures and practical activities. Trainees shall not be assessed based on criteria that were never discussed or covered during the training.

d. The assessment criteria shall be set in a manner that is easily quantifiable and measurable through practical actions, questioning, or professional discussion.

e. All practical CEs shall implement measures to ensure the safety and mental readiness of the Instructor and its trainees.

f. In the case of any evidence of physical impairment, the Instructor-in-charge shall create a suitable practical CE for the trainee. The TD Chief shall ensure and validate that the subject/topic's objectives are satisfied in the specialized practical CE appropriate for trainees with physical impairment.

Creation of Practical CE

The concerned Instructor shall create, within 15 calendar days after deliberations with his/her section, the practical CE that is deemed an appropriate competency assessment tool of the subject/topic. The draft proposal, herein attached as **Annex I**, shall have the following information included in its body:

a. type of training covered by the proposed practical CE;

b. competency;

c. subject/topic covered;

d. description of the practical CE;

e. objective/s of the practical CE;

f. mechanics required to perform the practical CE, which shall be developed by the concerned Instructor and Section Supervisor;

g. assessment/activity guide for the practical CE;

h. location;

i. time allotment;

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j. assessment method/tools needed (such as oral assessment and hands-on assessment, among others);

k. materials/equipment to be used for the practical CE;

l. budgetary requirements, if applicable;

m. number of instructors/facilitators needed to execute the practical CE; and

n. expected outputs/indicators.

Drafting of Practical Safety Planning

In line with the planned activities for the practical CE, the TD's Safety and Security Section (SSS) shall prepare a Safety Guidelines, attached as **Annex J**, that shall include the following information:

a. assignment of Safety Officers (SOs) for the practical CE;

b. HIRAC (Hazard ID, Assessment, and Control);

c. toolbox meetings;

d. Safety Orientation; and

e. Kiken Yochi Training, which is a type of training that aims to motivate participants to recognize and predict hazards.

The said guidelines shall be used as information for other relevant planning activities and subject to the practical CE's approval process.

Assigned SOs for the practical CE shall primarily be members of the TD-SSS. Should availability of the TD-SSS members be limited, certified SO/s from other sections/divisions may be assigned as SO/s during the conduct of the practical CE, in coordination with the Division Chief concerned.

Review and Approval Process

The draft practical CE shall, thereafter, undergo the following review and approval process:

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a. Upon submission of the proposal, the Section Supervisor concerned shall provide comments and suggestions that are grounds for revisions, if there are any. Upon receipt of the comments, the Instructor concerned shall address the comments and revise the proposal. The TD Chief shall also oversee the revisions made in the practical CE.

b. A technical consultant, if there is any, shall review the revised proposal within the agreed review timeline. After the review, the said consultant shall provide his/her comments to the Instructor concerned, which the latter shall address from receipt thereof.

c. Once the review of the technical consultant is finished, the proposal shall be reviewed by the TD Chief and EC. The review shall consist of a demonstration or dry-run to show how the practical CE is to be administered by the Instructor/Assessor concerned. The demonstration /dry-run shall be a final technical test run done to ensure the appropriateness of the practical CE's mechanics (e.g., time allotment).

d. If the technical test run is successful, the same shall be submitted to the ED for the latter's review and approval.

e. Otherwise, the proposed practical CE shall be reverted to the Section Supervisor concerned who shall make the necessary revisions. Once the proposal is approved by the ED, the same shall be implemented as an assessment tool.

The entire review and approval process shall be for a period of one (1) month wherein every step shall be given a period of not less than five (5) working days as determined by the TD Chief.

Preservation

All proposals and records relevant to the practical CE shall be filed and secured by the EC. Approved practical CE shall also be safeguarded and implemented, as required, by the said committee to maintain the integrity of the assessment.

Frequency of Practical CE Revision

The practical CEs shall also be reviewed and revised whenever necessary (e.g., curriculum is revised). In deciding whether revising the practical CE is necessary, the following shall be considered:

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a. maintaining the practical CE's integrity by avoiding leakage of any type;

b. ensuring that the practical CE is in line with the approved curriculum;

c. ensuring the practical CE's quality in terms of its intended outcome/s;

d. ensuring the practical CE's applicability in all railway lines;

e. identified safety issues that the practical CE may pose; and

f. general feedback from the trainees and/or technical consultants.

To revise practical CEs following the above-mentioned considerations, the Instructor concerned shall draft a proposal following the guidelines herein provided and, thereafter, follow the approval process.

Continuous Improvement

Prior to the implementation of the developed training curriculum, the Institute shall conduct a dry run to assess whether the assessment tools are aligned with the learning objectives. Participants in the said dry-run may consist of PRI personnel, its technical consultants (if there are any), and relevant stakeholders, as may be deemed necessary by the ED. Results of the said dry-run shall be used to further improve the said tools.

Moreover, the assessment tools shall be reviewed as part of the training curriculum revision by the Training Curriculum Development Committee every five (5) years or earlier as deemed necessary. In cases where there are developments in the railway industry, advances in technology, or changes in laws, rules, and regulations, the review may be initiated through the submission of a Memorandum to the ED by the TD Chief.

ARTICLE IV
QUALIFICATION OF TRAINEES

Only qualified new railway O&M personnel and people who want to have a career in the railway sector shall undergo the FT Course. The following are the trainees' qualifications and selection process:

A. Qualifications and Selection of Trainees

The ROs shall identify their new O&M personnel, including employees of TPSPs, who are qualified to undergo the FT Course pursuant to the following minimum qualifications:

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1. newly hired personnel with no direct work experience in railway O&M; or
2. newly hired personnel with less than six (6) months of direct railway O&M experience (hired from December 2020 onwards).

The training path *(see Annex A of Circular No. 1, s. 2022)* for each personnel must be related to his/her expected functions as determined by the RO or TPSP, whichever is applicable (e.g., for personnel conducting ticket selling activities, he/she must undergo the specialized competency of Certificate in FTM).

B. Trainee Registration

The qualifications of the selected trainees, as recommended by their respective ROs, shall be reviewed by the Training Preparation Committee (TPC), through the Coordination Committee (CC), to determine if they are, indeed, qualified to participate in accordance with the guidelines set in Article V of PRI Circular No. 1, s. 2022 and its amendments, if any. Moreover, information gathered from the trainees' registration shall be archived in accordance with the PRI's OO on document and data management system and its amendments.

Furthermore, due to delays in the development of railway infrastructure projects and the ROs' consequent delay in hiring, the Institute may accept students, Overseas Filipino Workers (OFWs), and private individuals as trainees subject to relevant DO provisions on training fees. However, they must meet the guidelines and qualifications set in Article X (D) of PRI Circular No. 4, s. 2022 and its amendments, if any.

The Training Application Form (TAF) and corresponding documents of disqualified applicants shall be reviewed and confirmed by the CC. The TAFs (**Annex K**), with the Official List of Deferred Trainees (**Annex L**), if any, shall be returned to the applicants or through their respective ROs by the CC through email. Consequently, these disqualified applicants shall not be allowed to participate in the training course.

On the other hand, qualified trainees shall be assigned to their Specialized Competencies based on their respective TAFs and career background/career track with their respective ROs, if applicable. The CC shall thoroughly review all applications by ensuring that the TAF is accomplished, including the required fields to be accomplished by the PRI personnel. If found to be qualified, the trainees shall be assigned a trainee code by the CC upon approval of their application.

The RO or TPSP concerned must pay the training fees of their respective approved applicants at least one (1) week prior to the scheduled FT Course cycle or as provided for in the relevant DOTr DO. In turn, training materials shall be provided upon confirmation of payment and distributed a week prior to the scheduled cycle. The training materials to be provided shall include the following:

1. training materials [textbooks (hard copy and/or electronic copy), kits];
2. FT Course schedule; and

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3. other information relevant to the conduct of the FT Course cycle.

If the RO or TPSP concerned fails to settle training fees in due time, the Institute shall have the right to terminate the application unless a written request for late payments due to valid reason/s is submitted to the PRI within a week prior the scheduled FT Course cycle.

C. Trainee Application Process

Each FT Course cycle shall have a maximum of 90 trainees and a minimum of five (5) per competency. The trainees shall be accommodated on a first-come, first-served basis. If the required number of trainees for a certain cycle is not reached, the TD Chief may recommend to the ED that the qualified trainees be rescheduled for the next cycle.

The following is the application process:

Process	Duration	Responsible Person/s
Review of applicants' eligibility	Three (3) working days from RO's / TPSP's / eligible applicants' submission	TPC CC
Cascading of the TD's evaluation via letter to the RO / TPSP management (indicating the approved and denied applicants) or email to eligible applicants	Three (3) working days after the final review	TPC CC

Denied applicants shall also be notified of the reason/s for such denial, including the necessary steps to amend their application or submit the lacking documents, if there are any. In said cases, the concerned applicants must submit the amended requirements two (2) working days upon receipt of PRI email. If they fail to submit the said requirements, they shall be recommended to join the next FT Course cycle.

ARTICLE V
TRAINING MANAGEMENT

The FT Course shall be conducted in-person or blended, and the trainees shall undergo

either of the said training modalities depending on the recommendation of their respective RO or TPSP management, whichever is applicable.

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A. In-person Training

The following guidelines must be strictly implemented by the Training Program Implementation Committee (TPIC) and complied with by all PRI personnel concerned during the conduct of the training course. Failure to comply with the guidelines set forth in this OO, as well as guidelines stipulated in relevant PRI Circulars, shall be the responsibility of the TPIC and accountability of the TD Chief.

1. *Pre-training Preparations*

Training Rooms and Facilities

a. Training rooms shall be inspected by MatLog Committee members prior to the scheduled sessions for the day to ensure that the same is ready to accommodate the Instructor and trainees. The said inspection shall include an assessment of the room's lights, equipment (including projectors, air conditioning, and whiteboard/blackboard, in addition to the equipment that the instructors will bring for the course), ventilation, accessibility to Persons with Disabilities (PWDs), safety, and cleanliness.

b. Requests for change of room assignments shall likewise be made prior to the conduct of the scheduled lecture by the instructor or personnel concerned. The instructor concerned shall, in turn, be responsible for notifying the trainees of the said change.

c. Only the Training Management Team (TMT), EC members (when administering a test/examination), authorized observers (with prior approval), designated SOs (during practical activities/examinations), and TPIC members (during announcements/inspection activities) may be allowed to be inside the training rooms.

d. The MatLog Committee shall also ensure that the room/area where the practical activities are to be held, including the necessary facilities, tools, and equipment, are ready prior to the scheduled activities.

Distribution of Training Materials

a. If the eligible trainees are already hired by the ROs, hard copies of the textbooks shall be distributed to them a week before the start of the FT Course cycle in coordination with their respective RO coordinators. The textbook distribution shall be conducted at the PRI office only upon confirmation of payment of training fees.

b. Materials for reproduction/printing/procurement shall be coursed through a request to the TPC.

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c. Only materials approved and released by the TPC, through the MatLog Committee, may be used by the Instructor during the lectures. However, the use of updated/revised yet unapproved materials may be allowed upon request by the Instructor concerned prior to its scheduled use and approval of the TPC Head after verification. Provided that, the said Committee shall fast track the revised materials' approval. Provided, further, that once approved, the old materials shall be recalled and replaced with the revised ones by the MatLog Committee as soon as possible.

2. *Assessment Tools*

Pretests and Posttests

a. Pretests, posttests, and their respective Answer Sheets (AS) must be available one (1) day prior to their scheduled use.

b. EC members shall orient the trainees on the purpose of the tests and how to accomplish the said sheet.

c. Accomplished AS shall be collected by EC members after the allocated testing period ends.

d. Instructors and EC members shall monitor the trainees to ensure that no cheating/suspicious behavior occurs.

e. The TD Chief may decide to assign personnel from the TPIC to assist in the administration of the tests should additional manpower be needed.

Formative Assessments

a. The Instructors shall provide the formative assessments for their respective sessions, whenever applicable.

b. The daily In-Charge or Assistant Instructor/s shall take note of the trainees' participation and performance on these assessments.

c. Grades/performance in the formative assessment shall not form a part of the final assessment for certification but will be recorded to determine trainees' participation.

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3. *Practical Activities*

Practical Activities: Off-site Facility

For practical activities conducted within the facilities and premises of the RO concerned, the following guidelines must be complied with:

a. Before the conduct of the practical activities in an off-site facility, the TPIC shall have a coordination meeting with the heads of the various departments/offices, including the RO's SO, at least two (2) months prior to the scheduled practical activities to finalize the schedule and the program flow. The discussion must include all matters relative to the activities such as the schedule, program flow, target location, resources needed, number of trainees, list of PRI Instructors concerned, and needed personnel support from the RO, if there are any. A PRI staff assigned as the Overall Coordinator (OC) must be present throughout the duration of the practical activities within the RO premises. An online group chat shall also be created by the said coordinator for easy coordination. The OC's responsibilities are as follows:

   i. oversee the daily activities to ensure smooth execution of training activities;

   ii. ensure that all TPIC members concerned are on time;

   iii. act as the focal person between the RO and the PRI; and

   iv. ensure that all necessary documents are provided promptly.

b. All required information, documents, and safety protocols must be submitted and complied with at least one (1) month prior to the scheduled activities or as required by the RO concerned.

c. All practical activities shall be made known to all trainees one (1) week prior to the scheduled activities through a distributed activity schedule in printed or electronic copy.

d. All practical activities shall be attended to by at least one (1) Instructor from the TD and certified SOs or a member of the TD-SSS.

e. PRI Instructors concerned must fully comply with the agreed schedules to avoid any disruption of operation and misunderstanding with the RO. These shall all be contained in the IG, which will be used by the Instructors and Alternate Instructors to manage the conduct of the practical activities.

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f. The PRI's OC must have proper documentation ready at the start of all the activities.

g. A set of basic Personal Protective Equipment (PPE) such as hard hat, vest, and safety shoes are required for all Instructors and trainees during the conduct of practical activities, especially those that involve tools handling, workshop visits, visit in areas with moving vehicles including school trains and stations, depot, and other premises of the RO. The RO concerned may recommend to include other PPEs depending on their internal requirements.

h. All practical activities shall start with hazard identification in the location and safety toolbox meeting to be led by the assigned SO. A short briefing Kiken Yochi Training (KYT) on the details of the activities, as well as reminders for the trainees, shall be conducted by the assigned instructor. The KYT aims to ensure safety and prevent accidents.

i. The PRI OC shall also ensure that all trainees are accounted for and monitored for safety purposes throughout the practical activities.

j. All equipment and tools used in the practical activities shall be monitored and collected by the Instructor/s and returned to their original storage upon completion of the said activities.

k. In case of emergency or any incident that may compromise the safety of the group, the assigned certified SO may suspend/halt all practical activities and immediately inform the TD Chief.

l. The trainees shall be notified of a reschedule for suspended/halted activities at least one (1) week prior to the rescheduled activity. Notification may be done via email, call, or text messaging.

Practical Activities: On-site Facility

Upon the start of the PRI building's operations, including its facilities and equipment, a separate guideline shall be formulated for the information and guidance of all concerned.

4. *Monitoring*

The TPIC shall implement monitoring activities throughout the conduct of the FT Course cycle to track trainees' progress and course completion.

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Attendance Monitoring

During the FT Course cycle's duration, the Monitoring and Evaluation Committee (MEC) shall take charge in keeping track of the trainees' attendance with the use of the Attendance Monitoring Sheet, herein attached as **Annex M**. The rules on attendance monitoring for the FT Course shall be that stipulated in Article IV (C) and (D) of PRI Circular No. 1, s. 2022 and its amendments, if any. Appropriate sanctions for trainees' tardiness and/or absences included in the same provisions shall apply both in in-person and online sessions.

In addition, the MEC members who shall accomplish the said monitoring sheet must comply with the following:

a. There shall be at least two (2) MEC members who shall update the Attendance Monitoring Sheet daily.

b. The said sheet shall be countersigned by a MEC member in the presence of at least one (1) other committee co-member and certified as true and correct by the MEC Head.

c. At the end of every week, it shall be verified by the TPIC Head and reported to TD Chief. Also, the TD Chief shall close the document at the end of the training course cycle.

Trainees' Progress Monitoring

The MEC shall also monitor the trainees' progress with the use of the Trainee Monitoring Sheet, attached as **Annex N**. The said sheet shall be in digital form and shall be available for access by the designated MEC members only. Updates on the sheet shall be done daily, and checked weekly by the MEC Head for accuracy. The sheet shall contain the following information:

a. trainees' attendance;

b. results of pretests and posttests;

c. participation and performance in formative assessments;

d. performance both in the written and practical CEs;

e. corresponding document control numbers for each data; and

f. remarks provided by the trainee's instructors.

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The MEC Head shall ensure that all information in the said monitoring sheet is accurate and maintained on a daily basis. At the end of the training cycle, the said sheet shall be closed out by the TPIC Head every week. The final and signed sheet shall then serve as a guide for the assessment and final review of a trainee's eligibility for the issuance of the Certificate of Competency.

Tampering/alteration of data in the Trainee Monitoring Sheet with malicious/self-serving intent shall be subject to disciplinary action in accordance to Section 46, Chapter 7, Subtitle (A), Title I, Book V of Executive Order No. 292, otherwise known as the Administrative Code of 1987.

5. *Remedial Classes*

   a. Trainees shall be eligible to attend remedial classes following the provisions set forth in PRI Circular No. 4, s. 2021 Article IV (D) and its amendment/s, if any.

   b. The CC shall inform all eligible trainees of the availability of the remedial classes through email or letter submitted through their respective RO / TPSP management, whichever is applicable.

   c. The CC shall indicate: (1) the reason for which the trainee must take remedial classes; (2) the criteria for which the trainee may complete the remedial classes; and (3) the schedule of the remedial classes, including the date when the trainee must confirm his/her attendance.

   d. The conduct of remedial classes shall follow the relevant guidelines set in this OO.

   e. The scope of the remedial classes shall be those topics missed by the trainee due to his/her absences/tardiness.

6. *Training Evaluation*

   a. An MEC member shall distribute the Training Evaluation Sheets **(Annex O)** at the end of each competency to be filled out by the trainees. The said evaluation sheet shall include an assessment of the conduct of training, instructors' performance, and training materials. Evaluation results shall be used in further improving the FT Course.

   b. The said MEC member shall explain to the trainees the nature of the training evaluation and how to fill out the said evaluation sheets

   c. The same member shall also collect the accomplished sheets.

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The step-by-step process of the conduct of the in-person training is herein attached as **Annex P**.

B. Blended Training

The following guidelines shall likewise be strictly implemented by the TPIC and complied with by all PRI personnel during the conduct of the blended FT Course cycle. Failure to comply with the guidelines set forth in this OO, as well as guidelines stipulated in relevant PRI Circulars, shall be the responsibility of the TPIC and accountability of the TD Chief.

1. *Pre-training Preparations*

   Online Training Platform

   a. The online training shall be conducted using Microsoft Teams or any available online meeting platform application as determined by the PRI. Trainees are expected to be able to use the application on any device (e.g., desktop computer, laptop, tablet, smartphone) that may be available to them. The online application must be installed on the device they intend to use.

   b. A strong and stable internet connection (minimum speed of 5Mbps) must be secured by the trainees.

   c. Trainees shall download and install the latest version of the online application on a desktop computer/laptop/tablet/smartphone.

   d. The Microsoft Teams meeting link for each competency shall be sent to the trainees through their email addresses as indicated in their respective TAFs a day before the session. It is also shared via the PRI's online training landing page. Trainees must, in turn, acknowledge the receipt of the said links.

   e. Trainees must prepare their paper and pen to jot down their notes during the lectures and/or discussions. Digital note-taking applications may also be used upon the trainees' discretion.

   f. The training schedule and important reminders shall be sent to the trainees through their email addresses as indicated in their respective TAFs a day before the first day of the FT Course cycle.

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Distribution of Training Materials

a. If the eligible trainees are already hired by the RO / TPSP, electronic copies of the textbooks shall be distributed to them a week before the start of the FT Course cycle in coordination with their respective RO / TPSP coordinators. The textbook distribution shall be conducted only upon confirmation of payment of training fees.

b. Once received, the trainees or their respective RO / TPSP management representative must send an email acknowledgement or a receiving copy of the electronic copy textbooks.

c. Materials for reproduction/printing/procurement shall be coursed through a request to the TPC.

d. Only materials approved and released by the TPC, through the MatLog Comittee, may be used by the Instructor during the lectures. However, the use of updated/revised yet unapproved materials may be allowed upon request by the concerned Instructor prior to its scheduled use and approval of the TPC Head after verification. Provided that, the said Committee shall fasttrack the revised materials' approval. Provided, further, that once approved, the old materials shall be recalled and replaced with the revised ones by the MatLog as soon as possible.

The procedure in the conduct of the blended FT Course is herein attached as **Annex Q**.

C. Qualified Instructors

For both in-person and blended training, the following rules on instructors must be complied with:

1. *Instructors Qualified to Deliver the Lectures*

a. Only PRI instructors who satisfy the requirements set forth under Section 12 of DOTr DO No. 2020-005 and its amendment/s, if any, may be allowed to teach the FT Course topics.

b. There shall be identified back-up instructors on a daily basis to ensure instructor's availability in case of emergencies.

c. External Instructors may be invited to conduct lectures subject to the ED's discretion and compliance with PRI Circular No. 1, s. 2024 and its amendments, if any.

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2. *Instructors' Demeanor*

   a. The Instructors shall be expected to be ready 30 minutes before their scheduled lecture.

   b. The Instructors shall ensure that they are presentable for the lectures by wearing their respective business attire and DOTr ID.

   c. Assistant and External Instructors shall likewise follow the guidelines set forth in this Article.

ARTICLE VI
ADMINISTRATION OF EXAMINATIONS

The trainees shall undergo both the written and practical CEs to assess their overall competency on railway O&M. The administration of these CEs shall comply with the following:

A. Written CE

1. The written CE sheets shall be reviewed by the EC one (1) week prior to the scheduled examination date. The review shall include the check for typographical errors, readability, appropriate version, and proper control numbers.

2. The said sheets shall be printed and placed in a sealed envelope by the EC one (1) day prior to the scheduled examination.

3. Only EC members may distribute the examination sheets to the trainees on the scheduled date of the examination.

4. Each examination room shall have two (2) EC members assigned to deliver preliminary instructions to the examinees and check the latter's submission of application to take the CE. Should more manpower be required, the TD Chief may decide to assign personnel from the TPIC.

5. In case the examination sets are not sealed when they are provided, the same may not be used. The EC members assigned to the rooms must communicate immediately with their committee head and wait for replacement examination sets. The examination schedule shall be adjusted accordingly, and the EC Head shall immediately notify the TD Chief regarding the situation.

6. The EC member shall check the attendance 30 minutes prior to the scheduled start.

7. Latecomers shall not be allowed to take the examination. However, a maximum ten (10)-minute grace period shall be allowed by the EC on a case-to-case basis.

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8. Latecomers beyond the grace period shall not be allowed to take the written CE. However, he/she may take it in another examination, the schedule of which shall be determined by the TD.

9. The examination's start, duration, and end shall depend on the designated official clock of the EC member/s present.

10. Accomplished AS and scratch papers used, if any, during the examination shall be collected by the same EC members who distributed the examination sheets.

11. AS that are filled out incorrectly (no names, dates, competency, etc.) shall not be accepted.

B. Practical CE

1. The certified SO or a TD-SSS personnel shall ensure that the room/area where the practical CE is to be held, including the necessary tools and equipment, and required PPEs (e.g., gloves, eye protection, hard hat, safety shoes) are ready at least one (1) day prior to the scheduled examination.

2. The practical CE shall be attended by at least one (1) Instructor concerned, and one (1) certified SO or a TD-SSS personnel. The TD Chief may, however, decide to assign personnel from the TPIC should additional manpower is needed.

3. The Instructor/s concerned shall check the attendance 30 minutes prior to the scheduled examination start. The same instructor must also discuss and explain the planned practical CE so that the trainees are aware of what is expected of them and how it compares to the requirements.

4. Latecomers shall not be allowed to take the examination. However, a maximum of 10-minute grace period shall be allowed by the EC or Instructor/s concerned present on a case-to-case basis.

5. Latecomers beyond the grace period shall not be allowed to take the written examination. However, he/she may take it in another examination schedule, the schedule of which shall be determined by the TD.

6. The examination's start, duration, and end shall depend on the designated official clock of the EC member/s or instructor/s concerned present.

7. Oral assessments may be employed to assess the trainee's understanding of the processes discussed based on a given scenario or question.

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8. The Instructor/s or SO concerned may decide to discontinue the conduct of the examination if conditions are deemed unsafe to proceed with and shall assist the trainees to go to a safer area.

9. During the last day of the examination when the rating is conveyed to the trainees, a member of the Assessment Committee (AC) shall be present to observe its administration in each specialization and provide inputs to further improve the conduct of the practical CE. The said AC member shall, at all times, observe the activity's confidentiality and abstain from disclosing the same to other parties without the PRI's written consent.

10. The trainee's performance during the practical CE shall be strictly confidential and no PRI personnel present during its administration shall divulge any information to anyone except to the MEC through a formal transmittal of the examination results. Any unauthorized disclosure of a trainee's performance shall constitute a violation of this OO and all personnel concerned shall be subjected to administrative proceedings and investigations by relevant DOTr offices and/or government agencies.

C. Rescheduling of Examination

1. Trainees who fail to take the CE, either written or practical, may submit a request letter to the TD Chief for the grant of an alternative schedule. In such cases, only valid reasons as stated in Article IV (D) (1) of PRI Circular No. 4, s. 2021 and its amendment/s, if any, may be considered for rescheduling.

2. The EC shall review the letter and submit a recommending action to the TD Chief no later than three (3) working days from the receipt of the request.

3. The EC shall notify the requester of the results of the review one (1) working day after it is finalized.

ARTICLE VII
EVALUATION OF TRAINEE'S PERFORMANCE

The AC, lodged under the Certification and Accreditation Division, shall review and verify the trainees' performance in the evaluation activities after every FT Course cycle. The AC, with the assistance of other relevant committees, as may be necessary, shall take charge in the analysis and verification of all data pertaining to the performance of the trainees, namely: the Trainee Monitoring Sheet, Pre and Posttest Results, Formative Assessments, and Results of the CE, both written and practical.

Final assessment of the trainees' performance shall be done after the last scheduled assessment activity, provided that all data/information is submitted to the AC. The criteria for the trainees' satisfactory performance shall be as follows:

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Assessment Activity	Passing Criteria
Attendance	Successfully attended 90% of the total training hours of the FT Course cycle
Formative Assessment	No passing criteria required
Pretests	Accomplished all the pretests of the respective competencies
Posttests	Accomplished all the posttests of the respective competencies

A trainee has three (3) chances to pass the written CE within one (1) year from training course completion. To pass the said examination, he/she needs to get a total score of at least 70% of the 200 questions **and** at least 60% on each of the three (3) competencies.

Likewise, the trainee shall have three (3) chances to pass the practical CE within one (1) year from training course completion. For trainees who failed their 2nd or 3rd retake, remedial classes may be conducted by the Institute to assist them in passing the said examination.

ARTICLE VIII
POST-TRAINING REPORT

The TD shall prepare a Post-Training Report (PTR) and submit the same to the ED 10 working days after the end of each FT Course cycle. A sample PTR is herein attached as **Annex R**. The said report shall contain the following information:

1. Summary of the FT Course cycle (Annex R-1);
2. List of Official Trainees (Annex R-2);
3. List of Deferred Applicants (if any) (Annex R-3);
4. List of Trainees Endorsed for Comprehensive Examination (Annex R-4);
5. Trainee Monitoring Sheet and Attendance Summary (Annex R-5);
6. Daily Training and Management Report for Core, Departmental, and Specialized Competencies (Annex R-6);
7. Daily Training and Management Summary (Annex R-7);
8. Training Activity Checklist (Annex R-8);
9. Training Photos (Annex R-9);
10. Pre/post-tests (Annex R-10); and
11. Training Evaluation (Annex R-11);

The preparation and submission of the PTR shall be in compliance with RA No. 10173 or the Data Privacy Act of 2012.

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ARTICLE IX
TRAINING MANAGEMENT COMMITTEES

There shall be two (2) training management committees that shall be responsible for the preparation, management, and implementation of the FT Course, both of which shall be under the supervision and control of the TD Chief: (1) TPC; and the TPIC. The respective committee membership shall be that specified in relevant PRI OOs.

The said committees are as follows:

A. Training Preparation Committee

1. *Duties and Responsibilities*

The TPC shall spearhead the designing, development, production, and distribution of all approved training materials to be used for the FT Course.

a. textbooks;

b. written CE questions, including those classified as questions for the pre/posttests and formative quizzes;

c. video lectures and presentations;

d. banners, posters, flyers, photo-visual materials/presentation/sample;

e. voice recordings;

f. online resources; and

g. forms, sheets, and other documents for recording purposes.

The TPC shall also prepare the training course schedule and course details, including the topics and other information relevant to the conduct of the training course. The schedule and course details shall be provided to the TPIC at least two (2) months prior to the start of the year for the latter to review and prepare for the training course's implementation. As such, the TPC shall be in charge of developing an annual training plan detailing the conduct of the FT Course cycles. Moreover, the said committee shall be responsible for reviewing the trainees' application forms and eligibility to participate in the FT Course.

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2. *Composition*

The TPC shall be composed of 18 personnel, led by a Committee Head preferably occupying a senior level position. Whenever necessary, the TD Chief can add and/or reduce the number of members of the said committee. Committee members shall be designated upon the Committee Head's nomination to the TD Chief, the latter's recommendation to the ED, and the ED's final approval.

The TPC shall perform its functions through sub-committees to be created for this purpose, namely the CC and MatLog with the following functions:

CC

a. reviews the completeness and correctness of received TAF;

b. reviews the trainee's qualifications and eligibility to undergo the FT Course, and, if needed;

c. coordinates with ROs and/or applicants for correction and/or proper accomplishment of the TAFs;

d. coordinates with the trainees for the submission of requirements and activities;

e. coordinates with the ROs on access to necessary facilities, tools, and equipment, including Personal Protective Equipment (PPE), in case of practical training and CE;

f. prepares the List of Official Trainees and endorse to MEC;

g. coordinates the schedule of CE to ROs trainees and non-RO's trainees;

h. coordinates the attendance of RO personnel;

i. provides trainee code; and

j. coordinate collection of fees and charges from the RO / TPSP management or trainees with the assistance of the Administrative and Finance Section representative in the CC.

MatLog Committee

a. finalizes all training materials in terms of formatting;
b. prepares said materials for printing, binding, and distribution;

c. distributes/delivers the training materials such as handouts, notebooks, ballpen, IDs to the trainees;

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d. ensures that the presentations, video lectures, banners/posters, flyers, photo-visual materials/ presentation, and other online resources are available;

e. Ensures back-up arrangements are available in case the online training platform is not working; and

f. training room, facilities and equipment are ready prior training.

B. Training Program Implementation Committee

1. *Duties and Responsibilities*

The TPIC shall be responsible for all relevant activities pertaining to the implementation of the FT Course cycles. The said committee shall likewise be composed of 25 personnel, from sections representing the specialized competencies, namely: Fare & Ticketing Management, Passenger Management, Commercial Train Driving, Tracks & Guideways, Buildings & Facilities, Power Supply & Distribution, Rolling Stock, Signaling & Communication, and Non-Commercial Train Driving.

Moreover, the TPIC shall ensure that the plans stipulated in this OO are reviewed and implemented.

2. *Composition*

Each section shall be led by one (1) TPI Section Head, preferably with a job designation of supervisory level and a member of the TD Section to which the competency belongs to. Allocation of personnel for each discipline shall be under the discretion of the TPI Committee Head, subject to the approval of the TD Chief. The number of trainees for the FT Course's cycle shall be considered in assigning the number of personnel to each section.

The TPIC shall perform its functions through sub-committees to be created for this purpose, namely the EC and MEC with the following functions:

EC

a. reviews instructor's questions;

b. checks if the questions included in the examination sets were taught by the instructors or included in the training materials;

c. manages the question bank;

d. creates the table of specifications, pre/post tests, and examination sets;

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e. provides the answer keys;

f. schedules examinations;

g. reviews the trainee's application and eligibility to take the CE;

h. prints and seals the final copies;

i. administers the written and practical CE, and

j. checks whether the approved competency assessment tools for the practical CE were used.

MEC

a. responsible for the actual operations;

b. monitors the (1) trainees' performance, (2) trainees' attendance, (3) trainees' submission of requirements, and (4) training course schedule;

c. responsible for the preparation of Pre/Post test results and Training Evaluation report;

d. submit the Post Training Reports to the TD Chief after the duration of the FT Course cycle based on the required deadline; and

e. collate Curricula Vitae of successful non RO's trainees and endorse the same to prospective ROs as after-training services.

In addition to the above-mentioned committees, a Training Management Team shall be assigned for each FT Course cycle. The said Team shall be composed of the following with the corresponding duties and responsibilities:

Team Member	Duties and Responsibilities
a. Instructor	1. leads the delivery and discussion on the assigned topic; and 2. answers the trainees' queries during session; and 3. gives reminders/announcements to the trainees
b. Assistant Instructor	1. ensures that the presentation and materials are ready on the day of the actual training; 2. checks or confirms if the equipment's technical set-up the day before the actual training day was properly done;

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Team Member	Duties and Responsibilities
	3. assists the Instructor during the Q&A; 4. accomplishes the Daily Training Management Report and submits the same to the Facilitator at the end of each training day; 5. leads the preliminary activities of the previous training day; 6. acts as the technical personnel during lectures; and 7. Other tasks may be assigned by the TD Chief.

ARTICLE X
Amendments

Amendment/s to any provision of this OO shall undergo legal review to ensure its compliance with EO No. 96, s. 2019 and the IRR or DOTr DO No. 2020-005 and its amendment/s, if any.

ARTICLE XI
Separability Clause

If, for any reason, any section or provision of this OO is declared unconstitutional or invalid, the other sections or provisions hereof not affected by such declaration shall remain in full force and effect.

ARTICLE XII
Effectivity Clause

This OO shall take effect immediately upon its issuance.

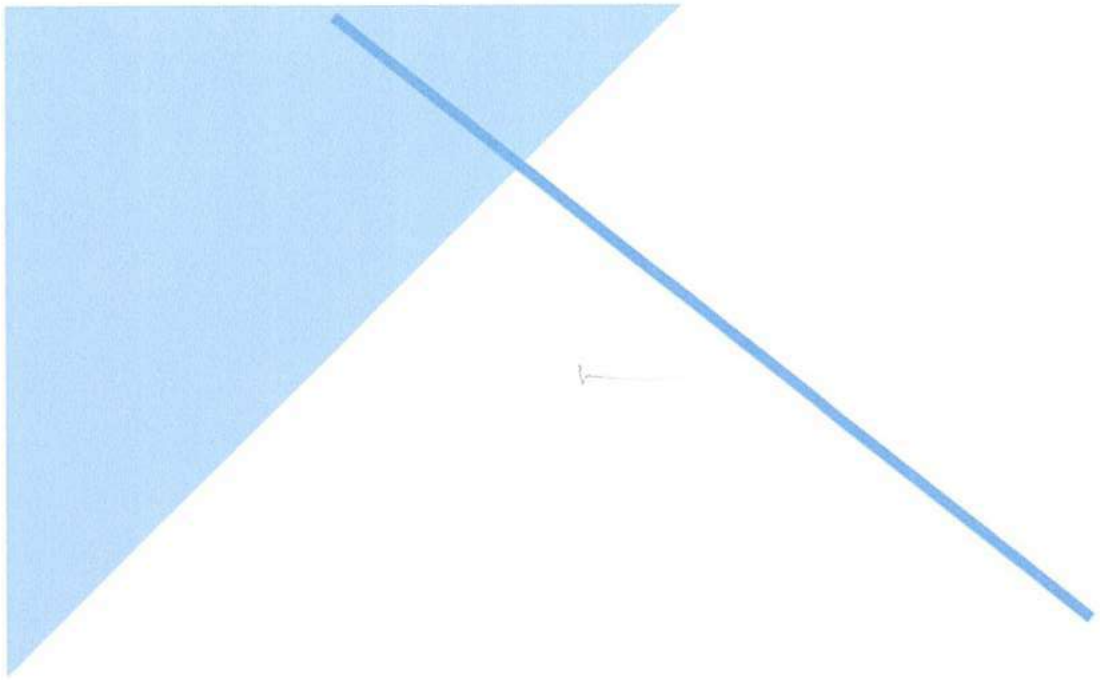
ANNELI R. LONTOC, *CESO I*
Undersecretary, DOTr
OIC-ED, PRI

APPROVED:

VIVENCIO B. DIZON
Secretary

OSEC-2025-01198

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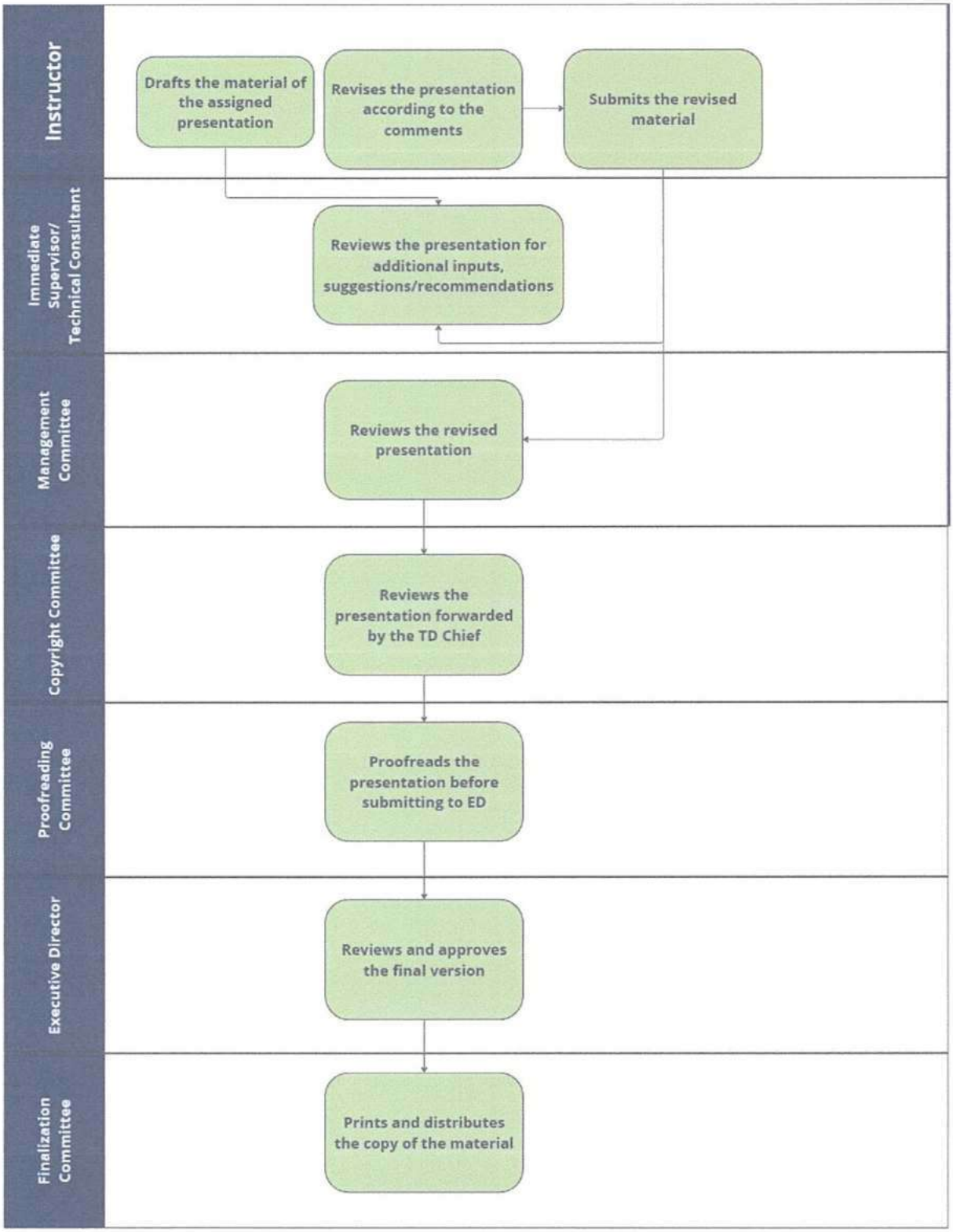
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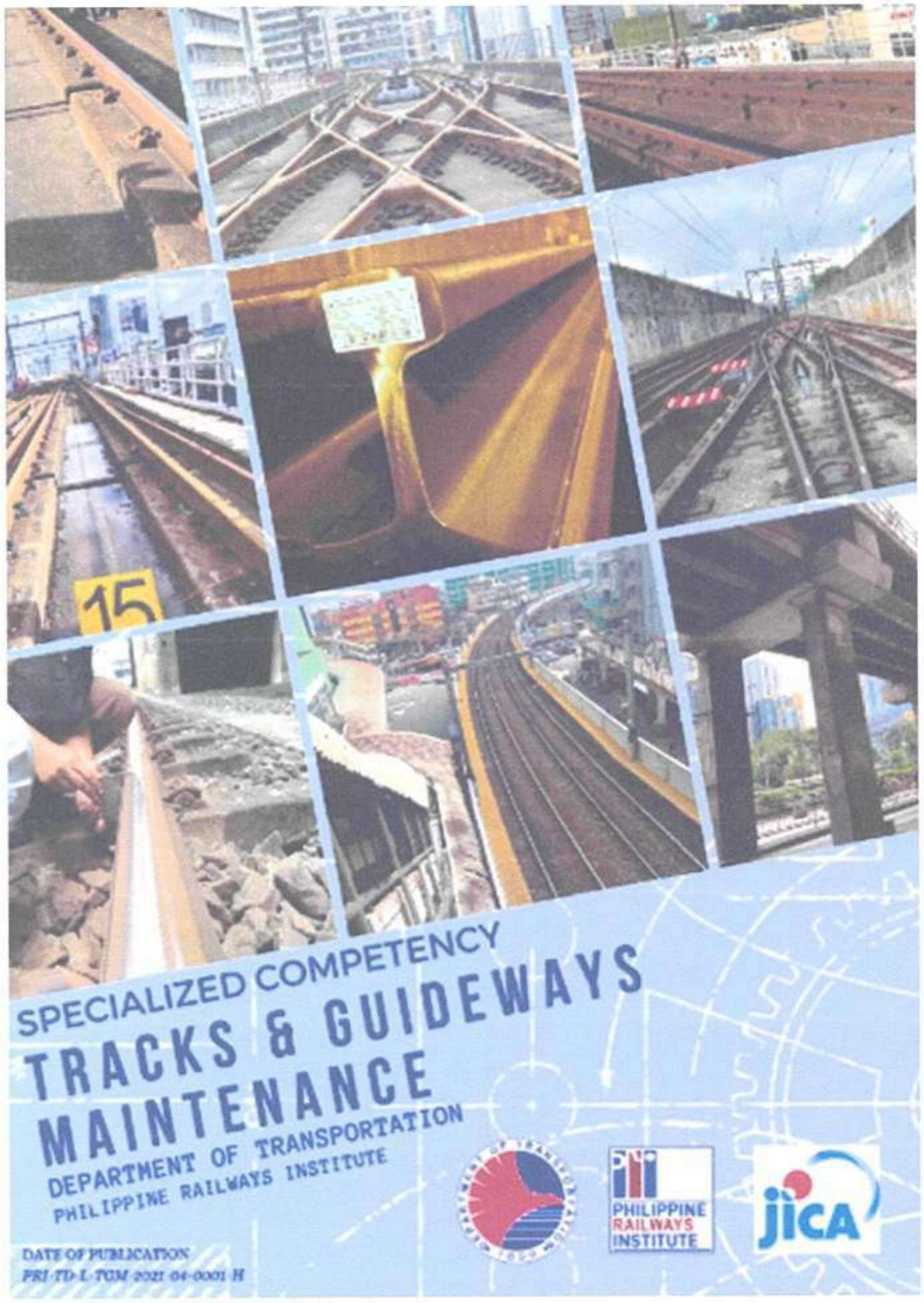
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TYPE OF TRAINING: **RT, FT, CDT, SMT**	*COMPETENCY:*

Competency	
Subject	
Learning Outcomes	

Recommended Activity	Time		Topic	Activity	Target Location	Needed (Equipment/ Tools/ M	Objectives	Procedures	Instructor's Remarks
	Start	End							

Annex D – Sample Textbook Layout



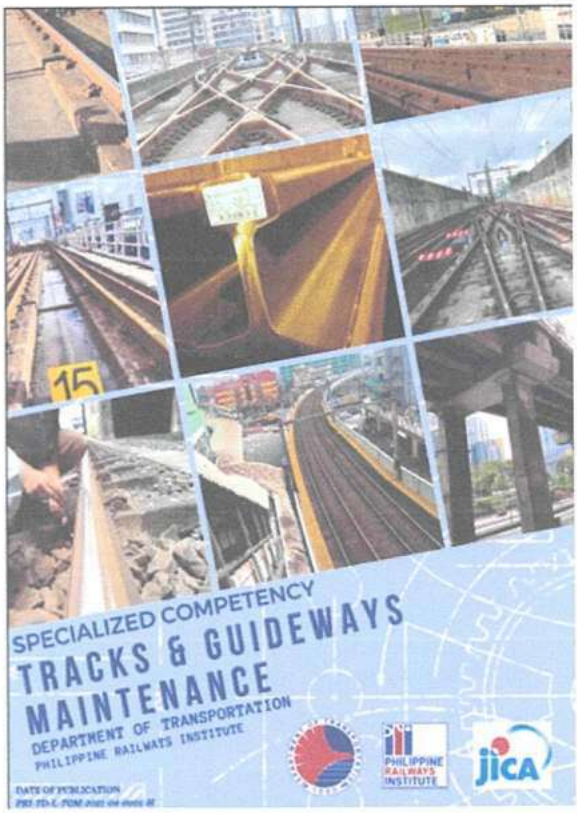
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10



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Specialized Competency: Tracks and Guideways Maintenance
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However, with the strong-willed leadership of our beloved President Rodrigo Roa Duterte, we are striving hard to bridge the infrastructure gap that has impaired the country for many years by ushering the Philippines into the GOLDEN AGE OF INFRASTRUCTURE.

From only 77 kilometers when we assumed office in 2016, we aim to extend the Philippines' operational railway length to 1,200 kilometers by the end of President Duterte's term.

In this endeavor, the country's railway workforce will undoubtedly play a crucial role. We will need your skills, determination, expertise, and most of all, patriotism, in working together towards bringing back the glory of Philippine railways.

With a better understanding of the rail's potential to address economic issues, with the fundamental knowledge you will be learning in this Institution, and with the help of the esteemed partners from the Japan International Cooperation Agency (JICA) expert team, I am sure that we are continuously mustering all vital factors to build a strong foundation for the Philippine Railway sector—one that will surely last for generations.

Indeed, development comes in when the rails start rolling. And we are heading in that direction wherein development is not a far-fetched dream, but a living reality to make the Filipino life comfortable and convenient.

Mabuhay!

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Table of Contents

Copyright Page i
Message from the Department of Transportation Secretary ii
Acknowledgements iii
Preface v
Table of Contents vi
List of Figures ix
List of Tables xx

UNIT 1: TRACK STRUCTURE COMPONENTS

Introduction 1
Basic Track Structure Components 1
Track Designs and Construction 20
Track Standards and Specifications 24
Railway Track Drainage 28
Summary 38
References 38

UNIT 2: TRACK TURNOUTS

Introduction 40
Importance of Turnout Components 41
Turnouts Components 42
Turnout Number 46
Types of Turnouts 48
Summary 52
References 52

UNIT 3: TRACK ALIGNMENT AND GEOMETRY

Introduction 53
Track Alignment 53
Geometrical Curves and Transition 57
Track Gauge 76
Rail Superelevation 80
Loading Gauges 90
Summary 92
References 93

UNIT 4: METHODS IN DETERMINING TRACK ALIGNMENT AND GEOMETRY

Introduction 94
Track Geometry Measurement Terms 94
Track Alignment Irregularities 100
Causes of Track Alignment Irregularities 105
Measuring Tools and Equipment 110
Methods of Measurement 119
Summary 147
References 149

UNIT 5: INTRODUCTION TO TRACK MAINTENANCE

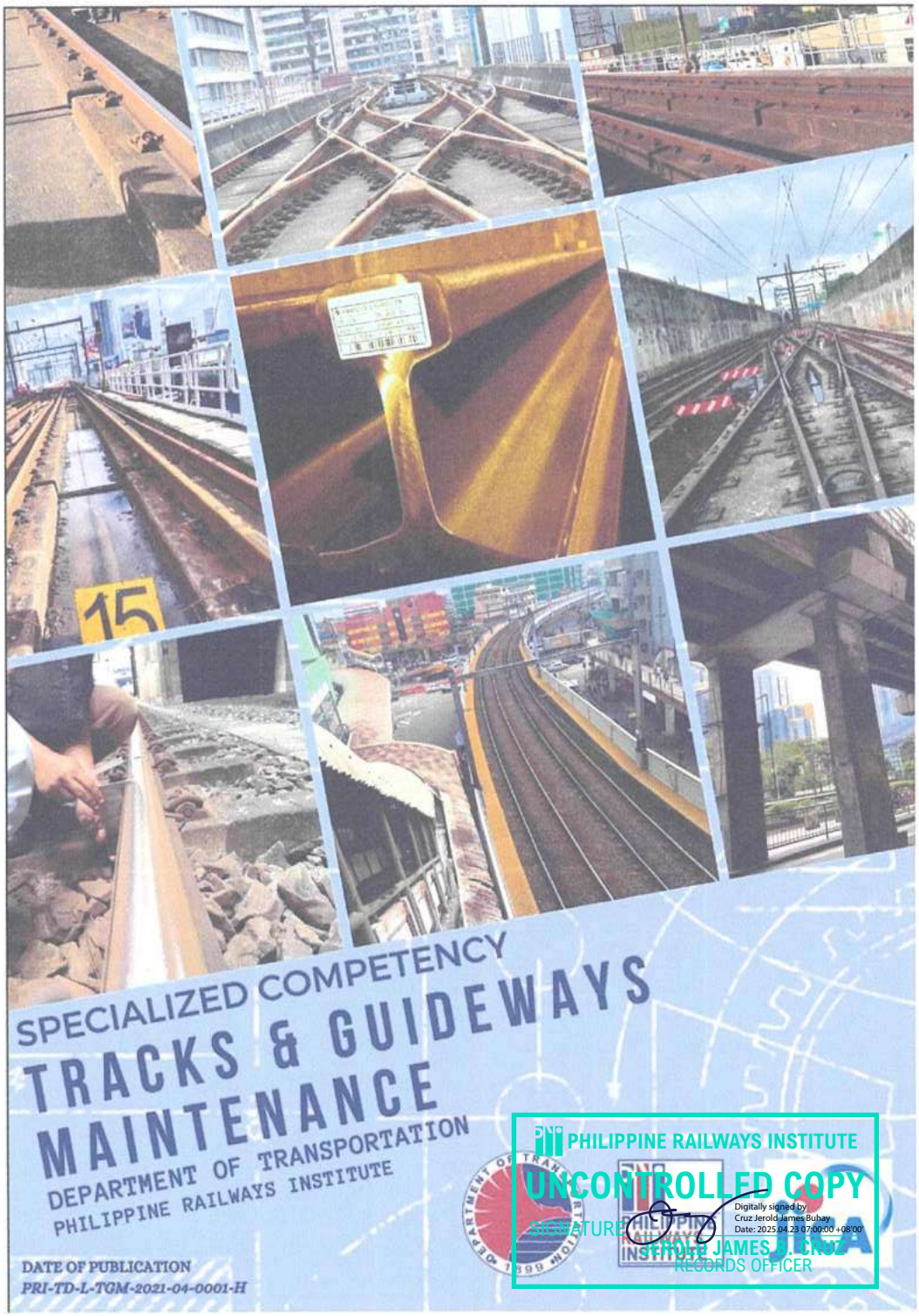
Introduction 151
Importance of Track Maintenance 152

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TRACKS & GUIDEWAYS MAINTENANCE

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Yuichiro Yanagisawa
Civil, Track, Architecture
Tokyo Metro

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Preface

The Philippine Railways Institute (PRI) instructors developed the Fundamental Training (FT) course textbooks through the JICA Expert Team's technical assistance, who provided essential information in the operation and maintenance of a railway system. This endeavor is done to ensure that all railway personnel comply with the existing standard and best practices from the local and international railway organizations to mitigate potential hazards and risks in our railway system and ensure the passengers' safety.

Topics included are those that are encountered in the daily operation and maintenance of a railway system. Apart from the topics that hone the railway personnel's technical skills, there are also non-technical skills discussions to understand the responsibilities in a railway organization. The topical presentations were done based on the instructors' expertise and experiences to maximize the efficiency of the learning process.

These textbooks are presented in fourteen (14) volumes as follows:

- Volume 1: Core Competency: Values and Human Skills
- Volume 2: Core Competency: Institutional Framework
- Volume 3: Core Competency: Technical Knowledge and Safety
- Volume 4: Departmental Competency: Operations
- Volume 5: Departmental Competency: Maintenance
- Volume 6: Specialized Competency: Passenger Management
- Volume 7: Specialized Competency: Fare and Ticketing Management
- Volume 8: Specialized Competency: Commercial Train Driving
- Volume 9: Specialized Competency: Non Commercial Train Driving
- Volume 10: Specialized Competency: Tracks and Guideways Maintenance
- Volume 11: Specialized Competency: Buildings and Facilities Maintenance
- Volume 12: Specialized Competency: Power and Supply Maintenance
- Volume 13: Specialized Competency: Signalling and Communications Maintenance
- Volume 14: Specialized Competency: Rolling Stock Maintenance

The rationale of these textbooks is to ensure that the railway operation and maintenance personnel possess the required competencies and inculcate the importance of safety in the railway system.

I wish to extend our heartfelt gratitude to all individuals involved in creating the FT course textbooks for their tireless and professional assistance in providing the required knowledge in developing these textbooks. We hope that these could make a big difference not only on the railway personnel's work performance but also on improving their understanding of the subject matter.

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Table of Contents

Copyright Page i
Message from the Department of Transportation Secretary ii
Acknowledgements iii
Preface v
Table of Contents vi
List of Figures ix
List of Tables xx

UNIT 1: TRACK STRUCTURE COMPONENTS

Introduction 1
Basic Track Structure Components 1
Track Designs and Construction 20
Track Standards and Specifications 24
Railway Track Drainage 28
Summary 38
References 38

UNIT 2: TRACK TURNOUTS

Introduction 40
Importance of Turnout Components 41
Turnouts Components 42
Turnout Number 46
Types of Turnouts 48
Summary 52
References 52

UNIT 3: TRACK ALIGNMENT AND GEOMETRY

Introduction 53
Track Alignment 53
Geometrical Curves and Transition 57
Track Gauge 76
Rail Superelevation 80
Loading Gauges 90
Summary 92
References 93

UNIT 4: METHODS IN DETERMINING TRACK ALIGNMENT AND GEOMETRY

Introduction 94
Track Geometry Measurement Terms 94
Track Alignment Irregularities 100
Causes of Track Alignment Irregularities 105
Measuring Tools and Equipment 110
Methods of Measurement 119
Summary 147
References 149

UNIT 5: INTRODUCTION TO TRACK MAINTENANCE

Introduction 151
Importance of Track Maintenance 152

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Level of Maintenance in Tracks 152
Types of Rail Defects 158
Summary 162
References 163

UNIT 6: PREVENTIVE MAINTENANCE

Introduction 164
Importance of Preventive Maintenance 164
Track Inspection 166
On-board Track Inspection 169
Rail Track Structure Maintenance 170
Summary 177
References 178

UNIT 7: CORRECTIVE MAINTENANCE

Introduction 179
Importance of Corrective Maintenance 179
Track Replacement 181
Track Resurfacing 182
Track Realignment 183
Track Reconditioning 184
Ballast Tamping and Renewal 185
Replacement of Fastening Assemblies 185
Replacement of Sleepers 186
Rail Welding Techniques 187
Summary 189
References 190

UNIT 8: INTRODUCTION TO STRUCTURAL MECHANICS

Introduction 191
Structural Elements 191
Types of Structure and Forces 196
Idealized Structures 210
Degrees of Freedom and Kinematical Elements 216
Analysis of Elementary Structures 222
Types of Stress 252
Summary 263
References 264

UNIT 9: REINFORCED CONCRETE STRUCTURES

Introduction 265
Reinforced Concrete Structure Components and Functions 265
Reinforced Concrete Composition 269
Mechanical Properties of Reinforced Concrete Structures 275
Types and Causes of Reinforced Concrete Deterioration 277
Summary 282
References 282

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UNIT 10: STEEL STRUCTURES

Introduction 284
Steel Structure Components and Structures 285
Steel Bridge Structures 288
Classification of Steel Based on Shape 290
Types of Steel Connections 295
Types and Causes of Steel Deterioration and Failure 296
Summary 298
References 298

UNIT 11: EARTHWORKS AND SOIL MECHANICS

Introduction 299
Geotechnical Properties of Soil 300
Groundwater Flows 305
Slope Failures 306
Summary 310
References 310

UNIT 12: LEVELS OF TRACK GUIDEWAYS

Introduction 311
Underground Level 311
At-grade Level 325
Elevated Level 330
Summary 345
References 347

UNIT 13: MAINTENANCE PROCEDURES FOR REPAIRING MINOR DEFECTS IN CIVIL STRUCTURES AND ELEMENTS

Introduction 350
Principles of Managing Civil Structures 351
Importance of Maintaining Civil Structures 351
Safe Working Condition 377
Maintenance Flow and Overview of Works 382
Non-destructive Testing 387
Types of Maintenance Activities 397
Summary 399
References 400

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List Of Figures

No.	Title	Page
Unit 1		
1	Track Structure	1
2	Parts of The Rail	2
3	Rail Identification	2
4	Double Headed Rail	3
5	Bull Headed Rail	4
6	Flat Footed Rail	4
7	Mechanically Joint Rails	5
8	Mechanically Insulated Joint	6
9	Non-Glued Insulated Joint	6
10	Glued Insulated Joint	7
11	Check Rail	7
12	Dog Spikes	8
13	Lock Spikes	8
14	Dog Screw	9
15	Lock Screw	9
16	Screw Spikes	9
17	E-Clip Rail Fastener	10
18	Rail Anchor	10
19	Wooden Sleepers	11
20	Concrete Sleepers	12
21	Steel Sleepers	13
22	Ballast Profile	14
23	Ideal Railway Substructure	16
24	Ballast And Subgrade Layer	16
25	Embankment	17
26	Erosion Collapse	18
27	Surface Failure	19
28	Slippage Collapse	19
29	Ballasted Track	20
30	Ballasted Track Structure	21
31	Slab Track	21
32	Slab Track System	22
33	Embedded Track System	23
34	AREMA 115 RE	25
35	AREMA 136 RE	25
36	AREMA 141 RE	25
37	UIC 54	26
38	UIC 60	26
39	JIS 37A	27
40	JIS 40N	27
41	JIS 50N	27

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42	JIS 60	27
43	Rail Profile	28
44	Typical Track Formation	30
45	Typical Cess Drain	31
46	Typical Catch Drain	32
47	Typical Mitre Drain	33
48	Collector Drains	33
49	Drawdown Drains	34
50	Interception And Cutoff Of Seepage Water	34
51	Drainage Of Local Seepage Water	34
52	Subgrade Progressive Shear Failure	35
53	Excessive Subgrade Plastic Deformation	36
54	Wet Spots	36

Unit 2

1	Structure of Turnout	40
2	Facing and Trailing Turnouts	41
3	Parts of Turnout	42
4	Turnout Components	42
5	Turnout Point Part Components	43
6	Turnout Lead Part Components	44
7	Turnout Crossing Part Components	45
8	Turnout Number	47
9	Simple Turnout	49
10	Run-Over Type Turnout	49
11	Symmetrical Turnout	50
12	Diamond Crossing	50
13	Crossover	51
14	Scissors Crossover	51

Unit 3

1	Overview Of Horizontal Alignment	54
2	LRT Line-1 Horizontal Alignment	55
3	Train Driver's Perspective Of Horizontal Alignment	55
4	Overview of Vertical Alignment	56
5	MRT-3 Vertical Alignment	56
6	Track Without Cant	57
7	Tracks With Cant	57
8	Family of Curves	58
9	Properties of Circular Curve	59
10	Direction of Curve	59
11	Concept of Versine	60
12	Simple Curve	62
13	Compound Curve	63
14	Compound Curve for Existing Obstruction	63
15	Reverse Curve	64

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16	Aerial View Of Reverse Curve In LRT Line-1	64
17	Reverse Curve For Existing Obstruction	65
18	Reverse Curve For New Structure	65
19	Concept Of Centrifugal Force	66
20	Simple Curve Without Transition Curve	66
21	Simple Curve With Transition Curve	67
22	Track Gradient	68
23	Uphill Track Gradient EDSA Taft to Magallanes	68
24	Downhill Track Gradient Magallanes to Ayala	69
25	Gentle Versus Sharp Track Gradient	71
26	Summit Curve (Positive Gradient)	73
27	Summit Curve (Positive - Negative Gradient)	73
28	Summit Curve (Negative Gradient)	73
29	Sag Curve (Positive Gradient)	74
30	Sag Curve (Negative - Positive Gradient)	74
31	Sag Curve (Negative Gradient)	75
32	Track Gauge	76
33	Rail Inclination	77
34	Categories of Track Gauge	77
35	Increase in Rail Length Due to Increase in Track Gauge	79
36	Plan View Of Curved Railway Tracks	80
37	Section A-A Of Plan View	81
38	Section B-B Of Plan View (Railway Cant)	81
39	Overturning Of Train For Large Cant	82
40	Cross-Section Of Railway Tracks Without Cant	83
41	Cross-Section Of Railway Tracks With Cant	84
42	Cant Transition In Transition Curve	85
43	Cross-Section Of Cant Transition In Transition Curve	86
44	Cant Transition Without Transition Curve	86
45	Cross-Section of Cant Transition Without Transition Curve	87
46	Cant Transition In Compound Curves	87
47	Cross-Section of Cant Transition On Compound Curves	88
48	Wheels on Straight Section	89
49	Wheels on Curved Section	89
50	Slacking Transition	89
51	Example of Loading Gauges	91

Unit 4

1	Datum Rail for Measuring Irregularities	96
2	Rail Level	97
3	Longitudinal Rail Level	97
4	Cross-Level	98
5	Track Gauge	98
6	Alignment	98

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7	Good and Poor Track Alignments	99
8	Good and Poor Track Line	99
9	Track Centers	101
10	Structure Clearance	100
11	Versine of Curved Tracks	100
12	Track Gauge Irregularities	100
13	Train Wheel and Track Gauge Irregularities	102
14	Vertical Irregularity	102
15	Actual Vertical Irregularity	102
16	Vertical Irregularity on Curved Section	103
17	Cant Irregularity	103
18	Lateral Irregularity	104
19	Actual Lateral Irregularity	104
20	Wheel-Rail Contact on Curved Sections	105
21	Track Twist	106
22	Actual Track Twist	106
23	Gap on Track Connection	107
24	Poor Rail or Weld Alignment	107
25	Rail Corrugation	108
26	Pumping of Sleepers	108
27	Eroded Shoulder Ballast	109
28	Pulverized Ballast	109
29	Poor Anchor Patterns and Holding	110
30	Re-Sleepering	110
31	Local Track Disturbances	111
32	Steel Rulers	112
33	Five Meter (5m) Measuring Tape	112
34	Fifty Meter (50m) Measuring Tape	112
35	Plumb Bob	113
36	Track Gauge and Superelevation Measuring Device	113
37	Spirit Level and Adjustable Dial	114
38	Three-Point Bar	114
39	Metering Rod	114
40	Scaled Metering Rod	115
41	Versine Gauge or Versine Measuring Kit	115
42	Manual Measuring of Gauge Wear	116
43	Gauge Wear Measuring Device	116
44	Measuring Wheel	117
45	Track Measurement Trolley	118
46	Data Recorder Device	118
47	Track Geometry Measuring System Installed in a Geometry Car	119
48	Gauge Surveying Systems	119
49	Frequency of Inspection in Tokyo Metro	120
50	Starting Point of Gauge Measurement	120

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SIGNATURE
Digitally signed by Cruz Jerold James Buhay
Date: 2025.04.23 07:00:00 +08'00'
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RECORDS OFFICER

51	Measuring Track Gauge Using Measuring Tape	122
52	Measuring Track Foot Gauge	122
53	Gauge Measuring Device on Track	123
54	Measuring Track Gauge	123
55	Measuring Cant	124
56	Measuring Track Geometry Using Trolley	125
57	SBB Track Recording Coach	126
58	Swedish TRC IMV 200	126
59	Network Rail Recording Car	126
60	Measuring Rail Alignment Using Survey Marks	129
61	Measuring Track Line	129
62	Center of Alignment Irregularity	130
63	2-Meter Interval from Center	130
64	Measurement Station	130
65	String from Station No.1 To Station No. 5	130
66	Versine Value of Station No. 3	131
67	Versine Value of Station No. 4	131
68	Versine Value of Station No. 5	131
69	Versine Value of Station No. 6	131
70	Versine Value of Station No. 7	132
71	Versine Value on Both Sides of the Rail	132
72	Station Point	133
73	Placing of Metering Rods	133
74	Correct Position of Metering Rod	134
75	Pulling of String at The Edge of Measurement Piece	134
76	Reading of Metering Rod	135
77	Measurement Reading of Line	135
78	Outer Rail Used as Datum Rail	136
79	Center of Rail Top Irregularity	137
80	3-Meter Interval from Center	137
81	Measurement Stations	137
82	String from Station No. 1 To Station No. 3	137
83	Gap Value of Station No. 2	138
84	Gap Value of Station No. 3	138
85	Gap Value of Station No. 4	138
86	String at the Top of Measuring Piece	139
87	Steel Ruler at the Station Point	139
88	Measurement Reading of Rail Top	140
89	Actual Longitudinal Rail Level Irregularity Reading	141
90	Sagging of String Due to Gravity	141
91	Measuring Structure Clearances	142
92	Clearance Car	143
93	Measuring Track Centers	143
94	Turnout Measuring Device	144
95	Gauge and Checkrail Effectiveness Measurement	144

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96	Flangeway Measurement	145
97	Actual Versine Measurement	145
98	Curve Divided Into 5-Meter-Long Section	146
99	String on A 20-M Long Chord	146
100	Versine Value of the Curve	147
101	Versine Values of the Curve	147

Unit 5

1	Track Structure	151
2	Head Checks	158
3	Foot Fatigue	159
4	Corrugations	159
5	Squats	160
6	Skid Spots	160
7	Indentations	160
8	Plastic Flow	161
9	Corrosion	161
10	Machining Errors	161
11	Bolt Hole Cracking	162

Unit 7

1	MRT3 Track Replacement	181
2	Rail Aligning Beam	182
3	Tracks Structure Capping Layer	184
4	Special Tracks - Turnout	186
5	Rail Welding	187
6	Flash Butt Welding	188
7	Gas Pressure Welding	188
8	Thermit Welding	189

Unit 8

1	Force on a Tie Rod	192
2	Cross-Section of Typical Tie Rods	192
3	Force on a Beam	193
4	Reinforced Concrete Beam	193
5	Steel Beam	193
6	Timber Beam	193
7	Force on a Column	194
8	Types of Column Based on Materials	194
9	Platform Slab	195
10	Slab Track	195
11	Load Bearing and Non-Load Bearing Wall	195
12	Frame Structure	196
13	Railway Viaduct	197
14	Types of Truss Based on Shape	197
15	PNR Railway Truss Bridge	198

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Date: 2025.04.23 07:00:00 +08'00'
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RECORDS OFFICER

16	Arch Bridge	198
17	MRT-3 Steel Arch Bridge	199
18	Railway Arch Bridge	199
19	Suspension Bridge	199
20	Railway Suspension Bridge	200
21	Category of Loads	201
22	National Structural Code of the Philippines (NSCP)	202
23	AREMA Manual for Railway Engineering	203
24	Cooper E 80 Load	203
25	Minimum Design Dead Load	204
26	Impact Loads Due to Moving Train	205
27	Impact Load Due to Moving Truck	205
28	Wind Loads Acting on A Bridge Structure	206
29	Earthquake Loads Acting on Civil Structure	206
30	Concentrated Load (Kn)	207
31	Distributed Load (Kn/M)	207
32	Reaction Force at Supports	208
33	Compressive Force	209
34	Tensile Force	209
35	Shear Force	210
36	Bending Moment	210
37	Roller Support	211
38	Pinned Support	212
39	Fixed Support	213
40	Simple Support	213
41	Typical Hinge Connection and Idealization	214
42	Typical Fixed Connection and Idealization	215
43	Internal Force of Cut-Sectioned Beam	221
44	Simply Supported Beam	221
45	Cantilever Beam	221
46	Simple Truss	222
47	Stress and Deformation Due to Axial Force	230
48	Stress and Deformation Due to Shear Force	230
49	Stress and Deformation Due to Bending Moment	231
50	Shear and Moment Diagram of Simply Supported Beam with Uniform Load	236
51	Shear and Moment Diagram of Beams with Three Supports	236
52	Distance of Area to Reference Point	242
53	Centroid and Center of Gravity Lies on the Same Point	242
54	Centroid and Center of Gravity Lies on Different Point	242
55	Beam Deformation Subjected to Load	245
56	Neutral Axis of Reinforced Concrete	246
57	Compressive Stress	253
58	Failure Due to Compression	254
59	Tensile Stress	255

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Digitally signed by Cruz Jerold James Buhay
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RECORDS OFFICER

60	Tensile Failure	255
61	Shear Stress	256
62	Shear Failure	257
63	Bending Stress	257
64	Bending Failure	258

Unit 9

1	Components of Concrete	265
2	LRT Line 2 Platform Slab	266
3	MRT-7 Quezon Memorial Circle Station Beams	267
4	MRT-7 Manggahan Station Installation of Columns	267
5	Subway Concrete Wall	268
6	Sample Structural Foundation	268
7	RC Components and How They Function	269
8	Cement Samples	271
9	Coarse and Fine Aggregates	272
10	Plain Round Bars	272
11	Deformed Bars	273
12	Wire Fabrics or Steel Bar Mats	273
13	Standard Size of Rebars According to ASTM For Deformed and Plain Billet-Steel Bars for Concrete Reinforcement	274
14	ASTM Reinforcing Bars Identification Codes	274
15	Standard Test Method for Compressive Strength of Cylindrical Concrete Specimens	275
16	Concrete Beam Testing in the Flexure Testing Machine	276
17	Tensile Strength Test	277
18	Sample Sulfate Attack in Concrete Surface	278
19	Carbonation in Concrete	279
20	Acid Attack in Concrete	279
21	Soft Water Attack in Concrete	279
22	Alkali-Aggregate Reaction in Concrete	280
23	Frost and Salt Attack in Concrete	280
24	Physical Attack Due to Extreme Temperature	281
25	Weathering in Concrete	281
26	Reinforcement Corrosion in Concrete	282

Unit 10

1	Frankfurt, Germany Train Station	284
2	Steel Framing of a Building	285
3	Coping Beam Installation, Skyway Stage 3 Project	286
4	Skyway Steel Girders	286
5	Sample Steel Columns	287
6	Steel Truss	287
7	Sample Steel I-Beam Girders Used Skyway, Manila	288
8	Half-Trough Cross Girder	289
9	Box-Shape Plate Girder	289

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RECORDS OFFICER

10	Warren (With Vertical Members) Truss Bridge	290
11	MRT Line 3 Guadalupe Station Arch Bridge	290
12	W-Shapes Section	291
13	M-Shapes Section	291
14	S-Shapes Section	292
15	HP-Shapes Section	292
16	I-Shape Beam	292
17	C-Shapes Section	293
18	MC-Shapes Section	293
19	Angle Or L-Shapes Section	294
20	Square HSS Section	294
21	Pipe Section	294
22	Sample Structural Steel with Different Shapes and Parts	295
23	Sample Bolted Connection of Column into Beams	296
24	Sample Welded Connection	296
25	A Sample Corroded Steel Structure	297
26	Cracking of Steel Flange	297
27	Example of Fatigue and Overloading	298

Unit 11

1	The Collapse of Hoosac Tunnel Wall in North Adams, Massachusetts	299
2	Soil Composition	300
3	Different Phases of Soil and its Weight-Volume Relationship	301
4	Sieve Stacks and Sieve Shaker	303
5	Sub-Ballast Compaction for the Track Approach	304
6	Some Common Types of Slope Failure	307
7	Slope Failure in A Railway Line in England	307
8	Steep Slope Failure in an Expressway	308
9	Vetiver Grass System on Slopes	309

Unit 12

1	Level of Track Guideways	311
2	Tunnel	312
3	Parts of Railway Tunnel	313
4	Full Face Method	314
5	Full Face Method Holes	315
6	Cross-Section of Heading and Benching Method	315
7	Drift Method	316
8	Shield Tunnel	318
9	Rectangular Tunnel	318
10	D-Shape Tunnel	319
11	Circular Tunnel	320
12	Horse-Shoe Tunnel	320
13	Immersed Tube Tunnel	321

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Date: 2025.04.23 07:00:00 +08'00'
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RECORDS OFFICER

14	Cut-And-Cover Tunnel	322
15	Cut-And-Cover Tunnel Method	323
16	MRT-3 Ayala Station.	323
17	Tunnel Boring Machine	324
18	At-Grade Railway	326
19	Cross-Section of Typical Ballasted Embankment	327
20	Actual Railway	327
21	Railway Cutting	328
22	Bottom Width	329
23	Bench and Berm	329
24	LRT-1 Elevated Guideway	330
25	LRT-2 Elevated Guideway	331
26	MRT-3 Elevated Guideways	331
27	Substructure and Superstructure	332
28	Overview of Substructure	332
29	Pile on Soft Ground	333
30	(A) Precast And (B) Cast-in-Place Concrete Pile	333
31	H-Beam Pile	334
32	Tubular Steel Pile.	334
33	Concrete Abutment.	335
34	Concrete Pier.	335
35	Overview of Superstructure	336
36	Railway Arch Bridge	336
37	Rigid Frame Bridge	337
38	Slab Bridge.	337
39	Actual Slab Bridge.	338
40	Voided Cell Boxes.	338
41	Tee Girder.	339
42	LRT Line-1 Reinforced Concrete Viaduct	339
43	LRT-2 Elevated Guideway.	340
44	MRT-3 Reinforced Concrete Viaduct.	340
45	Girder Span.	341
46	LRT-1 Elevated Guideway.	341
47	Components Od Typical Truss Bridge - Elevation View	342
48	Components of Typical Truss Bridge – Isometric View	342
49	Pinned Connection (Left) and Gusset Plate Connection (Right)	343
50	MRT-3 Guadalupe Bridge.	343
51	PNR Bridge.	344
52	Steel Railway Viaduct.	344

Unit 13

1	Corrosion on Steel Bridge.	352
2	Fatigue Cracks on Steel Bridge.	353
3	Loose Bolt.	353
4	Bridge Bearing.	354

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SIGNATURE
Digitally signed by Cruz Jerold James Buhay
Date: 2025.04.23 07:00:00 +08'00'
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RECORDS OFFICER

5	Defects on Bearing	355
6	Concrete Bleeding	356
7	Thermal Crack	356
8	Alkali Aggregate Reaction in Concrete	357
9	Drying Shrinkage Crack	357
10	Neutralization in Concrete	357
11	Stress Corrosion Crack	358
12	Poorly Cured Concrete	358
13	Thermal Crack	359
14	Thermal Crack	359
15	Acid Attack on Concrete	360
16	Salt in Concrete	360
17	Flexural Crack	361
18	Shear Crack	361
19	Twisted Crack	362
20	Concrete Abrasion	362
21	Concrete Subjected to Fire	362
22	Concrete Damage Due to Collision	363
23	Tunnel Defects	365
24	Cracks Caused by External Force	367
25	Actual Railway Embankment	370
26	Slope Discharge	371
27	Embankment Collapse	371
28	Vertical Cracks	371
29	Embankment Subsidence	371
30	Liquefaction And Destruction	372
31	Kadalundi Accident	373
32	CSX Transportation Damaged Bridge	373
33	Subgrade Fill Failure	374
34	Structural Collapse of Gokhale Bridge	375
35	Performance of a Structure	376
36	Extended Service Life of Structure	377
37	Lifting Aids	381
38	Maintenance Workflow	382
39	Concrete Spalling	385
40	Liquid Penetrant Test on Metal Surfaces	388
41	Liquid Penetrant Test on Concrete Surfaces	388
42	Procedure for Liquid Penetrant Test	389
43	Magnetic Rebar Locator	390
44	Magnetic Rebar Locator	391
45	Rebound Hammer Test	391
46	Rebound Hammer Position	392
47	Manual Hammering Test	393
48	Radiographic Test Equipment	394
49	Working Principle Of Radiographic Test Equipment	394

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Digitally signed by Cruz Jerold James Buhay
Date: 2025.04.23 07:00:00 +08'00'
JEROLD JAMES B. CRUZ
RECORDS OFFICER

50 Ultrasonic Testing Equipment..... 395
51 Working Principle Of Ultrasonic Test Equipment..... 395
52 Corrosion Tester..... 396
53 Working Principle of Corrosion Tester..... 396

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SIGNATURE
Digitally signed by Cruz Jerold James Buhay
Date: 2025.04.23 07:00:00 +08'00'
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RECORDS OFFICER

List of Tables

No.	Title	Page
Unit 1		
1	Rail Dimensions	3
2	Example of Gradient Cutting Slope	18
3	Summary of Rail Dimensions	28
Unit 2		
1	Turnout Number Dimensions	47
Unit 3		
1	Maximum Track Gradient Based on AREMA	72
2	Maximum Track Gradient	72
3	Maximum Track Gradient in the Philippines	72
4	Types of Curves and its Function	75
5	Value of Rail Inclination	77
6	Track Gauge Per Railway Line in the Philippines	78
7	Advantages and Disadvantages of Different Track Gauges	80
8	Maximum Cant	82
9	Slacking Table	89
Unit 4		
1	Frequency of Inspection in Japan Railways	120
2	Advantages and Disadvantages of Measuring Track Gauges Using Different Tools and Equipment	127
Unit 5		
1	Sample of Preventive Maintenance From MRT Line 3	154
2	Sample of Corrective Maintenance From MRT Line 3	156
Unit 8		
1	Comparison of Structures as Railway Bridge	200
2	Typical Live Load Used in Civil Structures	202
3	Moment of Inertia at the Centroid of an Object	249
Unit 9		
1	Proportions of Concrete	266
Unit 11		
1	Typical Values of Specific Gravity	301
2	Soil Description Based on Relative Density	302
3	Type of Soil Based on Plasticity Index	302
4	Hydraulic Conductivity for Common Soil Types	305

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SIGNATURE
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Date: 2025.04.23 07:00:00 +08'00'
JEROLD JAMES B. CRUZ
RECORDS OFFICER

Unit 12

1	Comparison of Tunnels in Hard Rock	316
2	Comparison of Different Tunnel Shapes	321
3	Comparison of Different Tunnel Construction Method	324
4	Summary of Level of Track Guideways	345

Unit 13

1	Defects Due to Material and Construction	356
2	Defects Due to Environment	359
3	Defects Due to Loading	361
4	Causes of Defects and Surface Appearance	363
5	Defects Based on Tunnel Parts	365
6	Causes of Defects	366
7	Initial Tunnel Defects	368
8	Defects Due to Huge External Force	369
9	Types of Inspection	383
10	Judgement Category of Structures	384
11	Assessment of Concrete Spalling	385
12	Possible Countermeasure	386
13	Interpretation of Potential Difference	396

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Unit 1. Track Structure Components

Introduction

Railway track is a vital part of the railway infrastructure that provides a fixed guidance to provide safe, comfortable, and convenient train operation. Basically, track is laid out to provide guidance on the trains. Also, the track can provide a train a good ride if its alignment is set within the prescribed designs and measurement. The design and construction of a rail track is composed of different and engineering discipline since it involves earthworks, steelwork, timberworks, and other railway infrastructure components. In the modern railway system, there are many different systems design, construction, and maintenance of a railway track. In this topic, the basics of track infrastructure will be discussed to achieve the following objectives:

- Familiarized with the components of a rail track structure.
- Identify the different structure of a tracks and its usage.
- Determine the track standards and specifications used in the Philippines; and
- Understand the importance of track drainage system in railway system.

1.1. Basic Track Structure Components

Railway track is composed of various components superstructure and sub structure to provide support in ensuring safe, comfort and convenient train operations for both the commuter and freight rail car. The structure of a track consists of the components as shown in Figure 1.

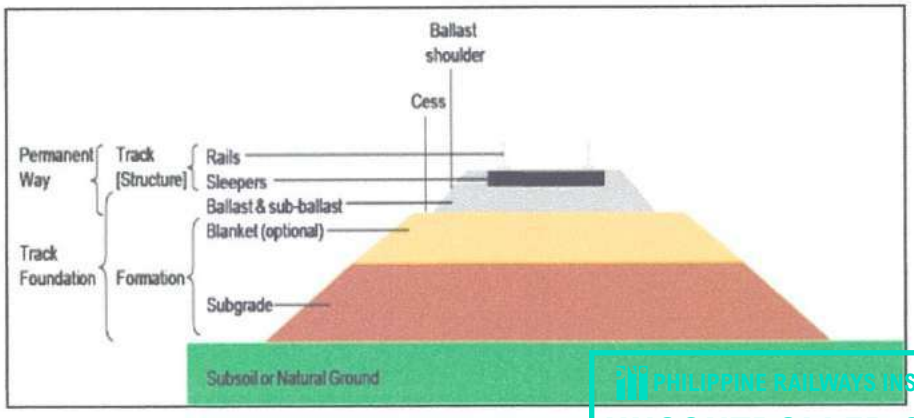


Figure 1. Track Structure

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are examples of corrective maintenance done to civil structure. This may vary according to the railway operators' needs and available civil structure.

1. Masonry lining suffering from spalling and bulging will require a patch repair of the affected area.
2. Deteriorated or damaged safety walkways need to be replaced if necessary
3. In the case of water leakage, install a drainage channel to let the water flow into a side ditch.
4. Eroding ground embankments need to be strengthen using retaining walls or ground stabilizer (outsourced).
5. Retrofitting or reinforcement of deteriorated civil structures such as beams, columns, or bridges (outsourced).

13.6.3. Emergency or Special Maintenance

Emergency or special maintenance are unanticipated major repair and replacement on the track network. These are repair requirements arising not because of customary parts or equipment failures, maintenance activities, or normal operations of the system but most likely because of natural calamities such as earthquakes, flooding, and fire that may affect the condition of civil structures. With this type of maintenance, resources for repair should always be available when needed.

Summary

The maintenance management team should know and understand the basic principle of managing civil structure to guarantee that duties are properly done, and that there will be no duplication of work carried out by its maintenance personnel. The management should also have a record of all maintenance activities done to civil structure to track its condition and for future reference. Additionally, it is important to manage a civil structure based on a risk-based approach to determine the frequency and depth of maintenance to be conducted to it.

It is understandable that all structures will deteriorate over a period of time especially when no one is taking care of it. Major accidents might happen if civil structures fail and cause serious injuries and deaths of not just the railway

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personnel but also of the passengers and other people living within the vicinity of the railway. In order to avoid this, frequent maintenance of civil structure is needed as this will also prolong the initial service life of the structure.

During maintenance of civil structures, the management must ensure a safe working environment for its personnel. Also, the maintenance personnel should be aware of their own safety without relying on others. Safety working conditions have been discussed on the departmental competency and have been reiterated on this topic for the maintenance personnel to keep in mind that their safety is of utmost priority while doing maintenance work.

Maintenance workflow is a guide on how to do maintenance work and consists of inspection, judgement, planning, and implementation. It is conducted in an orderly manner and is discussed bearing in mind that the failure of one process will cause the failure of the entire maintenance procedure.

To aid the above-mentioned maintenance flow, the use of different non-destructive tests is needed. It is important for the maintenance personnel to understand and know how to use different non-destructive testing methods. Non-destructive testing such as visual examination, liquid penetrant test, magnetic rebar locator, rebound hammer test, manual hammering, radiographic test equipment, ultrasonic test equipment, and corrosion tester will enable maintenance personnel to efficiently inspect civil structures.

Lastly, different types of maintenance activities such as preventive maintenance, corrective maintenance, and special or emergency maintenance have been discussed in this topic. It is important to know that if the maintenance activity to be done is not on the scope of work of the in-house maintenance personnel, it is best advised to seek for an outsourced work for better results.

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PRI Web-Refresher Training Course

Open Broadcasting Software (OBS) Installation and Video Recording

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How to use the OBS?

- Install the OBS software on your laptop or computer.

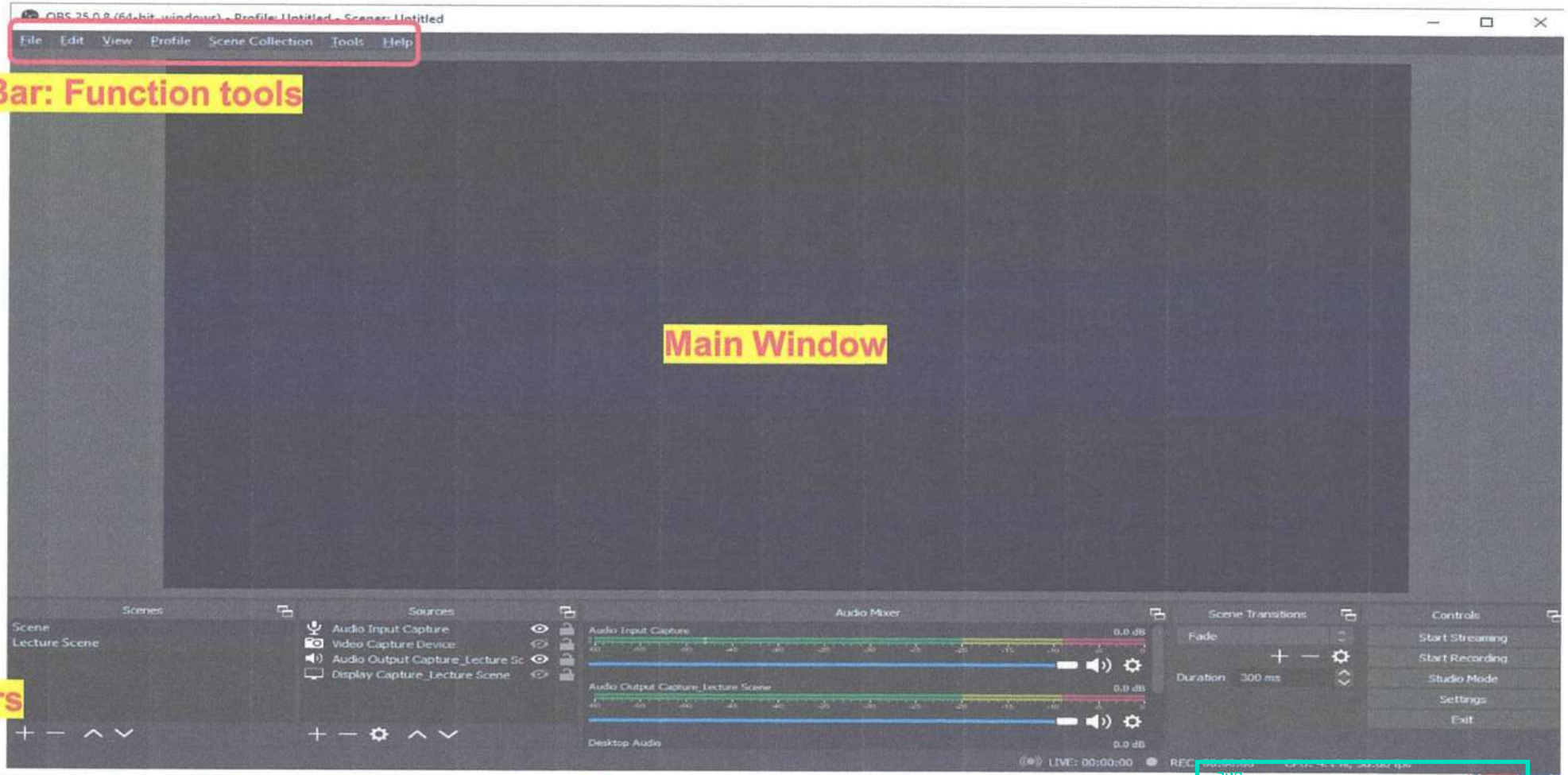
  https://github.com/obsproject/obs-studio/releases

  (**OBS-Studio-25.0.8-Full-Installer-x64.exe**)

- During the installation process, choose the default set-ups. However, if you are an advance user, you may choose to apply specific parameters which you want to use.
- Open the OBS application.

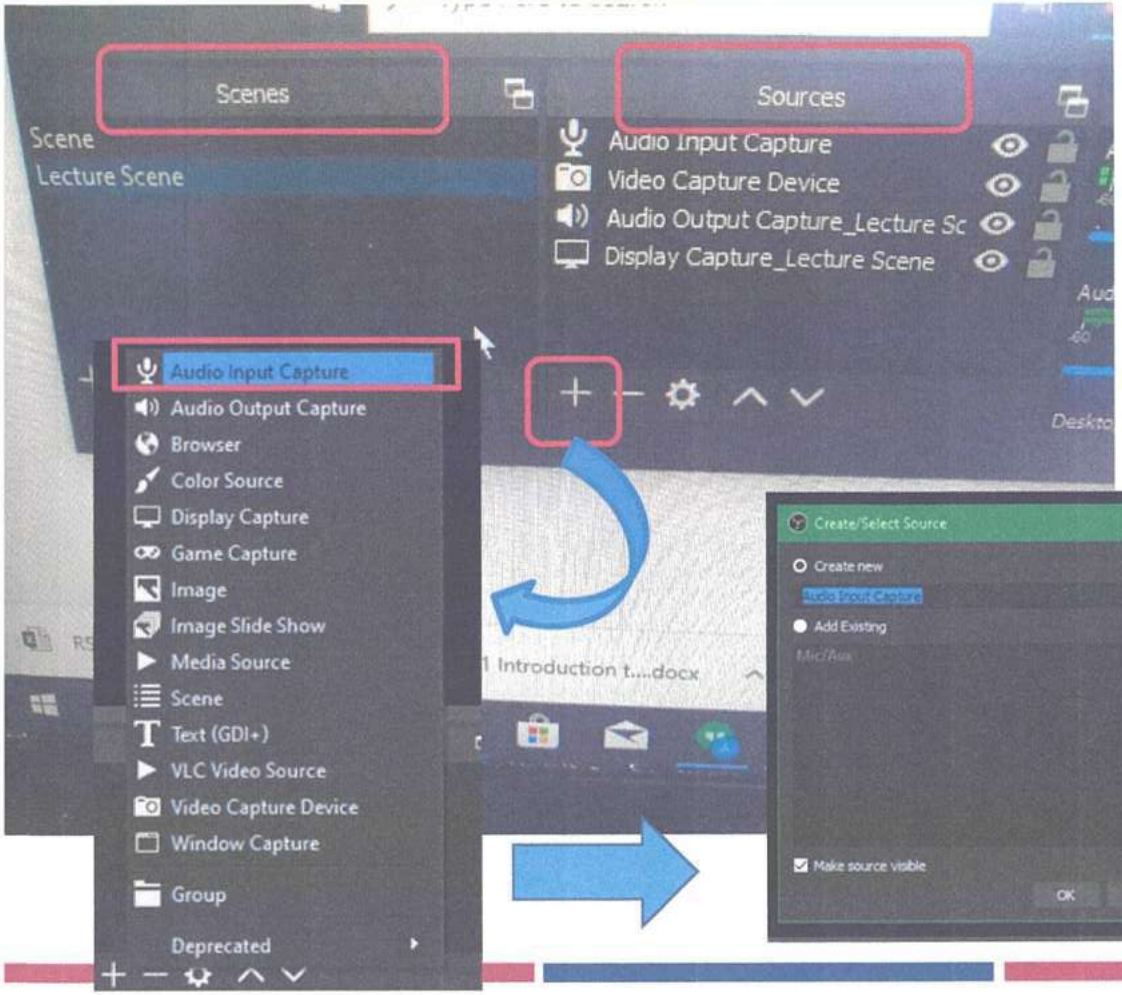
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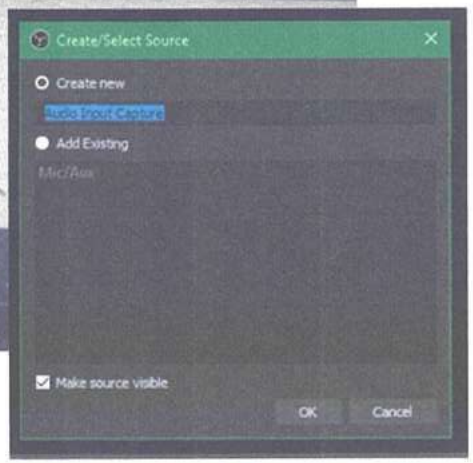
OBS: Overview

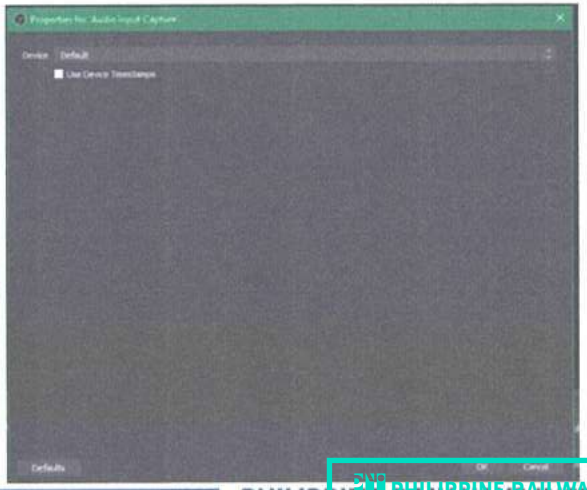


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(1) Setting the OBS: Video Recording





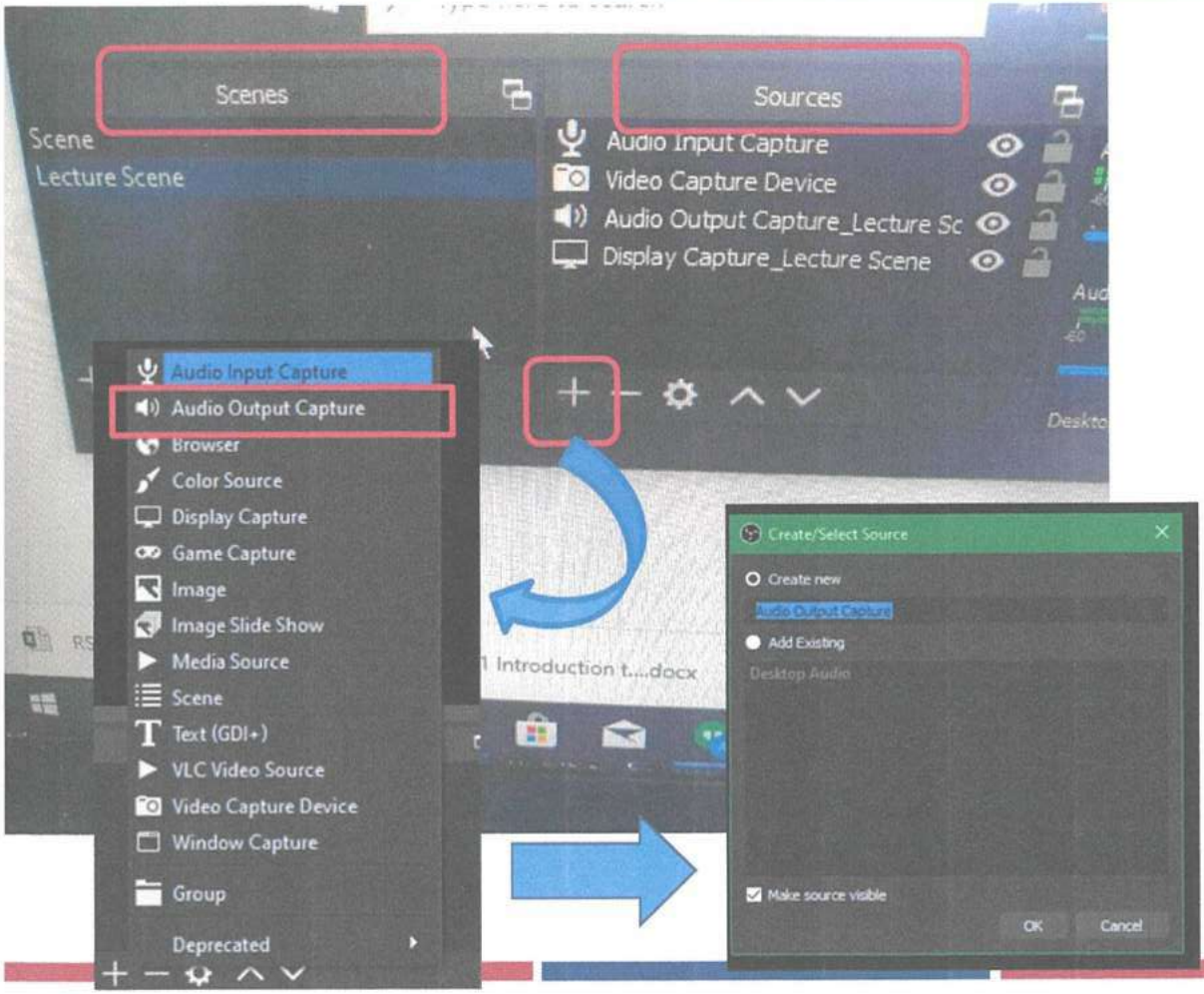


Set the dock controllers:

(1) Click the **"+" sign** under the *Sources* controller
(2) Click ***"Audio Input Capture"***
(3) A new window will pop-up, just click **"ok"**
(4) Another window will pop-up, click **"ok"** again

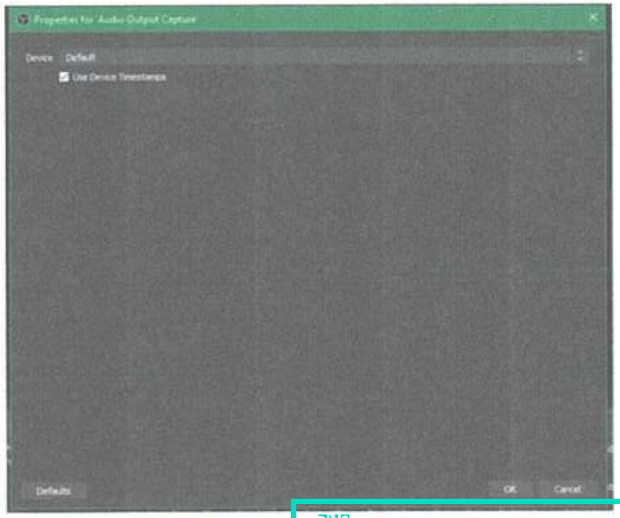
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(2) Setting the OBS: Video Recording



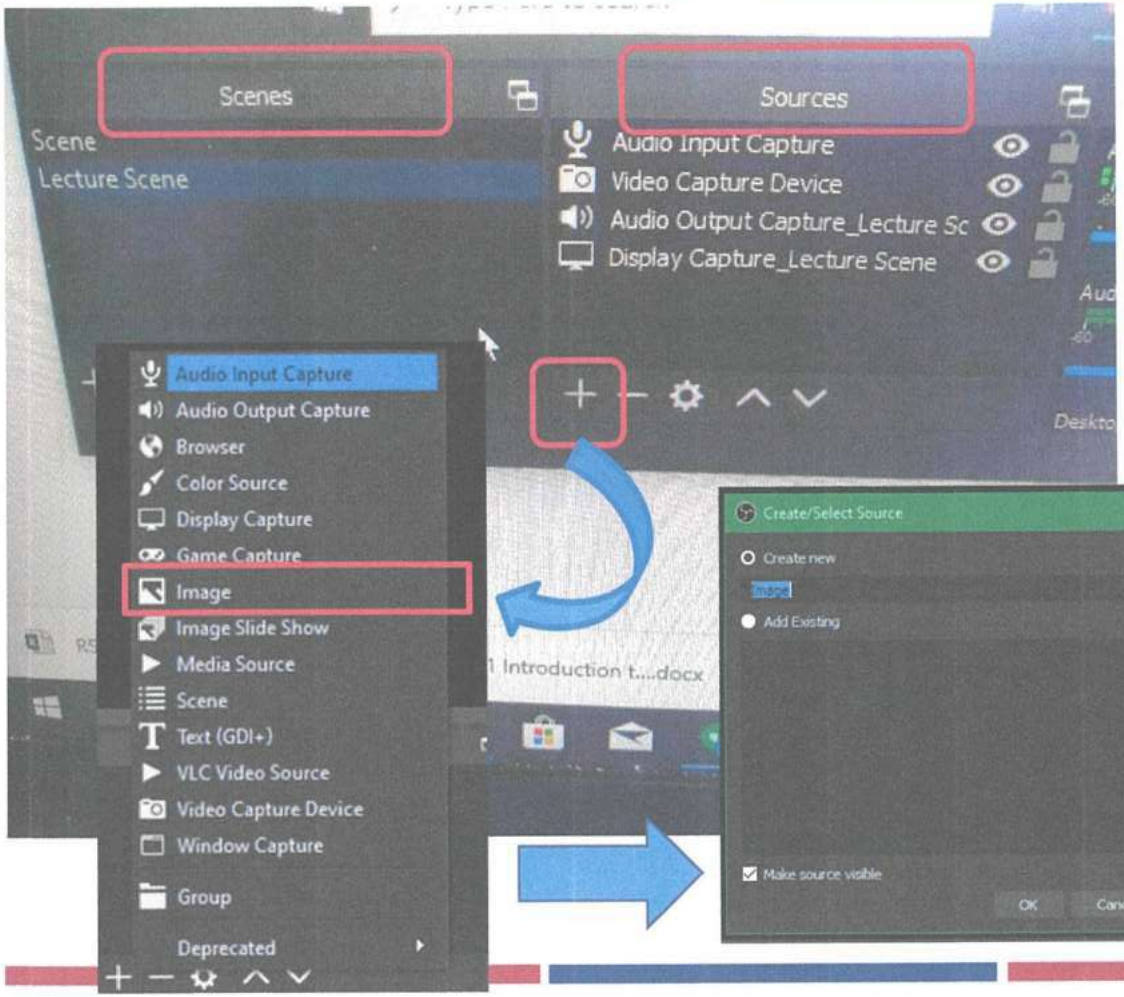
Set the dock controllers:

(1) Click the **"+" sign** under the *Sources* controller
(2) Click ***"Audio Output Capture"***
(3) A new window will pop-up, just click **"ok"**
(4) Another window will pop-up, click **"ok"** again



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(3) Setting the OBS: Video Recording



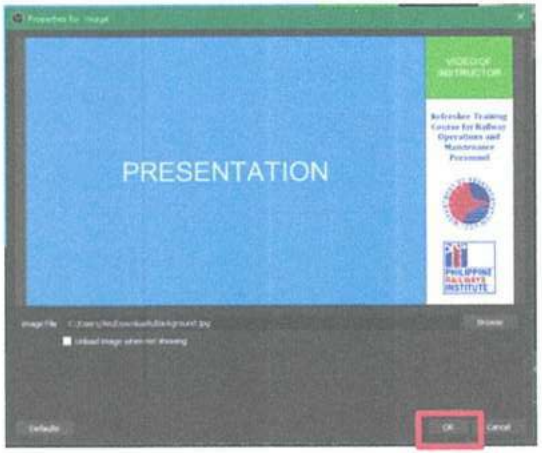
Set the dock controllers:

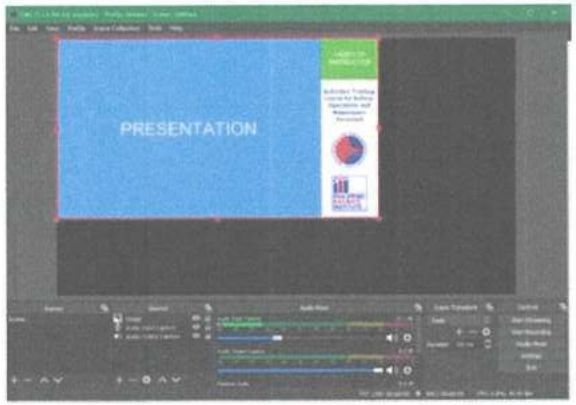
(1) Click the **"+" sign** under the *Sources* controller
(2) Click ***"Image"***
(3) A new window will pop-up, just click **"ok"**
(4) Another window will pop-up, just browse the location of the template provided to you
(5) (Next slide)



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(4) Setting the OBS: Video Recording

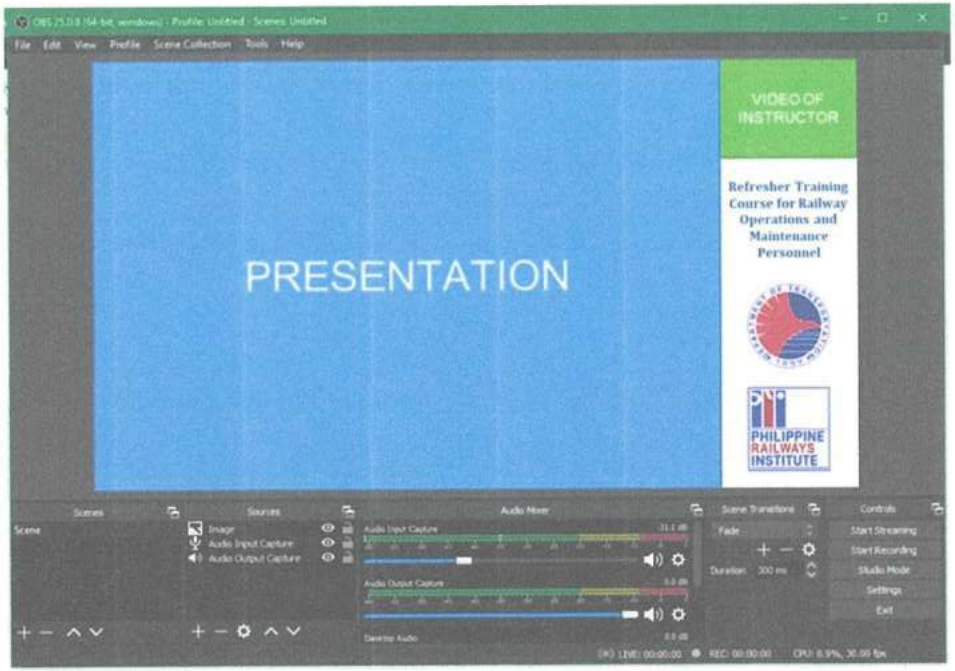




Set the dock controllers:

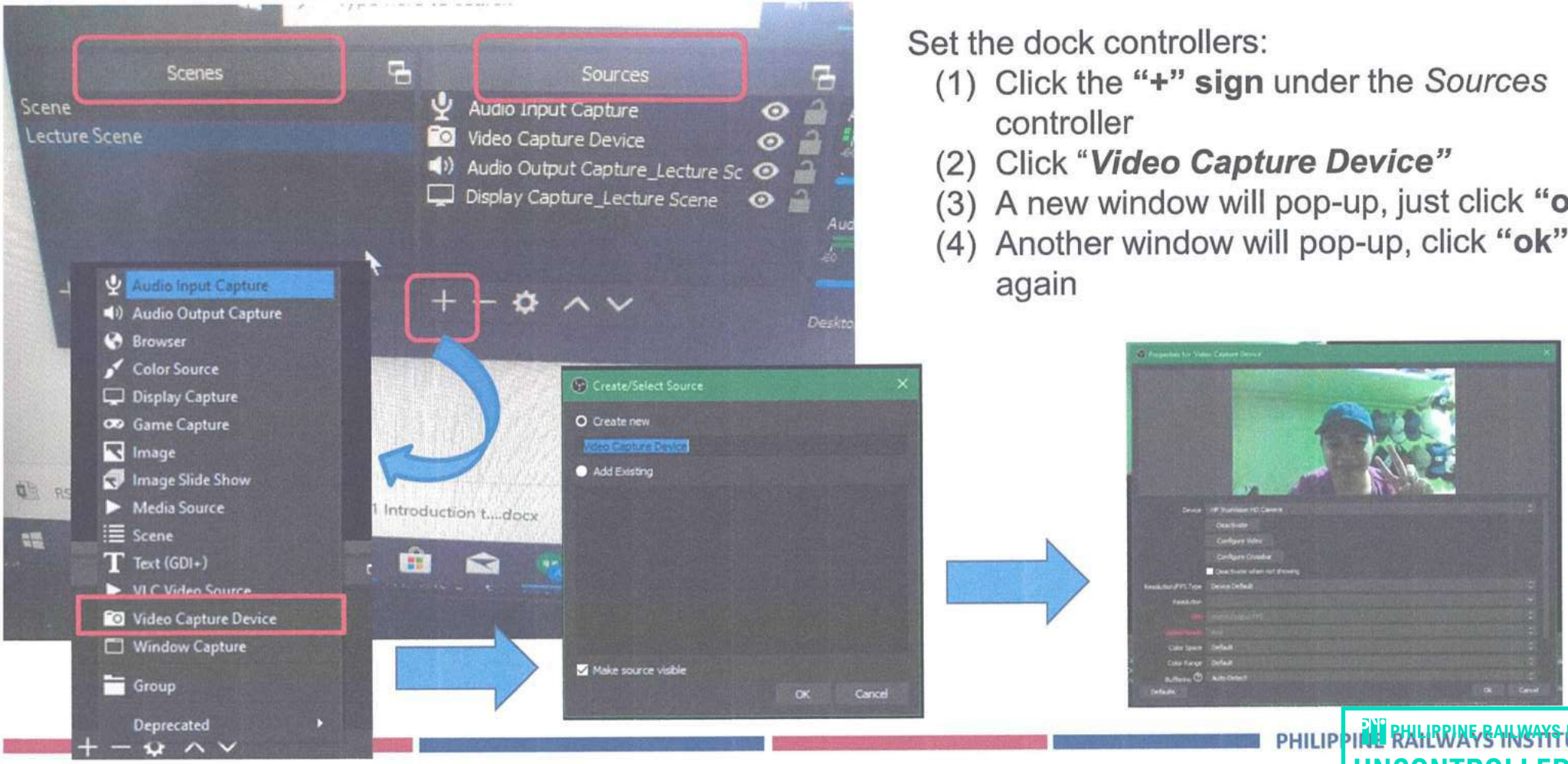
(1) Click **"ok"**

(2) Press shift and drag the template to fit it into the OBS screen



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(5) Setting the OBS: Video Recording

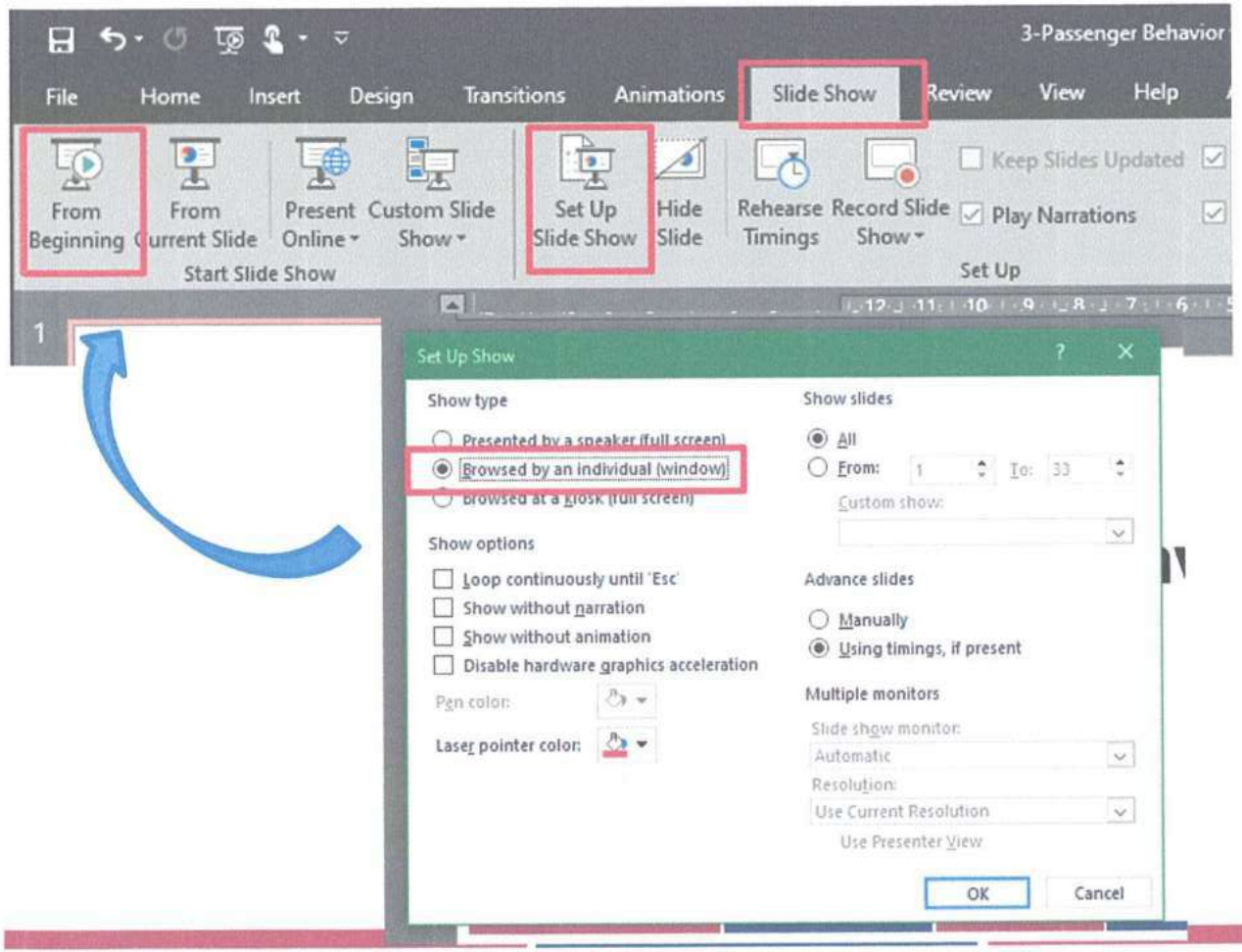


Set the dock controllers:

(1) Click the **"+" sign** under the *Sources* controller
(2) Click "***Video Capture Device***"
(3) A new window will pop-up, just click **"ok"**
(4) Another window will pop-up, click **"ok"** again

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(6) Setting the OBS: Video Recording

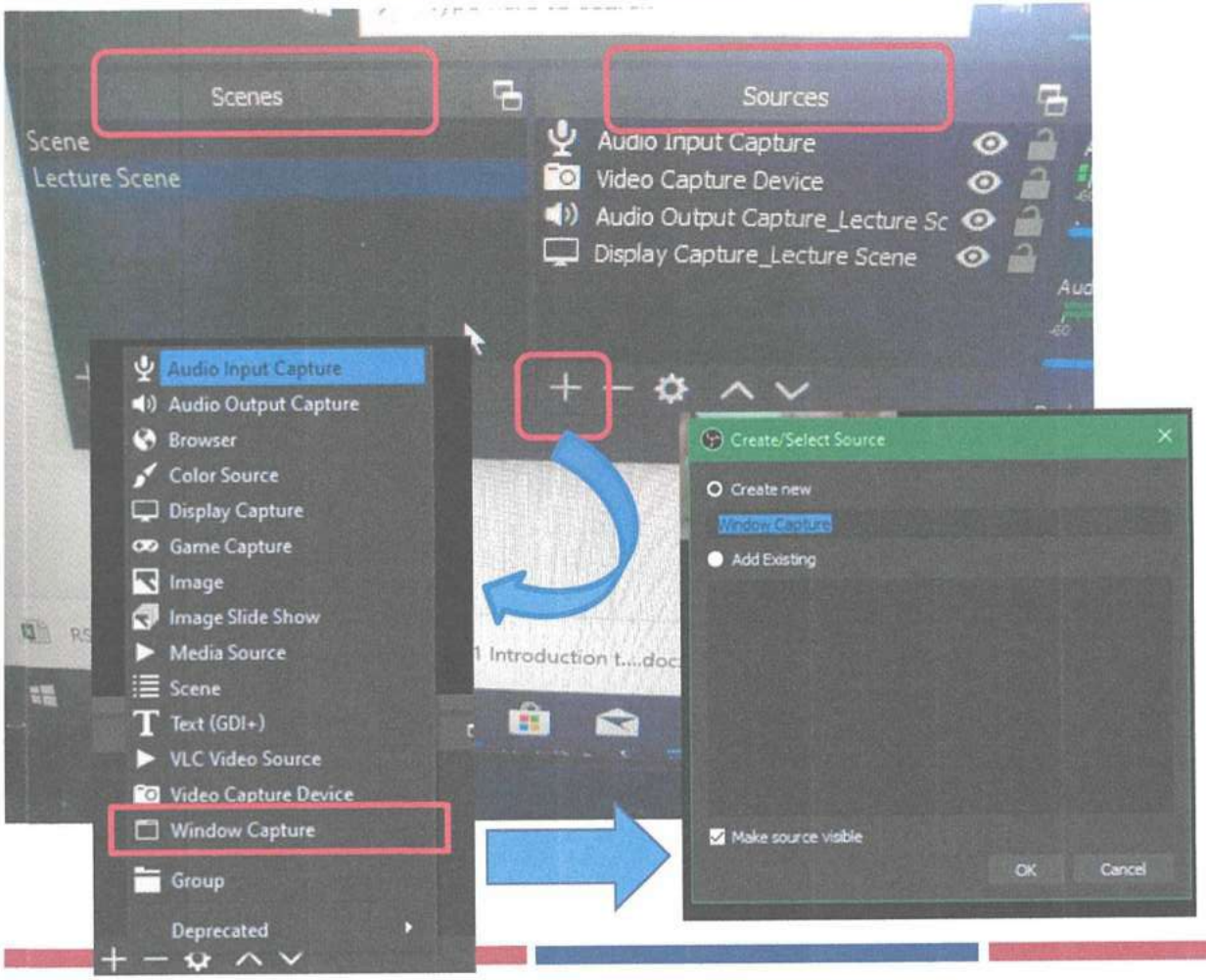


(1) Open your PPT presentation
(2) On the toolbar, click ***"Slide Show"***
(3) Thereafter, click ***"Set Up Slide Show"***
(4) A new window will pop-up. Click the bullet that says ***"Browsed by an individual (window)"***
(5) Click ***"ok"***
(6) Afterwards, click ***"From Beginning"***
(7) The PPT will maximize on your screen. Disregard this and open the OBS application again.

This is important so that the PPT will be on full screen when you are presenting.

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(7) Setting the OBS: Video Recording

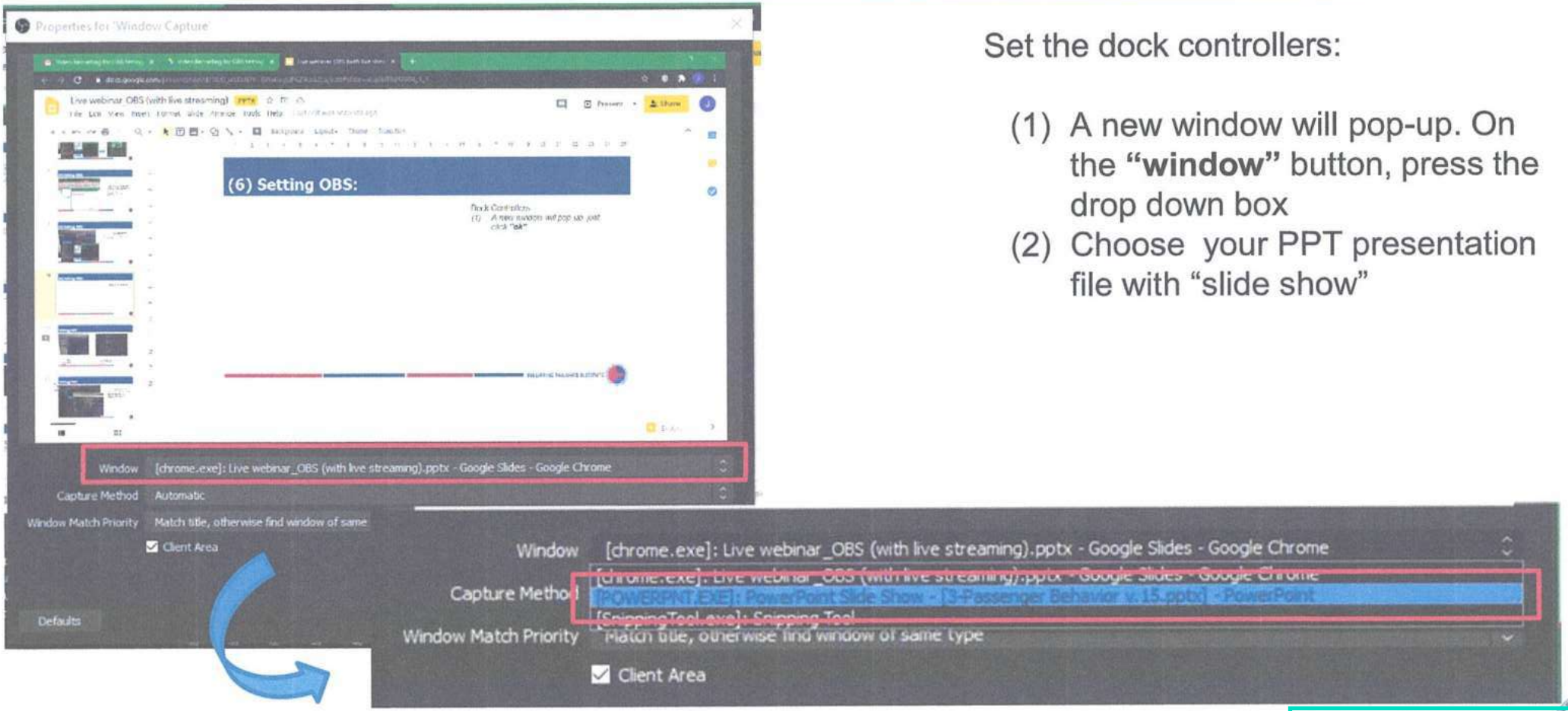


Set the dock controllers:

(1) Click the ***"+" sign** under Sources* controller
(2) Click "***Window Capture***"
(3) A new window will pop-up, just click "**ok**"
(4) (Next slide)

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(8) Setting the OBS: Video Recording



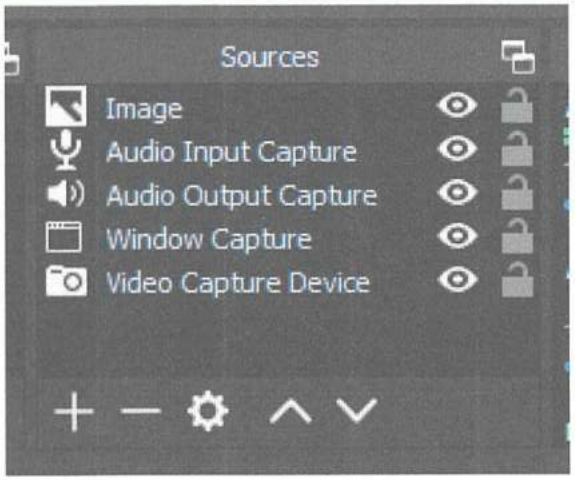
Set the dock controllers:

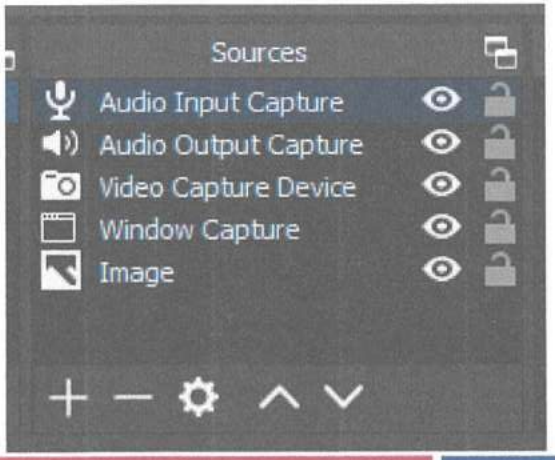
(1) A new window will pop-up. On the **"window"** button, press the drop down box

(2) Choose your PPT presentation file with "slide show"

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(9) Setting the OBS: Video Recording





Set the dock controllers:

(1) On the dock controller *Sources* , ensure that the order will be as follows:
   - Audio Input Capture
   - Audio Output Capture
   - Video Capture Device
   - Window Capture
   - Image

(2) If this is not the order, you can just drag and drop the order in the *Sources* controller.

This is important because the PPT window might overlap with the video and the trainees may not be able to see you.

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(10) Setting the OBS: Video Recording





Set your main screen:

(1) Drag the video and PPT presentation in the respective spaces allocated in the template

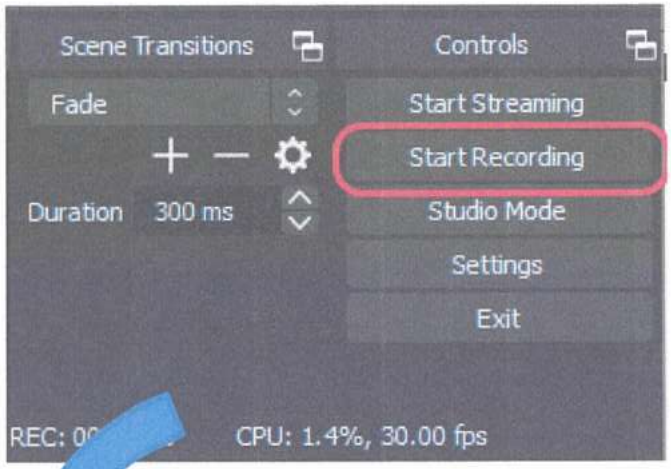
(2) Click the video. Press shift and drag the size to fit into the template.

(3) Click the PPT. Press shift and drag the size to fit into the template.

(4) After finalizing your main screen, go back to the OBS setting window

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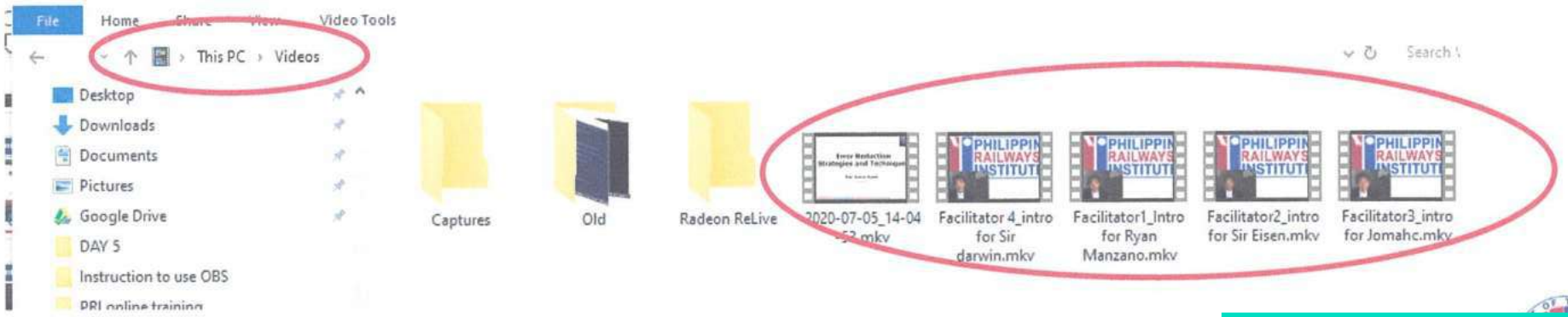
(11) Setting the OBS: Video Recording



Under the *Controls* dock:

(1) On the OBS window, start recording your video by clicking **"Start Recording"**

(2) The saved video can be located at your laptop/computer's **"Video"** folder



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		EFFECTIVITY DATE:	13 August 2024
		REVISION NO.:	00
		PAGE NO.:	Page __ of __

<NAME OF COMPETENCY>

Topics	EASY (XX%) <XX> items		AVERAGE (XX%) <XX> items		DIFFICULT (XX%) <XX> items		No. of items	No. of Mins
	Items	Item Placement	Items	Item Placement	Items	Item Placement		
CORE								
DEPARTMENTAL								
SPECIALIZED								
TOTAL								

Prepared by:

Member, Examination Committee

Checked and Reviewed by:

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		EFFECTIVITY DATE:	13 August 2024
		REVISION NO.:	00
		PAGE NO.:	Page __ of __

<NAME OF COMPETENCY>

No.	Answer	Code	Competency

No.	Answer	Code	Competency

No.	Answer	Code	Competency

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	DEPARTMENT OF TRANSPORTATION **PHILIPPINE RAILWAYS INSTITUTE** Training Division **COMPETENCY ASSESSMENT TOOL PROPOSAL**	DOC. CODE / REF NO.:	PRI-TD-F-CAP-YYYY-MM-XXXX-S
		EFFECTIVITY DATE:	13 August 2024
		REVISION NO.:	00
		PAGE NO.:	Page __ of ___

BRIEF DESCRIPTION
Type of Training covered by the proposed Practical Comprehensive Examination (CE):
Competency:
Topic:
Description of the Practical Comprehensive Examination (CE):
Objectives of the Practical CE:

MECHANICS
Mechanics required to perform the proposed Practical CE:
Assessmet/Activity Guide:
Proposed Location:
Proposed Time Allotment:

PROPOSED PRACTICAL EXAMINATION'S REQUIREMENTS
Assessment Methods/Tools Needed:
Materials/Equipment/Facilitators Needed:
Budgetary Requirements, if applicable: *(Indicate the amount and attach necessary budgetary documents)*
Assigned Personnel to execute the PE: *(List of instructors and/or facilitators)*

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		EFFECTIVITY DATE:	13 August 2024
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		PAGE NO.:	Page __ of ___

EXPECTED OUTPUTS / INDICATORS	
Desribe expected outputs of the trainee:	
PROPOSER:	
INSTRUCTOR:	**SECTION SUPERVISOR:**
DATE:	**DATE:**
REVIEWER COMMENTS	
REVIEWER:	**EXAMINATION COMMITTEE HEAD:**
DATE:	**DATE:**
APPROVER COMMENTS:	
TRAINING DIVISION CHIEF:	**EXECUTIVE DIRECTOR:**
DATE:	**DATE:**

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Republic of the Philippines
DEPARTMENT OF TRANSPORTATION
PHILIPPINE RAILWAYS INSTITUTE

PRI-TD-C-MEM-2024-10-0003-S

MEMORANDUM

For : **The Undersecretary and Officer-In-Charge, Executive Director**
Philippine Railways Institute

From : **The Chief Transportation Development Officer**
Training Division

Subject : **Emergency Response Procedure for PRI Columbia Tower**

Date : **04 October 2024**

1.0 In line with our commitment to enhance safety protocols and emergency preparedness at the Philippine Railways Institute (PRI), we have undertaken a thorough review and update of the Emergency Response Procedure for PRI – Columbia Tower. This memorandum serves to inform you of the significant updates and improvements made in the recent version compared to the original procedure.

Below is a summary of the key changes:

A. Incident Commander
A new role of Incident Commander has been introduced, with Lt. Johnny Agustin designated as the commander responsible for overall emergency coordination. This addition ensures a clear line of command during emergencies.

B. Expanded Personnel Responsibilities
The responsibilities of PRI personnel have been expanded to include specific roles such as section supervisors (ROS, CATS, RSEFS). The role of PRI instructors in medical emergencies during training was also updated. This change enhances coordination and clarity of roles during an emergency response.

C. Introduction of Event Logs & Reporting
To ensure proper documentation during an emergency, an Event Log (Annex B) has been introduced. This log will record all significant events, decisions, and communications, providing a verifiable chronology of actions taken during emergencies.

D. Updated Contact Information
Contact details and responsibilities for key personnel, including safety officers, floor and fire wardens, have been updated and expanded. This ensures better communication during critical situations.

E. Visual Aids & Illustrations
Visual aids, including evacuation maps for 15th floor and an illustration of the PRI Incident Command System, have been updated to improve clarity and preparedness.

2.0 These improvements aim to strengthen the safety culture within PRI and ensure that all personnel are adequately prepared to respond to emergencies effectively.

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recommend reviewing and approving this updated procedure for immediate implementation.

Should you have any questions or require further clarification, please do not hesitate to contact me. Thank you for your attention to this important matter.

Prepared by:

Digitally signed by Apacible Luisito De Guzman
Date: 2024.10.07 14:24:09 +08'00'

LUISITO G. APACIBLE
Supervising Transportation Development Officer
Head, Health and Safety Committee

Reviewed by:

ISRAEL A. RADIAGANDING
Chief, Training Division

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Emergency Response Procedure
PRI - The Columbia Tower

I. Purpose

To define the framework and standard processes for managing the response to emergency incidents and accidents of the Philippine Railways Institute in line with the Columbia Tower Emergency Action Plan (attached as Annex A) This procedure intends to:

- minimize the consequences in terms of injury, environmental impact, and property damage;
- coordinate the response to an event, in conjunction with the emergency services and other stakeholders where necessary;
- preserve, secure, and collect initial evidence required to determine the cause of the event;
- minimize and mitigate disruption to PRI operations; and
- facilitate the recovery of PRI operations in a safe and efficient manner.

II. Scope

This procedure applies to all incidents or accidents on or affecting the PRI units in Columbia Tower that affect the PRI operations that have resulted in, or if immediate action is not taken have potential to result in, major injury, fatality, significant property damage, or harm to the environment. This includes the emergency management activities of the PRI personnel. The overall emergency management activities of incidents/accidents are also contained in the updated Columbia Tower Emergency Action Plan.

III. Responsibilities and Authorities

This part outlines the responsibilities and actions to be taken by all personnel involved in the event of an emergency or accident at the Columbia Tower.

1. Incident Commander

- As stated in the Circular No. 11.06.023 (attached as annex C) issued by the Columbia Tower Administration, the Incident Commander for the DOTr is Lt. Johnny Agustin, Chief, HR Unit, Special Action & Intelligence Committee for Transportation (SAICT).
- Overall responsibility and representation of the DOTr with the Columbia Owners Association, Inc. (COAI) and the Fire Department of Mandaluyong City.
- Authority in command for all action plans.

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2. **Executive Director (ED)**
   - Overall responsible for ensuring that arrangements and resources are in place and available at all times to effectively manage the response to incidents.
   - Ensure that the coordination and management of incident and accident including response is dealt with in a manner that all parties across the organization are clear on their responsibilities and are notified of events as required.

3. **Training Division (TD) Chief**
   - Oversee incident response and management.
   - Ensure that the coordination and management of incident and accident including response is managed in a manner that all parties across the organization are clear on their responsibilities and are notified of events as required.
   - Ensure that the incident is escalated and communicated.
   - Provide information to stakeholders via appropriate means.
   - Activate Emergency Response Team deployment.
   - Provide regular updates to the ED as necessary.

4. **Safety and Security Section (SSS) Supervisor**
   - Provide guidance and advice in emergency preparedness and incident/accident management techniques to ensure that risks are effectively controlled.
   - Ensure incident management arrangements are adequately tested through a program of drills, exercises, and familiarization visits in coordination with the Columbia Building Administration.
   - Monitor compliance with this procedure and relevant external requirements.
   - Provide contact details for all staff and preferred points of contact in an emergency are maintained and updated with the Columbia building administrator.
   - Ensure that after-care arrangements are in place for staff involved in or traumatized by incidents.
   - Maintain event log records.
   - Provide regular updates to the ED and TD Chief as necessary.

5. **Other Training Supervisor (ROS, CATS and RSEFS)**
   - Ensure assigned PRI personnel are in place according to the local emergency plans. Arrange alternative/additional personnel as needed.
   - Ensure that all necessary incident and accident records within the are captured .
   - Ensure that all damaged equipment are reported, monitored and recommended for repair or replacement.
   - Ensure that the incident is recorded, escalated and communicated.

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6. **Floor Monitor/Fire Warden**
   - Implement a complete evacuation of the PRI premises in coordination with the designated unit safety officers of each room in case of emergencies.
   - If still safe to do so, conduct a thorough search of the room, including toilets, store rooms, etc. to ensure that everyone has left before leaving the premises.
   - Close doors behind him/her (do not lock).
   - Guide all occupants to the designated evacuation point, and conduct roll call/head count to ensure all occupants are accounted for.
   - Report any missing personnel to the Incident Commander.
   - Ensure all occupants remain at the evacuation point and wait for the instruction of the Incident Commander.
   - Accomplish the Event Log (attached as Annex B) and submit to the Health and Safety Committee and Safety and Security Section Head.

7. **Designated Unit Safety Officer**
   - A personnel attended and completed the Basic Occupational Safety and Health (BOSH).
   - Support the tasks required by the Floor Monitor/Fire Warden.
   - Assist the Floor Monitor/Fire Warden in the evacuation process.
   - Ensure that all personnel are evacuated within the assigned units.
   - Accomplish the Event Log (attached as annex B).

8. **PRI First Responder on Scene (FRS)**
   - Activate the nearest emergency alarm.
   - Manage the incident scene as much as possible, until the Floor Monitor/Fire Warden arrives.
   - Brief the Floor Monitor/Fire Warden upon arrival.
   - Initially maintain safety and security of the scene.
   - Provide information and assist other stakeholders on the scene, if any.
   - Assist the emergency services upon arrival.
   - Ensure to collect, preserve, and record any perishable evidence that may have caused the incident, if any.
   - Accomplish the event log (attached as Annex B).

9. **All PRI Personnel**
   - Take immediate action to ensure own safety and safety of other staff, trainees, and other stakeholders inside the PRI offices in the event of an incident and/or accident.
   - Ensure that they are aware of exit routes, emergency exits, and assembly area.
   - Report all incidents to his/her supervisor, as necessary.

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- Assume the role of First Responder on Scene (FRS) when necessary and secure all material evidence at the scene of an incident and/or accident.
- Assist and cooperate in the response to an incident as required.

10. PRI Trainees

- Take immediate action to ensure own safety in the event of an incident and/or accident.
- Ensure awareness of exit routes, emergency exits, and assembly area.
- Report all incidents to their designated instructor.
- Evacuate to the nearest evacuation point as directed by the instructor/Fire Warden.
- Stay calm at the evacuation point, look for buddies/co-trainees and report to the instructor/Fire Warden any missing personnel.

During Training hours:

11. PRI Instructors

- Take immediate action to ensure own safety and safety of other staff and trainees inside the PRI training rooms in the event of an incident and/or accident.
- Assume the role of First Responder on Scene (FRS) and secure all material evidence at the scene of an incident and/or accident.
- Assist and cooperate in the response to an incident as required.
- Coordinate with the assigned unit Safety Officer or DOTr Medical Clinic in case of a medical emergency.
- Accomplish the Event Log (attached as Annex B).

12. PRI Trainees

- Take immediate action to ensure own safety in the event of an incident and/or accident.
- Ensure awareness of exit routes, emergency exits, and assembly area.
- Report all incidents to their designated instructor.
- Evacuate to the nearest evacuation point as directed by the instructor/Fire Warden.
- Stay calm at the evacuation point, look for buddies/co-trainees and report to the Instructor/Fire Warden any missing personnel.

IV. Initial Action

Any PRI personnel becoming aware of an incident must:

- If he/she is at or in the proximity of the actual incident/accident, assume the role of FRS.
- Activate the nearest fire alarm, if a fire has been detected.
- Use the fire extinguisher if trained to do so. If not, inform the PRI Fire Warden.

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- Ensure that his/her supervisor is informed as soon as possible.
- Supervisor must inform the Fire/Floor Warden.
- Floor Monitor/Fire Warden must inform the Columbia Building Administration Office 7744-5512.

The Columbia Building Administration must immediately notify the Fire Department and/or other Emergency Services.

Where an incident is reported by another party, including a member of the public, all significant details about the event should be obtained, including the nature, severity, and exact location of the said event.

A. **Incident Command System (PRI – Columbia)** - an illustration of the coordination between the Incident Commander, Fire/Floor Warden to be cascaded to the PRI Staff

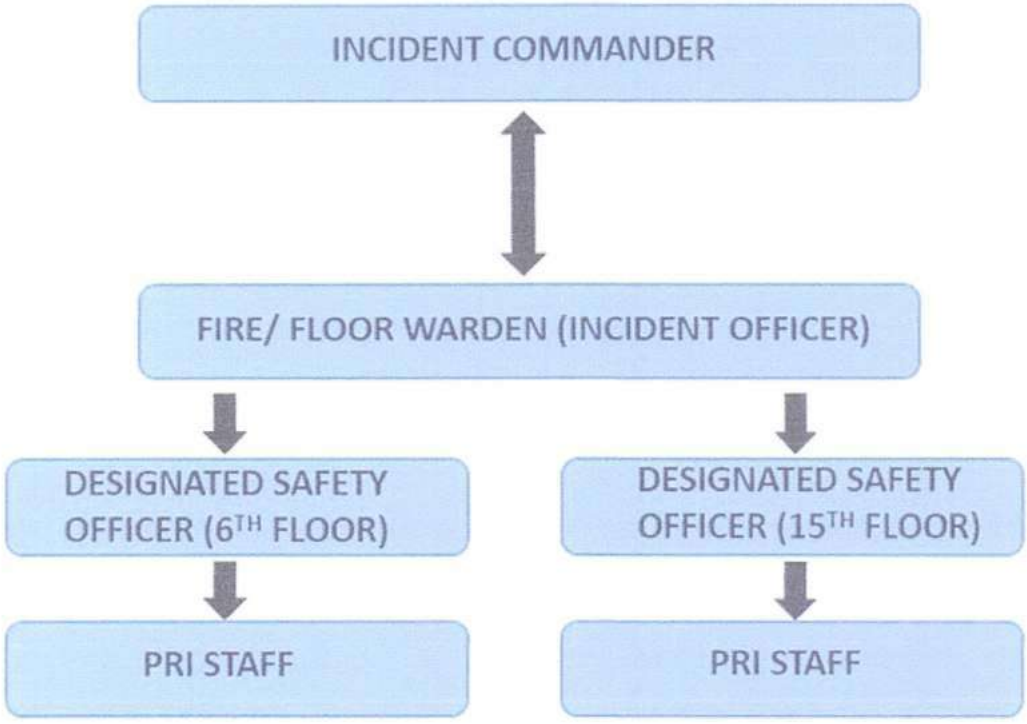


Figure 1. PRI Incident Command System

B. **Columbia Tower Evacuation Concepts:**

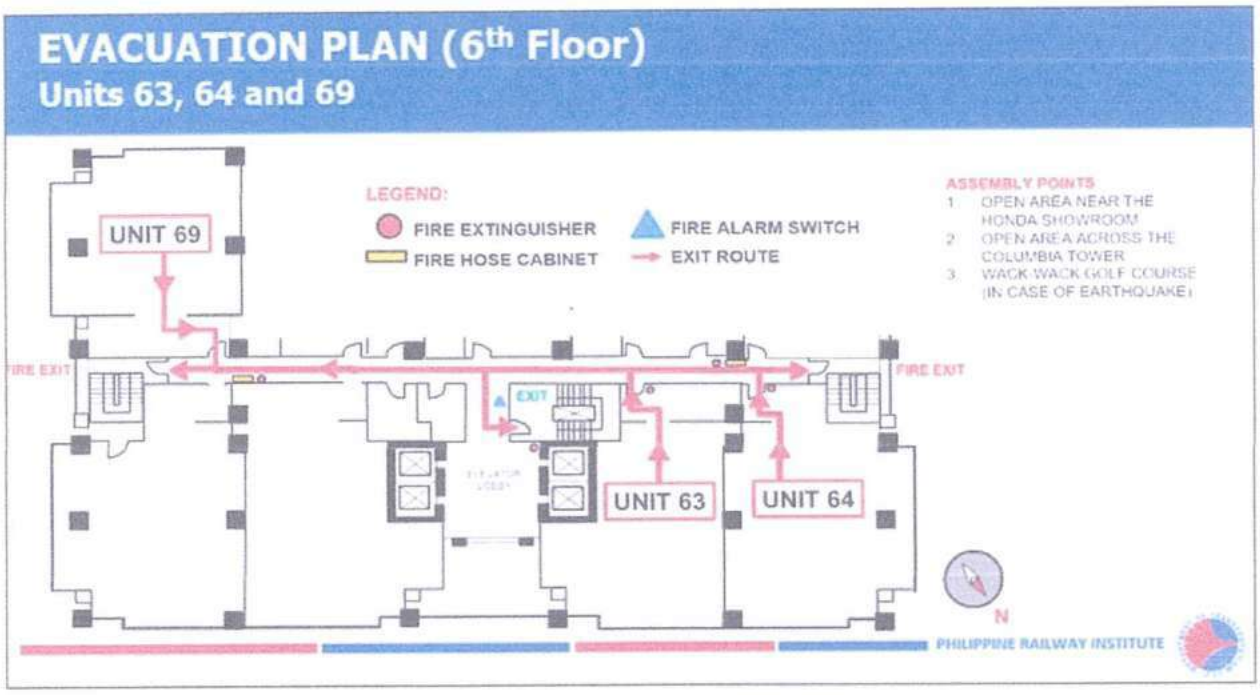
1. **Fire Evacuation** - the evacuation concept to be adopted is the "stage 2 alarm" before "total evacuation". The sounding of the fire alarm (lasting not less than 1 minute) should be treated as an alert signal and occupants should standby for evacuation. Upon confirmation of a fire

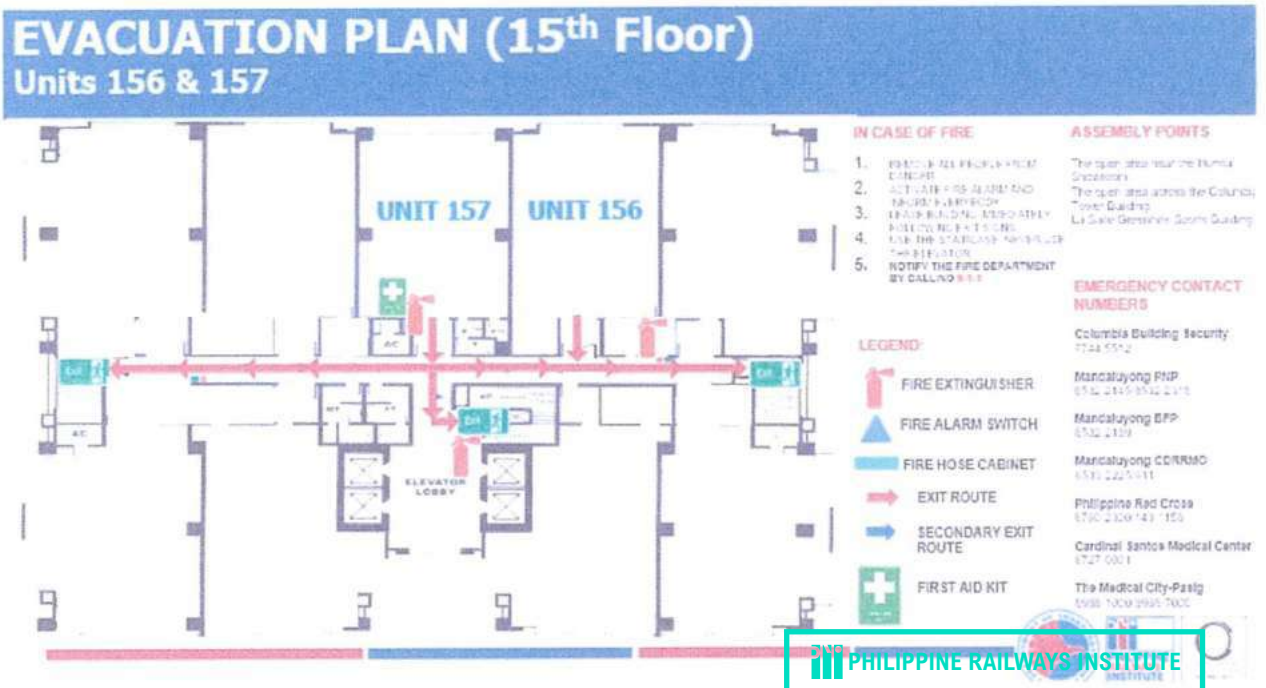
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situation, the second continuous alarm is sounded and immediate evacuation should be effected.

Emergency Route Map for 6th and 15th Floors:





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2. **Evacuation Area** -the evacuation area of the Columbia Tower building occupants are the following:
   - The open area in front of the Honda showroom
   - *The open area across The Columbia Tower building - there are* appointed security and traffic personnel to control the traffic to ensure the safety of the occupants crossing the road.
   - La Salle Greenhills (In case of Earthquake)

Evacuation Area for Columbia Tower



V. Maintain an Event Log

A chronological log of events during the response to the incident/ accident should be recorded maintained by the Emergency Response Team Leader. This will include details of communications, decisions made, actions taken and any other key facts relevant to the incident.

The Training Division Document Controller Team Lead is responsible for collating all the individual log entries and to compile an overall incident log of events for signature off by the Training Division Chief at the closure of the event. The information recorded will provide a verifiable chronology of events and will serve as evidence from the start. For each incoming and outgoing message and any significant event or decision, the following information must be recorded:

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- Time informed of the event
- Time of arrival at the area
- Date and time of message/incident/decision
- Message origin -name, office, contact number
- Message recipient
- Incident/ information
- Action taken
- Initial/Signature of the personnel accomplishing the report to confirm that the necessary action has been taken

See Annex B (Incident/Event Log)

VI. Emergency Contact Numbers

EMERGENCY NUMBERS	
Philippine National Police	8523-2145 / 8523-2318
Emergency Police Assistance	117
NDRRMC Hotline NCR	8421-1918 / 8913-2726
Columbia Building Security	77445512
UTILITY COMPANY EMERGENCY CONTACTS	
Meralco (Electric)	16211 / 631-1111
Manila Water (Water)	1627
Globe	730-1000
Eastern Telecom	5300-7000
COLUMBIA TOWER EMERGENCY COORDINATORS	
Janette L. Ronquillo	77445512 / 09297471106
Vic Medina	77445512 /092109054608

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VII.PRI Fire/ Floor Wardens

PRI Fire Warden

- Implement a complete evacuation of the PRI premises in coordination with the designated unit safety officers of each room in case of emergencies.
- If still safe to do so, conduct a thorough search of the room, including toilets, store rooms, etc. to ensure that everyone has left before leaving the premises.
- Close doors behind him/her (do not lock).
- Guide all occupants to the designated evacuation point, and conduct roll call/head count to ensure all occupants are accounted for.
- Report any missing personnel to the Incident Commander.
- Ensure all occupants remain at the evacuation point and wait for the instruction of the Incident Commander.
- Accomplish the Event Log (attached as Annex B) and submit to the Health and Safety Committee and Safety and Security Section Head.

Floor		Fire Warden	Contact Number
15th Floor		Main: **Luisito G. Apacible** Alternate 1 Engr. Kaser Yusef S. Sahali Alternate 2 Engr. Rhodolph C. Nullar	 09064391729 09154409504 09301016408
6th Floor		Main: **Leo Austria** Alternate 1 John Melvin M. Villaflor Alternate 2 James Kebi D. Ledesma	 09682654259 09234601998 09261065063

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PRI Safety Officer per Unit

- A personnel attended and completed the Basic Occupational Safety and Health (BOSH)
- Support the tasks required by the Floor Monitor/Fire Warden
- Assist the Floor Monitor/Fire Warden in the evacuation process
- Ensure that all personnel are evacuated within the assigned units
- Accomplish the Event Log (attached as annex B)

Unit/ Floor		Safety Officer	Contact Number
Unit 156 (15th Floor)		Main: **Engr. Apryl Lalaine G. Siniel** Alternate 1: James Kebi D. Ledesma Alternate 2: Engr. Mariol Miguel R. Bactad	09566944613 09261065063 09293626640
Unit 157 (15th Floor)		Main: **Engr. Kaser Yusuf S. Sahali** Alternate 1: Luisito G. Apacible Alternate 2: Engr. Kert John S. Garcia	09154409504 09064391729 09260299175
Unit 63 (6th Floor)		Main: **John Melvin M. Villaflor** Alternate 1: Francis Bien M. Gonzales Alternate 2: Armando Rafael C. Felix	09234601009 09060290775 09998819902
Unit 64 (6th Floor)		Main: **Leo B. Austria** Alternate 1: Eric B. Apellido Alternate 2:	09682654259 09569651925

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		Arch. Daniel Franco B. Sena	09274592325
Unit 69 (6th Floor)		Main: **Engr. Rhodolph C. Nullar** Alternate 1: Ezekiel A. Gonzales Alternate 2: Engr. Marienel Visaya-Javier	09301016408 09778091234 09068571638

VIII. Types of Emergencies

A. Fire

1. Before the Fire Incident

- ensure that the building and work areas are free from debris and other combustible materials
- do not overload electrical circuits and avoid octopus connections
- do not throw cigarette butts into the wastebaskets
- strictly obey the "No Smoking" policy inside the building
- ensure that all fire exits, stairways, and hallways are free from obstructions.
- ensure that emergency evacuation routes, up to date emergency contact numbers are posted.
- ensure fire alarms, fire extinguishers, smoke detectors, fire hydrants and fire hoses are in good working condition and are regularly inspected.
- participate in annual or scheduled fire drill

2. During Fire Incident

- Upon discovery of fire, stay calm, activate the nearest fire alarm, notify the nearest personnel regarding the fire occurrence.
- Extinguish the fire using the nearest fire extinguishing device, if the fire is too large to be extinguished, call the nearest Fire Department, and proceed with the evacuation.
- Disconnect utilities and equipment unless doing so jeopardizes his/her safety.

Evacuation Procedure

- Upon hearing the first stage alarm, stand by for possible evacuation.

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- Upon hearing the second alarm, proceed with the evacuation. Avoid using the elevator during evacuation as fire can short out the electricity.
- *Fire Wardens shall guide and usher all occupants towards the* designated evacuation point.
- At the evacuation point, building occupants must stay calm, and remain on the evacuation point and wait for the instruction of the Incident Commander.
- Check whether there are missing and/or injured personnel and immediately report it to the Incident Commander.

3. **After Fire Incident**
   - Another headcount must be conducted by the PRI Fire Warden at the assembly area
   - Any person found missing must immediately be reported to the Incident Commander
   - All evacuees through the Fire Warden must wait for the "All Clear" from the Incident Commander if allowed to go back to the building or disperse
   - PRI Fire Warden to prepare an Incident Report /Event Log
   - Upon return to the building/office premises, assess damages *incurred on all PRI properties and assets.*
   - Conduct an incident investigation

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B. Earthquake

1. Before Earthquake Incident

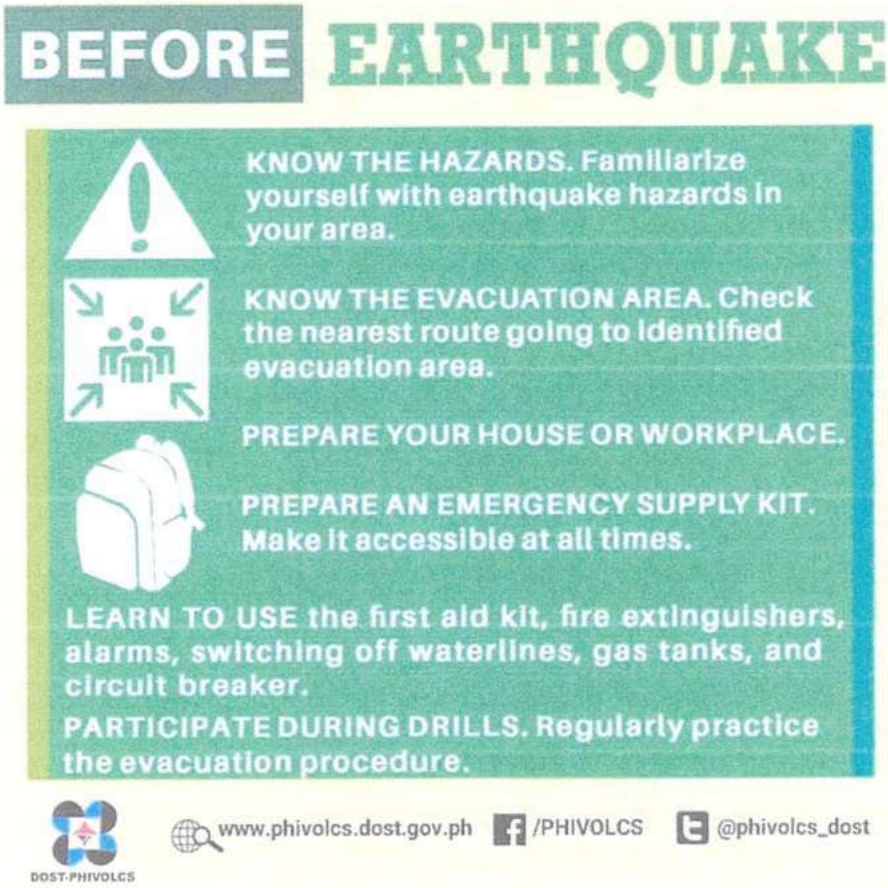


Figure 4. DOST-PHIVOLCS : To do before an Earthquake (source: https ://sites. google.com/phivolcs.dost.gov. ph/infographicslhome)

- Identify earthquake hazards in the PRI premises.
- Evaluate the structural soundness of the building, strengthen if necessary.
- Strap or bolt furniture/cabinets to the walls.
- Breakable items, harmful chemicals and flammable materials should be stored properly in the lowermost secured shelf.
- Ensure that all Emergency Exits, Stairways, and Hallways are free from obstructions.
- Ensure that Emergency Evacuation Route, up to date Emergency Contact Numbers are posted.

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- Prepare a handy emergency supply kit with first aid kit, easily opened canned food, water, clothing, blanket, battery operated radio, flashlights and extra batteries.
- *Conduct and participate in regular earthquake drills.*

2. **During Earthquake Incident**

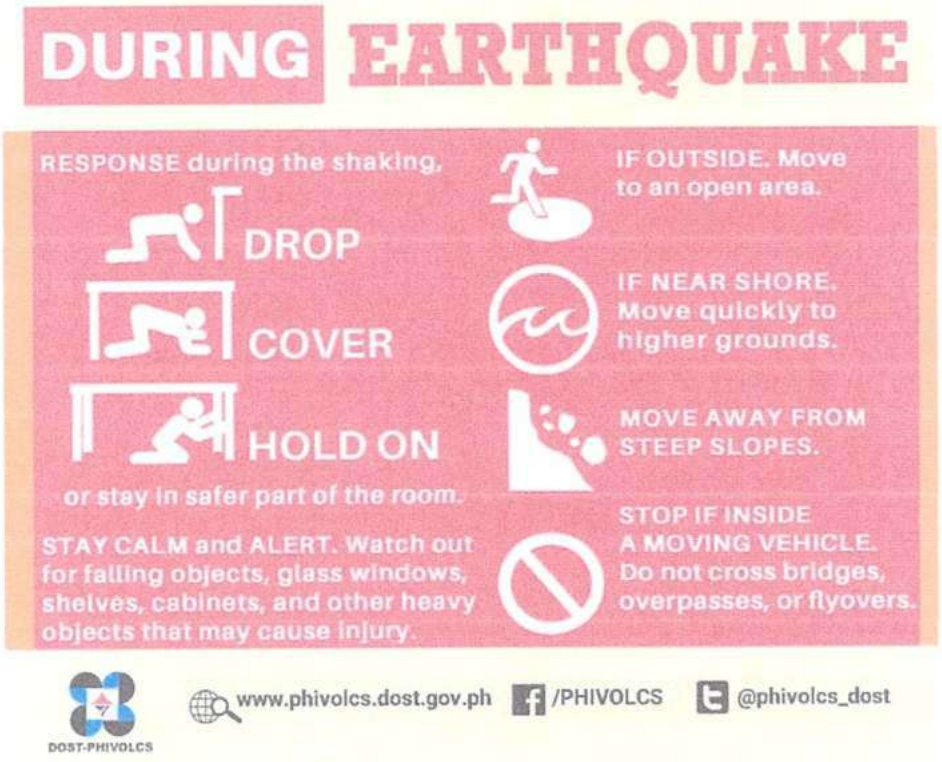


Figure 5. DOST-PHIVOLCS: To do during an Earthquake (source: https://sites.google.com/phivolcs.dost.gov.ph/infographicslhome)

- When quake and shaking starts, stay calm.
- When possible, quickly open the door for exit.
- Duck under a sturdy desk or table, and hold on to it, or protect your head with your arms.
- Stay away from glass windows, shelves, cabinets, and other heavy objects.
- Be vigilant of your surroundings, look out for falling objects.

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3. After Earthquake Incident

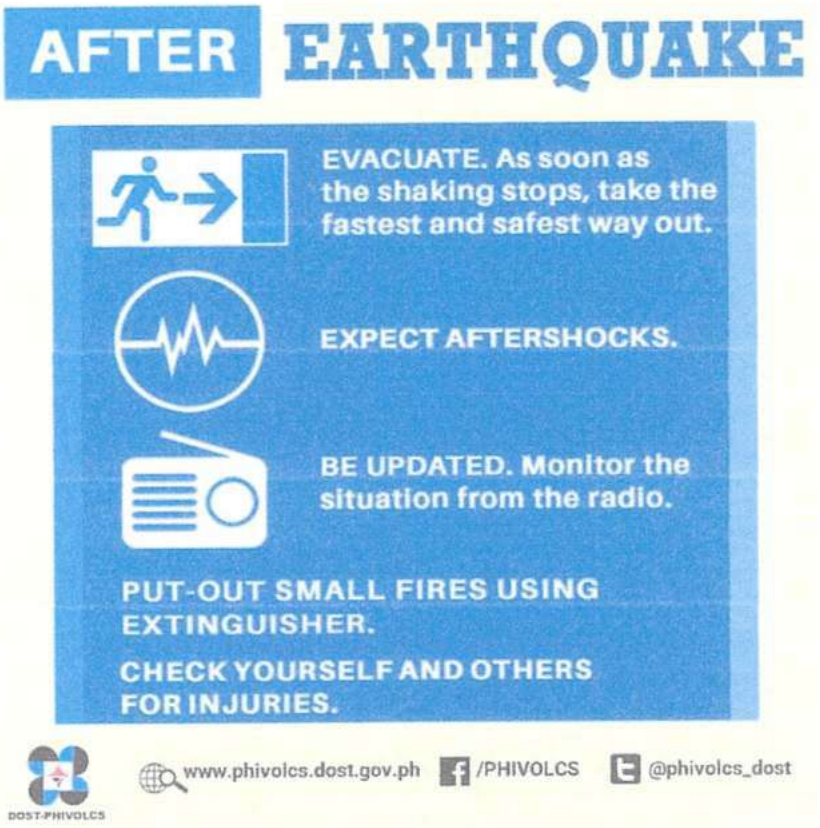


Figure 6. DOST-PHIVOLCS: To do after an Earthquake (source: https://sites. google. com/phivolcs.dost.gov.phlinfographicslhome)

- When the shaking stops, stay calm and proceed with the building evacuation.

Evacuation Procedure

- Floor Wardens shall guide and usher all occupants towards the designated evacuation point. Do not use the elevator as a means for evacuation.
- Do not rush and stay calm during evacuation.
- At the evacuation point, building occupants must stay calm, and remain on the evacuation point and wait for the instruction of the Incident Officer/Commander.
- Check whether there are missing and/or injured personnel and immediately report it to the Floor Warden.
- Expect aftershocks after the mainshock. These smaller-magnitude shaking can be felt for up to several days, sometimes lasting for weeks.

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C. Typhoon

1. Before and during the Typhoon



Figure 7. Tropical Cyclone Warning System (source:https://www.pagasa.dost.gov.ph/themes/hiraia/assets/images/publications/Tropical-Cyclone-Warning2-8.5x14-Back.jpg)

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Figure 8. Pagasa Rainfall Warning System (source:https://www.pagasa.dost.gov.ph/themes/hiraial/assets/images/publications/Rainfall-Warning-A4-11.1xB.3-Back.jpg)

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- Monitor the status of incoming typhoons, obtain relevant information such as Tropical Cyclone Warning Signal (TCWS), rainfall and flood warnings, wind speeds, work suspension, etc
- *Only DOTr Advisory will be treated as official announcement in* case of work suspension
- During strong wind and rain, avoid doing outdoor activities (practical training, immersion training, etc)
- Inspect the PRI premises for possible rainwater leaks, equipment and structure which may be damaged/toppled by the typhoon's strong winds.
- Ensure all windows of rooms/units are locked tightly to avoid rainwater leakage.
- Check Electrical and Wiring connection
- Leave the building only when safe to do so

2. **After the Typhoon**
   - In case no suspension of work has been made and staff needs to stay in the office premises, PRI personnel must record all details of damages caused by the typhoon.
   - All records of damages shall be immediately reported to the DOTr GSD and Columbia Building Administration for necessary action.

D. Medical

- Assess the patient for the nature of the medical emergency. If not trained, call the Columbia Tower certified first aider
  Columbia: Abraham V. Siazon {0910-0125360)
- During training, a sick trainee will be sent to the DOTr clinic for evaluation and will not be sent back to the training until cleared by the DOTr on-duty nurse
- Call emergency medical services (EMS) if the case is life-threatening.
- Wear the appropriate PPE (clean gloves, surgical mask) before providing care to the patient.
- Perform the appropriate first aid measure according to the identified medical emergency.

1. **Heart Attack**
   - Place the patient at rest and position him/her comfortably
   - Provide assurance to the patient
   - Call the emergency medical services and transport to the nearest medical facility.
   - Assist the patient in taking his/her medication

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- Observe if his/her symptoms have been relieved or if the pain remains the same for more than 10 min or becomes worse
- Maintain a comfortable or restful environment. Any *unnecessary exertion of the patient should be avoided*
- Observe any signs of deterioration (e.g. loss of consciousness, no pulse/breathing) and perform immediate Cardiopulmonary Resuscitation when necessary.
- Only perform CPR when certified to do so

2. **Cardiac Arrest**
   - Call the emergency medical services and transport to the nearest medical facility.
   - If the patient is without pulse and breathing, perform cardiopulmonary resuscitation until the EMS arrives.
   - If an Automated External Defibrillator (AED) is available, attach it to the patient and follow the voice prompt/ instructions.

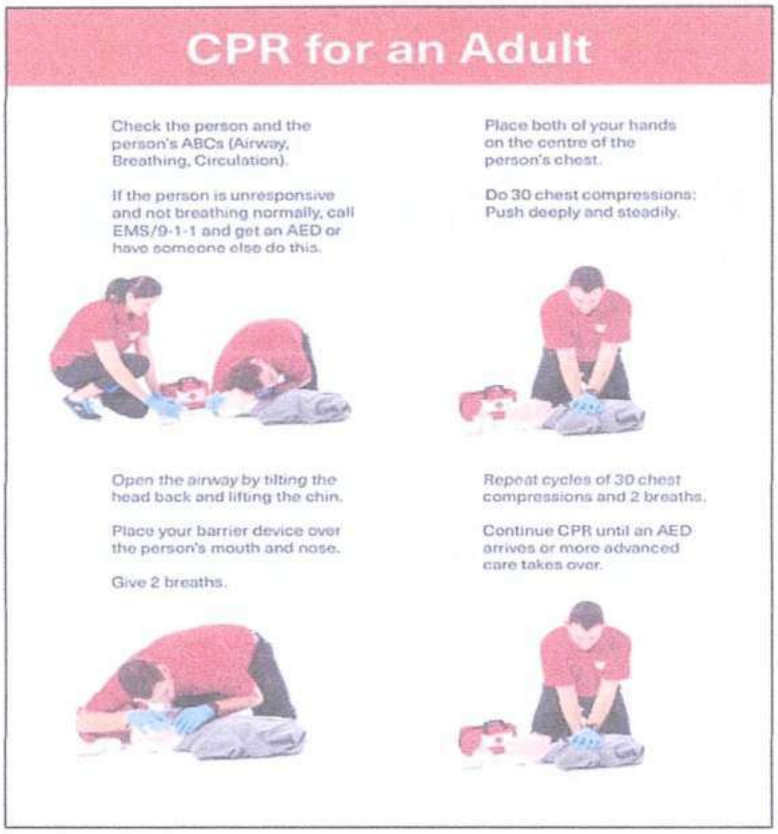


Figure 9 CPR Steps for an Adult
(https://www.laborposters.org/first-aid/1824-red-cross-adult-cpr-poster.htm)

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3. Choking

- Calm and assure the patient
- If conscious, encourage the patient to cough. Let the patient bend forwards and give 5 back blows between the shoulder blades with the heel of the hand to try and dislodge the blockage.
- If unable to dislodge the foreign body, perform the heimlich maneuver.
- Heimlich maneuver (abdominal thrusts):
  - Stand behind the victim and wrap your hands around the patient's waist. Make a fist with one hand, placing the thumb against the victim's abdomen, midway between the navel and the end of the breastbone.
  - Grab one's fist with the other hand and press the fist into the abdomen, with a quick upward and inward thrust
  - Repeat the maneuver in cycles up to 5 times.
- If the person becomes unresponsive, call EMS, begin CPR, starting with chest compressions.
- Only perform CPR when certified to do so

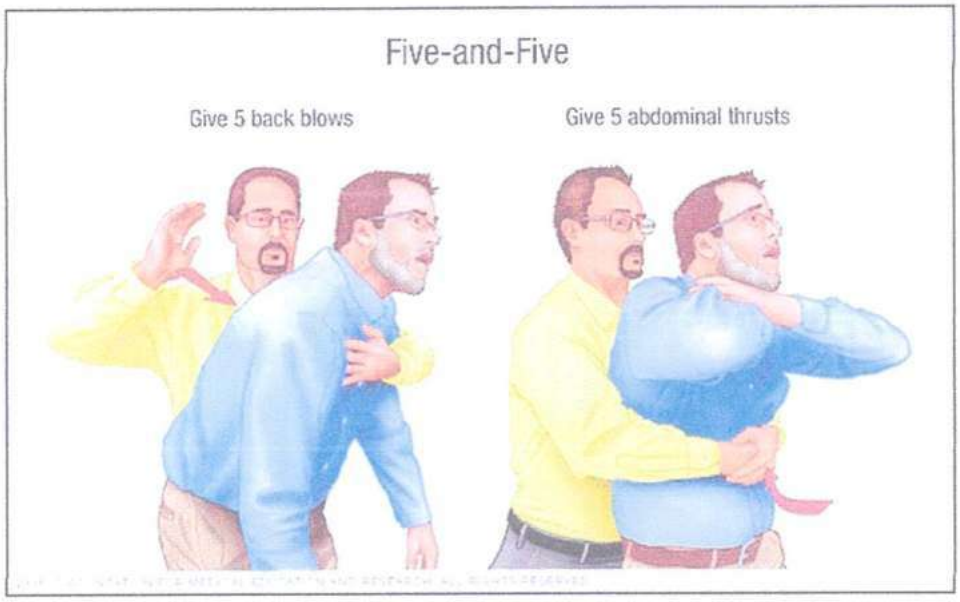


Figure 10. First Aid in Choking for a Conscious Adult
(https://www.laborposters.org/first-aid/1832-red-cross-choking-adult-poster.htm)

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4. **Fracture**

- Unless the victim is in imminent danger, do not move the patient until a certified first aider arrives.
- Leave the limb in the position in which it was found. Splints should be applied in that position.
- Apply the splints:
  - Splints must be long enough to extend beyond one joint above and below the fracture
  - Any firm material can be used for splints (thick magazine, folded newspapers)
  - Use clothing or other soft material to pad splints to prevent skin injury
- Control any bleeding
- Call EMS and transport to the nearest medical facility

5. **Bleeding**

- Call the EMS and transport to the nearest medical facility if there is heavy bleeding from injury to the large blood vessel
- Place a pad (clean gauze/cloth) directly over the wound
- Press firmly with one or both hands
- Apply pressure directly over the wound
- If possible, elevate the bleeding wound higher than the rest of the body (unless there is suspected fracture)
- Once the bleeding has stopped, it is important to clean the wound to prevent infection.
- Cleanse the wound and surrounding skin with soap and warm water, wiping away from the wound (inner to outer).
- Apply antiseptic.
- Cover the wound with a sterile/clean gauze and secure it with medical tape.

6. **Soft Tissue Injuries (Sprain, Strain, and Bruises)**

- Rest the injured part and avoid movement for 24 hours.
- *Immobilize the injured area*
- Apply cold compress
- Elevate the injured area

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E. **Bomb Threat**

- Upon receiving the bomb threat call, be calm and be courteous and listen attentively to the caller. Do not interrupt the caller.
- *Take note of the caller's:*
  - Voice Characteristics (loud, soft, male/female etc)
  - Speech Characteristics (fast, slow.slurred, etc)
  - Language (excellent, poor, foul, etc)
  - Accent (local, foreign etc)
  - Manner (calm, aggressive, etc)
  - Background Noise (indoor, outdoor, machine sounds, etc)
- Pretend to have difficulty in hearing, keep the caller talking. If the caller seems agreeable to further conversation ask questions regarding:
  - When will the bomb go off?
  - Where is the bomb located?
  - What kind of bomb?
  - What kind of package?
  - How do you know so much about the bomb?
  - What is your name and address?
- If possible, inform the caller that detonation could cause injury or death to building
- occupants.
- Write out all obtained information, message and any other comments on a separate sheet of paper and notify Columbia Security at 7744-5512 loc. 102 immediately.

F. **Violence at Work**

"Refers to any actions, conduct, threats, gestures of a person towards an employee in the workplace that can reasonably be expected to cause harm, injury or illness."

- If safe to do so, anyone witnessing violence at work shall intervene and the offending person(s) should be asked to leave.
- If they refuse, inform the building security.
- Immediately report to the supervisor of the offending person
- If anyone is injured, refer to the Medical Emergencies.
- Evacuate other personnel if needed.
- Incidents involving PRI personnel will be referred to the Alternative Dispute Resolution (ADR) Committee

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IX. Emergency Awareness Training

Effective execution of the emergency response procedure can only be achieved if all occupants know what is expected of them in the event of an emergency. All PRI personnel must be informed about the activities prescribed in the PRI Emergency Response Procedure. All drills and training pertaining to overall evacuation of the building will be initiated by the Columbia Building Administration.

A. Conduct of PRI Safety Orientation

All newly hired PRI employees, trainees, and visitors must attend the PRI Safety Orientation conducted by any SSS member. The PRI Safety Orientation will cover the safety and security rules and regulation within the PRI Office premises as well as the emergency response procedure. Additional orientation for all PRI personnel will be conducted after review and amendment of this document in accordance with ISO requirements.

B. Conduct of Emergency Drills

The purpose of emergency drills is to help all building occupants understand and familiarize their roles and necessary actions in an event of an emergency. Additionally, emergency drills are also conducted to assess the response of the Incident Command System to an emergency. The Columbia Building Administration will lead in the planning and implementation of emergency drills.

a. Planning the Drill

- Determine the date and time of the drill. Consider the possible interruption of PRI operations on the determined date and time of the drill.
- Establish the means of communication to be used during the commencement of drill.
- Preparation of materials/tools to be used in the conduct of the drill
- Identify the workforce/number of personnel participating in the drill.
- Ensure all key members of the PRI Incident Command System are familiar with their roles and responsibilities.

b. Execution of the Drill

- During the execution of the drill, all occupants are expected to participate in the drill.

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- Members of the Incident Command System are to execute their assigned roles.
- Maintain constant communication between the members of the *Incident Command System and the Columbia Building* Administration.
- End of the drill will be called by The Columbia Building Administration. Additionally, the drill may be called off in the event of inclement weather and/or there exist external factors that pose a threat to the safety of all drill participants.

c. **Assessment of Drill**

- Incident Command System must designate a personnel to log all events and times during the conduct of drill.
- Drill debriefing shall then be conducted by the ICS to all PRI personnel who participated in the drill.
- A drill report shall be formulated after the successful commencement of the drill. Drill report should include observations, comments and suggestions regarding the concluded drill.

Considering the foregoing, all concerned personnel shall adhere to the established standard processes for managing the response to an emergency in the Philippine Railways Institute rooms at the Columbia Tower..

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Prepared by:

Digitally signed by Apacible Luisito De Guzman
Date: 2024.10.03 13:29:57 +08'00'

LUISITO G. APACIBLE
Supervising Transportation Development Officer
Safety and Security Section
Training Division

Digitally signed by Manuel Paolo Timbas
Date: 2024.10.03 13:56:02 +08'00'

PAOLO T. MANUEL
Engineer IV
Civil, Architecture and Tracks Section
Training Division

Digitally signed by Arzadon Maria Carolina Planta
Date: 2024.10.03 13:50:15 +08'00'

MA. CAROLINA P. ARZADON
Supervising Transportation Development Officer
Railway Operation Section
Training Division

Digitally signed by Mateo Leo Chris Manuel
Date: 2024.10.03 13:59:34 +08'00'

GEOFFREY ABULENCIA
Engineer IV
Rolling Stock and Electrical Facilities Section -
Training Division

Reviewed and Recommended by:

ISRAEL A. RADIAGANDING
Chief, Training Division

Approved by:

ANNELI R. LONTOC, *CESO I*
Undersecretary, DOTr and
Officer-in-Charge, Executive Director

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ANNEX A

EMERGENCY ACTION PLAN

of

THE COLUMBIA TOWER

(managed by **Columbia Owners Association, Inc.**)

G/F The Columbia Tower, Ortigas Ave., Mandaluyong City 77445512 to 13

DATE PREPARED: 05/29/2015



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EMERGENCY PERSONNEL NAMES AND PHONE NUMBERS

DESIGNATED CONTACT PERSONNEL:

Name: Desiree B. Sedigo

Phone: 77445512, 0922-8447158

Name: Abel D. Miranda

Phone: 77445512, 0922-8447160

EMERGENCY COORDINATOR:

Name: Janette L. Ronquillo

Phone: 77445512, 0928-6127936

Name: Abel D. Miranda

Phone: 77445512, 0922-8447160

Name: Vic Medina

Phone: 77445512, 0918-2753945

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AREA/FLOOR MONITORS:

Floor	Tenant	Evacuation Warden	Contact No.
18th	WIT	Rochelle Saclauso	09982797683
18th	Phil. Seven Corp.		
17th	DOTR	Narciso P. Gallardo	09484375429
17th	Columbia Estate		
16th	DOTR		
16th			
15th		Jimmy Panganiban	19153871180
15th	Focus Media	Arvin Bagayas	
15th	Seastemas/Rombe	Balume	
14th	Asiatype	John Patrick De Mesa	09236100140
14th	Chemical Alloy	Juergen Josef Lampa	
14th	We Are IT		
12th	Acyatan & Co.	Jon-Erik Gedrick	09174666600
12th	DOTR		
12th	Eastern Duty Free		
12th	Phil. Seven Corp.	Ralph Zuniga	09989644711
12th	POMC		
11th	Asiatype		
11th	DOTR		
11th	Eastern Duty Free		
10th	Phil. Seven Corp.	Ian Bernard Paulo	
10th		Jeffrey M. Azuela	
10th	Nishin Metal	Marvin Bemardino	09077358016
10th	PJH Holdings		
9th	Blue Stone	Willy Sawangan	09178752558
9th	IT Managers, Inc	Joan Gado	
9th	TWA, Inc.	Herbert Deocareza	09154140772
9th		Virgilio L. mendoza	
8th			
8th	Phil. Seven Corp.	Noe Remulta	09989644714
7th	Phil. Seven Corp.	Noe Remulta	09989644714
7th	DOTR	Abraham Siazon	09283520461
6th			09395587823
6th	DOTR		
5th			
5th	DOTR		
4th	Pacific Seamen	Laurence V. Quiroz	09329722459
3rd	We Are IT	Amador S. Gavino	09278393976
3rd	Division 16		
2nd	Landbank		
2nd	Phil. Seven Corp.		
G/F	PJH	Ariel Natanauan	
G/F		Guard on Duty	
G/F		Guard on Duty	
G/F		Guard on Duty	
B1		Guard on Duty	
B2		Guard on Duty	
B3		Guard on Duty	

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ASSISTANTS TO PHYSICALLY CHALLENGED (If applicable):

Name: Narciso Gallardo

Phone: 09066407585

Name: Lawrence Quiroz

Phone: 09217722822

EVACUATION ROUTES

Evacuation route maps have been posted in the lobby of each floor. The following information is marked on evacuation maps:

1. Emergency exits
2. Primary and secondary evacuation routes
3. Locations of fire extinguishers
4. Fire alarm pull stations' location
5. Assembly points

Site personnel should know at least two evacuation routes.

EMERGENCY PHONE NUMBERS

FIRE DEPARTMENT: 8532-2402/8532-2189

AMBULANCE: 911

MEDICAL CITY: 8988-1000

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POLICE: 8532-2145, 8532-2318

EMERGENCY POLICE ASSISTANCE: 117

BRGY. WACK-WACK: 8722-4258

NDRRMC HOTLINE NCR: 8421-1918, 8913- 2726

BLDG. SECURITY (If applicable): 77445512

UTILITY COMPANY EMERGENCY CONTACTS

ELECTRIC: MERALCO — 16211, 631-1111

WATER: MANILA WATER - 1627

GAS (if applicable):

TELEPHONE COMPANY:

PLDT — 171

Globe — 730-1000

Eastern Telecom — 5300-7000

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EMERGENCY REPORTING AND EVACUATION PROCEDURES

Types of emergencies to be reported by site personnel are:

- MEDICAL
- FIRE
- BOMB THREAT
- CHEMICAL SPILL
- OTHER (specify)

_____

(e.g., terrorist attack/hostage taking)

MEDICAL EMERGENCY

- Call medical emergency phone number (check applicable):

❑ Paramedics

❑ Ambulance

❑ Fire Department

❑ Other

Provide the following information:

a. Nature of medical emergency,

b. Location of the emergency (address, building, room number), and

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c. Your name and phone number from which you are calling.

- Do not move victim unless absolutely necessary.
- Call the following personnel trained in CPR and First Aid to provide the required assistance prior to the arrival of the professional medical help:

Name: Abraham V. Siazon

Phone: 09096366855

- If personnel trained in First Aid are not available, as a minimum, attempt to provide the following assistance:

1. Stop the bleeding with firm pressure on the wounds (note: avoid contact with blood or other bodily fluids).

2. Clear the air passages using the Heimlich maneuver in case of choking.

- In case of rendering assistance to personnel exposed to hazardous materials, wear the appropriate personal protective equipment. Attempt first aid ONLY if trained and qualified.

FIRE EMERGENCY

Ways on How to Prevent Fire:

• Maintain the building and work area free from debris and other combustibles materials.

• Do not overload electrical circuits and avoid octopus connections.

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- Do not throw cigarette butts into the wastebaskets.
- Strictly obey no smoking policy in the building.
- Do not obstruct the Fire Exits, Stairways and Hallways.
- Immediately remove all loose objects that may cause stumbling hazards especially on hallways and stairways.
- All repair and maintenance personnel are required to clean up the place after their job is completed.
- Do not store material on aisles, passageways, etc. even on temporary basis.
- Know the exact location of Fire Control Facilities such as the Fire Extinguisher and the Exit Doors.
- Learn the proper mode of using Fire Extinguishers.

During (Fire or Earthquake or other Disasters)

- Stay calm.
- On Discovering Fire: Activate the nearest fire alarm.
- Attack the fire using fire extinguishers.
- Call the Administration Office at 7744-5512. The Administration will immediately notify the Fire Department at **8532-2402/8532-2189** and dispatch officers to the scene.
- Provide the Fire Department personnel with the necessary information about the facility.
- Disconnect utilities and equipment unless doing so jeopardizes his/her safety.

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Upon being notified about the fire emergency, occupants must:

- On hearing the first stage alarm: a. Stand-by for evacuation
- On hearing the second alarm: a. Evacuate
- Leave the building using the designated escape routes.
- Assemble in the designated area:
    a. The open area near the Honda showroom.
    b. The open area across The Columbia Tower building
    c. La Salle Greenhills (In case of Earthquake)
- Coordinate an orderly evacuation of personnel.
- Perform an accurate head count of personnel reported to the designated area.
- Determine a rescue method to locate missing personnel.
- Assist all physically challenged employees in emergency evacuation.
- Ensure that all employees have evacuated the area/floor.
- Report any problems to the Incident Commander at the assembly area.
- Remain outside until the Fire Department announces that it is safe to reenter.

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CHEMICAL SPILL

When a Large Chemical Spill has occurred:

- Immediately notify the Administration Office.
- Contain the spill with available equipment (e.g., pads, booms, absorbent powder, etc.).
- Secure the area and alert other site personnel.
- Do not attempt to clean the spill unless trained to do so.
- Attend to injured personnel and call the medical emergency number, if required.
- Call a local spill cleanup company or the Fire Department (if arrangement has been made) to perform a large chemical (e.g., mercury) spill cleanup.
- Evacuate building as necessary

When a Small Chemical Spill has occurred:

• Notify the Administration Office • If toxic fumes are present, secure the area (with caution tapes or cones) to prevent other personnel from entering. • Small spills must be handled in a safe manner, while wearing the proper PPE.

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TELEPHONE BOMB THREAT CHECKLIST

INSTRUCTIONS BE CALM, BE COURTEOUS LISTEN. DO NOT INTERRUPT THE CALLER.
YOUR NAME;_____ TIME:_____DATE:_____
CALLER'S IDENTITY SEX: Male___ Female___ Adult___ Juvenile___ APPROXIMATE AGE__
ORIGIN OF CALL: Local_____Long Distance_____Telephone Booth_____

VOICE CHARACTERISTICS

VOICE CHARACTERISTICS

____ Loud ____ Soft
____ High Pitch ____ Deep
____ Raspy ____ Pleasant
____ Soft Fast ____ Other
____ Intoxicated

SPEECH

____ Fast ____ Slow
____ Distinct ____ Distorted
____ Stutter ____ Nasal
____ Slurred ____ Other

LANGUAGE

____ Excellent ____ Good
____ Fair ____ Poor
____ Foul ____ Other

ACCENT

____ Local ____ Not Local
____ Foreign ____ Region
____ Race

MANNER

____ Calm ____ Angry
____ Rational ____ Irrational
____ Coherent ____ Incoherent
____ Deliberate ____ Emotional Laughing
____ Righteous

BACKGROUND NOISES

____ Factory ____ Trains
____ Machines ____ Animals
____ Music ____ Incoherent
____ Office ____ Voices
____ Machines ____ Airplanes
____ Street ____ Party
____ Traffic ____ Atmosphere

BOMB FACTS

PRETEND DIFFICULTY HEARING - KEEP CALLER TALKING - IF CALLER SEEMS AGREEABLE TO FURTHER CONVERSATION, ASK QUESTIONS LIKE:

When will it go off? Certain Hour_____ Time Remaining_____

Where is it located? Building Area_____

What kind of bomb?_____

What kind of package?_____

How do you know so much about the bomb?_____

What is your name and address?_____

Inform caller that detonation could cause injury or death in building occupants.

Call Security at 7744-5512 loc. 101 and relay information about call.

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Did the caller appear familiar with the building (by his/her description of the bomb location)? Write out the message in its entirety and any other comments on a separate sheet of paper and attach to this checklist. Notify 117 immediately.

NATURAL DISASTER

Earthquake:

Before

• Know the earthquake hazards in your area.

• Evaluate the structural soundness of the building, strengthen if necessary.

• Strap or bolt furniture's/cabinets to the walls.

• Breakable items, harmful chemicals and flammable materials should be stored properly in the lowermost secured shelves.

• Familiarize yourself with the exit routes.

• Know where fire extinguishers, first aid kits, alarms, and communication facilities are located. Learn how to use them beforehand.

• Prepare a handy emergency supply kit with first aid kit, easy opened canned food, water, clothing, blanket, battery operated radio, flashlights and extra batteries.

• Conduct and participate in regular earthquake drills.

During

• When shaking starts, Stay Calm.

• If possible, quickly open the door for exit.

• Duck under a sturdy desk or table, and hold on to it, or protect your head with your arms.

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• Stay away from glass windows, shelves, cabinets and other heavy objects.

• Beware of falling objects. Be alerts and keep your eyes open.

After

• When Shaking or Alarm Stops: Stay calm when evacuating the building; do not rush and do not panic.

• Don't use the elevator

• Assist people with disabilities, pregnant women, seniors and children in finding a safe place.

• In case of aftershocks, follow the same steps.

• Don't run and don't push

• Never go back to the building

• Proceed to the designated evacuation area and wait for further instruction.

• In the evacuation/assembly area, all the evacuees shall group by company accordingly.

• The safety Officer will check if everyone is present and accounted and inform the Incident Commander for missing.

• Working telephone lines shall only be utilized for emergency use only.

In case of emergency situation will not permit any of the personnel to remain at the facility, the designated official or other assigned personnel shall notify the appropriate offices to initiate backups.

This information can be obtained from the Emergency Evacuation Procedures included in this Emergency Action Plan Manual.

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The following offices should be contacted:

Company Name	Contact No
NDRMMC	(632)-911-5061
PNP	117
Mandaluyong Fire	8532-2402
Red Cross	143

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COLUMBIA TOWER EVACUATION PLANNING GUIDELINES

The aim of this Evacuation Planning Guidelines is to detail the various measures and operational actions that need to be undertaken by the company in the event of any fire or other emergencies such as Hazmat that occur within the installation, in order to minimize injury to personnel and damage to property.

1. **Fire Evacuation** — the evacuation concept to be adopted is the "stage 2 alarm" and total evacuation". The sounding of the fire alarm (lasting not less than 1 minute) should be treated as an alert signal and occupants should standby for evacuation. Upon confirmation of a fire situation, the second continuous alarm is sounded and immediate evacuation should be effected.

2. **Evacuation Area** — *the evacuation area of the Columbia Tower building occupants are the following:*

a. The open area near the Honda showroom.

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b. The open area across The Columbia Tower building - there are appointed security and traffic personnel to control the traffic to ensure the safety of the occupants crossing the road.

c. LaSalle Greenhills (In case of Earthquake)

3. General Pointers for Conducting Evacuation Drill

a. Distribution of the Emergency Action Plan —should be distributed to all members of the Fire Brigade Team to familiarize them with the emergency procedures.

b. Posting of Emergency Instructions — should be posted throughout the building such as elevator lobbies, bulletin board, and reception area.

c. Safety Vest/Arm Bands — Fire Brigade Team should be in safety vest or armbands for easy identification- white for the command staff and red for all the others.

d. Loudspeakers — the team is equipped with megaphone or battery operated portable loud speakers to assist crowd control during evacuation.

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e. Regular Meetings — the Team will meet regularly to discuss the safety policies/practices and on the actions to take in case of emergency.

f. Training — annual training was conducted by the Mandaluyong Fire representative/s, on basic fire prevention, safety hazards, emergency procedures and fire extinguishing methods.

g. Frequency of Drills — Two (2) evacuation drills shall be conducted each year and involve all building occupants. Those with medical conditions, persons with disability and pregnant women are exempted from participating in drills.

4. Procedures

a. All personnel, except from with medical conditions persons, persons with disability and pregnant women shall participate in evacuation drill. The Fire Department shall be informed just before the activation of the fire alarm. Procedure shall be updated as and when necessary. Familiarization of evacuation procedure and maintaining process are very important.

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b. Records of medical conditions, persons with disability and pregnant women shall be kept and handy during drills and emergencies.

c. Accountability of the occupants is the very important. Records of building occupants shall be kept and updated all the times.

5. Maintain and Check All Areas for any Hazards:

a. Fire Exit Doors

b. Exit Lights

c. First Aid or Fire Fighting Equipment

d. Defective or Unsafe Use of Temporary Electrical Wiring

e. Any Fire Hazards

6. Company Incident Command System

All the company or tenants occupying the Columbia Tower are required to establish their own ICS within the premises and trained to provide initial response to emergencies before the arrival of Fire Department.

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7. Building Evacuation Plans

The building evacuation plans are located at the lobby of each floor for easy access and familiarity of all occupants.

8. Building Plans

a. Site Plan — shows the location of the building, roads around the building, assembly area/s.

b. Elevation Plan — shows the face of the building, the firemen access panel.

c. Floor Plan — shows the layout of each floor.

i. Escape and alternate routes, including exit staircase.

ii. Location of fire extinguishers, hose reels, dry risers, fire alarm panels.

9. The Mechanical Plan

a. Ventilation and air conditioning systems and other ductwork b. Major electrical equipment and wiring installations, including those for telephones

10.The Fire Protection Plan

a. Fire Fighting Equipment, sprinkler systems

b. Fire detection equipment

c. Manual Fire Alarm Systems

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11.Fire Prevention Maintenance Program

to ensure regular inspections, tests and maintenance of all safety systems throughout the building:

a. Fire Extinguisher

b. Exhaust Fan and Duct

c. Smoke and Heat Detector

d. Fire Pump and Jockey Pump

e. Fire Exit Lights and Door

f. Sprinkler Head

g. Booster & Pressure Pump

h. Cooling Tower

i. Elevator

12.Occupant Training and Awareness

Safety in buildings can only be achieved if all occupants know what is expected of them in the event of an emergency and how to avoid fire or other emergency. Tenants should be informed about the activities of Fire Team/Incident Command System, evacuation procedures, and good housekeeping, drills and safety measures by discussing and leafleting.

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Preparation and Conduct of Fire Evacuation Drill

Stage 1

a. Determine evacuation drill date, time and assembly a rea/s.

b. Nominate all the key personnel for the evacuation drill.

c. Conduct briefings and meetings to all key personnel

d. Prepare/distribute all necessary notices and circulars

Stage 2

Before activation of alarm, ensure the following:

a. Revise with the key personnel make sure they are familiar with their functions

b. Reporting and support centers are set-up

c. Monitoring stations and relevant authorities notified d Announcement messages prepared

When evacuation starts, monitor the following:

a. Floor evacuation status
b. b. Assembly area evacuation status
c. c. Fire situation status

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d. Support centers status

For disaster situation:

a. Implement recovery plan

b. Determine command and control center

c. Determine a press release center

d. Expansion of support

SAMPLE FIRE INSTRUCTION NOTICE FOR A BUILDING EVACUATION

Instruction to All Staff

On Discovering Fire:

a. Activate the nearest Fire Alarm

b. Call for assistance and attack the fire with the fire-extinguishing equipment provided.

c. Notify the local Fire Department by calling **8532-2402/8532-2189**.

d. Do not take undue personal risk

e. Evacuate if unsafe or in doubt

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On hearing the first stage alarm:

a. Stand-by for evacuation

On hearing the second alarm:

a. Evacuate

The assembly point is at:

a. The open area near the Honda showroom.

b. The open area across The Columbia Tower building

c. LaSalle Greenhills (In case of Earthquake)

INSTRUCTIONS TO TELEPHONE OPERATOR

On being notified of an outbreak of fire:

Mandaluyong Fire	-	8532-2402/8532-2189
Brgy. Wack-wack Fire	-	8718-0338
Ambulance Service	-	911

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		EFFECTIVITY DATE:	16 August 2024
	INCIDENT/EVENT LOG	REVISION NO.:	00
		PAGE NO.:	Page 1 of 1

ANNEX B

EVENT LOG

DATE/ TIME	MESSAGE		INFORMATION	ACTION	INITIAL
	TO	FROM			

Description:

1. **Date/Time** – date and time of message.
2. **To** – message recipient.
3. **From** – message originator.
4. **Information** – summary of information/event/decision.
5. **Action** – action taken.
6. **Initial** – initials to confirm action has been completed.

Accomplished By:

(NAME)
(Position)

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ANNEX C

Columbia Owners Association, Inc.
G/F The Columbia Tower, Ortigas Ave., Mandaluyong City, 1555
Telephone No: 5310-4211
Email Address: columbiatower@yahoo.com

November 06, 2023

Circular #11.06.023
RE: INCIDENT COMMAND SYSTEM

Dear Valued Unit Owners and/or Tenants;

In relation to the recent Fire Seminar conducted by the Mandaluyong Bureau of Fire, this is to request copy of updated Incident Command System (ICS) in your respective offices.

As an overview, ICS is a standardized, on-scene, all-hazard incident management concept. It allows us to adopt an integrated organizational structure to match the complexities and demands of single or multiple incidents without being hindered by jurisdictional boundaries.

Attached is the sample ICS organizational form for you to fill-up. Our service staff Rene Zapanta will collect it on or before November 17, 2023.

For any queries regarding the above, kindly call us at 5310-4211 or email us at columbiatower@yahoo.com

Thank you very much for your cooperation and usual support.

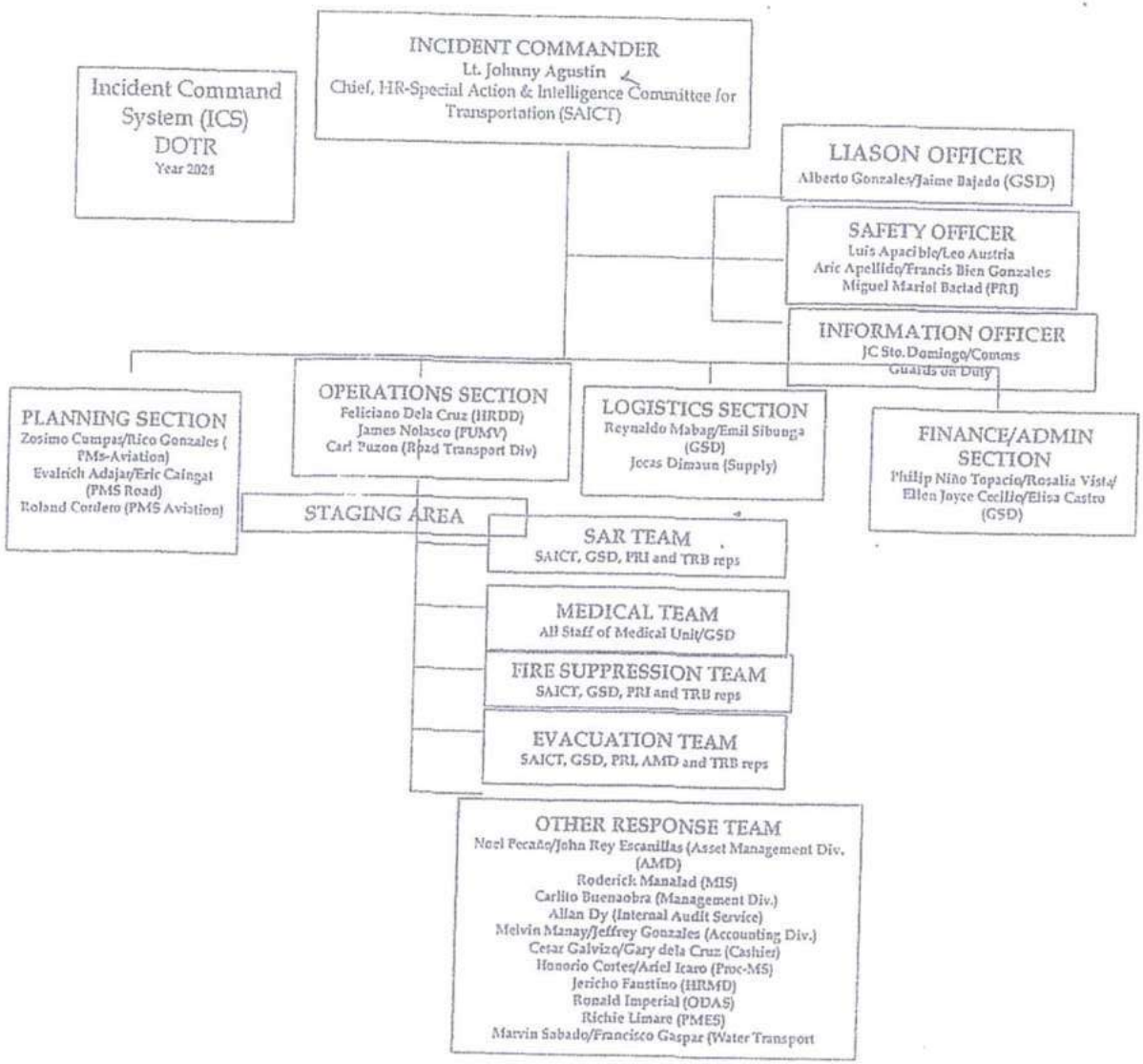
Desiree B. Sedigo
Bldg. Administrator

CONTACT PERSON @ ACCOUNTING OFFICE
UNIT 55
SIR JOHN ROMABUAN

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DOTR INCIDENT COMMAND SYSTEM 2022		FUNCTIONAL RESPONSIBILITY
INCIDENT COMMANDER	LT. JOHNNY AGUSTIN Chief, HR Unit SPECIAL ACTION & INTELLIGENCE COMMITTEE FOR TRANSPORTATION (SAICT)	Over-all responsibility and representation of the Department with other incident commanders with the Columbia Owner's Association , Inc. (COAI) and the Fire Department of Mandaluyong City. He is the one in-command for all action plans Fire Department of the Mndaluyong City. He is the one in-command for all action of the team
PLANNING	Rico Gonzales/Zosimo Cumpas (PMS-Aviation Evalrich Adajar/Eric Caingat (PMS-Road) Roland Cordero (PMS-Aviation)	Collect/analyze data, prepare incident action plan and present such plans to the team. They make the course of actions to be undertaken by the team
OPERATIONS	John Darwin Bodoso (SAICT) Feliciano dela Cruz /Ruben Grande(HRDD) Carl Buzon/James Nolasco (Road Transport Div.)	Direct tactical actions and ensure smooth operation of the team. They will be in-charge as OIC in the absence of the Incident Commander
LOGISTICS	REYNALDO MABAG/EMIL SIBUNGA (GSD) JOCAS DIMAUN (SUPPLY DIV) Noel Pecaño/John Rey Escanillas (Asset Mgt. Div.)	Provide support and in-charge on the purchase of required and needed materials. They are also in-charge of the storage and distribution of the said materials
FINANCE/ADMIN	PHILIP NIÑO TOPACIO ROSALIA VISTA IMELDA BONGON ELLEN JOYCE CECILIO ELISA CASTRO (GSD)	Cost accounting and provides support in the purchase of required and needed materials. They will also be in-charge of funding for the said materials and other expenses
LIAISON OFFICER	ALBERTO GONZALES JAIME BAJADO (GSD)	Coordinate activities among incident commanders, with the COAI and the Fire Department of Mandaluyong City
SAFETY OFFICER	LUISITO APACIBLE LEO AUSTRIA ERIC APELLIDO FRANCIS BIEN GONZALES MIGUEL MARIOL BACTAD (PRI)	Provide assistance and guide DOTr officers and employees in times of emergency, fire and/or earthquake
INFORMATION OFFICER	JC STO. DOMINGO (COMMS) OIC OF SECURITY SERVICE PROVIDER OF DOTr GUARD ON DUTY	Be the source of information and will give/disseminate such information of emergency, fire and/or earthquake
SAR TEAM	SAICT GSD PRI TRB	Ensure that everyone is safe and that no one is left inside the building in times of fire and/or earthquake
MEDICAL TEAM	ALL STAFF OF MEDICAL UNIT	Attend to the sick and injured personnel
FIRE SUPPRESION TEAM	GSD SAICT	Provide assistance in putting off the fire or to prevent fire from happening in case of earthquake
EVACUATION TEAM	GSD PRI TRB SAICT	In-charge of setting-up tent and proper signage of the evacuation center
OTHER RESPONSE TEAM	Roderick Manalad (MISS) Carlito Buenaobra (Management Div) Allan Dy (internal Audit Service) Melvin Manay/Jeffrey Gonzales (Acctng Div.) Cesr Galvizo/Gary dela Cruz (Cash Division) Honorio Cortez/Ariel Icaro (Proc-MS) Jericho Faustino (HRMD) Ronald Imperial (ODAS) Richie Limare (PMES) Marvin Sabado/Francisco Gaspar (Water Transport Div)	In-charge of other tasks that are necessary for the team to be able to work effectively

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DEPARTMENT OF TRANSPORTATION
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TRAINING APPLICATION FORM

DOC. CODE / REF NO.:	PRI-TD-F-TAF-YYYY-MM-NNNN-C
EFFECTIVITY DATE:	27 August 2024
REVISION NO.:	01
PAGE NO.:	Page __ of __

THIS IS A TWO-PAGE FORM AND MUST BE PRINTED BACK-TO-BACK IN A4 SHEET. READ THE INSTRUCTIONS BEFORE ACCOMPLISHING THIS FORM. ONLY CORRECTLY COMPLETED FORMS WILL BE PROCESSED.

1. Staple two (2) pieces 1x1 Formal Photo to the form. One (1) on the Photo field at the Personal Information section, and another one (1) at the upper right corner of the form. Write the applicant's name at the back of each photo.
2. Use a black/blue ballpen in accomplishing the Training Application Form (TAF)
3. All answers must be written in block capital letters (e.g., JUAN DELA CRUZ).
4. All boxes (☐) must be marked with an (X).
5. Do not abbreviate. Spell out names of organizations.
6. All entries requiring dates must follow the format month/day/year (MM/DD/YY).
7. Do not leave any space blank; indicate "N/A" if not applicable.

PRI PERSONNEL ONLY

RECEIVED BY:	DATE RECEIVED:
EVALUATED BY:	DATE EVALUATED:
FALSE	QUALIFIED
FALSE	DISQUALIFIED
TRAINEE CODE:	REMARKS:

TRAINING PROGRAM

TRAINING COURSES (Choose one):

- FALSE Refresher Training
- FALSE Fundamental Training
- FALSE Capacity Development Training
- FALSE Supervisory and Managerial Training

SPECIALIZATION (Choose one):

- FALSE Commercial Train Driving
- FALSE Non-commercial Train Driving
- FALSE Rolling Stock Maintenance
- FALSE Fare & Ticketing Management
- FALSE Buildings & Facilities Maintenance
- FALSE Tracks & Guideways Maintenance
- FALSE Passenger Management
- FALSE Signaling & Communications Maintenance
- FALSE Power Supply & Distribution Maintenance

PERSONAL INFORMATION

INSTRUCTIONS
If applicant holds dual citizenship, include both. Write both as Citizen 1/Citizen 2 (e.g., Filipino/American).
Email Address is case-sensitive. Write the exact email address, following proper capitalization.

LAST NAME:		***NAME EXTENSION (Jr., Sr., etc.):***	*1 x 1 Photo*
FIRST NAME:		***DATE OF BIRTH (MM/DD/YY):***	
MIDDLE NAME:		***SEX:*** FALSE Male FALSE Female	
BLOOD TYPE:	***CITIZENSHIP:***	***CIVIL STATUS:***	FALSE Single FALSE Married FALSE Separated/Annulled FALSE Widowed

PERMANENT HOME ADDRESS ***(STREET No./Unit No., BUILDING / VILLAGE / BARANGAY,CITY/MUNICIPALITY, PROVINCE)***

CONTACT NUMBER:	***EMAIL ADDRESS:***

CURRENT WORK DETAILS

ORGANIZATION NAME:	***RAILWAY LINE:***	***EMPLOYMENT STATUS:*** FALSE Permanent/Regular; Casual; Contractual; COS/JO	***EMPLOYMENT START DATE (MM/DD/YY):***
JOB TITLE/POSITION:	***DIVISION/DEPARTMENT/SECTION:***		***LENGTH OF SERVICE WITH CURRENT EMPLOYER:***

CURRENT DUTIES AND RESPONSIBILITIES (IF CURRENTLY EMPLOYED):

EDUCATIONAL BACKGROUND

HIGHEST EDUCATIONAL ATTAINMENT:
FALSE Elementary FALSE Highschool/Senior High School FALSE Vocational FALSE College FALSE Post Graduate

YEAR GRADUATED/TARGET DATE OF GRADUATION:

UNDERGRADUATE DEGREE/PROGRAM:	***NAME OF SCHOOL/INSTITUTION LAST ATTENDED:***

PROFESSIONAL LICENSES

INSTRUCTIONS:
Up to five(5) licenses relevant to the certificate applied for only. Include full license name and number. (PRC-issued licenses only).

No.	Professional License	License Number	Date of Expiration
1			
2			
3			

nothing else follows

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TRAINING APPLICATION FORM	REVISION NO.:	01
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TRAINING ATTENDED

INSTRUCTIONS:

Fill out with training attended relevant to the certificate applied for only. Training must be attended at most five (5) years upon application. Use a separate sheet if necessary. **Fill out the training section only when using additional sheet.** Attach the second sheet using a stapler.

Date Issued (mm/dd/yy)	Training Title	Training Provider	Certificate Number (if any)

WORK EXPERIENCE

INSTRUCTIONS:

Include all work experience relevant to the certificate applied for only. Work with private companies must be included.

Inclusive Dates		Employer	Position
From	To		

PRI TRAINING ATTENDED

HAVE YOU ATTENDED ANY TRAININGS WITH THE INSTITUTE PREVIOUSLY(YES OR NO)? PLEASE STATE ALL TRAININGS YOU HAVE ATTENDED WITH PRI:

DISABILITIES

DO YOU HAVE A DISABILITY OR LEARNING DIFFICULTY? IF YES, PLEASE INDICATE IN THE ALLOTTED SPACE THE NATURE OF YOUR DISABILITY/DIFFICULTY.

FOOD ALLERGIES/PREFERENCES (FOR IN-PERSON TRAINING ONLY)

PLEASE INDICATE ALL ALLERGIES/PERSONAL PREFERENCES YOU MAY HAVE:

CONFIRMATION

I hereby certify that the above information/statements are true and correct to the best of my knowledge. I understand that a false information/statement may disqualify me for certification by the PRI. I acknowledge that the PRI shall use the above information for training purposes and data analysis pursuant to the Data Privacy Act of 2012. I also understand that said information will not be used for any purpose other than those set by the PRI.

Signature over Printed Name

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DEPARTMENT OF TRANSPORTATION **PHILIPPINE RAILWAYS INSTITUTE** Training Division **LIST OF DEFERRED APPLICANTS**	DOC. CODE / REF NO.:	PRI-TD-F-LDA-YYYY-MM-NNNN-C
	EFFECTIVITY DATE:	20 August 2024
	REVISION NO.:	00
	PAGE NO.:	Page __ of __

THIS SECTION FOR PRI USE ONLY			
TYPE OF TRAINING: **RT, FT, CDT, SMT**	*BATCH NO.:* **NUMBER**	*ORGANIZATION:* **NAME OF ORGANIZATION**	*TRAINING DATE:* **DAY MONTH YEAR**

No.	Name	Competency Undertaken	Date		Reasons	Remarks
			Submitted	Reviewed		

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION
PHILIPPINE RAILWAYS INSTITUTE
Training Division

TRAINEE ATTENDANCE MONITORING

DOC. CODE / REF NO.:	PRI-TD-F-TAM-YYYY-MM-NNNN-C
EFFECTIVITY DATE:	16 August 2024
REVISION NO.:	0
PAGE NO.:	Page __ of __

TRAINING TYPE:

BATCH/CYCLE No:

TRAINING DATES:

DATE ACCOMPLISHED

COMPETENCY COVERED: (CORE-DEPARTMENTAL-SPECIALIZED)

No.	PARTICIPANTS' FULL NAME	COMPETENCY	TRAINEE CODE	SUMMARY OF ATTENDANCE			REMARKS
				NUMBER OF HOURS PRESENT	NUMBER OF HOURS LATE	NUMBER OF HOURS ABSENT	
1							
2							
3							
4							
5							
6							
7							
8							
9							
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12							
13							
14							
15							
20							
21							
22							

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Prepared by:

Name
Member, Monitoring Committee

Name
Head, Monitoring Committee

Reviewed and Approved by:

Name
Chief, Training Division

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DEPARTMENT OF TRANSPORTATION
PHILIPPINE RAILWAYS INSTITUTE
Training Division

TRAINEE MONITORING SHEET

DOC. CODE / REF NO.:	PRI-TD-F-TM-YYYY-MM-NNNN-C
EFFECTIVITY DATE:	16 August 2024
REVISION NO.:	0
PAGE NO.:	Page __ of __

TYPE OF TRAINING:	*CYCLE NO.:*		*DATE ACCOMPLISHED:*

NO.	NAME	TRAINEE CODE	COMPETENCY UNDERTAKEN	SUMMARY OF ATTENDANCE			2ND LEVEL EVALUATION RESULTS		REMARKS
				NUMBER OF HOURS PRESENT	NUMBER OF HOURS ABSENT	PERCENTAGE OF ATTENDANCE	PRE-TEST SCORE	POST TEST SCORE	

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Member, Monitoring and Evaluation Committee

Reviewed and Checked by:

Name
Head, Monitoring and Evaluation Committee

Approved by:

Name
Chief, Training Division

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	DEPARTMENT OF TRANSPORTATION **PHILIPPINE RAILWAY INSTITUTE** Training Division **TRAINING EVALUATION**	DOC CODE/ REF NO.:	PRI-TD-F-TEF YYYY-MM-NNNN-S
		EFFECTIVITY DATE:	16 August 2024
		REVISION NO.:	01
		PAGE NO.:	Page 1 out of 3

Name:		**Batch No.:**	
Railway Organization:		**Type of Training:**	Fundamental Training
Competency/ Module Title:		**Training Modality:**	In-person

Help us improve our delivery of the Training Course by answering the questions honestly. All feedback and comments will be confidential and will be only used to help us and our instructors in delivering the best training course possible.
(Tulungan ninyo kaming mas pagbutihin ang aming paghahatid ng Training Course sa pamamagitan ng pagsagot sa mga sumusunod na tanong nang tapat. Ang lahat ng feedback at komento ay magiging kumpidensyal at gagamitin lamang upang matulungan kami at ang aming mga instructor sa paghahatid ng iba pang posibleng training course sa inyo)

Rating Scale
Direction: Kindly give each item a rating by putting a check (✓) on each box corresponds to the the following criteria:
(Bigyan ng marka ang bawat naka-lista sa pamamagitan ng paglalagay ng tsek (✓) sa bawat kahon gamit ang sumusunod na pamantayan:)

1 - Poor **2 - Unsatisfactory** **3 - Satisfactory** **4 - Very Satisfactory** **5 - Outstanding**

Criteria	Rating				
	1	2	3	4	5
Conduct of the Training					
1. The objectives of the training were clearly defined and met. *(Ang mga layunin ng training ay nabanggit at malinaw na tinukoy.)*					
2. The topics discussed were relevant and will be useful to me and to my work upon returning to my company. *(Ang mga topics na tinalakay ay may kaugnayan at makakatulong sa akin at sa aking trabaho.)*					
3. The topic flow was organized and easy to understand. *(Ang daloy ng mga topics ay nakaayos at madaling maintindihan.)*					
4. The training duration was sufficient. *(Ang oras na inilaan para sa training ay sapat.)*					
5. The formative quizzes were helpful to ensure active participation during the training. *(Nakatulong ang mga formative quizzes upang matiyak ang aktibong pakikilahok ng trainees habang nasa training.)*					
6. The activities were helpful to ensure active participation during the training. *(Nakatulong ang mga activities upang matiyak ang aktibong pakikilahok ng trainees habang nasa training.)*					

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7. What is/are your comments/suggestions/recommendations to improve the conduct of the Training?
(Ano ang iyong mga komento/mungkahi/rekomendasyon para mapabuti ang pagsasagawa ng Training?)

Criteria	Rating				
	1	2	3	4	5
Instructors					
1. The instructors were well-groomed and well-dressed. *(Ang mga instructors ay presentable at may maayos na pananamit.)*					
2. The instructors were able to engage the trainees' active participation. *(Nakuha ng mga instructors ang aktibong partisipasyon ng mga trainees.)*					
3. The instructors can be heard clearly. *(Malinaw na maririnig ang mga instructors.)*					
4. The instructors were knowledgeable about the topics discussed and were able to answer questions from the trainees. *(Ang mga trainers ay may kaalaman tungkol sa mga topics na tinalakay at nakasagot sa mga tanong mula sa mga trainees.)*					
5. The instructors' discussions and explanations were easy to understand. *(Ang mga tinalakay at paliwanag ng mga trainers ay madaling maunawaan.)*					
6. The instructors were able to finish the discussion based on the schedule. *(Natapos ng mga trainers ang discussion batay sa schedule)*					

7. What is/are your comments/suggestions/recommendations to the instructors Training?
(Ano ang iyong mga komento/mungkahi/rekomendasyon sa mga instructors ng Training?)

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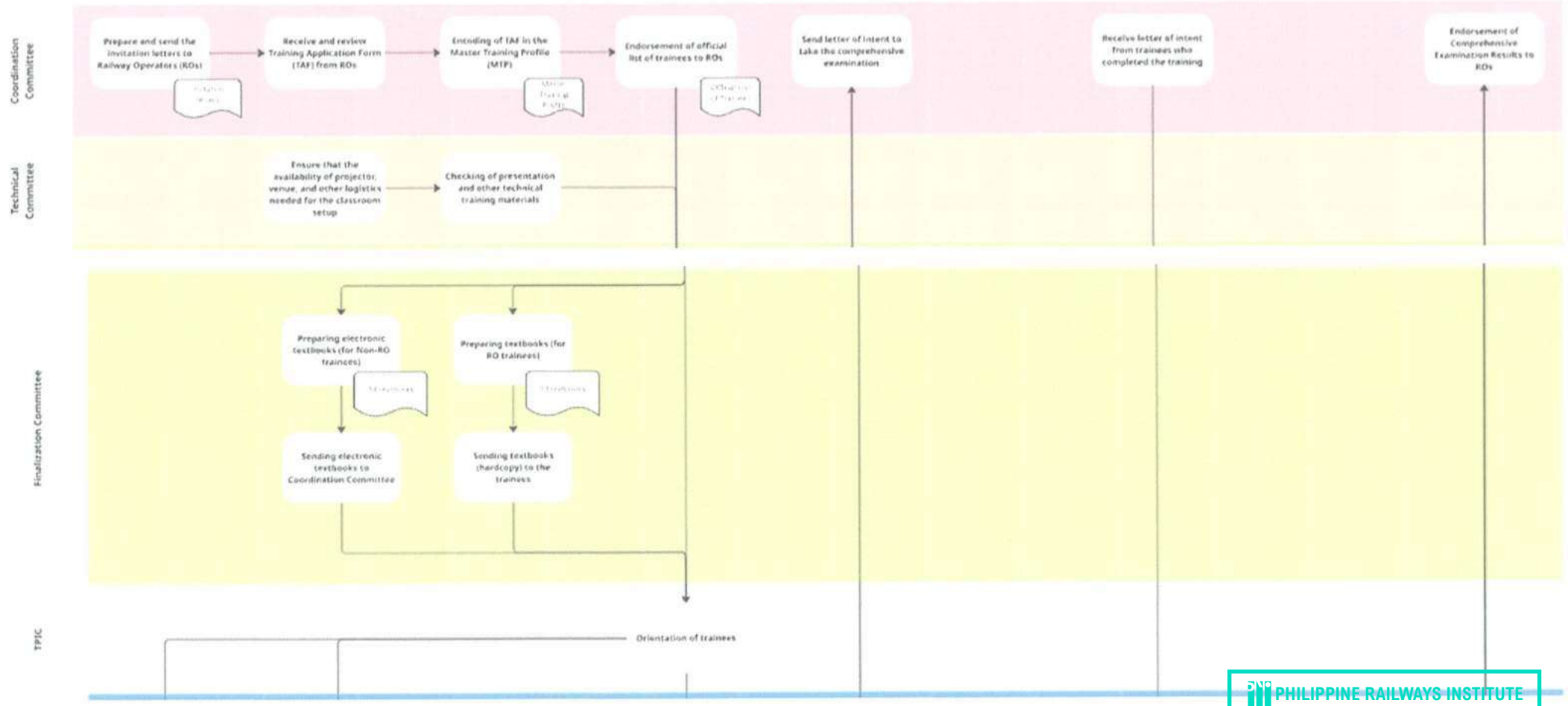
Criteria	Rating				
	1	2	3	4	5
Training Materials					
1. The presentations contain necessary information, are readable, and are easy to understand. *(Ang mga presentation ay naglalaman ng kinakailangang impormasyon, nababasa, at madaling maunawaan.)*					
2. The training handouts were available and used during the training. *(Ang mga training handouts ay naibigay at nagamit habang nasa training.)*					
3. The training handouts distributed were helpful in my learning during the training . *(Nakatulong ang mga training handouts sa aking pag-aaral habang nasa training)*					
4. What is/are your comments/suggestions/recommendations to the training handouts of Training Course? *(Ano ang iyong mga komento/mungkahi/rekomendasyon sa mga training handouts ng Training Course?)*					

Essay Questions
1. What is your unforgettable experience about the PRI's Training Course? *(Ano ang pinakanagustuhan mo sa Training Course ni PRI?)*
2. What is/are your plan to further improve your current work procedures based on your learnings in PRI Training Course. *(Paano mo inaasahan na mababago ang iyong kasanayan bilang resulta ng Training Course?)*
3. What additional training would you like to attend in the future? *(Anong karagdagang training ang ninanais o gusto mo pang i-take?)*

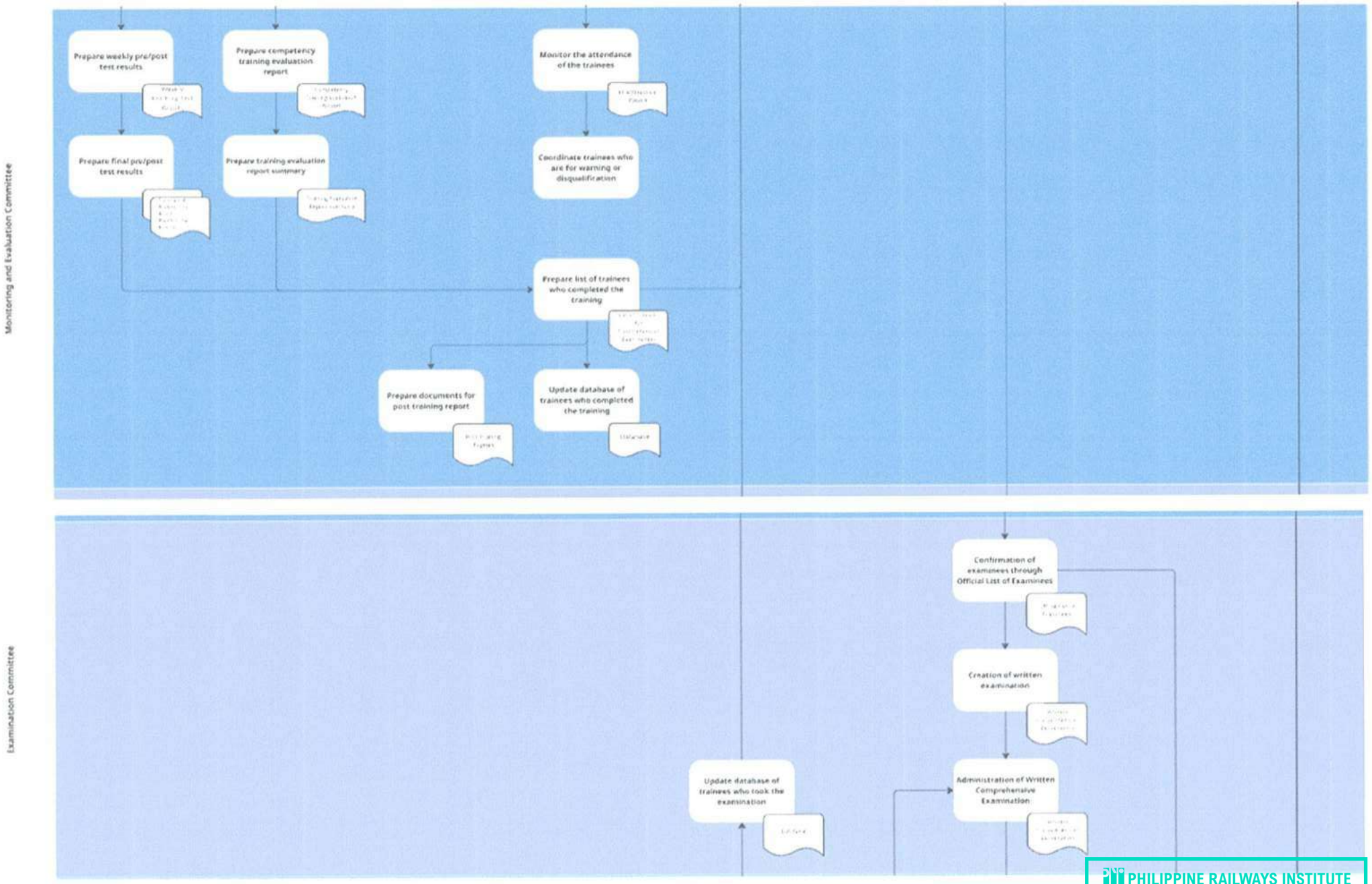
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FUNDAMENTAL TRAINING (F2F)

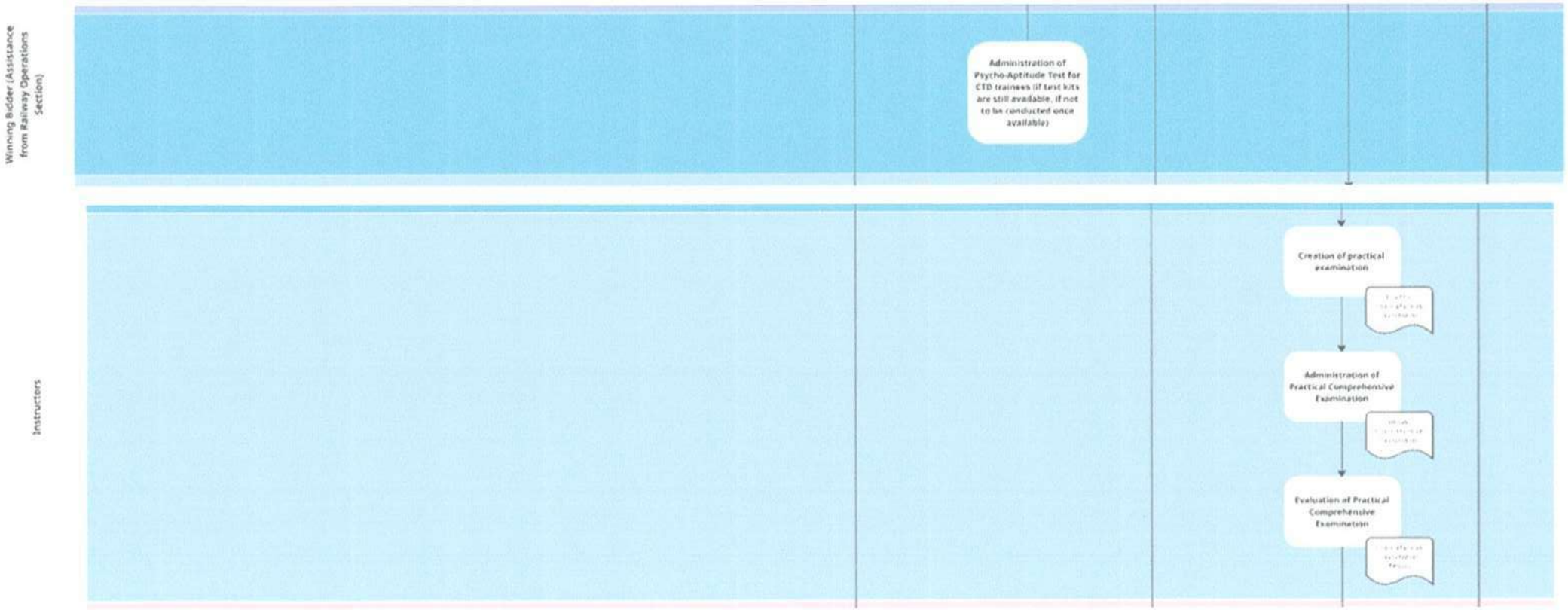
COURSE FLOWCHART



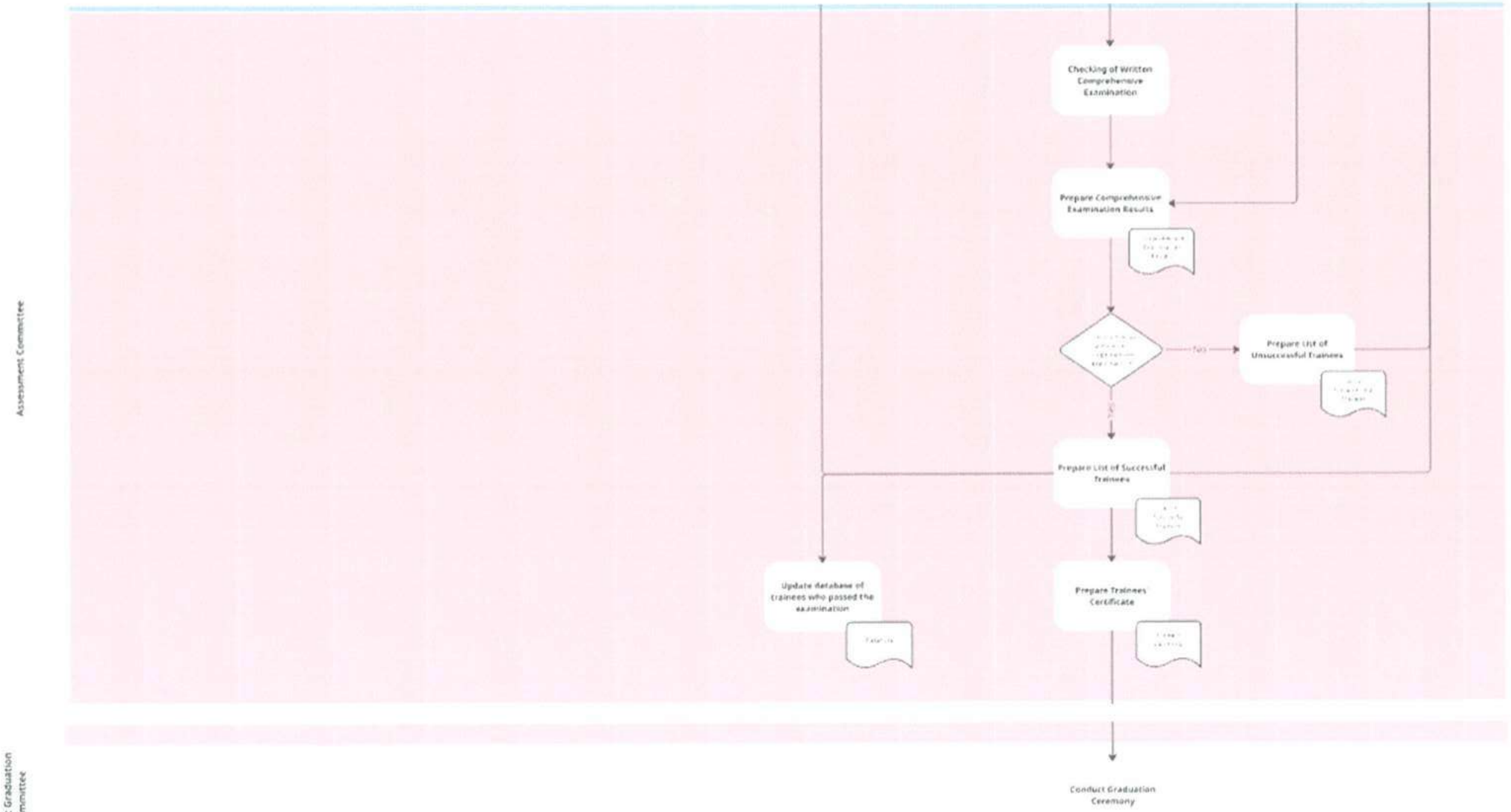
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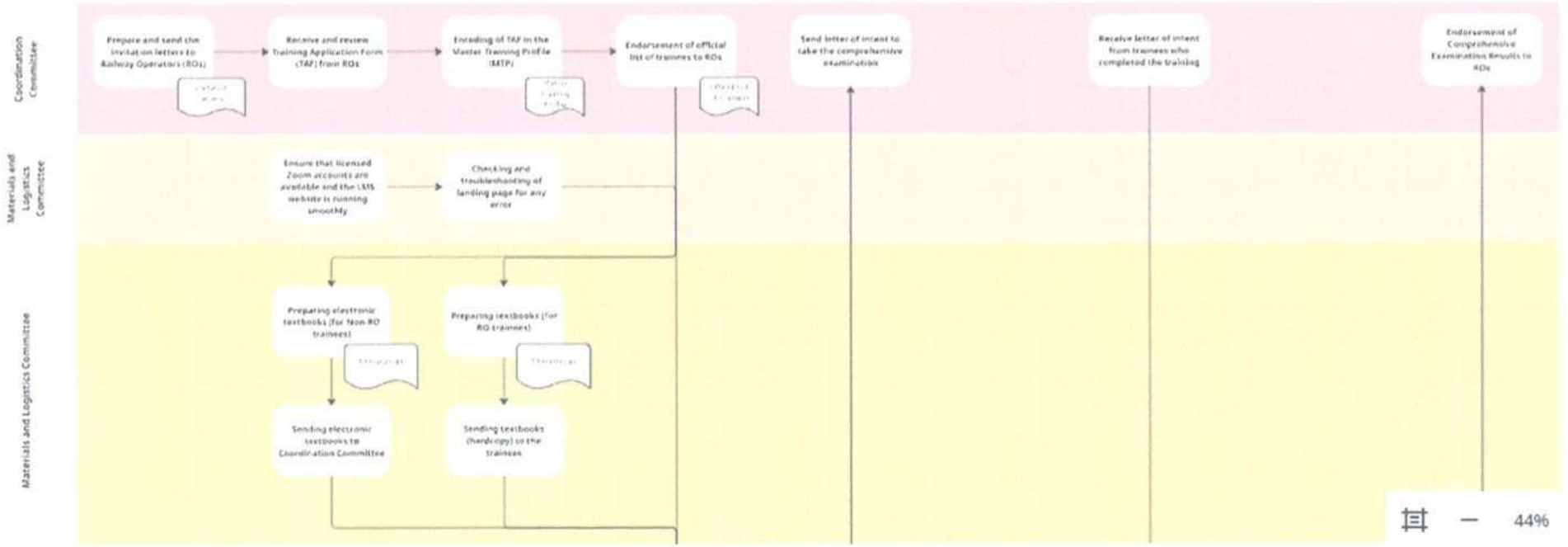
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FUNDAMENTAL TRAINING (BLENDED)

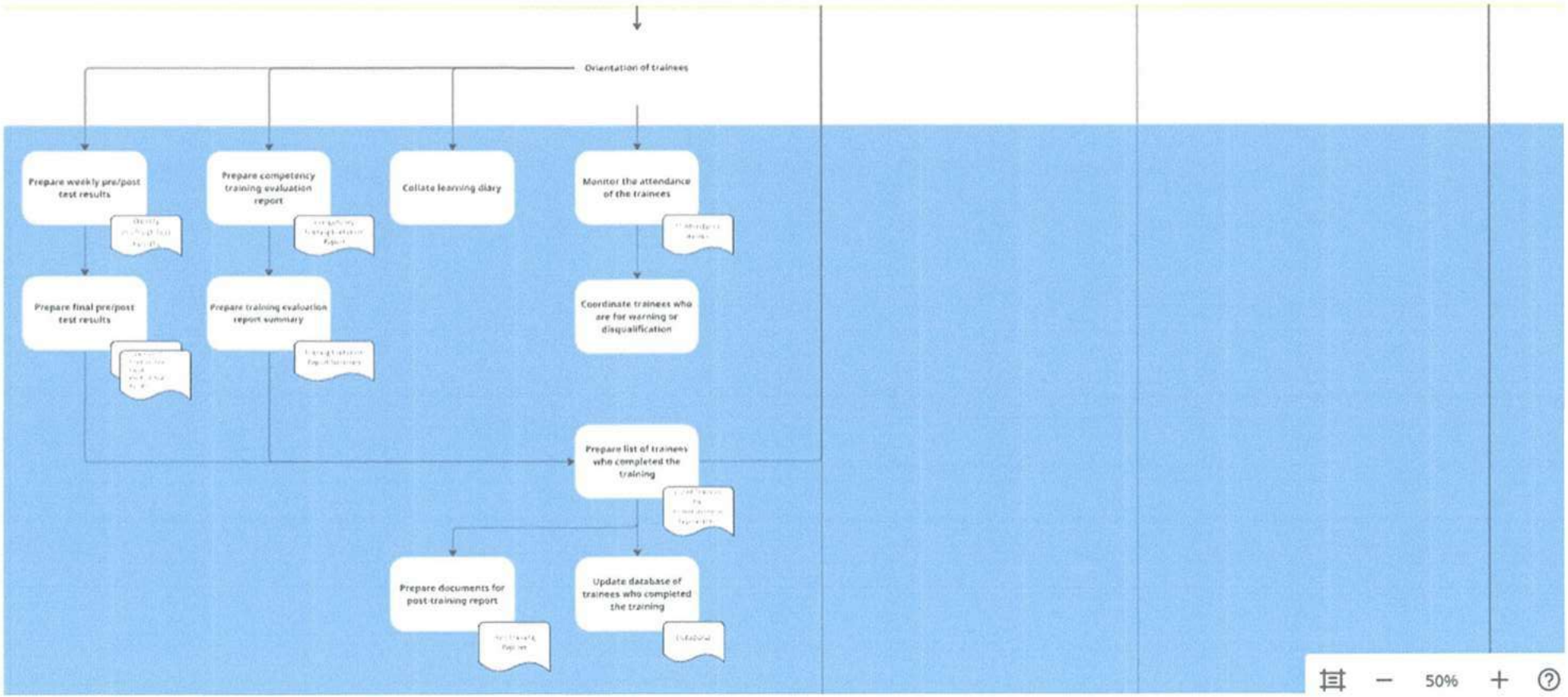
COURSE FLOWCHART



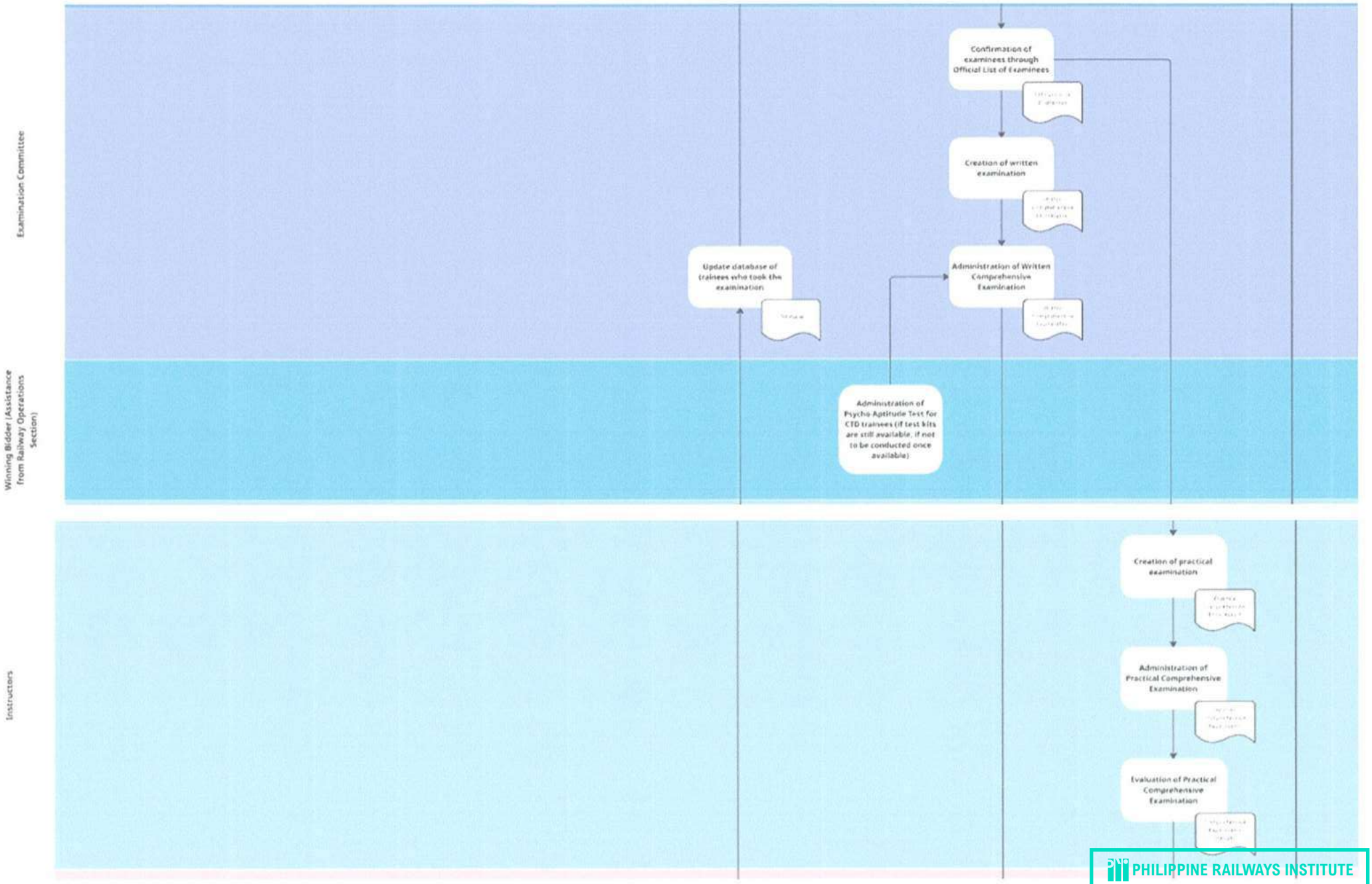
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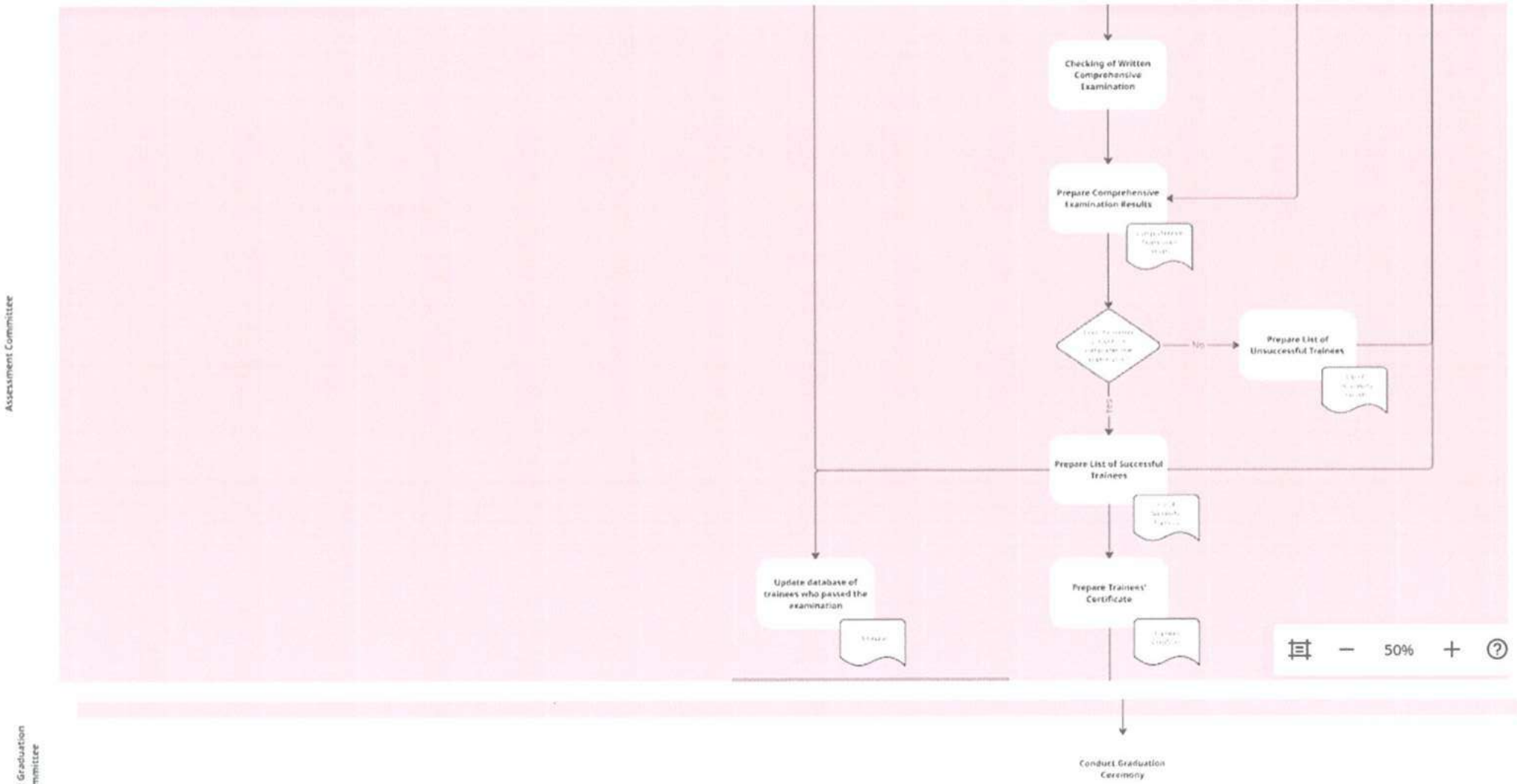
Monitoring and Evaluation Committee



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PHILIPPINE RAILWAYS INSTITUTE

FUNDAMENTAL TRAINING COURSE

POST TRAINING REPORT FOR CYCLE 8

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF TRANSPORTATION

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Summary of Fundamental Training Course Cycle 8

The Philippine Railways Institute (PRI) conducts Fundamental Training (FT) Course to equip new Railway Operations and Maintenance personnel, graduating college students, and aspiring applicants in the railway sector with essential knowledge and skills.

The FT Course Cycle 6 started on August 29, 2023 until December 7, 2023 is composed of seventy-eight (78) from Railway Operator, graduating college students and other eligible persons for the said course. The theoretical training, which is composed of five (5) competencies, started off with the Core Competency topics highlighting the overview knowledge regarding Department of Transportation (DOTr), PRI, values and human skills. Then next is Departmental Competency which highlights the general knowledge and basic information regarding Railway Station Operations, and Maintenance activities to ensure the reliability and safety of the railway systems. The last one which is the Specialized competency offers topics focusing on the specific courses per subsystem which the trainee chooses according to their preferred competency to wit:

1. Commercial Train Driving
2. Power Supply and Distribution Maintenance
3. Rolling Stock Maintenance
4. Signaling and Communications Maintenance
5. Track and Guideways Maintenance

For Maintenance Competency, the practical activities were held in DOT- MRT 3, LRTA Line 2,and PNR, PRI Interim Training Center and FEATI University facilities where daily activities of both operations and maintenance personnel were demonstrated to the trainees. Practical activities include actual conduct of Preventive Maintenance, observation of Corrective Maintenance activities, and familiarization tour on various substations as part also of the facility inspection. The Rolling Stock and Electrical Facilities Section Competencies (which includes PSDM, SCM, and RSM) also conducted their practical training at FEATI University for the tool familiarization and assessment, tools included are multimeters, soldering iron, basic hand tools, CCTV/ wire crimping and caliper. Lastly, the RSEFS competency conducted troubleshooting, train simulator overview and tools assessment at PRI ITC. On the other hand, the Commercial Train Driving Competency was held in MRT3, LRTA Line 2 facilities and PRI ITC where daily activities of train and station operations were observed, including Operations Control overview. Basic activities of the Train Drivers were also demonstrated which includes train preparation, safety communications, and simulation of drivers' general safety response on train emergency scenarios

Out of the seventy eight (78) official trainees, sixty three (63) completed the FT course, fifty five (55) passed the Written and Practical Comprehensive Examination on their first take equivalent to 90.16 percent (%), and an additional two (2) trainees who passed on their second take, making it a total of fifty seven (57) passers for this cycle. The successful examinees of cycle 8 also known for its class name as **CYCLE PROGRESSIVE** are set to achieve their respective certificates in the different competency tracks in the PRI's FT course and PRI's endorsement to be Railway Operators.

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Republic of the Philippines
DEPARTMENT OF TRANSPORTATION
PHILIPPINE RAILWAYS INSTITUTE

PRI-TD-C-MEM-2023-12-0005-S

MEMORANDUM

For : **The Officer-in-Charge**
Philippine Railways Institute

From : **The Chief**
Training Division, Philippine Railways Institute

Subject : **POST TRAINING REPORT OF FUNDAMENTAL TRAINING COURSE CYCLE 8**

Date : **18 December 2023**

In compliance with the PRI Office Order no. 19, the undersigned respectfully submits the Post Training Report (PTR) for the Fundamental Training (FT) Course Cycle 7 covering the period 29 August to 7 December, 2023. The said PTR consists of the following comprehensive reports:

A. Summary of the FT Course Cycle 8
B. Training Photos
C. Daily Training Monitoring Report
   - Core Competency
   - Departmental Competency
   - Specialized Competency
D. Results of Competency Assessment
   - Comprehensive Examination (Written and Practical)
   - Results of Pre and Post Tests
E. Results of Records of Trainee Monitoring
F. Results of Training Evaluation
G. Summary of Observations and Areas for Improvement/Recommendations
H. Training Activity Checklist

For your information and reference, ma'am.

ISRAEL A. RADIAGANDING

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Chief, Research and Development Division
OIC, Certification and Accreditation Division

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Table of Contents

A. Summary of the Fundamental Training Course Cycle 8

A.1 List of Official Trainees

A.2 List of Endorsed Trainees for Comprehensive Examination

B. Training Photos

C. Daily Training Management Report

C.1 Core

C.2 Departmental Competencies

C.3 Specialized Competencies

D. Result of Competency Assessment

D.1 Summary of Pre and Post Test Results

D.2 Summary of Trainees Performance

E. Results of Records of Trainee Monitoring

F. Competency Training Evaluation Report

G. Daily Training Management Report Summary

H. Training Activity Checklist

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PHILIPPINE RAILWAYS INSTITUTE
Training Division

LIST OF OFFICIAL TRAINEES

DOC. CODE / REF NO.	PRI-TD-F-LOT-2023-08-0005-C
EFFECTIVITY DATE:	19 January 2023
REVISION NO.:	00
PAGE NO.:	Page of

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TYPE OF TRAINING:	CYCLE NO.:	ORGANIZATION:	TRAINING DATE:
FUNDAMENTAL TRAINING	8	LRTA, DOTr-Rail, Graduating Students, Eligible Person	AUGUST 29 - DECEMBER 7, 2023

No.	Name	Trainee Code	Competency Undertaken	Position	Years in Service	Educational Attainment	Email Address	Contact No.
1	Anastacio, Ray-an James C.	FT23-139	Commercial Train Driving	Train Driver A	1 year and 6 months	BS Hotel and Restaurant Management	anastaciorayanjames@yahoo.com	09150418058
2	Aragoza, Julianne V.	FT23-140	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	juliannearagoza0701@gmail.com	09310576644
3	Balicat, Orly L.	FT23-141	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	balicatcrisslee@gmail.com	09562837810
4	Borinaga, Angelo G.	FT23-142	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	borinaga.angelo022@gmail.com	09995609347
5	Clemente, Marvin Ryan C.	FT23-143	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	kuyamarvs2001@gmail.com	09661535392
6	Hernandez, Reshcille Joy L.	FT23-144	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	resheillehernandez@gmail.com	09927208488
7	Lopez, Polyn G.	FT23-145	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	polynlopez01@gmail.com	09508392146
8	Marimat, Shymhonn Andre G.	FT23-146	Commercial Train Driving	Unemployed	N/A	BS in Industrial Technology major in Drafting Technology	shymhonnmarimat@gmail.com	09106886105
9	Martirez, Princess Mirah V.	FT23-147	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	martirezprincessmirah@gmail.com	09125381720
10	Medina, Jessie G.	FT23-148	Commercial Train Driving	Train Driver A	1 year and 6 months	BSBA business management	Jessie_medina17@yahoo.com	09179524945
11	Mojica, Angelica Marie S.	FT23-149	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	angelicamojica95@gmail.com	09056707051
12	Patriarca, Paul Allen B.	FT23-150	Commercial Train Driving	Graduating Student	N/A	Bachelor of Science in Railway Engineering	paullen44.patriarca@gmail.com	09611207822
13	Tuble, Alfia Marie D.	FT23-151	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	alfia.tuble.06@gmail.com	09682300731
14	Allera, Maria Carlota B.	FT23-152	Buildings and Facilities Maintenance	Graduating Student	N/A	Diploma in Railway Engineering Technology	mariacarlotaallera@gmail.com	09197237111
15	Caldito, Marc Vincent B.	FT23-153	Buildings and Facilities Maintenance	Graduating Student	N/A	Bachelor of Science in Railway Engineering	mvcaldito@gmail.com	09217864618
16	Endaya, Trishia May C.	FT23-154	Buildings and Facilities Maintenance	Engineer III	N/A	BS CE & BS CEM	tendaya@dotrrailways.com	09272282980
17	Fernandez, John Cyrel C.	FT23-155	Buildings and Facilities Maintenance	Graduating Student	N/A	BS in Railway Engineering	immazing17@gmail.com	09454854563
18	Medina, Dixie Ann S.	FT23-156	Buildings and Facilities Maintenance	Senior Transportation Development Officer	5 months	BS Civil Engineering	medinadixieann@gmail.com	09995417858
19	Mones, Rianne Alexandra P.	FT23-157	Buildings and Facilities Maintenance	Graduating Student	N/A	Bachelor of Science in Railway Engineering	rianneapm@gmail.com	09089974844
20	Natuel, Shaina Marie I.	FT23-158	Buildings and Facilities Maintenance	Graduating Student	N/A	Diploma in Railway Engineering Technology	natuelshai@gmail.com	09050248361
21	Antonio, Jhon Lloyd P.	FT23-159	Power Supply and Distribution Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology Major in Railway Technology	ljhon4322@gmail.com	09155205666
22	Cabildo, Richard Martin	FT23-160	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Railway Engineering	rmartincabildo@gmail.com	09564719363
23	Española, Christian Alaric B.	FT23-161	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Railway Engineering	alaric.espanola11@gmail.com	09125[illegible]

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LIST OF OFFICIAL TRAINEES

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EFFECTIVITY DATE:	1st January 2023
REVISION NO.:	00
PAGE NO.:	Page of

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TYPE OF TRAINING:	CYCLE NO.:	ORGANIZATION:	TRAINING DATE:
FUNDAMENTAL TRAINING	8	LRTA, DOTr-Rail, Graduating Students, Eligible Person	AUGUST 29 - DECEMBER 7, 2023

No.	Name	Trainee Code	Competency Undertaken	Position	Years in Service	Educational Attainment	Email Address	Contact No.
24	Galan, Carlo R.	FT23-162	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Electrical Engineering	carlogalan@yahoo.com	09291280339
25	Garcia, Karl Andrei F.	FT23-163	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Railway Engineering	gkarldrei08@gmail.com	09479899194
26	Glumal, Joyzel B.	FT23-164	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Electrical Engineering	joyzelglumal1@gmail.com	09759138796
27	Hitalia, Angelene M.	FT23-165	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Electrical Engineering	angelenehitalia04@gmail.com	09972804631
28	Marcelo, Jonathan R.	FT23-166	Power Supply and Distribution Maintenance	Graduating Student	N/A	BSBA Human Resource Management	marcelo.jonathan2413@gmail.com	09121271769
29	Nase, Karl Conrad C.	FT23-167	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Electrical Engineering	Karcon.nase@gmail.com	09919003987
30	Obra, Jon Christian P.	FT23-168	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS in Railway Engineering	jonchristianobra08@gmail.com	09088908270
31	Palomo, Jamewel S.	FT23-169	Power Supply and Distribution Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology Major in Railway Technology	pjamewel1@gmail.com	09695768836
32	Tongol, Kurt Russel T.	FT23-170	Power Supply and Distribution Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology major in Railway Technology	krtongol@gmail.com	09054833817
33	Villaflor, Reymond G.	FT23-171	Power Supply and Distribution Maintenance	QAQC Engineer	N/A	BS Mechanical Engineering	rvillaflor693@gmail.com	09157902915
34	Villareal, Elmer Joshua	FT23-172	Power Supply and Distribution Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology Major in Railway Technology	elmerjoshua.villareal@tup.edu.ph	09064495297
35	Barde, Jhanary M.	FT23-173	Rolling Stock Maintenance	Unemployed	N/A	BS Railway Engineering	jhanarymagno@gmail.com	09667393807
36	Benitez, Clifford John C.	FT23-174	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	clijez24@gmail.com	09307005823
37	Cervantes, Carlo L.	FT23-175	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	carlocervantess1@gmail.com	09195457736
38	Davrit, Jan Brian Ivan B.	FT23-176	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	janbrianivan@gmail.com	09128889754
39	Edillor, Tyrone G.	FT23-177	Rolling Stock Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology major in Railway Technology	imtyroneedillor@gmail.com	09470493698
40	Larotin, Khriz Joy D.	FT23-178	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	kjlarotin@gmail.com	09171341530
41	Marcos, Mayo Rafael Theseus V.	FT23-179	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	marcosmayo15@gmail.com	09763400206
42	Mulingtapang, Adrian E.	FT23-180	Rolling Stock Maintenance	Mechanical Engineer I	7 months	BS Mechanical Engineering	adrianmulingtapang.dotr@gmail.com	09953171768
43	Nolasco, Jeff Bryan B.	FT23-181	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	jeffbryannolasco@gmail.com	09560283653
44	Palay, Joyce Ann Marie A.	FT23-182	Rolling Stock Maintenance	Unemployed	N/A	BS Railway Engineering	joyceapalay@gmail.com	09185618823
45	Paldo, Jason G.	FT23-183	Rolling Stock Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology Major in Railway Technology	jasonpaldo0924@gmail.com	09771574408
46	Pereda, Criselda M.	FT23-184	Rolling Stock Maintenance	Graduating Student	N/A	Bachelor of Railway Engineering Technology Major in Railway Technology	criselda.pereda@tup.edu.ph	09[illegible]
47	Ponciano, Matthew Ivan Jude S.	FT23-185	Rolling Stock Maintenance	Accenture	N/A	BSBA Major in Human Resource Management	matthewivanjude23ponciano@gmail.com	09[illegible]
48	Sabularse, John Emmanuel R.	FT23-186	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	johnemmanuelsabularse@gmail.com	09[illegible]

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LIST OF OFFICIAL TRAINEES

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EFFECTIVITY DATE:	1st January 2023
REVISION NO.:	00
PAGE NO.:	Page of

THIS SECTION FOR PRI USE ONLY

TYPE OF TRAINING:	CYCLE NO.:	ORGANIZATION:	TRAINING DATE:
FUNDAMENTAL TRAINING	8	LRTA, DOTr-Rail, Graduating Students, Eligible Person	AUGUST 29 - DECEMBER 7, 2023

No.	Name	Trainee Code	Competency Undertaken	Position	Years in Service	Educational Attainment	Email Address	Contact No.
49	Tepace, Marc Allen A.	FT23-187	Rolling Stock Maintenance	Unemployed	N/A	BS Railway Engineering	tepace340@gmail.com	09198895518
50	Verbo, Abigail G.	FT23-188	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	abigail.verbo@gmail.com	09081245809
51	Abia, Criselle F.	FT23-189	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	abiacriselle010@gmail.com	09269674301
52	Alipinin, Martina Ysabel K.	FT23-190	Signaling and Communications Maintenance	Engineer II (Electronics Engineer)	5 months	BS Electronics Engineering	martinaalipinin@gmail.com	09052600153
53	Boron, Lovely Angelique N.	FT23-191	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	angeliqueboron@gmail.com	09561430083
54	Capa, Ryan Onil D.	FT23-192	Signaling and Communications Maintenance	Unemployed	N/A	BS Computer Engineering	ryanonilcapa3@gmail.com	09082298283
55	Clemente, Keith Necolai I.	FT23-193	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	keithnecolaiclemente@gmail.com	09388798503
56	Cortes, Hash Kie Lalaine A.	FT23-194	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	hashkei.cortes@gmail.com	09952606403
57	Cruz, Denisse Sharmaine B.	FT23-195	Signaling and Communications Maintenance	Senior Transportation Development Officer	4 months	BS Electronics Engineering	denisse.cruz@dotr.gov.ph	09399215295
58	Ferrer, Erika May D.	FT23-196	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	erkmay23@gmail.com	09503202079
59	Gallego, Francis Ivan G.	FT23-197	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	francisivangallego0820@gmail.com	09760154340
60	Manzanilla, Jay G.	FT23-198	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	jaymanzanilla25@gmail.com	09352955820
61	Navidad, John Mark N.	FT23-199	Signaling and Communications Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology major in Railway Engineering Technology	johnmark.navidad@tup.edu.ph	09707057172
62	Plandez, Rommel C.	FT23-200	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	rommelplandez75@gmail.com	9294032791
63	Pones, Roselyn Joy D.	FT23-201	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	roselyn.pones.04@gmail.com	09467547417
64	Santiago, Dennise Y.	FT23-202	Signaling and Communications Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology major in Railway Engineering Technology	santiagodennise69@gmail.com	09159081698
65	Ayong, Rainbow Provo B.	FT23-203	Tracks and Guideways Maintenance	Engineer I	7 months	BS Civil Engineering	rayong@dotrrailways.com	[illegible]

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EFFECTIVITY DATE:	19 January 2023
REVISION NO.:	00
PAGE NO.:	Page of

THIS SECTION FOR PRI USE ONLY

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No.	Name	Trainee Code	Competency Undertaken	Position	Years in Service	Educational Attainment	Email Address	Contact No.
66	Cajefe, John Mark Z.	FT23-204	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	jmzcajefe@gmail.com	09774600360
67	Colico, Aneal Angelo B.	FT23-205	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	ultimatemacmac@gmail.com	09296433494
68	Flores, Glen Gem P.	FT23-206	Tracks and Guideways Maintenance	Senior Transportation Development Officer	5 months	BS Civil Engineering	glen.flores@dotr.gov.ph	09558711007
69	Gabagat, Sheena Nicole L.	FT23-207	Tracks and Guideways Maintenance	Unemployed	7 months	BS Civil Engineering with Specialization in Transportation Engineering	sheenaagabagat@gmail.com	09152739927
70	Gutierrez, Micah Dinniese C.	FT23-208	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	dinniese17@gmail.com	09566018221
71	Jarden, Maureen Leah A.	FT23-209	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	maureenpotter1728@gmail.com	09129560130
72	Lozanta, Jhomar L.	FT23-210	Tracks and Guideways Maintenance	Unemployed	N/A	BS Mechanical Engineering	p.jhomar.lozanta@gmail.com	09205688536
73	Mabanta, Rodel John D.	FT23-211	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	rodelmabanta25@gmail.com	09953680394
74	Mangabat, Ezekiel M.	FT23-212	Tracks and Guideways Maintenance	Engineer III	1 year and 7 months	BS Civil Engineering	emangabat@dotrrailways.com	09459776054
75	Pasion, Ainard A.	FT23-213	Tracks and Guideways Maintenance	Engineer II	2 months	Bachelor of Science	aapasion.dotr@gmail.com	09687032858
76	Quiñones, Angela Krisel T.	FT23-214	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	quinones.angela28krisel@gmail.com	09052697529
77	Salinas, Jericho Immanuel O.	FT23-215	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	jerichoimmanuelsalinas@gmail.com	09088763294
78	Sangalang, Edgardo II P.	FT23-216	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	gadopejo@gmail.com	09814443603

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Renalyn C. Guba
Member, Coordination Committee

Reviewed and Checked by:

Roselle C. Aigaco
Head, Coordination Committee

Approved by:

Israel A. Radiaganding
Chief, Training Division

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EFFECTIVITY DATE:	19 January 2023
REVISION NO.:	00
PAGE NO.:	Page of

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TYPE OF TRAINING:	CYCLE NO.:	ORGANIZATION:	TRAINING DATE:
FUNDAMENTAL TRAINING	8	LRTA	AUGUST 29 - DECEMBER 5, 2023

No.	Name	Trainee Code	Competency Undertaken	Position	Years in Service	Educational Attainment	Email Address	Contact No.
1	Anastacio, Ray-an James C.	FT23-139	Commercial Train Driving	Train Driver A	1 year and 6 months	BS Hotel and Restaurant Management	anastaciorayanjames@yahoo.com	09150418058
2	Medina, Jessie G.	FT23-148	Commercial Train Driving	Train Driver A	1 year and 6 months	BSBA business management	Jessie_medina17@yahoo.com	09179524945

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Renalyn C. Guba
Member, Coordination Committee

Reviewed and Checked by:

Rosella C. Algado
Head, Coordination Committee

Approved by:

Israel A. Radiaganding
Chief, Training Division

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EFFECTIVITY DATE:	19 January 2023
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PAGE NO.:	Page of

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TYPE OF TRAINING: FUNDAMENTAL TRAINING	*CYCLE NO.:* 8	*ORGANIZATION:* DOTr-Rail

TRAINING DATE: AUGUST 29 - DECEMBER 5, 2023

No.	Name	Trainee Code	Competency Undertaken	Position	Years in Service	Educational Attainment	Email Address	Contact No.
1	Endaya, Trishia May C.	FT23-154	Buildings and Facilities Maintenance	Engineer III	5 months	BS CE & BS CEM	tendaya@dotrrailways.com	09272282980
2	Medina, Dixie Ann S.	FT23-156	Buildings and Facilities Maintenance	Senior Transportation Development Officer	7 months	BS Civil Engineering	medinadixieann@gmail.com	09995417858
3	Mulingtapang, Adrian E.	FT23-180	Rolling Stock Maintenance	Mechanical Engineer I	5 months	BS Mechanical Engineering	adrianmulingtapang.dotr@gmail.com	09953171768
4	Alipinin, Martina Ysabel K.	FT23-190	Signaling and Communications Maintenance	Engineer II (Electronics Engineer)	4 months	BS Electronics Engineering	martinaalipunin@gmail.com	09052600153
5	Cruz, Denisse Sharmaine B.	FT23-195	Signaling and Communications Maintenance	Senior Transportation Development Officer	7 months	BS Electronics Engineering	denisse.cruz@dotr.gov.ph	09399215295
6	Ayong, Rainbow Provo B.	FT23-203	Tracks and Guideways Maintenance	Engineer I	5 months	BS Civil Engineering	rayong@dotrrailways.com	09159393981
7	Flores, Glen Gem P.	FT23-206	Tracks and Guideways Maintenance	Senior Transportation Development Officer	7 months	BS Civil Engineering	glen.flores@dotr.gov.ph	09558711007
8	Mangabat, Ezekiel M.	FT23-212	Tracks and Guideways Maintenance	Engineer III	1 year and 7 months	BS Civil Engineering	emangabat@dotrrailways.com	09459776034
9	Pasion, Ainard A.	FT23-213	Tracks and Guideways Maintenance	Engineer II	2 months	BS Civil Engineering	aapasion.dotr@gmail.com	09687032858

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Renalyn C. Guba
Member, Coordination Committee

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Rosella C. Algado
Head, Coordination Committee

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Israel A. Radiaganding
Chief, Training Division

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DOC. CODE / REF NO.:	PRI-TD-F-LOT-2023-12-0001-C
EFFECTIVITY DATE:	19 January 2023
REVISION NO.	00
PAGE NO.:	Page of

THIS SECTION FOR PRI USE ONLY

TYPE OF TRAINING:	CYCLE NO.:	ORGANIZATION:	TRAINING DATE:
FUNDAMENTAL TRAINING	8	LRTA, DOTr-Rail, Graduating Students, Eligible Person	AUGUST 29 - DECEMBER 7, 2023

No.	Name	Trainee Code	Competency Undertaken	Position	Years in Service	Educational Attainment	Email Address	Contact No.
1	Anastacio, Ray-an James C.	FT23-139	Commercial Train Driving	Train Driver A	1 year and 6 months	BS Hotel and Restaurant Management	anastaciorayanjames@yahoo.com	09150418058
2	Aragoza, Julianne V.	FT23-140	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	juliannearagoza0701@gmail.com	09310576644
3	Balicat, Orly L.	FT23-141	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	balicatcrisslee@gmail.com	09562837810
4	Borinaga, Angelo G.	FT23-142	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	borinaga.angelo022@gmail.com	09995609347
5	Hernandez, Resheille Joy L.	FT23-144	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	resheillehernandez@gmail.com	09927208488
6	Lopez, Polyn G.	FT23-145	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	polynlopez01@gmail.com	09508392146
7	Marimat, Shymhonn Andre G.	FT23-146	Commercial Train Driving	Unemployed	N/A	BS in Industrial Technology major in Drafting Technology	shymhonnmarimat@gmail.com	09106886105
8	Martirez, Princess Mirah V.	FT23-147	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	martirezprincessmirah@gmail.com	09125381720
9	Medina, Jessie G.	FT23-148	Commercial Train Driving	Train Driver A	1 year and 6 months	BSBA business management	Jessie_medina17@yahoo.com	09179524945
10	Mojica, Angelica Marie S.	FT23-149	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	angelicamojica95@gmail.com	09056707051
11	Patriarca, Paul Allen B.	FT23-150	Commercial Train Driving	Graduating Student	N/A	Bachelor of Science in Railway Engineering	paullen44.patriarca@gmail.com	09611207822
12	Tuble, Alfia Marie D.	FT23-151	Commercial Train Driving	Graduating Student	N/A	Diploma in Railway Engineering Technology	alfia.tuble.06@gmail.com	09682300731
13	Antonio, Jhon Lloyd P.	FT23-159	Power Supply and Distribution Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology Major in Railway Technology	ljhon4322@gmail.com	09155205666
14	Cabildo, Richard Martin	FT23-160	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Railway Engineering	rmartincabildo@gmail.com	09564719363
15	Española, Christian Alaric B.	FT23-161	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Railway Engineering	alaric.espanola11@gmail.com	09126123095
16	Galan, Carlo R.	FT23-162	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Electrical Engineering	carlogalan@yahoo.com	09291280339
17	Garcia, Karl Andrei F.	FT23-163	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Railway Engineering	gkarldrei08@gmail.com	09479899194
18	Glumal, Joyzel B.	FT23-164	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Electrical Engineering	joyzelglumal1@gmail.com	09759158796
19	Hitalia, Angelene M.	FT23-165	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Electrical Engineering	angelenehitalia04@gmail.com	09972804631
20	Nase, Karl Conrad C.	FT23-167	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS Electrical Engineering	Karcon.nase@gmail.com	09919003987
21	Obra, Jon Christian P.	FT23-168	Power Supply and Distribution Maintenance	Graduating Student	N/A	BS in Railway Engineering	jonchristianobra08@gmail.com	09088908270

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EFFECTIVITY DATE:	19 January 2023
REVISION NO.:	00
PAGE NO.:	Page of

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TYPE OF TRAINING:	CYCLE NO.:	ORGANIZATION:	TRAINING DATE:
FUNDAMENTAL TRAINING	8	LRTA, DOTr-Rail, Graduating Students, Eligible Person	AUGUST 29 - DECEMBER 7, 2023

No.	Name	Trainee Code	Competency Undertaken	Position	Years in Service	Educational Attainment	Email Address	Contact No.
22	Palomo, Jamewel S.	FT23-169	Power Supply and Distribution Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology Major in Railway Technology	pjamewel1@gmail.com	09695768836
23	Tongol, Kurt Russel T.	FT23-170	Power Supply and Distribution Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology major in Railway Technology	krtongol@gmail.com	09054833817
24	Villaflor, Reymond G.	FT23-171	Power Supply and Distribution Maintenance	QAQC Engineer	N/A	BS Mechanical Engineering	rvillaflor693@gmail.com	09157902915
25	Villareal, Elmer Joshua	FT23-172	Power Supply and Distribution Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology Major in Railway Technology	elmerjoshua.villareal@tup.edu.ph	09064495297
26	Barde, Jhanary M.	FT23-173	Rolling Stock Maintenance	Unemployed	N/A	BS Railway Engineering	jhanarymagno@gmail.com	09667393807
27	Benitez, Clifford John C.	FT23-174	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	clijez24@gmail.com	09307005823
28	Cervantes, Carlo L.	FT23-175	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	carlocervantess1@gmail.com	09195457736
29	Davrit, Jan Brian Ivan B.	FT23-176	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	janbrianivan@gmail.com	09128889754
30	Edillor, Tyrone G.	FT23-177	Rolling Stock Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology major in Railway Technology	imtyroneedillor@gmail.com	09470493698
31	Larotin, Khriz Joy D.	FT23-178	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	kjlarotin@gmail.com	09171341530
32	Marcos, Mayo Rafael Theseus V.	FT23-179	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	marcosmayo15@gmail.com	09763400206
33	Nolasco, Jeff Bryan B.	FT23-181	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	jeffbryannolasco@gmail.com	09560283653
34	Palay, Joyce Ann Marie A.	FT23-182	Rolling Stock Maintenance	Unemployed	N/A	BS Railway Engineering	joyceapalay@gmail.com	09185618823
35	Pereda, Criselda M.	FT23-184	Rolling Stock Maintenance	Graduating Student	N/A	Bachelor of Railway Engineering Technology Major in Railway Technology	criselda.pereda@tup.edu.ph	09812778624
36	Ponciano, Matthew Ivan Jude S.	FT23-185	Rolling Stock Maintenance	Accenture	N/A	BSBA Major in Human Resource Management	matthewivanjude23ponciano@gmail.com	09568561925
37	Sabularse, John Emmanuel R.	FT23-186	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	johnemmanuelsabularse@gmail.com	09672633446
38	Tepace, Marc Allen A.	FT23-187	Rolling Stock Maintenance	Unemployed	N/A	BS Railway Engineering	tepace340@gmail.com	09198895518
39	Verbo, Abigail G.	FT23-188	Rolling Stock Maintenance	Graduating Student	N/A	BS Railway Engineering	abigail.verbo@gmail.com	09081245809
40	Abia, Criselle F.	FT23-189	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	abiacriselle010@gmail.com	09269674301
41	Alipinin, Martina Ysabel K.	FT23-190	Signaling and Communications Maintenance	Engineer II (Electronics Engineer)	5 months	BS Electronics Engineering	martinaalipinin@gmail.com	09052600153
42	Boron, Lovely Angelique N.	FT23-191	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	angeliqueboron@gmail.com	09561430083
43	Capa, Ryan Oriil D.	FT23-192	Signaling and Communications Maintenance	Unemployed	N/A	BS Computer Engineering	ryanoriilcapa3@gmail.com	09062208383

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EFFECTIVITY DATE:	19 January 2023
REVISION NO.:	00
PAGE NO.:	Page of

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No.	Name	Trainee Code	Competency Undertaken	Position	Years in Service	Educational Attainment	Email Address	Contact No.
44	Cortes, Hash Kie Lalaine A.	FT23-194	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	hashkei.cortes@gmail.com	09952606403
45	Cruz, Denisse Sharmaine B.	FT23-195	Signaling and Communications Maintenance	Senior Transportation Development Officer	4 months	BS Electronics Engineering	denisse.cruz@dotr.gov.ph	09399215295
46	Ferrer, Erika May D.	FT23-196	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	erkmay23@gmail.com	09503202079
47	Gallego, Francis Ivan G.	FT23-197	Signaling and Communications Maintenance	Graduating Student	N/A	BS Railway Engineering	francisivangallego0820@gmail.com	09760154340
48	Santiago, Dennise Y.	FT23-202	Signaling and Communications Maintenance	Graduating Student	N/A	Bachelor of Engineering Technology major in Railway Engineering Technology	santiagodennise69@gmail.com	09159084698
49	Ayong, Rainbow Provo B.	FT23-203	Tracks and Guideways Maintenance	Engineer I	7 months	BS Civil Engineering	rayong@dotrrailways.com	09159393981
50	Caldito, Mark Vincent B.	FT23-153	Tracks and Guideways Maintenance	Graduating Student	N/A	Bachelor of Science in Railway Engineering	mvcaldito@gmail.com	09217864618
51	Cajefe, John Mark Z.	FT23-204	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	jmzcajefe@gmail.com	09774600360
52	Colico, Aneal Angelo B.	FT23-205	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	ultimatemacmac@gmail.com	09296433494
53	Fernandez, John Cyrel C.	FT23-155	Tracks and Guideways Maintenance	Graduating Student	N/A	BS in Railway Engineering	immazing17@gmail.com	09454854563
54	Flores, Glen Gem P.	FT23-206	Tracks and Guideways Maintenance	Senior Transportation Development Officer	5 months	BS Civil Engineering	glen.flores@dotr.gov.ph	09558711007
55	Gabagat, Sheena Nicole L.	FT23-207	Tracks and Guideways Maintenance	Unemployed	7 months	BS Civil Engineering with Specialization in Transportation Engineering	sheenaagabagat@gmail.com	09152739927
56	Gutierrez, Micah Dinniese C.	FT23-208	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	dinniese17@gmail.com	09566018221
57	Jarden, Maureen Leah A.	FT23-209	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	maureenpotter1728@gmail.com	09129560130
58	Mabanta, Rodel John D.	FT23-211	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	rodelmabanta25@gmail.com	09953680394
59	Mones, Rianne Alexandra P.	FT23-157	Tracks and Guideways Maintenance	Graduating Student	N/A	Bachelor of Science in Railway Engineering	rianneapm@gmail.com	09089974844
60	Natuel, Shaina Marie I.	FT23-158	Tracks and Guideways Maintenance	Graduating Student	N/A	Diploma in Railway Engineering Technology	natuelshai@gmail.com	[illegible]
61	Pasion, Ainard A.	FT23-213	Tracks and Guideways Maintenance	Engineer II	2 months	Bachelor of Science	aapasion.dotr@gmail.com	09687032858
62	Quiñones, Angela Krisel T.	FT23-214	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	quinones.angela28krisel@gmail.com	[illegible]

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LIST OF ENDORSED TRAINEES FOR COMPREHENSIVE EXAMINATION

DOC. CODE / REF NO.:	PRI-TD-F-LOT-2023-12-0001-C
EFFECTIVITY DATE:	19 January 2023
REVISION NO.:	00
PAGE NO.:	Page of

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TYPE OF TRAINING:	CYCLE NO.:	ORGANIZATION:	TRAINING DATE:
FUNDAMENTAL TRAINING	8	LRTA, DOTr-Rail, Graduating Students, Eligible Person	AUGUST 29 - DECEMBER 7, 2023

No.	Name	Trainee Code	Competency Undertaken	Position	Years in Service	Educational Attainment	Email Address	Contact No.
63	Sangalang, Edgardo II P.	FT23-216	Tracks and Guideways Maintenance	Graduating Student	N/A	BS Railway Engineering	gadopajo@gmail.com	09814443603

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Prepared by:

Karen B. Zaens
Member, Monitoring and Evaluation Commitee

Reviewed and Checked by:

Ma. Carolina P. Arzadon
Head, Monitoring and Evaluation Commitee

Approved by:

Israel A. Radiagandang
Chief, Training Division

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	EFFECTIVITY DATE:	16 May 2023
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TYPE OF TRAINING:	BATCH/CYCLE NO.:	COMPETENCY:	TRAINING DATE:
FUNDAMENTAL TRAINING	8	COMMERCIAL TRAIN DRIVING	AUGUST 29 - DECEMBER 5, 2023

VENUE:
MRT3 DEPOT AND MAINLINE , PRI INTERIM TRAINING CENTER, LRTA LINE 2 DEPOT AND MAINLINE



Safety Briefing Orientation



Emergency Response and First Aid



Safety Critical Communication Demonstration



Safety Activities Group Discussion



Familiarization of PPE



First Aid Demonstration Activity

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Darwin E. Discaya
Member, Monitoring and Evaluation Commitee

Reviewed and Checked by:
Maria Carolina P. Arzadon
Head, Monitoring and Evaluation Committee

Approved by:
Israel A. Radiagandinga
Chief, Training Division

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TYPE OF TRAINING:	BATCH/CYCLE NO.:	COMPETENCY:	TRAINING DATE:
FUNDAMENTAL TRAINING	3	COMMERCIAL TRAIN DRIVING	AUGUST 28 - DECEMBER 8, 2023

VENUE:
MRT3 DEPOT AND MAINLINE , PRI INTERIM TRAINING CENTER, LRTA LINE 2 DEPOT AND MAINLINE



Familiarization of Station Facilities



Safety Briefing and Activities Orientation



Station Platform Familiarization



Station Equipment Familiarization



Station Facilities Familiarization



Station Activities Demonstration

- END OF DOCUMENT -

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Darwin E. Bascara
Trainer, Training and Evaluation Committee

Reviewed and Checked by:

Maria Carolina P. Arzadon
Head, Training and Evaluation Committee

Approved by:

Israel A. Radiagandina
Chief, Training Division

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FUNDAMENTAL TRAINING	3	COMMERCIAL TRAIN DRIVING	AUGUST 29 - DECEMBER 5, 2023

VENUE:
MRT3 DEPOT AND MAINLINE , PRI INTERIM TRAINING CENTER, LRTA LINE 2 DEPOT AND MAINLINE



Signaling Equipment Room Visit at Line 2



Familiarization of Signaling Equipment



Familiarization of Telecom Equipment



Visit at Train Drivers / Crew Room



Train Removal at LRTA Line 2



Train Drivers' Crew room Visit

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Member, Training and Evaluation Committee

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Head, Training and Evaluation Committee

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TYPE OF TRAINING:	BATCH CYCLE NO.:	COMPETENCY:	TRAINING DATE:
FUNDAMENTAL TRAINING	5	COMMERCIAL TRAIN DRIVING	AUGUST 29 - DECEMBER 8, 2023

VENUE:
MRT3 DEPOT AND MAINLINE , PRI INTERIM TRAINING CENTER, LRTA LINE 2 DEPOT AND MAINLINE



Operations Control Center Walkthrough



Discussion of OCC Responsibilities



Familiarization of Telecom Equipment



OCC Line 2 Viewing Room Photo Op



CTD Trainees and Instructor Group photo



Witnessing Train Removal at Line 2

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Member, Monitoring and Evaluation Committee

Reviewed and Checked by:
Maria Carolina P. Arzadon
Head, Monitoring and Evaluation Committee

Approved by:
[illegible] A. Radiegsanding
[illegible] Training Division

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FUNDAMENTAL TRAINING	3	COMMERCIAL TRAIN DRIVING	AUGUST 29 - DECEMBER 5, 2023

VENUE:
MRT3 DEPOT AND MAINLINE , PRI INTERIM TRAINING CENTER, LRTA LINE 2 DEPOT AND MAINLINE



Operations Control Center Walkthrough



Discussion of OCC Responsibilities



Familiarization of Telecom Equipment



LRTA Train Simulator Observation



LRTA Line 2 Train Simulator Visit



LRTA Sigaling Room Westrace Visit

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Darwin E. Dascayo
Member, Training and Evaluation Committee

Reviewed and Checked by:

Maria Caroline B. Arsadon
Head, Training and Evaluation Committee

Approved by:

Israel S. Balagtasding
Chief, Training Division

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FUNDAMENTAL TRAINING	3	COMMERCIAL TRAIN DRIVING	AUGUST 28 - DECEMBER 8, 2023

VENUE:
MRT3 DEPOT AND MAINLINE , PRI INTERIM TRAINING CENTER, LRTA LINE 2 DEPOT AND MAINLINE



Line 2 Depot Pavement Area Visit



Visit at Maintenance Office Area



Familiarization of Maintenance Workshop



Orientation of Practical Activity



Safety HOT practical activity



Observation at Bag inspection Area

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Darwin E. Discaya
Member, Monitoring and Evaluation Committee

Reviewed and Checked by:
Maria Carolina M. Arzadon
Head, Monitoring and Evaluation Committee

Approved by:
Israel A. Radiaganding
Training Director

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FUNDAMENTAL TRAINING	3	COMMERCIAL TRAIN DRIVING	AUGUST 29 - DECEMBER 5, 2023

VENUE:
MRT3 DEPOT AND MAINLINE , PRI INTERIM TRAINING CENTER, LRTA LINE 2 DEPOT AND MAINLINE



Night Shift Activities Orientation



Night shift Activities Orientation



Distance Measurement Activities



Distance Measurement Activities



Pointing and Calling at Depot



Train Preparation Observation

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Darwin E. Dizarta
Member, Monitoring and Evaluation Committee

Reviewed and Checked by:
Maria Carolina R. Arzadon
Head, Monitoring and Evaluation Committee

Approved by:
Israel A. Radiagarding
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TYPE OF TRAINING:	BATCH CYCLE NO.:	COMPETENCY:	TRAINING DATE:
FUNDAMENTAL TRAINING	3	COMMERCIAL TRAIN DRIVING	AUGUST 29 - DECEMBER 9, 2023

VENUE:
MRT3 DEPOT AND MAINLINE , PRI INTERIM TRAINING CENTER, LRTA LINE 2 DEPOT AND MAINLINE



MRT3 Christmas Train Visit



Rolling Stock Familiarization



Familiarization of Depot Maintenance Area



Distance Measurement activity



Pointing and Calling Demonstration



Distance Measurement Activities Discussion

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Prepared by:

Darwin E. Dicoyna
Member, Monitoring and Evaluation Committee

Reviewed and Checked by:

Maria Caroline P. Carreon
Head, Monitoring and Evaluation Committee

Approved by:

Training Director

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FUNDAMENTAL TRAINING	3	COMMERCIAL TRAIN DRIVING	AUGUST 29 - DECEMBER 5, 2023

VENUE:
MRT3 DEPOT AND MAINLINE , PRI INTERIM TRAINING CENTER, LRTA LINE 2 DEPOT AND MAINLINE



Train simulation Driving



Rolling Stock Familiarization



Trainees and Instructors Group Photo



Train Door Components Familiarization



Familiarization of Pantograph



Rolling Stock Mock up Familiarization

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Member, Monitoring and Evaluation Committee

Reviewed and Checked by:

Maria Carolina P. Arredon
Head, Monitoring and Evaluation Committee

Approved by:

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FUNDAMENTAL TRAINING	1	COMMERCIAL TRAIN DRIVING	AUGUST 29 - DECEMBER 8, 2023

VENUE:
MRT3 DEPOT AND MAINLINE , PRI INTERIM TRAINING CENTER, LRTA LINE 2 DEPOT AND MAINLINE



Train Simulator Driving Scenario



Rolling Stock Familiarization



Rolling Stock Demonstration Activities



Instructor and Trainees Group Photo



Desk size Train Simulation Activities



Rolling Stock Mock up Familiarization

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Darwin S. Dizaya
Member, Monitoring and Evaluation Committee

Reviewed and Checked by:

Maria Carolina P. Arradon
Head, Monitoring and Evaluation Committee

Approved by:

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Chief, TND Department

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TYPE OF TRAINING:	BATCH/CYCLE NO.:	COMPETENCY:	TRAINING DATE:
FUNDAMENTAL TRAINING	8	SIGNALING AND COMMUNICATIONS	AUGUST 29 - DECEMBER 5, 2023

VENUE:
MRT3 DEPOT AND MAINLINE , PRI INTERIM TRAINING CENTER, LRTA LINE 2 DEPOT AND MAINLINE



Instructor and Trainees Group Photo



Train Simulator Driving Scenario



Desk Size Train Simulation Activities



Observation at Simulator Instructor's Desk



Practical Activities at FEATI University



Laboratory Activities at FEATI University

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Israel A. Radiaganding
Chief, Training Division

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TYPE OF TRAINING	BATCH/CYCLE NO.	COMPETENCY	TRAINING DATE
FUNDAMENTAL TRAINING	3	TRACKS AND GUIDEWAYS	AUGUST 19 - DECEMBER 5, 2023

VENUE
MRT 3 DEPOT AND MAINLINE , PRI INTERIM TRAINING CENTER, LRTA LINE 2 DEPOT AND MAINLINE



Track Measuring Activities



Measuring of Track Alignment



Measuring of Track Alignment



Railway StockRail Measuring



Railway tracks Familiarization



Railway Tracks Familiarization

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Prepared by:

Darwin E. Dizcaya
Member, Training and Evaluation Committee

Reviewed and Checked by:

Maria Caroline S. Ignacio
Head, Training and Evaluation Committee

Approved by:

Joseph A. Radiasandino
Officer-in-Charge, Training Division

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FUNDAMENTAL TRAINING	8	POWER SUPPLY AND DISTRIBUTION	AUGUST 29 - DECEMBER 5, 2023

VENUE:
MRT3 DEPOT AND MAINLINE , PRI INTERIM TRAINING CENTER, LRTA LINE 2 DEPOT AND MAINLINE

PSDM PRACTICAL ACTIVITY DAY 2



ELECTRICAL PPE AND INSULATION RESISTANCE TESTER DISCUSSION

PSDM PRACTICAL ACTIVITY DAY 2



Proper Inspection, Installation, and Removal of Electrical Safety Tools Before and After Maintenance



PSDM TRAINEES' PRACTICAL ACTIVITY (MRT3 DEPOT WALKTHROUGH)



Familiarization on Different Railway Facilities



PSDM PRACTICAL ACTIVITY DAY 2



Contact Wire Height and Stagger Measurement

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Darwin E. Discaya
Member, Monitoring and Evaluation Commitee

Reviewed and Checked by:
Maria Carolina P. Arzadon
Head, Monitoring and Evaluation Committee

Approved by:
Israel A. Radiawanding
Chief, TSMD Division

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DAILY TRAINING MANAGEMENT REPORT

DOC. CODE / REF NO.:	PRI-ID-F-DTR-2023-10-0007-C
EFFECTIVITY DATE:	12 April 2023
REVISION NO.:	00
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TYPE OF TRAINING:	BATCH/CYCLE NO.:	VENUE:	TRAINING DATE:
FUNDAMENTAL TRAINING	CYCLE 8	Online	AUGUST 29, 2023 - SEPTEMBER 22, 2023

Duration	Time		Activity / Subject (Topic)	Instructor / In-charge	Trainees' Questions and Sharing
	Start	End			
DAY 1: CORE COMPETENCIES (TUESDAY)					
00:35	09:00	09:35	Opening Program -Invocation -National Anthem -Welcome Message by Undersecrtary Anneli R. Lontoc, CESO I -Keynote Message by Secretary Jaime J. Bautista -FT Course video presentation		
01:35	09:35	11:10	Orientation on the FT Course - Introduction of Fundamental Training Course - Schedule for Core competencies - Guidelines to Trainees on Training Methodology - Core Competencies Course Requirements - Question and Answer		
00:15	11:10	11:25	Pretest (Core Competencies)	Eisen Lowell A. Goco	Starts: 11:30 AM Ends: 11:45 PM 71 out of 76 accomplished Pre-Test
01:00	11:25	12:25	Philippine Railways Institute	Mr. Kerby M. Gonzaga	Starts: 11:45 AM; 1:10 PM Ends: 12:05 PM; 2:15 PM No questions were asked from the trainees regarding the topic but trainees asks clarification for training materials and schedule. Instructor provided appropriate response
01:00	12:25	13:25	Lunch Break		Starts: 12:05 PM Ends: 1:10 PM No questions were asked from the trainees regarding the topic but trainees were participative during discussion.
01:30	13:25	14:55	Professional Demeanor (1)	Mr. Eisen Lowell A. Goco	Starts: 2:15 PM Ends: 2:50 PM
00:10	14:55	15:05	Break		Starts: 2:50 PM Ends: 3:00 PM No questions were asked from the trainees regarding the topic but trainees were participative during discussion.
01:00	15:05	16:05	Professional Demeanor (2)	Mr. Eisen Lowell A. Goco	Starts: 3:00 PM Ends: 2:50 PM No questions were asked from the trainees regarding the topic but trainees were participative during discussion.
DAY 2: CORE COMPETENCIES					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Mr. Ryan Christopher V. Manzano	Starts: 9:00 AM Ends: 9:20 AM On recap, trainees mentioned that [illegible] mandate and reason for existence of PRI. Trainee also mentioned that they remember [illegible] Demeanor

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01:30	09:15	10:45	Department of Transportation	Mr. Ryan Christopher V. Manzano	Starts: 9:20 AM; 10:20 AM Ends: 10:15 AM; 11:20 Trainee asked if there will be a creation of railway standards who will be responsible of establishment of railway standards
00:10	10:45	10:55	Break		Starts: 10:15 AM; 11:20 AM Ends: 10:20 AM; 11:25 AM
01:30	10:55	12:25	Filipino Ingenuity in the Workplace (1)	Mr. Ryan Christopher V. Manzano	Starts: 11:25 AM Ends: 12:05 PM
01:00	12:25	13:25	Lunch Break		Starts: 12:05 PM Ends: 1:05 PM
01:00	13:25	14:25	Filipino Ingenuity in the Workplace (2)	Mr. Ryan Christopher V. Manzano	Starts: 1:32 PM Ends: 2:34 PM
00:10	14:25	14:35	Break		14:40
01:15	14:35	15:50	Railway Transport Development (1)	Mr. Kerby M. Gonzaga	
DAY 3: CORE COMPETENCIES					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Mr. Christian L. Matignas	Starts: 9:00 AM Ends: 9:20 AM During recap, trainee mentioned that Core Values will be important for him in work and even in his personal life. They mentioned that they able to know the history of railway transportation.
01:15	09:15	10:30	Railway Transportation Development (2)	Mr. Kerby M. Gonzaga	Starts: 9:21 AM Ends: 10:49 PM Trainees were able to present there proposal of railway lines and at the same time highlight possible challenges of it. No questions were asked pertraining about the topic.
00:10	10:30	10:40	Break		Starts: 10:49 AM Ends: 10:54 PM
01:00	10:40	11:40	Self-motivation for the Railway Workforce (1)	Mr. Christian L. Matignas	Starts: 10:54 AM Ends: 12:03 NN No questions were asked from the trainees.
01:00	11:40	12:40	Lunch Break		
01:30	12:40	14:10	Self-motivation for the Railway Workforce (2)	Mr. Christian L. Matignas	Starts: 1:03 PM Ends: 2:15 PM No questions were asked from the trainees.
00:10	14:10	14:20	Break		
01:30	14:20	15:50	Passenger-oriented Service (1)	Mr. Christian L. Matignas	Starts: 2:25 PM Ends: 3:45 PM No questions were asked from the trainees.
DAY 4: CORE COMPETENCIES					
00:15	09:00	09:15	Morning Exercise , Cycle Pledge, Recap, Topic Outline	Mr. Christian L. Matignas	Starts: 9:00 AM Ends: 9:15 AM During recap, trainees mentioned that topics Self-Motivation in the Workplace, Professional Demeanor, Railway Transportation Development, and Passenger-Oriented Services are the ones they can remember from last week. They believe the topic can help them as railway worker. Moreso, the said topics, makes them appreicate more the railway transportation
01:30	09:15	10:45	Passenger-oriented Service (2)	Mr. Christian L. Matignas	Starts: 9:15 AM Ends: 10:31 AM No questions were asked from the trainees.
00:10	10:45	10:55	Break		Starts: 10:31 AM Ends: 10:41 AM

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01:30	10:55	12:25	4Cs of the 21st Century Workforce -Communication (1)	Mr. Eisen Lowell A. Goco	Starts: 10:41 AM Ends: 11:45 PM No questions were asked from the trainees.
01:00	12:25	13:25	Lunch Break		Starts: 11:45 AM Ends: 1:00 PM
01:30	13:25	14:55	4Cs of the 21st Century Workforce -Critical and Creative Thinking (1)	Mr. Eisen Lowell A. Goco	Starts: 1:00 PM Ends: 2:55 PM No questions were asked from the trainees but they were participative during discussions.
00:10	14:55	15:05	Break		Starts: 2:55 PM Ends: 3:05 PM
01:00	15:05	16:05	4Cs of the 21st Century Workforce -Collaboration (1)	Mr. Eisen Lowell A. Goco	Starts: 3:05 PM Ends: 3:55 PM No questions were asked from the trainees but they were participative during discussions.
DAY 5: CORE COMPETENCIES					
00:15	09:00	09:15	Morning Exercise, Recap, and Topic Outline		
01:30	09:15	10:45	Transportation Systems (1)	Mr. Ryan Christopher V. Manzano	10:25 AM 5-minute bio-break; re: discussing Philippine public transportation, it helped to identify solutions to the problems with public transportation. By discussing the issues, trainees can come up with ideas for how to make public transportation more efficient, reliable, and affordable.
00:10	10:45	10:55	Break		
01:15	10:55	12:10	Transportation Systems (2)	Mr. Ryan Christopher V. Manzano	The trainees were actively participating in the discussions through the chat box, but they did not have any questions to ask.
01:00	12:10	13:10	Lunch Break		12:15 PM to 13:15 PM
01:30	13:10	14:40	Railway as an Interdependent System (1)	Mr. Israel A. Radiaganding	A trainee brought up a current issue involving the management of the LRT1 apologizing for the way its platform security personnel handled an incident involving a passenger whose finger was stuck between train doors.
00:10	14:40	14:50	Break		Training is ongoing.
01:15	14:50	16:05	Railway as an Interdependent System (2)	Mr. Israel A. Radiaganding	The trainees were actively participating in the discussions through the chat box, but they did not have any questions to ask. Ended 4:20 PM.
DAY 6: CORE COMPETENCIES					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Mr. Leo B. Austria	Starts: 9:00 AM Ends: 9:15 AM During recap trainees mentioned about racks and guideways component and about railway as an interdependent system.
01:00	09:15	10:15	Safety Culture and Behavioral Development	Mr. Luisito G. Apacible	Starts: 9:16 AM Ends: 10:00 AM Instructor: Why Safety Culture is important in an organization? 32_Tongol: *" sa isang organization hindi pwede na isang tao lang ang nagpa practice ng safety culture dapat organizational level, para maging common sa isang organization at maging culture"* No questions were asked from the trainees but they were participative during discussions.

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00:15	10:15	10:30	Break		Starts: 10:00 AM Ends: 10:15 AM
01:00	10:30	11:30	Safety Culture and Behavioral Development	Mr. Luisito G. Apacible	Starts: 10:16 AM Ends: 11:10 AM Instructor: Whats the difference between behavior vs Attitude 30_Obra: *Behavior is more on action towards somethiong, while atttitude is mental or ano po nafefeel natin towards something.* No questions were asked from the trainees but they were participative during discussions.
00:30	11:30	12:00	Introduction to OSH and Railway Safety	Mr. Leo B. Austria	Start: 11:20 AM End. 11:55 AM Instructor: What is Occupational Safety and Health? John Christian: Railway personnel safety Endaya: unsafe act and unsafe condition and how to add
01:00	12:00	13:00	Lunch Break		Starts: 11:56 AM Ends: 1:00 PM
01:30	13:00	14:30	Introduction to OSH and Railway Safety	Mr. Leo B. Austria	Starts: 1:00 PM Ends: 1:00 PM Instructor: By definition what is Occupational Safety? 15_Caldito: *Causes ng isang accident and ways how to control* No questions were asked from the trainees but they were participative during discussions. All answered correctly in Formative Quiz
00:15	14:30	14:45	Break		Starts: 02:35 PM Ends: 02:50 PM
01:00	14:45	15:45	Introduction to OSH and Railway Safety	Mr. Leo B. Austria	Starts: 02:50 PM Ends: 03:30 PM Instructor: What is Railway Safety? 70_Gutierrez: Safety of passengers and railway personnel 75_Pasion: refers to the protection of passengers and public againts potential hazards and risks No questions were asked from the trainees but they were participative during discussions. All answered correctly in Formative Quiz
DAY 7: CORE COMPETENCIES					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Luisito Apacible	Started at 0900H to 0915H
01:00	09:15	10:15	Accident Causation	Mr. John Melvin M. Villaflor	Started at 0915H - Trainee Villaflor started by sharing his views on what accident causation is. Trainee carlo stated also that we need to understand the cause to prevent accidents, Trainee Gallago shared his understanding on risks; instructor [illegible] demonstrate immediate causes of accidents; trainee sheena answered what the [illegible] discussion on unsafe act/ condition; break at 0958H
00:15	10:15	10:30	Break		Break at 0958H

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01:30	10:30	12:00	Accident Causation	Mr. John Melvin M. Villaflor	Start at 1013H- trainees were divided into 4 for a workshop on theories on Accident Causation. Presentation started at 1050H
01:00	12:00	13:00	Lunch Break		Break at 1155H
01:30	13:00	14:30	Accident Causation	Mr. John Melvin M. Villaflor	Starts at 1301H for the last presentation of outputs; Human Failure Practical Activity at 1340H. Done at 1436H
00:15	14:30	14:45	Break		Break at 1436H
01:15	14:45	16:00	Occupational Safety	Engr. Rhodolph C. Nullar	Start at 1450H; Instructor started by asking trainees to share why railways is a high risk work environment. Done at 1550H
DAY 8: CORE COMPETENCIES					
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, Topic Outline	Engr. Kert John S. Garcia	Started 09:00AM Mr. Kurt shared about hazard in different workplaces within the railway industry. Mr. Jamewel also shared the different causes of accident and the result of it.
01:00	09:15	10:15	Occupational Safety	Engr. Kert John S. Garcia / Engr. Rhodolph C. Nullar	Started 09:15AM Mr. Tyrone explain that elimination is the total removal of hazards in the workplace. Mr. Jamewel explain that substitution is the replacement of less hazardous substances. Mr. Ainard explain that engineering control is the manipulation of the physical structure to add control measures to the hazard. End: 1015H
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Occupational Safety	Engr. Kert John S. Garcia / Engr. Rhodolph C. Nullar	Ms. Trisha May and Ms. Khriz Joy explain the difference of each controls. Why elimination is more effective rather than administrative and PPE, because on these stages hazards are still present in the workplace. Trainees actively participated on the activities conducted by the instructor. Trainees divided into 6 groups for Kiken Yochi Activity. Trainees discussed their output in the plenary. End: 1200H
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Occupational Safety	Engr. Kert John S. Garcia / Engr. Rhodolph C. Nullar	Trainees continued presenting their output. Instructor gave comments and additional inputs in the presentation of each group. Instructor introduced the pointing and calling activity. End: 1430H
00:15	14:30	14:45	Break		
00:45	14:45	15:30	Occupational Safety	Engr. Kert John S. Garcia / Engr. Rhodolph C. Nullar	Trainees actively participated in the 5's online activity conducted by the instructo Mr. Edgardo and Mr. Carlo shared the importance of conducting 5's. End: 1555H
00:30	15:30	16:00	Occupational Health	Mr. Leo B. Austria	Move to next day

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DAY 9: CORE COMPETENCIES					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Mr. James Kebi D. Ledesma	Start: 09:00 AM End: 09:16AM 37_Cervantes: shared about 5s to prevent accident in the workplace. 38_Dayrit shared about different safety hazards and control and its importance in the workplace.
01:00	09:15	10:15	Occupational Health	Mr. Leo B. Austria	Start: 09:16 AM End: 10:02 AM 68_Flores: *part po ba ng pag regulate ng OSH or ng safety practitioner yung mga binebenta sa canteen?* Instructor: *sa previous work ko po minomonitor namin yung mga process ng pagtitinda sa canteen, meron po program sa OSH to check yung mga binebenta, dapat mga healthy foods yung binebenta.* All answered correctly in Formative Quiz.
00:15	10:15	10:30	Break		Start: 10:02 AM End: 10:17AM
01:30	10:30	12:00	Occupational Health	Mr. Leo B. Austria	Start: 10:17 AM End: 12:00 AM Trainees shares their experience regarding safety practices to prevent Heat hazards. No questions were asked from the trainees but they were participative during discussions. All answered correctly in Formative Quiz.
01:00	12:00	13:00	Lunch Break		Start: 12:00 PM End: 01:00 PM
01:00	13:00	14:00	Occupational Health	Mr. Leo B. Austria	Start: 01:00 PM End: 02:10 PM No questions were asked from the trainees but they were All answered correctly in Formative Quiz.
00:15	14:00	14:15	Break		Start: 2:10 PM End: 02:25 PM
00:45	14:15	15:00	Personal Protective Equipment	Mr. James Kebi D. Ledesma	Start: 02:25 PM End: 03:45 PM 35_Barde ask about required PPE's for the upcoming practical activities No questions were asked from the trainees but they were participative during discussions. All answered correctly in Formative Quiz.
DAY 10: CORE COMPETENCIES					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Rhodolph C. Nullar	Start: 0900H End: 0915H Cervantes shared his learnings on PPE and how he can apply it at work. Dayrit shared his learnings on [illegible] and relate it to previous discussion on Occupational Safety.

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01:15	09:15	10:30	Personal Protective Equipment	Mr. James Kebi D. Ledesma	Start: 0915H End: 1024H The instructor started the discussion on hand and arm protection. The instructor asked what personnel usually used body and skin protection. Trainees answered sanitary personnel who disinfects surfaces or areas. No other questions from trainees.
00:15	10:30	10:45	Break		
01:00	10:45	11:45	Drugs and Alcohol Control	Mr. Lusito G. Apacible	Start: 1040H End: 1153H The instructor started the discussion as to what is the objective of the topic discussion. The instructor asked who have experience drinking alcohol. At the end of the topic, the instructor emphasized the Key Learning Points, reiterating the LSR No. 7. No additional questions asked by trainees.
01:00	11:45	12:45	Lunch Break		
01:30	12:45	14:15	Physical and Mental Health of Railway Personnel	Mr. James Kebi D. Ledesma	Start: 1300H End: 1401H To start, the instructor asked the trainees who are the different railway personnel. The instructor then made an activity encouraging the trainees to fill in the blanks on how to ensure safety by having good physical and mental health. Most trainees answered the FQ correctly.
00:15	14:15	14:30	Break		
01:30	14:30	16:00	Physical and Mental Health of Railway Personnel	Mr. James Kebi D. Ledesma	Start: 1416H End: 1533H The instructor continued his discussion on Physical and Mental Health of Railway Personnel. The instructor asked the class' perception/personal attitude on mental health. Most trainees answered the FQ correctly. The instructor provided an activity to measure the trainees' stress level by accomplishing survey questions online.
DAY 11: CORE COMPETENCIES					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Mr. Leo B. Austria	Start: 0900H End: 0915H **Trainee Cabildo:** To ensure safety and reliability, we cannnot do that if we ourselves are not physically and mentally ready. It will affect us how we do our work and in our personal time. **Trainee Jarden:** I believe po na as much as possible we are physically and mentally healthy. Actually, it must be a must. We are not serving a few but in thousands so we need to be healthy.

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01:00	09:15	10:15	Safety Critical Communication	Engr. Kert John S. Garcia	Start: 0915H End: 1010H Trainees actively participated in the discussion. No question asked by the trainees.
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Safety Critical Communication	Engr. Kert John S. Garcia	Start: 1025H End : 1158H Trainees actively participated in activities conducted by the instructor. No question asked by the trainees.
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Safety Critical Communication	Engr. Kert John S. Garcia	Start: 1300H End : 1434H Trainees actively participated in activities conducted by the instructor. No question asked by the trainees.
00:15	14:30	14:45	Break		
01:15	14:45	16:00	Standard First Aid and Basic Life Support	Mr. Leo B. Austria	Start: 1450H End: 1550H Trainee Fernandez and Sangalang shared about a medical emergencies that happened to them. Trainee Fernandez shared that First Aiders should be quick on their toes and make decisions on the fly. Trainee Caldito asked what if the First Aider has fear of blood, will he still be able to be certified? Sir Leo: If you can't overcome it, I'm not sure that you will be able to do what is required unless you really want to be of help and be able to overcome it. Also always have a backup and don't work alone.
DAY 12: CORE COMPETENCIES					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Mr. Luisito G. Apacible	Start: 0900H End: 0915H Trainees shared their learnings from the topics yesterday.
01:00	09:15	10:15	Standard First Aid and Basic Life Support	Mr. Leo B. Austria	Start: 0915H End: Trainees shared what their realizations about First Aid and Basic Life Support. Trainees are participative in the discussion answering the Instructor's questions.
00:15	10:15	10:30	Break		Start : 1005H End: 1020H

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01:30	10:30	12:00	Standard First Aid and Basic Life Support	Mr. Leo B. Austria	Start: 1021H End: 1145H The Instructor showed a demonstartion of how to use an AED. Trainee asked about what would happen if the pads are in reverse. Sir Leo answered that you have to swap since there is a chance that the AED will not read it. Sir Leo asked if there is a need to remove the pads during CPR. Trainee Christian answered that there is no need since it may still be needed after a few cycles.
01:00	12:00	13:00	Lunch Break		Start: 1146H End: 1300H
01:30	13:00	14:30	Standard First Aid and Basic Life Support	Mr. Leo B. Austria	Start: 1301H End: 1400H Sir Leo demonstrated the use of ABC of Breathing as well as the different maneuvers in airway clearing. Trainees are participative in the discussion.
00:15	14:30	14:45	Break		Start: 1400H End: 1415H
01:00	14:45	15:45	Standard First Aid and Basic Life Support	Mr. Leo B. Austria	Start: 1416H End: 1600H Sir Leo asked the Trainees about what Medical Emergencies they have experienced. Trainees are participative in the discussion. **Short 5 Minute Break**
DAY 13: CORE COMPETENCIES					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Mr. Luisito G. Apacible	Start: 0900H End: 0915H Trainees shared their learnings from the discussion of Standard First Aid and BLS yesterday.
00:45	09:15	10:00	Standard First Aid and Basic Life Support	Mr. Leo B. Austria	Start: 0915H End:
00:15	10:00	10:15	Break		
01:30	10:15	11:45	PRI 12 Life-Saving Rules	Engr. Rhodolph C. Nullar	No questions asked by trainees
01:00	11:45	12:45	Lunch Break		
01:30	12:45	14:15	PRI 12 Life-Saving Rules	Engr. Rhodolph C. Nullar	No questions asked by trainees
00:15	14:15	14:30	Break		
01:30	14:30	16:00	PRI 12 Life-Saving Rules	Engr. Rhodolph C. Nullar	No questions asked by trainees
DAY 14: CORE COMPETENCIES					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Kert John S. Garcia	Start: 0900H End: 0914H Trainees (Boron, Cruz, Alipinio) shared their learnings on LSR and how they can apply it in their future works.

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01:00	09:15	10:15	Emergency Management Cycle	Mr. Luisito G. Apacible	Start: 0915H End: 1015H Instructor asked the difference between emergency and disaster. Mr. Capa shared that emergency needs immediate action while disaster have wide scope and coverage. Ms. Larotin asked if the pandemic can be considered as disaster since it affects wide area and large number of people. Instructor hold his answer as it will be discussed later.
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Emergency Management Cycle	Mr. Luisito G. Apacible	Start: 1030H End: 1130H All trainees got the correct answer on the Formative Quiz. Instructor answered the question related to Covid-19 pandemic.
01:00	12:00	13:00	Lunch Break		
01:00	13:00	14:00	Accident Investigation	Engr. Kert John S. Garcia	Start: 1300H End: 1359H Instructor asked the trainees what they think about investigation. Mr. Barde answered that it is the way we gather and analyze data or information to know the cause of incidents. Instructor asked what is the difference between incident and accident. Mr. Capa answered that incidents involve no injury to personnel while accidents may cause injury to personnel.
00:15	14:00	14:15	Break		
01:00	14:15	15:15	Accident Investigation	Engr. Kert John S. Garcia	Start: 1414H End: The instructor continued his discussion on the topic. No further questions were asked by the trainees.
00:15	15:15	15:30	Break		
00:15	15:30	15:45	Post-Test (Core Competencies)	Mr. Leo B. Austria / Miguel Bactad	Start: 1551H End: 1606H
00:10	15:45	15:55	Evaluation	Mr. Leo B. Austria / Miguel Bactad	Start: 1607H End: 1622H Announcement on Learning Diary submission
DAY 15: CORE COMPETENCIES (IHSS Practical)					
00:15	08:00	08:15	Assembly, Safety briefing, Instruction cascade		
01:30	08:15	09:45	Transportation Systems (Practical)	Ryan Christopher V. Manzano	Practical Activities
00:10	09:45	09:55	Break		
01:30	09:55	11:25	4Cs for the 21st Century Workforce (Communication) - (Practical)	Eisen Lowell A. Goco	Practical Activities
01:00	11:25	12:25	Lunch Break		
01:30	12:25	13:55	4Cs for the 21st Century Workforce (Creative and Critical Thinkings) - (Practical)	Eisen Lowell A. Goco	Practical Activities
00:10	13:55	14:05	Break		
02:00	14:05	16:05	4Cs for the 21st Century Workforce (Collaboration) - Practical	Eisen Lowell A. Goco	Practical Activities
DAY 16: CORE COMPETENCIES (IHSS Practical)					

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00:15	08:00	08:15	Assembly, Safety briefing, Instruction cascade		Practical Activities
01:00	08:15	09:15	Transport Challenge (Practical)		Practical Activities
00:15	09:15	09:30	Break		
01:30	09:30	11:00	Transport Challenge (Practical)		Practical Activities
01:00	11:00	12:00	Lunch Break		Practical Activities
01:30	12:00	13:30	4Cs for the 21st Century Workforce (Communication and Critical Thinking) - (Practical)		Practical Activities
00:15	13:30	13:45	Break		
02:00	13:45	15:45	4Cs for the 21st Century Workforce (Creative Thinking and Collaboration) - Practical		Practical Activities
DAY 17: CORE COMPETENCIES (IHSS Practical)					
00:15	08:00	08:15	Assembly, Safety briefing, Instruction cascade		Practical Activities
01:00	08:15	09:15	Transport Challenge (Practical)		Practical Activities
00:15	09:15	09:30	Break		
01:30	09:30	11:00	Transport Challenge (Practical)		Practical Activities
01:00	11:00	12:00	Lunch Break		Practical Activities
01:30	12:00	13:30	4Cs for the 21st Century Workforce (Communication and Critical Thinking) - (Practical)		Practical Activities
00:15	13:30	13:45	Break		Practical Activities
02:00	13:45	15:45	4Cs for the 21st Century Workforce (Creative Thinking and Collaboration) - Practical		Practical Activities
DAY 15: CORE COMPETENCIES (FA/BLS PRACTICAL)					
00:15	09:00	09:15	Attendance Monitoring and Preliminaries		
01:00	09:15	10:15	Standard First Aid and Basic Life Support (PRACTICAL)	Mr. Leo B. Austria	Practical Activities
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Standard First Aid and Basic Life Support (PRACTICAL)	Mr. Leo B. Austria	Practical Activities
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Standard First Aid and Basic Life Support (PRACTICAL)	Mr. Leo B. Austria	Practical Activities
00:15	14:30	14:45	Break		
02:00	14:45	16:45	Standard First Aid and Basic Life Support (PRACTICAL)	Mr. Leo B. Austria	Practical Activities
DAY 16: CORE COMPETENCIES (FA/BLS PRACTICAL)					
00:15	09:00	09:15	Attendance Monitoring and Preliminaries		
01:00	09:15	10:15	Standard First Aid and Basic Life Support (PRACTICAL)	Mr. Leo B. Austria	Practical Activities
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Standard First Aid and Basic Life Support (PRACTICAL)	Mr. Leo B. Austria	Practical Activities
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Standard First Aid and Basic Life Support (PRACTICAL)	Mr. Leo B. Austria	Practical Activities
00:15	14:30	14:45	Break		
02:00	14:45	16:45	Standard First Aid and Basic Life Support (PRACTICAL)	Mr. Leo B. Austria	Practical Activities
DAY 17: CORE COMPETENCIES (FA/BLS PRACTICAL)					
00:15	09:00	09:15	Attendance Monitoring and Preliminaries		
01:00	09:15	10:15	Standard First Aid and Basic Life Support (PRACTICAL)	Mr. Leo B. Austria	Practical Activities
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Standard First Aid and Basic Life Support (PRACTICAL)	Mr. Leo B. Austria	Practical Activities
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Standard First Aid and Basic Life Support (PRACTICAL)	Mr. Leo B. Austria	Practical Activities
00:15	14:30	14:45	Break		
02:00	14:45	16:45	Standard First Aid and Basic Life Support (PRACTICAL)	Mr. Leo B. Austria	Practical Activities
DAY 15: CORE COMPETENCIES (EMC/AIR/PPE PRACTICAL)					
00:15	09:00	09:15	Attendance Monitoring and Preliminaries		
01:30	09:15	10:45	Emergency Management Cycle (PRACTICAL)	Mr. Luisito G. Apacible/Melvin Villaflor	Practical Activities
00:15	10:45	11:00	Break		
01:30	11:00	12:30	Emergency Management Cycle (PRACTICAL)	Mr. Luisito G. Apacible/Melvin Villaflor	Practical Activities

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01:00	12:30	13:30	Lunch Break		
02:00	13:30	15:30	Accident Investigation (PRACTICAL)	Engr. Rhodolph C. Nullar	Practical Activities
00:15	15:30	15:45	Break		
01:30	15:45	17:15	Personal Protective Equipment (PRACTICAL)	James Kebi D. Ledesma	Practical Activities
DAY 16: CORE COMPETENCIES (EMC/AIR/PPE PRACTICAL)					
00:15	09:00	09:15	Attendance Monitoring and Preliminaries		
01:30	09:15	10:45	Emergency Management Cycle (PRACTICAL)	Mr. Luisito G. Apacible/Melvin Villaflor	Practical Activities
00:15	10:45	11:00	Break		
01:30	11:00	12:30	Emergency Management Cycle (PRACTICAL)	Mr. Luisito G. Apacible/Melvin Villaflor	Practical Activities
01:00	12:30	13:30	Lunch Break		
02:00	13:30	15:30	Accident Investigation (PRACTICAL)	Engr. Rhodolph C. Nullar	Practical Activities
00:15	15:30	15:45	Break		
01:30	15:45	17:15	Personal Protective Equipment (PRACTICAL)	James Kebi D. Ledesma	Practical Activities
DAY 17: CORE COMPETENCIES (EMC/AIR/PPE PRACTICAL)					
00:15	09:00	09:15	Attendance Monitoring and Preliminaries		
01:30	09:15	10:45	Emergency Management Cycle (PRACTICAL)	Mr. Luisito G. Apacible/Melvin Villaflor	Practical Activities
00:15	10:45	11:00	Break		
01:30	11:00	12:30	Emergency Management Cycle (PRACTICAL)	Mr. Luisito G. Apacible/Melvin Villaflor	Practical Activities
01:00	12:30	13:30	Lunch Break		
02:00	13:30	15:30	Accident Investigation (PRACTICAL)	Engr. Rhodolph C. Nullar	Practical Activities
00:15	15:30	15:45	Break		
01:30	15:45	17:15	Personal Protective Equipment (PRACTICAL)	James Kebi D. Ledesma	Practical Activities
–NOTHING ELSE FOLLOWS–					

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Reviewed by:

MA. CAROLINA P. ARZADON
Supervising Transportation Development Officer

Checked by:

ISRAEL A. RADIAGANDING
Chief, Training Division

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DAILY TRAINING MANAGEMENT REPORT

DOC. CODE / REF NO.:	PRI-TD-F-DTR-2023-10-0009-C
EFFECTIVITY DATE:	12 April 2023
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PAGE NO.:	Page __ of __

TYPE OF TRAINING:	BATCH/CYCLE NO.:	VENUE:	TRAINING DATE:
FUNDAMENTAL TRAINING	CYCLE 8	Online	SEPTEMBER 25, 2023 - OCTOBER 03, 2023

Duration	Time		Activity / Subject (Topic)	Instructor / In-charge	Trainees' Questions and Sharing
	Start	End			
DAY 18: DEPARTMENTAL: OPERATION (September 25, 2023)					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring,Topic Outline,DO Orientation	Ms. Karen B. Zaens	Discussed Dept.Operation Orientation
00:15	09:15	09:30	Pretest (Departmental Operation Competencies)	Jomahc Aquiline E. Lagasca	Started: 9:15 am Ended: 9:30 am
01:00	09:30	10:30	Operations Organizations	Ms. Renalyn Guba	Started: 9:30 am Ended: 10:15 am FQ1-11/12 Ms.Mojica asked about train marshall of PNR? Instructor-They are part of their security,they are also considered or categorized as security guard.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Introduction to Station Operations	Ms. Renalyn Guba	Started: 10:30 am Ended: 11:40 am Why it is important to know the station lay-out.? Trainees answered If there is calamities or emergency we know what to do. and know the what are the risks. -as a train Driver we should know the different types of emergencyto give proper announcement ,speed etc. and to assist in times of emergency.
01:00	12:00	13:00	Lunch Break		
00:45	13:00	13:45	Introduction to Station Operations	Ms. Renalyn Guba	Started: 12:40 noon Mr.Patriarca asked if all station have nurse and doctor? The instructor anwered it depends on the Railway operator typically it is situated in their big or central terminal
00:15	13:45	14:00	Break		Start: 13:35 End: 13:50
02:00	14:00	16:00	Passenger Behavior	Ms. Karen B. Zaens	Start: 13:50 The instructor proceeded the discussion with inclusion of her various experience in the operation. Instructor: Why do we have to ensure that there's available food/drinks and emergency kit in the station? Trainee Borinaga: To ensure that there's available food to cater the needs of the passengers who encounter medical assistance. PNR
DAY 19: DEPARTMENTAL: OPERATION (September 26, 2023)					

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00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, Topic Outline	Ms. Renalyn Guba	Trainee Jessie: High risk passenger based on behavior also Persons with Disability, Persons with Limited Mobility and Senior Citizens Trainee James: Station Operations and the availability of station facilities and equipment, and the importance of the tasks and responsibilities of the station personnel especially during emergency situations. Trainee Shymonn: The different types of station layouts, depressed, at-grade and elevated stations as well.
01:00	09:15	10:15	Passenger Behavior	Ms. Karen B. Zaens	The instructor shared a video of passengers with rude behavior. Trainee Jessie: Paano po kapag naiwan sa tren yung mg SJT tickets po nila, paano po sila makakalabas? Instructor: They need to pay lost ticket penalty and pay upon exit. Trainee Jessie: Ilang oras yung validation bago maexpire po yung ticket? Instructor: Two hours kaya pag nagexcess time po yung passenger they need to pay a penalty that is why security guards are vigilant on passengers who appears to be loitering in side the stations. Trainee Jessie: There has been an experience of a train in Santolan reversing was vandalized.
00:15	10:15	10:30	Break		Start: 10:15 End: 10:30
01:00	10:30	11:30	Passenger Behavior	Ms. Karen B. Zaens	Start: 10:30 End: 11:45 Trainee Jessie: Paparating po ako sa platform nagtutulakan po yung mga estudyante nagbibiruan kaso maaaring ako ang magkaroon ng kaslanan kung may tumalon or nalaglag sa tracks kay pinahold ko po sa Head Guard yung mga naghaharutan. Trainee Jessie: May dinala pong durian sa train kaso di po nakasecure at nangangamoy kaya po pinaiwan po sa station. Trainee Ray-an: Tatawag po ako sa control na may nagactivate ng emergency button. Then pupunta ako sa next Station then checheck ko po yung nangyari. Trainee Ray-an: I have experienced two passengers went into a talk between an elderly woman and a lady with a child who boarded on the wrong train.
01:00	11:30	12:30	Lunch Break		

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01:30	12:30	14:00	Station Platform and Passenger Safety	Ms. Karen B. Zaens	Start: 1300H End: 1424 The instructor inquired the different expectations of the trainees with regard the topic. Trainee Medina: The discussion about the passenger safety in the station platform Trainee Anastacio: The station personnel intervention in the platform management FQ 1: 3/3 FQ 2: 3/3
00:15	14:00	14:15	Break		Start: 14:24 End: 14:40
01:30	14:15	15:45	Station Platform and Passenger Safety	Ms. Karen B. Zaens	Start: 14:40 End: 15:45
DAY 20: DEPARTMENTAL: OPERATION (September 27 2023)					
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, Topic Outline	Ma. Carolina P. Arzadon	started at 9am for radio exercise cycle pledge was led by Ms Julienne sharing of take aways for yesterday topic by Trainees Jessie and Ray An finished at 09:15AM
01:15	09:15	10:30	Security Awareness for Railway Operators	Mr. James Kebi Ledesma	started at 09:16. Instuctor asked definition of security, Trainees Ray Ann. Jessie, Princess shared their views, shared that it is safety of passengers sharing of video clip by the instructor The instructor later discussed the different security threats in the different areas in the world.
00:15	10:30	10:45	Break		Start: 1030H End: 1045H
01:30	10:45	12:15	Security Awareness for Railway Operators	Mr. James Kebi Ledesma	Start: 1045H Trainee Balicat shared his experience with regard to the prohibited items he had encountered in the LRT Line 2. As part of the activities in the school, he had to bring compass but unfortunately, the security guards has to confiscate the item but Balicat chose to ride Jeepney.
01:00	12:15	13:15	Lunch Break		
01:15	13:15	14:30	Introduction to Train Operations	Ma. Carolina P. Arzadon	Start: 1300H End: 15:15 The instuctor accomulated the initial impression and expectations with regard the topic. Trainees explained their own insights with tha advantages of Rail Transport Trainee Medina indicated that the railway transport is still safe and fast compared to [illegible] Trainee Mojica on the other hand indicated that the rail transport is reliable and [illegible] still shorter and efficient when it comes to ticketing. FQ 1: 11/12 FQ 2: 11/12 FQ 3: 11/12

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00:15	14:30	14:45	Break		
01:30	14:45	16:15	Introduction to Train Operations	Ma. Carolina P. Arzadon	Start: 1530H End: 1610H The instructor experienced intermittent internet connection.
DAY 21: DEPARTMENTAL: OPERATION (September 28, 2023)					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Darwin E. Discaya	Start: 0900H End: 0915H Trainee Balicat shared his takeaways with regard the HOT protocol and other security awareness in the station. Trainee Mojica also shared her learnings with the train operations in the Philippines.
01:15	09:15	10:30	Introduction to Train Operations	Engr. Darwin E. Discaya	Start: 0915H End: 1030H
00:15	10:30	10:45	Break		Start: 1030H End: 1045H
01:30	10:45	12:15	Train Disruptions	Engr. Darwin E. Discaya	Start: 1045H End: 1200H
01:00	12:15	13:15	Lunch Break		
01:30	13:15	14:45	Train Disruptions	Engr. Darwin E. Discaya	Start: 1300H End: 1500H Trainee Medina shared that the Line 2 is currently experiencing signaling system failure as Araneta-Center Cubao Station - Santolan Station is on Automatic Train Protection as one of the example for the signaling failures.
00:15	14:45	15:00	Break		Start: 1500H End: 1515H
01:30	15:00	16:30	Train Disruptions	Engr. Darwin E. Discaya	Start: 1515H End: 1600H Sir Orly: Asked if there is a penalty imposed to those passengers that use the critical device inside the train without authorization. Instructor: answered that there are reminders or policies that prohibit the unauthorized use of equipment inside the train but the penalty is uncertain of it is enforced. Question parked for verification.
DAY 22: DEPARTMENTAL: OPERATION (September 29, 2023)					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Ms. Karen B. Zaens	Start: 0900H End: 0915H
01:15	09:15	10:30	Human Failure	Engr. Elgin Geradela	No Questions asked by trainees.
00:15	10:30	10:45	Break		
00:45	10:45	11:30	Human Failure	Engr. Elgin Geradela	No Questions asked by trainees.

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01:00	11:30	12:30	Lunch Break		
01:30	12:30	14:00	Introduction to Operations Control Center	Engr. Elgin Geradela	No Questions asked by trainees.
00:15	14:00	14:15	Break		
01:45	14:15	16:00	Introduction to Operations Control Center	Engr. Elgin Geradela	No Questions asked by trainees.
DAY 23: DEPARTMENTAL: OPERATION October 2, 2023)					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Alvin Jamora	Start: 0900H End: 0930H The instructor experienced intemittent internet connection. Trainee Mojica: I learned the different functions of OCC Controllers as well as their responsibilities in operations. Trainee Hernandez: I have discovered that mostly the OCC duties
00:45	09:15	10:00	Introduction to Operations Control Center	Engr. Alvin Jamora	Start: 0930H End: 1000H The instructor first got an ice breaker to be able to know the trainees. The instructor later on discussed the remaining slides with Operations Control Center, and there were no questions coming from the trainees.
00:15	10:00	10:15	Break		Start: 1000H End: 1015H
01:45	10:15	12:00	Operations Emergency Procedure	Engr. Alvin Jamora	Start: 1015H End: 1200H The instructor collated the trainees' expectation and initial knowledge with regard the topic. Trainee Tuble: To be able to be familizrized on how train driver's response with the different accidents and incidents with traine disruption. Trainee Lopez: With the background on the past topics, this topic shall ponder my knowledge on the causes and effect with train disruption. Trainee Martirez: The response of the OCC when it comes to accidents. Trainee Aragoza shared here experience some of the railway accidents in Line 2, and also mentioned that there was provisionary service after 30 minutes. Trainee Martirez also shared her experience with Line 2 as there was announced code red onto Lien 2 - Santolan Station.
01:00	12:00	13:00	Lunch Break		Start: 1200H End: 1300H
01:30	13:00	14:30	Operations Emergency Procedure	Engr. Alvin Jamora	Start: 1300H End: 1430H Trainee Anastacio performed proper communication with OCC in case of fire incident. FQ 1: 10/10

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00:15	14:30	14:45	Break		Start: 1430H End: 1445H
01:00	14:45	15:45	Operations Emergency Procedure	Engr. Alvin Jamora	Start: 1445H End: H There were no questions raised by the trainees.
DAY 24: DEPARTMENTAL: OPERATION (October 3, 2023)					
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Ms. Karen Zaens	The trainees shared during the recap about the different emergencies happen and what are the procedure in dealing it.
01:15	09:15	10:30	Public Information System	Ms. Karen Zaens	Started:9:16 Ended: 10:30 The instructor asked about other importance of PIS? Mr.Patriarca answered that the railway operation will be more effiecient and complaint will be minimize. Trainee anastacio provided sample PA of train driver when stopped at the station and waiting for green signal
00:15	10:30	10:45	Break		
01:30	10:45	12:15	Public Information System	Ms. Karen Zaens	Started:10:45 Ended: 12:00 Trainee Tuble shared the importance of PA inside the staion and inside train for being a passenger
01:00	12:15	13:15	Lunch Break		
01:15	13:15	14:30	Public Information System	Ms. Karen Zaens	Started 1:00 Ended: 2:45 Trainee Medina shared his experience on driving train and dealing with passenger during train fault The trainee shared her experience when she experience delay in PNR due to flood.
00:15	14:30	14:45	Break		
00:15	14:45	15:00	Post test (Departmental Competencies)	Engr. Alvin Jamora	12/12
00:15	15:00	15:15	Evaluation	Engr. Alvin Jamora	8/12

--NOTHING ELSE FOLLOWS--

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Reviewed by:

MA. CAROLINA P. ARZADON
Supervising Transportation Development Officer

Checked by:

ISRAEL A. RADIAGANDING
Chief, Training Divsion

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DAILY TRAINING MANAGEMENT REPORT

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EFFECTIVITY DATE:	12 April 2023
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PAGE NO.:	Page __ of __

TYPE OF TRAINING:	BATCH/CYCLE NO.:	VENUE:	TRAINING DATE:
FUNDAMENTAL TRAINING	CYCLE 8	Online	SEPTEMBER 25, 2023 - OCTOBER 11, 2023

Duration	Time Start	Time End	Activity / Subject (Topic)	Instructor / In-charge	Trainees' Questions and Sharing
9/25/23 Monday			**DAY 18: DEPARTMENTAL: MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		Start: 09:00am End: 09:10am
00:15	09:15	09:30	Pretest (Departmental Maintenance Competencies)	Marienel M. Visaya	Start: 09:10am End: 09:25am
00:45	09:30	10:15	Maintenance Organization	Engr. Francis Bien M. Gonzales	Start: 09:25am End: 10:20am No questions were asked from the trainees but they were participative during discussions.
00:15	10:15	10:30	Break		
00:30	10:30	11:00	Maintenance Organization	Engr. Francis Bien M. Gonzales	Start: 10:35am End: 11: 22am 68_Flores, Glen: *Yng madalas na corrective maintenance po ba ay sign ng ineffective na preventive maintenance?* Instructor: *Yes, sign ito na ineeffective ung implementation ng preventive maintenance or insufficient ung preventive maintenance na nagagawa.* *68_Flores, Glen: ano po ba gagawin kung sakali na ginagawa ung preventive maintenance plan tapos nagfe-fail padin? Babagohin po ba ung maintenance plan?* Instructor: *Yung maintenance plan prode naman siya iadjust based sa data na nakikita nila sa preventive maintenance.*
01:00	11:00	12:00	Toolbox Meeting	Engr. Kert John S. Garcia	Start: 11:23am End: 11:55am No questions were asked from the trainees but they were participative during discussions.
01:00	12:00	13:00	Lunch Break		
02:00	13:00	15:00	Personal Safety: Working in Hazardous Environments	Engr. Mariol Miguel R. Bactad	Started: 12:55pm End: 02:55pm No questions were asked from the trainees but they were participative during discussions.
9/26/23 Tuesday			**DAY 19: DEPARTMENTAL: MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		Start: 09001H

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01:00	09:15	10:15	Personal Safety: Working in Hazardous Environments	Mr. Leo B. Austria	Start: 0914H No questions were asked from the trainees but they were participative during discussions. End 1017H
00:15	10:15	10:30	Break		Start 1017H End 1032H
00:30	10:30	11:00	Personal Safety: Working in Hazardous Environments	Mr. Leo B. Austria	Start 1032H No questions were asked from the trainees but they were participative during discussions. End 1108H
01:00	11:00	12:00	Maintenance Safety Practices	Engr. Kert John S. Garcia	5-mins break Start 1114H No questions were asked from the trainees but they were participative during discussions. End 1201H
01:00	12:00	13:00	Lunch Break		Start 1201H End 1301H
01:30	13:00	14:30	Maintenance Safety Practices	Engr. Rhodolph C. Nullar	Start 1303H No questions were asked from the trainees but they were participative during discussions. End 1426H
00:15	14:30	14:45	Break		Start 1426H End 1441H
01:15	14:45	16:00	Maintenance Safety Practices	Engr. Rhodolph C. Nullar	Start 1441 No questions were asked from the trainees but they were participative during discussions. End 1426H End1520H Break time 1520H-1525H Start 1525H No questions were asked from the trainees but they were participative during discussions. End 1426H End 1554
9/27/23	Wednesday		DAY 20: DEPARTMENTAL: MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		Start: 0900H
01:00	09:15	10:15	Maintenance Safety Practices	Engr. Kert John S. Garcia	Start: 0915H No questions were asked from the trainees but they were participative during discussions. End 0949H
00:15	10:15	10:30	Break		Start 0950H End 1005H
01:30	10:30	12:00	Maintenance Safety Practices	Engr. Kert John S. Garcia	Start 1005H No questions were asked from the trainees but they were participative during discussions. End 1140H
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Maintenance Safety Practices	Mr. James Kebi D. Ledesma	Start 1300H No questions were asked from the trainees but they were participative during discussion End: 1410H
00:15	14:30	14:45	Break		

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01:15	14:45	16:00	Maintenance Safety Practices	Mr. James Kebi D. Ledesma	Start 1430H No questions were asked from the trainees but they were participative during discussions End: 1530H
9/28/23		Thursday	DAY 21: DEPARTMENTAL: MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		RECAP Dayrit: Tools and machine safety when conducting maintenance and checmical handling Cervantes: Life saving rules which applied to railway maintenance
01:00	09:15	10:15	Maintenance Safety Practices	Mr. James Kebi D. Ledesma	Instructor: Does anyone experience using mobile equipment or crane? Edillor: Overhead tower crane for equipment. Caldito: During my OJT I've encountered pump crete, excavator and cranes.
00:15	10:15	10:30	Break		Break 10:15AM Resume 10:30AM
01:30	10:30	12:00	Maintenance Safety Practices	Mr. James Kebi D. Ledesma	
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Introduction to Engineering Drawing and Estimates	Engr. Paolo Manuel	Instructor: What are the difference the teachings from college and PRI can offer? Sangalang: More complex and focus in railway industry Verbo: In college, more on letters and residential drawings. Gabagat: Engineering drawing is the universal language between the engineers and technician. Ponciano: Detailed assembly drawing, inlcudes the measurements and other details needed Pasion: Exploded drawing, focus on specific part and in detail. Instructor: Why do we need revisiob blocks? Hitalia: If need minimal changes on the plans. Tongol: to verify if the plans we have was updated. Abia: to check the history of the changes of the plans.
00:15	14:30	14:45	Break		Break 2:00PM End 2:15PM
01:15	14:45	16:00	Introduction to Engineering Drawing and Estimates	Engr. Paolo Manuel	Instructor: What symbol included in the PPT? Garcia: Radius and diameter Jarden: Radius and diameter Instructor: What type of weld seen in the figure? Sabularse: Weld all around. Espanola: Weld filler Pasion: Fillet weld all around
9/29/23		Friday	DAY 22: DEPARTMENTAL: MAINTENANCE		

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00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		For the recap, the trainees expressed their delight on having the Introduction to Engineering Drawing and Estimates topic. The trainees were hyped and they are very thankful for the learning on the universal language of engineering.
01:15	09:15	10:30	Introduction to Engineering Drawing and Estimates	Engr. Paolo Manuel	Trainee: Do they still use the 1:25 scale or it's always the 1:100? Instructor: It is economically dependent and also on what is being drawn. Residential units, townhouse and alike are usually and/or may be drawn in 1:25 scale.
00:15	10:30	10:45	Break		
01:00	10:45	11:45	Introduction to Engineering Drawing and Estimates	Engr. Paolo Manuel	
01:00	11:45	12:45	Lunch Break		
02:00	12:45	14:45	Introduction to Non-Destructive Testing	Engr. Jomahc Aquiline F. Lagasca	Instructor: What is the difference between Preventive Maintenance and Corrective Maintenance? Trainee: Preventive - routinary, scheduled and activities conducted to prevent breakdown while Corrective - conducted after the breakdown happened. Trainee: How much does the NDT equipment cost? Instructor: It costs a lot. That's why we are emphasizing to always exercise extreme caution not to cause damage to the equipment during practical activities.
00:15	14:45	15:00	Break		
01:00	15:00	16:00	Rules, Regulations, and Procedures	Engr. Leo Chris M. Mateo	
10/2/23	Monday		DAY 23: DEPARTMENTAL: MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		Trainees shared their learnings on the previous topics such as use of scaling in Engineering Drawings and the different Non-Destructive Tests.
01:00	09:15	10:15	Rules, Regulations, and Procedures	Engr. Leo Chris M. Mateo	Tongol: Shared about emergency procedures. Larotin: Shared about operational procedures. Trainees grouped into 3 for the activity. Ms. Cruz, was not active during the session. Group3 presentation highlights: Provide CCTV monitoring, deployment of undercover Marshalls, More Visibilit of Law Enforcement. Group2: Public Awareness, Constant reminder, Add CCTVs, Group1: Passenger awareness, install cctv, No questions from trainees. End: 1030H
00:15	10:15	10:30	Break		
01:15	10:30	11:45	Introduction to Asset Management	Mr. Ezekiel A. Gonzales	Start after break - 1043H No questions from the trainees.
01:00	11:45	12:45	Lunch Break		

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01:15	12:45	14:00	Capital Spares Inventory Management	Mr. Ezekiel A. Gonzales	Flores- is capital spare also called redundancy? Answer: Capital spares doesn't necessarily mean redundant units/equipment.
00:15	14:00	14:15	Break		
01:30	14:15	15:45	Project Procurement Management:	Mr. Ezekiel A. Gonzales	No questions from the trainees.
10/3/23	**Tuesday**		**DAY 24: DEPARTMENTAL: MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Leo Chris Mateo	Recap: -Jarden recalled about the different stage in procurement -Salinas pointed out aboutthe need of bidding process in procurement
01:15	09:15	10:30	Emergency Management Cycle in Maintenance	Engr. Kelvin L. Lapidario	(9:15am-10:30am) The insttuctor asked those trainees who are currently working now in railways. Some of the trainees shared their scope of work. Most of them are from Common Station working in construction, fabrication and signaling
00:15	10:30	10:45	Break		10:30Am-10:45AM
01:15	10:45	12:00	Emergency Management Cycle in Maintenance	Engr. Kelvin L. Lapidario	Instructor: Idea about CBTC? Tyrron explained about his knowledge on Fixed block and CBTC A trainee ask about what type of signaling system will MRT7 use? Fixed block- Track circuit Denise: Pano po pag miscount ang axle counter? hindi po magceclear yung portion, magrered signal Follow up question: Pano maceclear po yun? There will be communication between OCC and technician before reseting
01:00	12:00	13:00	Lunch Break		12:00NN-1:00PM
01:00	13:00	14:00	Emergency Management Cycle in Maintenance	Engr. Kelvin L. Lapidario	Tongol shared that in LRT1 SCADA and UPS are in airconditioned room already and Cavite extension termed its substation as TPS The trainees shared their experiences about electric shock
00:15	14:00	14:15	Break		2:00:00 PM-2:15PM

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01:45	14:15	16:00	Emergency Management Cycle in Maintenance	Engr. Kelvin L. Lapidario	Trainee: Tsaka lang ba nagcocorrective kapag may nadetect na fault? Yes, kadalasan during fault. But may corrective din na ginagawa during periodic maintenance like yung di mga emergency situation Trainee: Sino yung nagdedecide kapag pinapayagan ung isang tren na mag operate in a certain period of time kahit my nakitang problem? If the train has minimal problem. Train driver, technician, engineering will weigh in if the train can continue operation. They are the signatories and the yard master is the one who will approve. So sila ang mananagot in case nagkaproblema ang tren during its operation due to its initial minimal problem. (end time: 3:40PM)
10/4/23		**Wednesday**	**DAY 25: DEPARTMENTAL: MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		Trainee Marc Vincent: The part of the discussion that interest me the most is about the common failures that happens in the competency I belong to which is BFM wherein the conveyance facilities like elevators and escalators are the common cause of failure. Trainee Matthew: What interest me the most are the common failures that occur in the Rolling Stock and how it is usually responded to. (end time: 9:15AM)
01:15	09:15	10:30	Emergency Management Cycle in Maintenance	Engr. Kelvin L. Lapidario	Start: 9:15am End: 10:15am No questions were asked from the trainees but they were participative during discussions.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Emergency Management Cycle in Maintenance	Engr. Kelvin L. Lapidario	Start: 10:30am End: 11:55am No questions were asked from the trainees but they were participative during discussions.
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Error Reduction Strategies and Techniques	Engr. Jose Noel Florendo	Start: 1:00pm End: 2:33pm No questions were asked from the trainees but they were participative during discussions.
00:15	14:30	14:45	Break		

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01:15	14:45	16:00	Error Reduction Strategies and Techniques	Engr. Jose Noel Florendo	Start: 2:48pm End: 4:10pm Trainee Glen: Sir I think mas dapat nauuna sa hierarchy si Repair kesa po kay Replace. kasi if possible to repair po why replace it that will incur cost po. Instructor: Well if you really think of it and in the Philippine setting we repair first before we replace because of the monumental cost that we will incur. Unfortunately, if the ones who will repair are not certified by the manufacturer to do such repair we will sacrifice safety in this situation especially for critical systems. Moreover, the repair part should only be the case especially when the parts are already obsolete otherwise, repair shold be the last resort if replacement is possible.
10/5/23		**Thursday**	**DAY 26: DEPARTMENTAL: MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Kelvin L. Lapidario (Engr. Marienel V. Javier- DIC)	STARTED AT 9AM
01:15	09:15	10:30	Maintenance Reporting and Administration	Engr. Francis Bien Gonzales	NO QUESTIONS WERE ASKED
00:15	10:30	10:45	Break		10:22AM-10:37AM
01:15	10:45	12:00	Maintenance Reporting and Administration	Engr. Francis Bien Gonzales	TRAINEE: IN ACTUAL SCENARIOS, KAYO PO BA GUMAGAWA NG MAINTENANCE MANUALS AND REPORTS? INSTRUCTORS: IF YOU ARE CERTIFIED ORGANIZATION, EXPECT NA MAY STANDARD TEMPLATES FOR DOCUMENTATION SUCH AS DOCUMENT CONTROL NUMBER. AS A MAINTENANCE PERSONNEL, WHAT WE CAN DO IS TO PROPOSE IMPROVEMENT OF THOSE TEMPLATES FOR EASIER UNDERSTANDING AND MORE EFFICIENT DOCUMENTATION. TRAINEE: ANONG RO NA PO ANG GUMAGAMIT NA PO NG MGA MAS HIGHTECH NA SYSTEM SUCH AS DIGITALIZED SYSTEM IN DOING MAINTENANCE REPORTS? INSTRUCTOR: JAPAN UTILIZES IT NOW. IN THE PHILIPPINES, I THINK PEN AND PAPER/ EXCEL FILE PARIN SILA. MAY MGA CMMS SILA KUNG SAN INUUPLOAD ANG REPORTS. BUT IN DOING THE MAINTENANCE REPORT, PEN AND PAPER PARIN
01:00	12:00	13:00	Lunch Break		11:53-13:00
01:15	13:00	14:15	Maintenance Reporting and Administration	Engr. Francis Bien Gonzales	TRAINEE: may developer team po ba sa railway org like(IT, Comp Scie, Computer Engr, Data Scie? so that they will develop ng sariling software specific sa task na meron ang railway? IN JAPAN, THEY USE A SINGLE MANAGEMENT ROLLING STOCK MANAGEMENT SYSTEM. SA PHILIPPINES, KANYA KANYANG RO ANG NAG IIMPLEMENT NETO. IN MY PREVIOUS WORK, WE USE MAXIMO WHERE WE CREATED OUR INHOUSE MANAGEMENT SYSTEM.
00:15	14:15	14:30	Break		TRAINEE: pag po ba ang isang com[illegible] ang CMMS need pa po ba nila mag produce ng hardcopy for

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01:00	14:30	15:30	Maintenance Reporting and Administration	Engr. Francis Bien Gonzales	compliance? INSTRUCTOR: DEPENDE YAN, MAY COMPANIES KASI NA GUMAGAMIT NG PEN AND PAPER FOR DOCUMENTATION AT IUUPLOAD SA CMMS. MERON DIN NAMAN FULLY DIGITAL NA. PERO COMMON PRACTICE IS MERON PARING HARD COPY FOR COMPILATION FOR BACK UP PURPOSES IF THE DIGITAL ONE WILL BE COMPROMISED.
00:15	15:30	15:45	Posttest (Departmental Competencies)	Leo B. Austria	14:05-14:20
00:15	15:45	16:00	Evaluation	Leo B. Austria	14:20-14:35
10/6/23		Friday	DAY 27: DEPARTMENTAL: MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Mr. James Kebi Ledesma	Start: 9:00am End: 09:15am
00:45	09:15	10:00	Toolbox Meeting (Practical)	Engr. Kert John S. Garcia	Start: 9:15am End: 10:25am All trainees participated in the practical activity
00:15	10:00	10:15	Break		Start: 10:20am End: 10:35am
01:45	10:15	12:00	Toolbox Meeting (Practical)	Engr. Kert John S. Garcia	Start: 10:35am End: 12:00nn All trainees participated in the practical activity
01:00	12:00	13:00	Lunch Break		Start: 12:00nn End: 01:00pm
00:15	13:00	13:15	Toolbox Meeting (Practical)	Engr. Kert John S. Garcia	Start: 01:03 pm End: 01:17pm 68_Flores, Glen: *yung toolbox meeting po ba ginagawa po ba sya during working hours or before working hours?* Instructor: *Based on my experience ginagawa po sya within working hours, but it depends po sa organization kung gagawin sya before start ng shift.*
03:00	13:15	16:15	Personal Safety: Working in Hazardous Environments (Practical)	Mr. Leo Austria/Engr. Mariol Miguel R. Bactad	Start: 01:17 pm End: 03:50pm All trainees participated in the practical activity
10/9/23		Monday	DAY 27: DEPARTMENTAL: MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Mr. James Kebi D. Ledesma	Start: 0900H End: 0915H Ms. Rianne shared the importance of planning before doing the actual work in a confined space, while Ms. Khriz Joy and Mr. Carlo discussed the importance of Toolbox Meeting.
00:45	09:15	10:00	Maintenance Safety Practices (Practical)	Mr. James Kebi D. Ledesma	Start: 0915H End: 1000H All trainees participated the group activity.
00:15	10:00	10:15	Break		Working break
01:45	10:15	12:00	Maintenance Safety Practices (Practical)	Mr. James Kebi D. Ledesma	Start: 1015H End: 1200H All trainees participated the group activity.
01:00	12:00	13:00	Lunch Break		

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01:30	13:00	14:30	Maintenance Safety Practices (Practical)	Mr. James Kebi D. Ledesma	Start: 1300H End: 1505H All trainees participated the group activity.
00:15	14:30	14:45	Break		
01:15	14:45	16:00	Maintenance Reporting and Administration (Practical)	Engr. Francis Bien Gonzales	
10/10/23		Tuesday	DAY 28: DEPARTMENTAL: MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		Cyril Fernandez: Maging aware sa hazard and risk at sa tools na ating gagamitin as well as proper housekeeping. Kurt Tongol: We always have to follow safety rules and some maintenance safety practices
01:15	09:15	10:30	Introduction to Asset Management (Practical)	Mr. Ezekiel A. Gonzales	9:30am Start Procurement Practical Activity
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Capital Spares Inventory Management (Practical)	Mr. Ezekiel A. Gonzales	11:45 am Submission of outputs with their respective competencies.
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Project Procurement Management (Practical)	Mr. Ezekiel A. Gonzales	12:45pm Group Presentation of outputs in procurement practical activity, SCM, RSM, PSDM, TGM.
00:15	14:30	14:45	Break		
01:15	14:45	16:00	Project Procurement Management (Practical)	Mr. Ezekiel A. Gonzales	
10/11/23		Wednesday	DAY 29: DEPARTMENTAL: MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		
01:15	09:15	10:30	Emergency Management Cycle in Maintenance (Practical)	Engr. Kelvin L. Lapidario	All trainees participated the group activity.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Emergency Management Cycle in Maintenance (Practical)	Engr. Kelvin L. Lapidario	All trainees participated the group activity (Reporting).
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Rules, Regulations, and Procedures (Practical)	Engr. Leo Chris Mateo	All trainees participated the group activity.
00:15	14:30	14:45	Break		
01:15	14:45	16:00	Error Reduction Strategies and Techniques(Practical)	Engr. Jose Noel Florendo	All trainees participated the group activity.

–NOTHING ELSE FOLLOWS–

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Reviewed by:

MA. CAROLINA P. ARZADON
Supervising Transportation Development Officer

Checked by:

ISRAEL A. RADIAGANDING
Chief,Training Divsion

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DAILY TRAINING MANAGEMENT REPORT

DOC. CODE / REF NO.:	PRI-TD-F-DTR-2023-11-0007-C
EFFECTIVITY DATE:	12 April 2023
REVISION NO.:	00
PAGE NO.:	Page __ of __

TYPE OF TRAINING:	BATCH/CYCLE NO.:	VENUE:	TRAINING DATE:
FUNDAMENTAL TRAINING	CYCLE 8	Online	AUGUST 28, 2023 - DECEMBER 06, 2023

Duration	Time		Activity / Subject (Topic)	Instructor / In-charge	Trainees' Questions and Sharing
	Start	End			
DAY 25: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 4, 2023)					
00:15	09:00	09:15	Pretest (Commercial Train Driving)	Karen B. Zaens	Started:9:00 Ended:9:15 Mr.Balicat shared the inportance of PA in Emergency situation. Pretest:12/12
01:00	09:15	10:15	Duties and Responsibilities of Train Driver	Engr.Alvin Jamora	Mr.Medina shared his experienced when there is an earthquake where extend his duty due to earthquake.
01:30	10:15	11:45	Duties and Responsibilities of Train Driver	Engr. Alvin Jamora	Started:10:45 End:11:59 Ms.martirez shared effects of drug and alcoholless focus,making bad decision,and can lead to accident. Mr.Marimat slow reflexes The trainee asked abou what is notch-off?Instructor from higher notch off,you decrease the speed until you reach the costing.
01:00	11:45	12:45	Lunch Break		
01:30	12:45	14:15	Duties and Responsibilities of Train Driver	Engr. Alvin Jamora	Started:1:00 Pm End:2:08 Mr.Balictat shared the responsibilies of TO to be a part of safety culture- be a role model,ensuring healthy lifestyle,observing speed limit.adhering to rules and regulation can lead to less disruption. Mr.Medina-following safety rules and procedure,effective communication
00:15	14:15	14:30	Break		started:2:08 ended:2:23
02:00	14:30	16:30	Safety First Policy	Engr. Alvin Jamora	Started:2:23 Ended:3:55 FQ1-11/12 Continuation of the discussion
DAY 26: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 5, 2023)					
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Engr. Elgin Geradela	Started:9:00
01:00	09:15	10:15	Basics of Rolling Stock	Engr. Darwin Discaya	Started:10:15 Ended:10:15 Mr.Anastacio shared [illegible] the body composition [illegible] and inputs in Daily Observation [illegible]
00:15	10:15	10:30	Break		

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01:30	10:30	12:00	Basics of Rolling Stock	Engr. Darwin Discaya	Started:10:30 Ended: Trainee Martinez asked if it needed professional license for Train Driver and what are restrictions needed? the instructor answered should be professional and with restriction 1 and 2.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Basics of Rolling Stock	Engr. Darwin Discaya	Started:1:00 Pm Ended:3:00 PM Trainee Balicat shared that he observed a trailway personnel in the mainline while train is in normal operation.
00:15	14:15	14:30	Break		
01:30	14:30	16:00	Basics of Rolling Stock	Engr. Darwin Discaya	Started:3:30 PM End:3:33 PM
DAY 27: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 6, 2023)					
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Ms. Karen B. Zaens	Started: 9:00 The trainees shared their learnings on different kinds of locomotive.
01:15	09:15	10:30	Basics of Rolling	Engr. Alvin Jamora	Start: 0900H End: 1015H
00:15	10:30	10:45	Break		Start: 1015H End: 1030H
01:15	10:45	12:00	Basics of Rolling Stock	Engr. Alvin Jamora	Start: 1030H End: 1150H Trainee Borinago shared his insights and prior knowledge on the bogie as one of the exterior parts. Trainee Patriarca shared that the bogie is the suspended system to provide assistance in the rolling stock and support the load. Trainee Anastacio shared his experience with coupling in Line 2.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Basics of Rolling Stock	Engr. Alvin Jamora	No questions asked by trainees.
00:15	14:15	14:30	Break		
01:30	14:30	16:00	Basics of Rolling Stock	Engr. Alvin Jamora	No questions asked by trainees.
DAY 28: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 9, 2023)					
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Engr. Alvin Jamora	Started : 0900H Ended : 0915H The session started with the radio exercise and sharing of key takeaways from the previous topic

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01:15	09:15	10:30	**Basics of Rolling Stock**	Engr. Darwin Discaya	Started : 0916H Ended : 1029H The instructor explained the different types of brake system in a rolling stock Instructor : What will happen if our braking system are not in good condition? Trainee Marimat: Accident may occur Trainee Tuble experiencing unstable network connection Trainee Anastacio and Medina shared their experiences in using traction controller in the rolling stock of LRTA line 2 They also shared their procedures when handling low pressure readings with regards to braking system
00:15	10:30	10:45	**Break**		
01:15	10:45	12:00	**Basics of Rolling Stock**	Engr. Darwin Discaya	Started: 1030H Ended: 1200H Instructor: Why is it important to close the door in the drivers cabin? Trainee Mojica: Te secure the train and to avoid access of unauthorized personnel or passengers Instructor shared some consequences that might happen if unauthorized personnel access the drivers cabin, it might lead or cause fault situation or incident, Train driver will be the liable for these consequences
01:00	12:00	13:00	**Lunch Break**		
01:15	13:00	14:15	**Basics of Rolling Stock**	Engr. Darwin Discaya	Started: 1300H Ended: 1415H Instructor: What have you observed in the door panels of rolling stocks? Trainee Anastacio: there is a warning and rubber component on its edge
00:15	14:15	14:30	**Break**		
01:30	14:30	16:00	**Basics of Rolling Stock**	Engr. Darwin Discaya	Started: 1430H Ended: 1600H Trainees Anastacio and Medina shared their experiences in door operating and safety features as a train operator in LRTA line 2 Continuation of topic for tomorrow
DAY 29: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 10, 2023)					
00:15	09:00	09:15	**Morning Exercise, Attendance Monitoring, Recap, and Topic Outline**	Engr. Alvin Jamora	Started: 0900H Mr.Anastacio shared about internal panel and how to [illegible]

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01:15	09:15	10:30	**Basics of Rolling Stock**	Engr. Elgin Geradela	Started:9:15 Ended:10:25 The instructor continue the discussion regarding the different door sub-components its functions, use, and application. Trainee shared that the type of platform is also considered on which side of the door will open.
00:15	10:30	10:45	**Break**		
01:15	10:45	12:00	**Basics of Rolling Stock**	Engr. Elgin Geradela	Started:10:40 Ended:11:35 Ray An James shared the door assembly of LRT2 rolling stock that is modified to version two which has some changes in the location of its parts. Refresher regarding the door modification is conducted to familiarize to the changes of door assembly.
01:00	12:00	13:00	**Lunch Break**		
01:15	13:00	14:15	**Basics of Rolling Stock**	Engr. Elgin Geradela	Started: 1:00 pm Ended:3:35 What are example of train Identity? Mr.Borinaga-train set number and index number Mr.Anastacio shared the checklist that should be inspect and will be inputted in Daily Observation Report. Ms.Mojica asked what is the difference between index number to train set num? index number-indentity of train in the mainline Train set number-cannot change,fix; designated number for the train composition
00:15	14:15	14:30	**Break**		
01:30	14:30	16:00	**Basics of Rolling Stock**	Engr. Elgin Geradela	Continution of the discussion
DAY 30: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 11, 2023)					
00:15	09:00	09:15	**Morning Exercise, Attendance Monitoring, Recap, and Topic Outline**	Engr. Alvin Jamora	
01:15	09:15	10:30	**Basics of Rolling Stock**	Engr. Darwin Discaya	Started: 9:15 Ended 10:30 (Mock-up Rolling Stock Overview) Trainee Medina shared that in LRT2 when communicating a failure or component of Rolling Stock to the controll, they usually do not shorten it. Like Mechanical Brake Failure, other ROs uses MBF.
00:15	10:30	10:45	**Break**		
01:15	10:45	12:00	**Basics of Rolling Stock**	Engr. Darwin Discaya	Started 10:45 Ended 12:00 Trainee angelo ask if the ATO button should be [illegible] Trainee Tuble ask [illegible]
01:00	12:00	13:00	**Lunch Break**		

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01:15	13:00	14:15	Basics of Rolling Stock	Engr. Darwin Discaya	Started 1:00 Ended Trainee mojica ask what is the difference of MR and BC pressure. Trainee Mojica ask how to change the mode of signalling
00:15	14:15	14:30	Break		
02:00	14:30	16:30	Basics of Rolling Stock	Engr. Darwin Discaya	No questions asked by trainees.
DAY 31: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 12, 2023)					
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Engr. Alvin Jamora	Start: 0900H End: 0915H All trainees particapated in the radio exercise
01:15	09:15	10:30	General Electric Apparatus	Engr. Alvin Jamora	Start: 0916H End: 1000H The Instructor asked the trainees for their expectations about the topic Trainee Martirez and Mojica shared their ideas with regards to general electric apparatus Trainee Orly Balicat experienced unstable network connection
00:15	10:30	10:45	Break		Start: 1016H End: 1145H Trainee Martirez shared her thoughts about the electrified system of line 2
01:15	10:45	12:00	General Electric Apparatus	Engr. Alvin Jamora	Start:1:00 pm End:2:15 PM Ms.Mojica asked about what conductor system is used in Katipunan? mr. Medina answered that in Line 2 all the station uses Catenary system,in addition the instructor shared tha the MMSP will used over-Head Rigid conductor. Ms.Alfia asked is their an railway line in Philippine that used 2 conductor system? In the Philippines we dont have,but is country like Japan they have they have subway that uses third rail. Mr.Boriniga asked what are the protection if it rains that need to have maintenance. Answer-To provent they Isolate or turn off/cut the power.
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	General Electric Apparatus	Engr. Alvin Jamora	Start:2:30 [illegible] Mr.Medina sh[illegible] thunderstorm.His pantograph when down and he [illegible]
00:15	14:30	14:45	Break		

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01:15	14:45	16:00	General Electric Apparatus	Engr. Alvin Jamora	End:3:38 PM Mr. Balicat asked there a votage that destroy the Lighting Arrester? Instructor answered above 1,000 Volts can destroy the Lighting arrester.
DAY 32: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 13, 2023)					
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Engr. Elgin Geradela	Start: 0900H End: 0916H All present trainees particapated in the radio exercise.
01:15	09:15	10:30	General Electric Apparatus	Engr. Elgin Geradela	Start: 09:16 End: 10:32 Trainee Allen: "Kelan ba pwede bitawan ang traction controller?" Instructor: "Hindi po advisable na bitawan, if incase mag check ng distributuin box. Make sure also to follow some instructions from OCC and make sure to check and lock all doors. But ideally when it comes to normal driving, hindi pwede basta bitawan." Trainee Medina Jessie added that it is also to ensure passenger safety.
00:15	10:30	10:45	Break		

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01:15	10:45	12:00	General Electric Apparatus	Engr. Elgin Geradela	Start: 10:47 End: 11:34 Instructor asked a question to the trainees, Instructor: Bakit mas prefer ang circuit breaker than fuse nowadays? Trainee Allen: Pag fuse kasi hindi na reusable pag pumutok, unlike circuit breaker nirereset na lang pag nag trip. Instructor: Yes correct, though when it comes to cost mas mahal ang circuit break but in the long run mas mainam siyang gamitin. Kasi yun nga yung fuse kasi everytime na nagtitrip, need siya palitan agad hindi katulad sa circuit breaker nirereset na lang. Instructor asked a question: Instructor: Disposable ba tong mga battery na ito? Trainee Princess: "Sa tingin ko sir hindi po siya disposable, baka po kasi malaki yung cost niya." Trainee Anastacio: "Opo, siguro kasi sir feel ko hindi na siya safe pag nirefillan." Trainee Medina Jessie: "Siguro sir yes din, kasi parang possible pang magkaroon ng sira pag magagamit uli yan." Instructor: Yes oo disposable siya at pinapalitan din. Parang mga baterya ng kotse lang din yan at palitan din yan pero comparing to these batteries mga high quality yang mga yan compared to automatives kaya mas matagal yung capacity niya at lifespan niya. Merong mga inaabot na halos 10yrs.
01:00	12:00	13:00	Lunch Break		

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01:30	13:00	14:30	General Electric Apparatus	Engr. Elgin Geradela	Started: 1:00 Ended: 2:16 Instructor showed a video clip about AC/DC and 2 trainees shared their thoughts about it: Trainee Paul Allen: "Yung mga DC system daw po okay lang na magkakalayo yung system." Trainee Tuble: "Yung sa DC po okay lang na malalayo po yung distance ng bawat station." Instructor: This is to show the concept between AC and DC. DC are long distance and the volts that they used is much higher. Instructor showed another videoclip about Pantograph and Catenary. Trainee Angelica: "Yung sa carbonstrips po, paano malalaman if papalitan na siya?" Instructor: loobserve muna yun. If bumaba yung pantograph or continuos yung pagbagsak. Pagtiningnan mo yung pantograph meron sa loob nun yung carbon strip, then if maliit na lang yun dapat na palitan. Ideally may nakaready na rin na spare part sila para dito at mapalitan na din agad if upon observation is may indications na siya na need na palitan. But also ask to technical because maybe the pantograph has it's unique features that we don't know of.
00:15	14:30	14:45	Break		
01:15	14:45	16:00	General Electric Apparatus	Engr. Elgin Geradela	Started: 2:32 Ended: 3:38 Trainee Orly: "Kung existing pa ba ang railway fuses?" Instructor: Yes sa ibang bansa existing as of now, though it is used as an indicator or a warning sign but dito sa ating bansa wala na. Trainee Martirez shared her thoughts about the summary of the topic which she discussed that rolling stock has equipments that gives information to passengers and how they are helpful in the operations. Trainee Alfie shared also her thoughts about the summary of the topic which she discussed that service equipments are important beacause it promotes comfort to passengers and assist during emergency situations. Trainee Polyn asked: "Ilang oras na kami nakakailang hours na kami ng absences?" Instructor: "Ireremind naman po kayo bago kayo ma exceed sa allowable absences hours, mag desend kami ng email sainyo as a warning. Pero sa ngayon meron kaming monitoring ng mga absences niyo."

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DAY 33: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 16, 2023)					
00:15	09:00	09:15	**Morning Exercise, Attendance Monitoring, Recap, and Topic Outline**	Engr. Elgin Geradela	Started 9:00:00 AM Preliminaries recap Mojica shared the 3 types of electric railway sytem such as AC DC and dual system. Intended for the locations
01:15	09:15	10:30	**Body and Bogie**	Engr. Alvin Jamora	The trainees stated their expectation for the current topic such as types of bogie and its function. The instructor engage with the trainees by asking questions. Asked to join the discussion and let to read the content of the slides. The trainees were engaging by answering questions and sharing ideas regarding the topic. FQ1:12/12
00:15	10:30	10:45	**Break**		1015-1030 hrs
01:15	10:45	12:00	**Body and Bogie**	Engr. Alvin Jamora	FQ2:12/12 FQ3:12/12 Balicat: ask what type of bogie is used in PNR? Ans: Bogie with 2 sets of wheels BoBo or bogie with 3 sets of wheels CoCo bogie.
01:00	12:00	13:00	**Lunch Break**		1140-1300 hrs
01:30	13:00	14:30	**Body and Bogie**	Engr. Alvin Jamora	FQ4 11/12 FQ5:12/12
00:15	14:30	14:45	**Break**		
01:15	14:45	16:00	**Body and Bogie**	Engr. Alvin Jamora	FQ6 1/12 End 1545 Hrs
DAY 34: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 17, 2023)					
00:15	09:00	09:15	**Morning Exercise, Attendance Monitoring, Recap, and Topic Outline**	Engr. Elgin Geradela	Started 9:00:00 AM Resheille shared the different bogie available in the local railway operator's rolling stock. Polyn shared the difference between bolster and bolsterless that are used in rolling stock including the components that will help in the proper operation of the train.
01:15	09:15	10:30	**Body and Bogie**	Engr. Alvin Jamora	Continuation of the topic body and bogie. Discussed the different electrification system of the railway and the available control system of the train. FQ1:12/12
00:15	10:30	10:45	**Break**		1015-1030 hrs
01:15	10:45	12:00	**Body and Bogie**	Engr. Alvin Jamora	FQ2:12/12 FQ3:12/12
01:00	12:00	13:00	**Lunch Break**		
01:45	13:00	14:45	**Body and Bogie**	Engr. Alvin Jamora	Question: How many main reservoir are in a train? Ans: Example in LRT2 train one air reservoir in each car. Question: Is it only used in the brake system? Ans: It is also used in the pneumatic door sytem or even in pantograph lift.
DAY 35: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 18, 2023)					
00:15	09:00	09:15	**Morning Exercise, Attendance Monitoring, Recap, and Topic Outline**	Ma. Carolina Arzadon	started at 09:00, sharing [illegible] previous topics (trainees no. 12, I shared different types of brake how the [illegible]

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01:30	09:15	10:45	**Fundamentals of Railway Electrical Engineering**	Engr. Rhodolph C. Nullar	sharing of their expectations trainees 10, 7) Trainee 10 shared that his expectations is also about switch point, instructor mentioned that it will be another topic another signalling and for today the topic is purely about electrical. FQ 121/12 Trainee Balicat no 3 and Mojica and 11 shared their thoughts/ideas about short circuit Trainee 3 asked about the level of water in the damn and its relation to electricity
00:15	10:45	11:00	**Break**		
01:00	11:00	12:00	**Fundamentals of Railway Electrical Engineering**	Engr. Rhodolph C. Nullar	all trainees participated in the solving problems activities FQ 12/12 participation Trainee 12 shared about voltage drop in railway system Trainees answered that LRTA Line 2 has the 1500 voltage power system
01:00	12:00	13:00	**Lunch Break**		at 12:00PM
02:15	13:00	15:15	**Fundamentals of Railway Electrical Engineering**	Engr. Rhodolph C. Nullar	Started: 1300H End: 1440H The facilitator preprared an ice breaker before the discussion. The instructor continued the discussion in the substation's capacity. The instructor later on presented different sets of videos regarding the topic. FQ1: 11/12, Trainee Patriarca had intermittent internet. The instructor had a recap to all attendees as to what was the lesson highlighted for this topic.
DAY 36: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 19, 2023)					
00:15	09:00	09:15	**Morning Exercise, Attendance Monitoring, Recap, and Topic Outline**	Engr. Alvin P. Jamora	
01:30	09:15	10:45	**Fundamentals of Railway Signaling System**	Engr. Elgin Geradela	Started 9:15 Ended 10:30 Trainee Marimat expect to understand about the signalling and how trains stop and go Trainee Medina wants to further undestand signalling system of LRT2 Trainee Tuble shared that before it is more common to have train collision because of inaccurate headway
00:15	10:45	11:00	**Break**		

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01:00	11:00	12:00	**Fundamentals of Railway Signaling System**	Engr. Elgin Geradela	Started 10:45 Ended 12:00 Trainee Joy shared the importance of signalling in operation Trainee Patriaca shared that LRT1,2 and MRT3 doesn't use detonator since it has signaling (on-board and wayside)
01:00	12:00	13:00	**Lunch Break**		
02:15	13:00	15:15	**Fundamentals of Railway Signaling System**	Engr. Elgin Geradela	Started 1:00 Ended 4:00 Trainee Mendoza shared the signaling system in line2, train can be move even without signaling using M+25 or special key
DAY 37: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 20, 2023)					
00:15	09:00	09:15	**Morning Exercise, Attendance Monitoring, Recap, and Topic Outline**	Engr. Alvin P. Jamora	
01:15	09:15	10:30	**Significance of Train Operations Theory**	Engr. Elgin Geradela	Started: 9:15 Ended: 10:30Trainee Aragoza expects to understand more of safe operation of train in the topic Trainee Balicat looking forward to the significance of train operation theory what happen on train operation, what are the mechanism and analysis.
00:15	10:30	10:45	**Break**		
01:00	10:45	11:45	**Significance of Train Operations Theory**	Engr. Elgin Geradela	Started: 10:45 Ended: 11:45 The instructor provided activity on the topic
01:00	11:45	12:45	**Lunch Break**		
02:00	12:45	14:45	**Significance of Train Operations Theory**	Engr. Elgin Geradela	Started 1:00 Ended: 2:30
00:15	14:45	15:00	**Break**		
00:45	15:00	15:45	**Significance of Train Operations Theory**	Engr. Elgin Geradela	Started 2:45 Ended : 3:00 Trainee Jessie ask about changing index/ order suddenly in the main line
DAY 38: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 23, 2023)					
00:15	09:00	09:15	**Morning Exercise, Attendance Monitoring, Recap, and Topic Outline**	Engr. Elgin Geradela	Start: 9:00 End: 9:15

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01:15	09:15	10:30	**Fundamentals of Railway Track**	Engr. Darwin Discaya	Start:9:16 End: 10:30 The instuctor asked trainee's expectations / ideas with regards to the topic Trainee Hernandez: the topic will tacle sleepers and other important things in railway Trainee Lopez: It is all about track components Instructor: What will happen to our trains if tracks are not in good condition? Trainee Mojica: it may cause derailment All trainees participated in the formative quiz about railway tracks identifcation Trainees shared their thoughts about rail fastener
00:15	10:30	10:45	**Break**		
01:15	10:45	12:00	**Fundamentals of Railway Track**	Engr. Darwin Discaya	Started: 10:30 Ended: 11:45 All trainees participated in the formative quiz
01:00	12:00	13:00	**Lunch Break**		
01:00	13:00	14:00	**Fundamentals of Railway Track**	Engr. Darwin Discaya	Start: 1:00 End: 2:00 Instructor: Why cant are use in railway tracks? Trainee Allen: To avoid derailment and balance in the movement of trains Instructor: what is simple curve? Trainee Allen: Has only one radius Instructor: What are compound curves? Trainee Aragoza: Two or more curves with different radius
00:15	14:00	14:15	**Break**		
01:45	14:15	16:00	**Fundamentals of Railway Track**	Engr. Darwin Discaya	Start: 2:15 End: 4:00 The instructor emphasized the diference between facing and trailing in turnouts Ang advantage kapag facing ang position ay mas safe dahil kita ang turnout at idedentify kung either lefft or rigth ba ang papasukan or dadaanan na tracks. Kapag trailing ,likod ng blades at maaring maderail kung di tama ang opening ng swtichpoint, kaya be observant on both ends as a train driver Trainee Medina shared [illegible] position based on point indicator in Line 2
DAY 39: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 24, 2023)					
00:15	09:00	09:15	**Morning Exercise, Attendance Monitoring, Recap, and Topic Outline**	Engr. Darwin Discaya	Start: 0900

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00:30	09:15	09:45	Features of Traction Motor	Engr. Alvin Jamora	The instructor asked their expectation with regards to the topic. Some trainees shared the different traction motor used in the local railways. Also, to know more details about the types of motor such as AC and DC. The discussion was temporarily cut due to technical problem. The facilitator took over to answer query and clarifications for the coming practical activity and the TD UK test.
00:15	09:45	10:00	Break		Connection problem
01:30	10:00	11:30	Features of Traction Motor	Engr. Alvin Jamora	1045 the discussion resumed.
01:00	11:30	12:30	Lunch Break		1200-1300
01:30	12:30	14:00	Features of Traction Motor	Engr. Alvin Jamora	No questions asked by trainees
00:15	14:00	14:15	Break		No questions asked by trainees
01:15	14:15	15:30	Features of Traction Motor	Engr. Alvin Jamora	End:04:07
DAY 40: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 26, 2023)					
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Karen B. Zaens in lieu of Engr. Alvin Jamora	Start:9:00 am Mr.Patriarca share that the features of traction motor will help him in the future in famirialization with the parts of train.
01:15	09:15	10:30	Train Resistance	Engr. Darwin Discaya	start:9:16 End:10:30 FQ1-12/12 FQ2-11/12 FQ3-12/12 FQ4-12/12 FQ5=12/12 No question from the Trainees. The instructor gives an example of exercise on the Train Resistance computation.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Train Resistance	Engr. Darwin Discaya	Start:10:45 am End:11:55 FQ6-8/12 No question asked by the trainees. Continuation on examples on Computing Train Resistance
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Train Resistance	Engr. Darwin Discaya	Start: 1:00 pm End: 2:30 pm All trainees participated in the computation lecture Further discussion and sample computations were presented by the instructor
00:15	14:30	14:45	Break		
00:45	14:45	15:30	Train Resistance	Engr. Darwin Discaya	
DAY 41: SPECIALIZED: COMMERCIAL TRAIN DRIVING (October 27, 2023)					
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Engr. Elgin Geradela	St[illegible] 9:00 End: 9:15
01:15	09:15	10:30	Train Characteristics	Engr. Alvin Jamora	[illegible] End: 10:16 Instructor asked trainees expectation [illegible]

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00:15	10:30	10:45	Break		
01:15	10:45	12:00	Train Characteristics	Engr. Alvin Jamora	Start: 9:16 End: 10:31 Trainees shared their expectations with regards to the topic Trainee Martirez: For this topic is all about the important components that are veru useful in train movements FQ1 - 9/12 FQ2 - 10/12 FQ3 - 10/12 FQ4 - 12/12 FQ5 - 8/12 FQ6 - 12/12 Trainee Aragoza and Martirez, experiencing unstable connection Trainee Balicat: Saan mas madalas gamitin ang herringbone gear? Instructor: Usually sa mga applications kung saan need ng gear na di masyadong maingay at simplified na gear Balicat: Anong effect ng pagkakaroon ng mataas or maliit na gear ratio? Instructor: Same principle sa pagpadyak ng bisikleta, for further information, there will be a video presented to visualize
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Train Characteristics	Engr. Alvin Jamora	Start: 1:00 End: 2:15 FQ7- 11/12 FQ8 - 11/12 FQ9 - 12 /12 FQ10 - 11/12 Sample computations were presented Trainee Allen sometimes not in the zoom, off cam,
00:15	14:30	14:45	Break		
01:15	14:45	16:00	Train Characteristics	Engr. Alvin Jamora	Start: 2:30 End: Further example of computations and explanations about the topic
DAY 42: SPECIALIZED: COMMERCIAL TRAIN DRIVING (November 6, 2023)					
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Ms. Karen B. Zaens	

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01:15	09:15	10:30	Speed Control Method	Engr. Darwin Discaya	Start: 9:25 Ended FQ1: 9/9 FQ2: 8/9
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Speed Control Method	Engr. Darwin Discaya	Started: 10:30 Ended: 11:50 Trainee Borinaga: To clarify, the is the current being controller or the resistance in a rheostatic control? Instructor: in this speed control method, resistance is being regulated. In this regulated/ modulated resistance a current flow is being introduce.
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Speed Control Method	Engr. Darwin Discaya	Started: 01:00 Ended: 02:15
00:15	14:30	14:45	Break		
01:15	14:45	16:00	Speed Control Method	Engr. Darwin Discaya	
DAY 43: SPECIALIZED: COMMERCIAL TRAIN DRIVING (November 7, 2023)					
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Engr. Elgin Geradela	Start: 09:00 End: 09:16
01:15	09:15	10:30	Tractive Force, Accelerating Force, and Accelerating Force Curve	Engr. Alvin Jamora	Start: 09:17 End: 10:15 Trainees Marimat shared his idea and expectations abou the topic Tuble: This will be more on propulsion and computations FQ1 - 12/12 FQ2 - 12/12 FQ3 - 11/12 FQ4 - 10/12
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Tractive Force, Accelerating Force, and Accelerating Force Curve	Engr. Alvin Jamora	Start: 10:31 End: 12:00 Instructor : How to prevent involuntary rolling motion of trains? Allen : Make sure it is in braking and have wheelchokes FQ1 - 12/12 FQ2 - 12/12
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Tractive Force, Accelerating Force, and Accelerating Force Curve	Engr. Alvin Jamora	Start: 1:00 End: 2:30 FQ1 -12/12 [illegible] Sample computations were provided and discussed
00:15	14:30	14:45	Break		

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01:00	14:45	15:45	Tractive Force, Accelerating Force, and Accelerating Force Curve	Engr. Alvin Jamora	
DAY 44: SPECIALIZED: COMMERCIAL TRAIN DRIVING (November 8, 2023)					
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Engr. Elgin Geradela	
01:15	09:15	10:30	Braking Theory	Engr. Alvin Jamora	Start: 9:16 End: 10:15 The instructor asked their expectations for the topic Train Marimat: This will be more about how important braking in train operations Instructor reiterate how important to maintain the condition of brakes and how does this brakes able to stop train FQ1 - 12/12 FQ2 - 12/12 FQ3 - 12/12 FQ4 - 12/12 FQ5 - 12/12
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Braking Theory	Engr. Alvin Jamora	Start: 10:45 End: 12:00 Different sample computations were presented by the instructor FQ6 - 12/12 FQ7 - 12/12 FQ8 - 12/12
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Braking Theory	Engr. Alvin Jamora	Start: 1:00 End: 3:00 Further examples and compuuttions about braking theory were discussed and explained
00:15	14:30	14:45	Break		
01:15	14:45	16:00	Braking Theory	Engr. Alvin Jamora	
DAY 45: SPECIALIZED: COMMERCIAL TRAIN DRIVING (November 9, 2023)					
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Engr. Elgin Geradela	Start: 09:00 End: 9:15
01:15	09:15	10:30	Train Run Curve	Engr. Alvin Jamora	Start: 9:16 End: 10:00 Instructor asked for the expectations of trainees with regards to the topic Trainee Tuble: I think thi[illegible] mostly related to the train ops theory which emphasize how does train will run or mo[illegible] Trainee Borinaga: There will be a comp[illegible]n about [illegible] FQ1 - 12/12 FQ2 - 12/12

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00:15	10:30	10:45	Break		Start: 10:15 End FQ3 -12/12 FQ4 - 12/12
00:45	10:45	11:30	Train Run Curve	Engr. Alvin Jamora	
00:15	11:30	11:45	Posttest (Specialized Competencies)	Engr. Elgin Geradela	
00:15	11:45	12:00	Evaluation	Engr. Elgin Geradela	Start: 11:45 End: 12:00 Post Test 12/12 Evaluation 11/12 Trainee Anastacio experiencing problem in accessing evaluation
DAY 46: SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (November 10, 2023)					
04:00	08:00	12:00	Safety Practical Activity Day 1 Passenger Behavior	Ms. Karen B. Zaens Ms. Renalyn Guba	Practical Activities
01:00	12:00	13:00	Lunch Break		
04:00	13:00	17:00	Safety Practical Activity Day 1 Passenger Behavior	Ms. Karen B. Zaens Ms. Renalyn Guba	Practical Activities
DAY 47: SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (November 13, 2023)					
01:00	09:00	10:00	Introduction to Station Operations	Engr. Agustin B. Soriano Ms. Karen B. Zaens Ms. Renalyn Guba	Practical Activities
02:00	10:00	12:00	Station Platform and Passenger Safety		
01:00	12:00	13:00	Lunch Break		
04:00	13:00	17:00	Passenge Behavior		
DAY 48 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (November 14, 2023)					
04:00	08:00	12:00	Public Information System	Engr. Agustin B. Soriano Ms. Karen B. Zaens Ms. Renalyn Guba	Practical Activities
01:00	12:00	13:00	Lunch Break		
04:00	13:00	17:00	Public Information System		
DAY 49 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (November 15, 2023)					
04:00	08:00	12:00	Introduction to Train Operations Human Failure	Engr. Darwin Discaya Engr. Alvin P. Jamora Engr. Elgin M. Geradela Jr.	Practical Activities
01:00	12:00	13:00	Lunch Break		
04:00	13:00	17:00	Introduction to Operations Control Center (OCC)		
DAY 50 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (November 16, 2023)					
04:00	08:00	12:00	Introduction to Operations Control Center (OCC) Operational Emergency Procedures	Engr. Darwin Discaya Engr. Alvin P. Jamora	Practical Activities

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01:00	12:00	13:00	Lunch Break	Engr. Alvin P. Jamora Engr. Elgin M. Geradela Jr.	Practical Activities
04:00	13:00	17:00	Operational Emergency Procedures		
DAY 50 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (November 17, 2023)					
04:00	08:00	12:00	Observation of train prepareation	Engr. Darwin Discaya Engr. Alvin P. Jamora Engr. Elgin M. Geradela Jr.	
01:00	12:00	13:00	Lunch Break		NIGHT SHIFT (TRAIN INSERTION AND REMOVAL)
04:00	13:00	17:00	Introduction to Train Operations		
DAY 51 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (November 20, 2023)					
0:30	8:30	9:00	Assembly, booking in	Engr. Darwin Discaya Engr. Alvin P. Jamora Engr. Elgin M. Geradela Jr.	Practical Activities
3:00	9:00	12:00	Observation and familiarization of the Rolling Stock (Car Familiarization) Demonstration of operations activities (best practices)		
3:30	13:00	16:30	Observation and familiarization of the Rolling Stock (Car Familiarization) Demonstration of operations activities (best practices)		
0:30	16:30	17:00	Debriefing of the observation activity/Wrap up		
DAY 52 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (November 21, 2023)					
0:30	8:30	9:00	Assembly, Booking in, Activity Orientation, and Safety Guidelines	Engr. Darwin Discaya Engr. Alvin P. Jamora Engr. Elgin M. Geradela Jr.	Practical Activities
3:00	9:00	12:00	Observation and familiarization of the tracks (Facilities, System and Equipment)		
3:30	13:00	16:30	Observation and familiarization of the power supply and distribution (Facilities, System and Equipment)		
0:30	16:30	17:00	Debriefing of the observation activity/Wrap up		
DAY 53 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (November 22, 2023)					
00:30	08:30	09:00	Assembly, Booking in, Activity Orientation, and Safety Guidelines	Engr. Darwin Discaya Engr. Alvin P. Jamora Engr. Elgin M. Geradela Jr.	Practical Activities
03:00	09:00	12:00	Observation and familiarization of the signs and signals (Facilities, System and Equipment)		
03:30	13:00	16:30	Observation and familiarization of the general operation of the Operations Control Center (Controllers, Facilities, System and Equipment) Observation and familiarization of the activities in the (Local Control Room)		
00:30	16:30	17:00	Debriefing of the observation activity		
DAY 54 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (November 23, 2023)					
04:00	08:00	12:00	Commercial Train Driving Day 2 Railway Signaling System	Engr. Darwin Discaya Engr. Alvin P. Jamora Engr. Elgin M. Geradela Jr.	ITC
01:00	12:00	13:00	Lunch Break		
04:00	13:00	17:00	Commercial Train Driving Day 2 Railway Signaling System		
DAY 55 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY(November 24, 2023)					
04:00	08:00	12:00	Commercial Train Driving Day 3 Duties and Responsibilities	Engr. Darwin Discaya Engr. Alvin P. Jamora Engr. Elgin M. Geradela Jr.	
01:00	12:00	13:00	Lunch Break		
04:00	13:00	17:00	Commercial Train Driving Day 3 Duties and Responsibilities		
DAY 56 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (November 28, 2023)					
04:00	08:00	12:00	Commercial Train Driving Day 4 Fundamentals of Railway Tracks	Engr. Darwin Discaya Engr. Alvin P. Jamora	
01:00	12:00	13:00	Lunch Break		

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04:00	13:00	17:00	Commercial Train Driving Day 4 Railway Electrical Engineering	Engr. Elgin M. Geradela Jr.	ITC
DAY 57 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (November 29, 2023)					
04:00	08:00	12:00	Commercial Train Driving Day 5 Duties and Responsibilities	Engr. Darwin Discaya Engr. Alvin P. Jamora Engr. Elgin M. Geradela Jr.	
01:00	12:00	13:00	**Lunch Break**		
04:00	13:00	17:00	Commercial Train Driving Day 5 Duties and Responsibilities		ITC
DAY 58 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (November 30, 2023)					
04:00	08:00	12:00	Commercial Train Driving Day 6 Significance of Train Operation Theory	Engr. Darwin Discaya Engr. Alvin P. Jamora Engr. Elgin M. Geradela Jr.	
01:00	12:00	13:00	Lunch Break		
04:00	13:00	17:00	Commercial Train Driving Day 6 Significance of Train Operation Theory		ITC
DAY 60 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (December 1,2023)					
04:00	08:00	12:00	Commercial Train Driving Day 8 Rolling Stock: Duties and Responsibilities of Train Driver	Engr. Darwin Discaya Engr. Alvin P. Jamora Engr. Elgin M. Geradela Jr.	
01:00	12:00	13:00	**Lunch Break**		
04:00	13:00	17:00	Commercial Train Driving Day 8 Rolling Stock: Duties and Responsibilities of Train Driver		ITC
DAY 61 : SPECIALIZED COMMERCIAL TRAIN DRIVING PRACTICAL ACTIVITY (December 4,2023)					
04:00	08:00	12:00	Written Comprehensive Examination	Exam Committee	COLUMBIA
01:00	12:00	13:00	Lunch Break		
04:00	13:00	17:00	Written Comprehensive Examination		COLUMBIA
DAY 62 : SPECIALIZED COMMERCIAL TRAIN DRIVING (PRACTICAL ACTIVITY Day 12) (December 5,2023)					
00:15	09:00	09:15	**Attendance Monitoring**		
03:45	09:15	13:00	PRACTICAL ASSESSMENT		ITC
01:00	13:00	14:00	**Break**		
02:00	14:00	16:00	PRACTICAL ASSESSMENT		ITC
DAY 63 : SPECIALIZED COMMERCIAL TRAIN DRIVING (PRACTICAL ACTIVITY Day 12) (December 6,2023)					
00:15	09:00	09:15	**Attendance Monitoring**		
03:45	09:15	13:00	PRACTICAL ASSESSMENT		ITC
01:00	13:00	14:00	**Break**		
02:00	14:00	16:00	PRACTICAL ASSESSMENT		ITC

--NOTHING ELSE FOLLOWS--

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Reviewed by:

MA. CAROLINA P. ARZADON
Supervising Transportation Development Officer

Checked by:

ISRAEL A. RADIAGANDING
Chief, Training Divsion

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DEPARTMENT OF TRANSPORTATION
PHILIPPINE RAILWAYS INSTITUTE
Training Division

DAILY TRAINING MANAGEMENT REPORT

DOC CODE / REF NO.:	PRI-TD-F-DTR-2023-11-0008-C
EFFECTIVITY DATE:	12 April 2023
REVISION NO.:	00
PAGE NO.:	Page __ of __

TYPE OF TRAINING:	BATCH/CYCLE NO.:	VENUE:	TRAINING DATE:
FUNDAMENTAL TRAINING	CYCLE 8	Online	AUGUST 28, 2023 - DECEMBER 05, 2023

Duration	Time		Activity / Subject (Topic)	Instructor / In-charge	Trainees' Questions and Sharing
	Start	End			
10/12/23			**DAY 30: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline		
00:15	09:15	09:30	Pretest (Specialized Competencies)	Engr. Leo Chris M. Mateo	9/9 trainees done with Pre-Test
01:00	09:30	10:30	Introduction to Electricity and Electronics in Railway Signaling and Communications	Engr. Jose Noel G. Florendo	Trainees share their insights about different railway components/equipments.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Introduction to Electricity and Electronics in Railway Signaling and Communications	Engr. Jose Noel G. Florendo	No questions were asked from the trainees but they were participative during discussions.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Introduction to Electricity and Electronics in Railway Signaling and Communications	Engr. Jose Noel G. Florendo	No questions were asked from the trainees but they were participative during discussions.
00:15	14:15	14:30	Break		
01:15	14:30	15:45	Introduction to Electricity and Electronics in Railway Signaling and Communications	Engr. Jose Noel G. Florendo	No questions were asked from the trainees but they were participative during discussions.
00:15	15:45	16:00	- Question & Answer	Engr. Jose Noel G. Florendo	
10/13/23			**DAY 31: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline		
01:00	09:15	10:15	Introduction to Electricity and Electronics in Railway Signaling and Communications	Engr. Jose Noel G. Florendo	Trainees share their insights about different railway components/equipments.
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Introduction to Electricity and Electronics in Railway Signaling and Communications	Engr. Jose Noel G. Florendo	No questions were asked from the trainees but they were participative during discussions.
01:00	12:00	13:00	Lunch Break		
01:00	13:00	14:00	Introduction to Electricity and Electronics in Railway Signaling and Communications	Engr. Jose Noel G. Florendo	No questions were asked from the trainees but they were participative during discussions.
00:15	14:00	14:15	Break		
01:30	14:15	15:45	Introduction to Electricity and Electronics in Railway Signaling and Communications	Engr. Jose Noel G. Florendo	No questions were asked from the trainees but they were participative during discussions.
00:15	15:45	16:00	- Question & Answer	Engr. Jose Noel G. Florendo	
10/16/23			**DAY 32: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline		
01:45	09:15	11:00	Communication System in Railway Transportation	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions. E. Ferrer enter by 10:00 AM [illegible]
00:15	11:00	11:15	Break		
00:45	11:15	12:00	Communication System in Railway Transportation	Engr. Leo Chris M. Mateo	No questions were asked [illegible] they were participative during discussions
01:00	12:00	13:00	Lunch Break		

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01:15	13:00	14:15	Communication System in Railway Transportation	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions.
00:15	14:15	14:30	Break		
01:15	14:30	15:45	Communication System in Railway Transportation	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions.
00:15	15:45	16:00	- Question & Answer		
10/17/23			DAY 33: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline		
01:15	09:15	10:30	Communication System in Railway Transportation	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Communication System in Railway Transportation	Engr. Leo Chris M. Mateo	D. Cruz: Is there a pre-recorded audio for emergency situation? L. Mateo: Not all the ROs equiped with emergency pre-recorded audio, but this kind of recording must be in their PA System, like in Japan setup
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Communication System in Railway Transportation	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions.
00:15	14:15	14:30	Break		R. Capa: Internet provider of ROs? L. Mateo: Yes, we get internet to ISP but uses intranet for the overall system.
01:15	14:30	15:45	Communication System in Railway Transportation	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions.
00:15	15:45	16:00	- Question & Answer		
10/18/23			DAY 34: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline		
01:15	09:15	10:30	Introduction to Railway Signaling	Engr. Jose Noel G. Florendo	No questions were asked from the trainees but they were participative during discussions.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Introduction to Railway Signaling	Engr. Jose Noel G. Florendo	No questions were asked from the trainees but they were participative during discussions.
01:00	12:00	13:00	Lunch Break		
00:45	13:00	13:45	Introduction to Railway Signaling	Engr. Jose Noel G. Florendo	No questions were asked from the trainees but they were participative during discussions.
00:15	13:45	14:00	Break		
01:45	14:00	15:45	Introduction to Railway Signaling	Engr. Jose Noel G. Florendo	No questions were asked from the trainees but they were participative during discussions.
00:15	15:45	16:00	- Question & Answer		
10/19/23			DAY 35: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline		

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01:15	09:15	10:30	Introduction to Railway Signaling	Engr. Jose Noel G. Florendo	R. Capa: How and what happen to two consecutive trains in CBTC? J. Florendo: In theory, in is possible because the safety distance increases when the speed of the first train decreases. J. Florendo: Once the LMA reached zero and the train driver continue driving, the train will apply emergency break
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Introduction to Railway Signaling	Engr. Jose Noel G. Florendo	C. Abia: How they are terminated in jointless track circui J. Florendo: It is the role of the terminating bond
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Introduction to SCADA	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions.
00:15	14:15	14:30	Break		
01:15	14:30	15:45	Introduction to SCADA	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions.
00:15	15:45	16:00	- Question & Answer		
10/20/23			DAY 36: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline		
01:15	09:15	10:30	Introduction to Level Crossing Signaling Equipment	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Introduction to Level Crossing Signaling Equipment	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Introduction to Railway Signaling	Engr. Jose Noel G. Florendo	No questions were asked from the trainees but they were participative during discussions.
00:15	14:15	14:30	Break		
01:15	14:30	15:45	Introduction to Railway Signaling	Engr. Jose Noel G. Florendo	No questions were asked from the trainees but they were participative during discussions.
00:15	15:45	16:00	- Question & Answer		
10/23/23			DAY 37: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline		
01:15	09:15	10:30	Introduction to Hand Tools and Test Equipment	Engr. Kert John S. Garcia	No questions were asked from the trainees but they were participative during discussions.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Introduction to Hand Tools and Test Equipment	Engr. Kert John S. Garcia	No questions were asked from the trainees but they were participative during discussions.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Introduction to Hand Tools and Test Equipment	Engr. Kert John S. Garcia	No questions were asked from the trainees but they were participative during discussions.
00:15	14:15	14:30	Break		
01:15	14:30	15:45	Introduction to Hand Tools and Test Equipment	Engr. Kert John S. Garcia	No questions were asked from the trainees but they were participative during discussions.
00:15	15:45	16:00	- Question & Answer		
10/24/23			DAY 38: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		

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00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline		
01:15	09:15	10:30	Safety Working Policy in Signaling and Communications	Engr. Kert John S. Garcia	No questions were asked from the trainees but they were participative during discussions.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Safety Working Policy in Signaling and Communications	Engr. Kert John S. Garcia	No questions were asked from the trainees but they were participative during discussions.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Safety Working Policy in Signaling and Communications	Engr. Kert John S. Garcia	No questions were asked from the trainees but they were participative during discussions.
00:15	14:15	14:30	Break		
01:15	14:30	15:45	Safety Working Policy in Signaling and Communications	Engr. Kert John S. Garcia	No questions were asked from the trainees but they were participative during discussions.
00:15	15:45	16:00	- Question & Answer		
10/26/23			DAY 39: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline		Criselle: We should know how to use the hand tools thus ensuring safety of personnel. Signaling is synonymous to safety because in the railway setting signaling ensures the safe operation of trains. Erika: We were refreshed with the HIRAC Process and the control measures such as the LOTO. We also learned about cybersecurity which is essential in the digitalization of a lot of systems in the railway.
01:15	09:15	10:30	Maintenance of Railway Signaling and Communication Facilities	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Maintenance of Railway Signaling and Communication Facilities	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Maintenance of Railway Signaling and Communication Facilities	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions.
00:15	14:15	14:30	Break		
01:15	14:30	15:45	Maintenance of Railway Signaling and Communication Facilities	Engr. Leo Chris M. Mateo	No questions were asked from the trainees but they were participative during discussions.
00:15	15:45	16:00	- Question & Answer	Engr. Leo Chris M. Mateo	
00:15	16:00	16:15	Posttest (Specialized Competencies)	Engr. Leo Chris M. Mateo	
00:10	16:15	16:25	Evaluation	Engr. Leo Chris M. Mateo	
			PRACTICAL PHASE		
10/27/23			DAY 40: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Assembly Time/ Safety Briefing		
01:00	09:15	10:15	Introduction to Electricity and Electronics in Railway Signaling and Communications Systems (Practical) Troubleshooting and testing using the appropriate equipment (Breadboarding activity and Testing using Multimeter) - Resistor Color Coding - Translated schematic diagram into a working circuit: - 2 resistors in Series Circuit Connection - 2 resistors in Parallel Circuit Connection - Overview on how to use a Multimeter - Measurement of Voltage, Resistance and Current Parameters of above mentioned Circuit Connections	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Things to prepare 6th Floor: 1. 10 power supply (9 trainee, 1 instructor) 2. 10 breadboard 3. Assorted resistor 4. Red and Green LED 5. Switch 6. Extension

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00:15	10:15	10:30	Break		
01:15	10:30	11:45	Introduction to Electricity and Electronics in Railway Signaling and Communications Systems (Practical) Troubleshooting and testing using the appropriate equipment (Breadboarding activity and Testing using Multimeter) - Resistor Color Coding - Translated schematic diagram into a working circuit: - 2 resistors in Series Circuit Connection - 2 resistors in ParallelCircuit Connection - Overview on how to use a Multimeter - Measurement of Voltage, Resistance and Current Parameters of above mentioned Circuit Connections	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	11:45	12:00	- Question & Answer		
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Introduction to Electricity and Electronics in Railway Signaling and Communications Systems (Practical) Troubleshooting and testing using the appropriate equipment (Breadboarding activity and Testing using Multimeter) - Resistor Color Coding - Translated schematic diagram into a working circuit: - 2 resistors in Series Circuit Connection - 2 resistors in ParallelCircuit Connection - Overview on how to use a Multimeter - Measurement of Voltage, Resistance and Current Parameters of above mentioned Circuit Connections	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Schematic Diagram: Morning PS, switch, resistor, LED Measuring Parameters: V, I, R of each component Afternoon PS, switch, resistor, LED, relay (Track Circuit Activity) Measuring Parameters: V, I, R of each component and Relay voltage and current Oscilloscope (Power Supply)
00:15	14:15	14:30	Break		
01:00	14:30	15:30	Introduction to Electricity and Electronics in Railway Signaling and Communications Systems (Practical) Troubleshooting and testing using the appropriate equipment (Breadboarding activity and Testing using Multimeter) - Resistor Color Coding - Translated schematic diagram into a working circuit: - 2 resistors in Series Circuit Connection - 2 resistors in ParallelCircuit Connection - Overview on how to use a Multimeter - Measurement of Voltage, Resistance and Current Parameters of above mentioned Circuit Connections	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	15:30	15:45	- Question & Answer		
11/06/23			DAY 41: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Assembly Time/ Safety Briefing		
01:00	09:15	10:15	"Communication System in Railway Transportation (PRACTICAL) Setting-up of Analog/Digital CCTV System	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Morning: LAN Cable Crimping PTZ Camera (NVR) Afternoon: CCTV Analog Fiber Optic PA

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00:15	10:15	10:30	Break		
01:15	10:30	11:45	*Communication System in Railway Transportation (PRACTICAL) Setting-up of Analog/Digital CCTV System	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	11:45	12:00	- Question & Answer		
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	*Communication System in Railway Transportation (PRACTICAL) Setting-up of Public Address System	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	14:15	14:30	Break		
01:00	14:30	15:30	*Communication System in Railway Transportation (PRACTICAL) Setting-up of Public Address System	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	15:30	15:45	- Question & Answer		
11/07/23			DAY 42: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Assembly Time/ Safety Briefing		
01:00	09:15	10:15	Introduction to Railway Signaling (PRACTICAL) Observe how ROs operate Railway Signaling Facilities (if possible), especially to check way-side signals, balise, point machines, LOBs (mainline), manual switch point (stabling yard) etc. *Mainline	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Introduction to Railway Signaling (PRACTICAL) Observe how ROs operate Railway Signaling Facilities (if possible), especially to check way-side signals, balise, point machines, LOBs (mainline), manual switch point (stabling yard) etc. *Mainline	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Introduction to Railway Signaling (PRACTICAL) Observe how ROs operate Railway Signaling Facilities (if possible), especially to check way-side signals, balise, point machines, LOBs (mainline), manual switch point (stabling yard) etc. *Signaling Room	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	14:15	14:30	- Question & Answer		
11/08/23			DAY 43: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Assembly Time, Activity orientation and safety guidelines		

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01:00	09:15	10:15	Introduction to Railway Signaling (PRACTICAL) Observe how ROs operate Railway Signaling Facilities (if possible), especially to check way-side signals, balise, point machines, LOBs (mainline), manual switch point (stabling yard) etc. *OCC	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Communication System in Railway Transportation (PRACTICAL) TETRA Radio *OCC/Base Station	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Introduction to Railway Signaling (PRACTICAL) Observe Dynamic Testing if possible. *MRT3 Depot	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	14:15	14:30	- Question & Answer		
11/09/23			DAY 44: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
01:00	20:00	21:00	Assembly Time, Activity orientation and safety guidelines		
01:00	21:00	22:00	Observe function and operation of Train onboard Signalling Equipment such as ATP Panel and Transponder.	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
01:00	22:00	23:00	Observe function and operation of Train onboard Communication Equipment such as Public Address (PA) and TETRA	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
05:00	23:00	04:00	Conduct of maintenance and inspection of signaling equipment in the mainline/depot. (Night Shift- Activity will depend on Maintenance plan of RO)	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
11/10/23			DAY 45: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
01:00	20:00	21:00	Assembly Time, Activity orientation and safety guidelines		
01:00	21:00	22:00	Observe function and operation of Communication Equipment such as Public Address (PA) and TETRA	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
01:00	22:00	23:00	Observe troubleshooting and repair of different Train Electromechanical Components	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
05:00	23:00	04:00	Conduct of maintenance and inspection of communication equipment in the mainline/depot. (Night Shift- Activity will depend on Maintenance plan of RO) Observe energization of substation using SCADA System	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
11/13/23			DAY 46: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline		
01:00	09:15	10:15	*Introduction to Railway Signaling (PRACTICAL) Discussion of Railway Signalling System using a Train Simulator	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	10:15	10:30	Break		

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00:45	10:30	11:15	"Introduction to Railway Signaling (PRACTICAL) Discussion of Railway Signalling System using a Train Simulator	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	11:15	11:30	- Question & Answer		
01:00	11:30	12:30	Lunch Break		
02:00	12:30	14:30	"Introduction to Hand Tools and Test Equipment (Practical) Demonstration of how different tools are used for different applications. • Diff. Pliers • Diff. Screw Drivers • Diff. Wrenches • RJ45 Crimping Tool • RJ45 Cable and Connector • Wire Stripper • Other related hand tools"	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	14:30	14:45	Break		
01:00	14:45	15:45	"Introduction to Hand Tools and Test Equipment (Practical) Demonstration of how different tools are used for different applications. • Diff. Pliers • Diff. Screw Drivers • Diff. Wrenches • RJ45 Crimping Tool • RJ45 Cable and Connector • Wire Stripper • Other related hand tools"	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	15:45	16:00	- Question & Answer		
11/14/23			DAY 47: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Assembly time, Safety Briefing and Tool box Meeting		
01:45	09:15	11:00	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	11:00	11:15	Break		
01:00	11:15	12:15	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
01:00	12:15	13:15	Lunch Break		
01:45	13:15	15:00	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	15:00	15:15	Break		
01:00	15:15	16:15	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity

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11/15/23			DAY 48: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Assembly time, Safety Briefing and Tool box Meeting		
01:45	09:15	11:00	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	11:00	11:15	Break		
01:00	11:15	12:15	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
01:00	12:15	13:15	Lunch Break		
01:45	13:15	15:00	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	15:00	15:15	Break		
01:00	15:15	16:15	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
11/16/23			DAY 49: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Assembly time, Safety Briefing and Tool box Meeting		
01:45	09:15	11:00	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	11:00	11:15	Break		
01:00	11:15	12:15	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
01:00	12:15	13:15	Lunch Break		
01:45	13:15	15:00	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	15:00	15:15	Break		
01:00	15:15	16:15	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
11/17/23			DAY 50: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Assembly time, Safety Briefing and Tool box Meeting		

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01:45	09:15	11:00	Practical FEATI University Troubleshooting Activity Train Simulator Tools Assessment	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	11:00	11:15	Break		
01:00	11:15	12:15	Practical FEATI University Troubleshooting Activity Train Simulator Tools Assessment	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
01:00	12:15	13:15	Lunch Break		
01:45	13:15	15:00	Practical FEATI University Troubleshooting Activity Train Simulator Tools Assessment	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	15:00	15:15	Break		
01:00	15:15	16:15	Practical Open Forum/Culminating Session	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
11/20/23			DAY 51: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline		
01:15	09:15	10:30	Safety Working Policy in Signaling and Communications (Practical) Presentation of trainees observation of safety working policies and procedures if it is being complied during the Practical Activities in the RO.	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Safety Working Policy in Signaling and Communications (Practical) Presentation of trainees observation of safety working policies and procedures if it is being complied during the Practical Activities in the RO.	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
11/21/23			DAY 52: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline		
01:15	09:15	10:30	Introduction to Hand Tools and Test Equipment (Online Practical) Identify the appropriate type of handtools, equipment and measuring devices they observed during the Practical Activities in the RO.	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Introduction to Hand Tools and Test Equipment (Online Practical) Identify the appropriate type of handtools, equipment and measuring devices they observed during the Practical Activities in the RO.	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
11/22/23			DAY 53: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		

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01:00	09:00	10:00	Assembly Time/ Safety Briefing		
01:00	10:00	11:00	Introduction to Railway Signaling (PRACTICAL) Observe how ROs operate Wayside and On-board Railway Signaling (if possible), especially to check driver's cab, ATP/ATO, track circuit, balise, point machines, LOBs (mainline). *Depot & Mainline	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
01:00	11:00	12:00	Introduction to Railway Signaling (PRACTICAL) Observe how ROs operate Railway Signaling Facilities (if possible), especially to check track circuit, balise, point machines, LOBs (mainline), SCADA and other related signaling equipment *Signaling Room	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
01:00	12:00	13:00	Lunch Break		
01:00	13:00	14:00	Communication System in Railway Transportation (PRACTICAL) Observe how ROs operate Railway Communication Facilities (if possible), especially to check CCTV, PA, TETRA and other related telecom equipments. *Telecommunication Room	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
01:00	14:00	15:00	Introduction to Railway Signaling (PRACTICAL) Observe how ROs operate their OCC and different railway subsystem especially the Centralized Train Control Monitoring *OCC	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
11/23/23			DAY 54: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:30	09:00	09:30	Assembly Time/ Safety Briefing		
01:15	09:30	10:45	Introduction to Railway Signaling (PRACTICAL) Observe how ROs operate Railway Signaling Facilities, especially to check track circuit, balise, point machines, LOBs (mainline), SCADA and other related signaling equipment. Cab-Ride if possible. *Any LRTA Station	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
01:15	10:45	12:00	Communication System in Railway Transportation (PRACTICAL) Observe how ROs operate Railway Communication Facilities (if possible), especially to check CCTV, PA, TETRA and other related telecom equipments. *Any LRTA Station	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
11/24/23			DAY 55: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Assembly Time/ Safety Briefing		
01:00	09:15	10:15	Observe function and operation of Signalling Equipment located in the Train Control and Terminal Operations Division (TCTOD)	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	10:15	10:30	Break		

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01:15	10:30	11:45	Observe function and operation of Communication Equipment (TETRA & CCTV)	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	11:45	12:00	- Question & Answer		
01:00	12:00	13:00	Lunch Break		
02:45	13:00	15:45	Observe function and operation of Level Crossing Equipment	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	Practical Activity
00:15	15:45	16:00	- Question & Answer		
11/28/23			DAY 56: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	9:00	9:15	Attendance Monitoring		
01:45	9:15	11:00	Comprehensive Examination (Core Competency)		
00:15	11:00	11:15	Break		
01:15	11:15	12:30	Comprehensive Examination (Departmental Competency)		
01:00	12:30	13:30	Lunch Break		
02:00	13:30	15:30	Comprehensive Examination (Signaling and Communications Maintenance)		
11/29/23			DAY 57: SPECIALIZED: SIGNALING AND COMMUNICATIONS MAINTENANCE		
00:15	09:00	09:15	Attendance Monitoring		
02:45	09:15	12:00	PRACTICAL ASSESSMENT	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	
01:00	12:00	13:00	Break		
03:00	13:00	16:00	PRACTICAL ASSESSMENT	Engr. Leo Chris M. Mateo Engr. Jose Noel G. Florendo Engr. Kert John S. Garcia	

--NOTHING ELSE FOLLOWS--

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Supervising Transportation Development Officer

Checked by:

ISRAEL A. RADIAGANDING
Chief, Training Divsion

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DEPARTMENT OF TRANSPORTATION
PHILIPPINE RAILWAYS INSTITUTE
Training Division

DAILY TRAINING MANAGEMENT REPORT

DOC. CODE / REF NO.:	PRI-TD-F-DTR-2023-11-0009-C
EFFECTIVITY DATE:	12 April 2023
REVISION NO.:	00
PAGE NO.:	Page __ of __

TYPE OF TRAINING: FUNDAMENTAL TRAINING | BATCH/CYCLE NO.: CYCLE 8 | VENUE: Online | TRAINING DATE: AUGUST 28, 2023 - DECEMBER 05, 2023

Duration	Time Start	Time End	Activity / Subject (Topic)	Instructor / In-charge	Trainees' Questions and Sharing
10/12/23 Thursday			**DAY 30: SPECIALIZED: ROLLING STOCK MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, Topic Outline	Ezekiel A. Gonzales	
00:15	09:15	09:30	Pretest (RSM Competency)	Ezekiel A. Gonzales	
01:00	09:30	10:30	Introduction to Rolling Stock	Ezekiel A. Gonzales	
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Introduction to Rolling Stock	Ezekiel A. Gonzales	Trainee: Is the gangway the same with the articulation? Instructor: Gangway is the passageway in the rolling stocks that allow safe passage or transfer of passengers from one car to another. On the other hand, articulation is the connection of joints and is hinged for bending. A rolling stock or a Car may be divided into sections because it is articulated and a gangway will be installed for safe passage from one section to another of the same car.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Introduction to Rolling Stock	Ezekiel A. Gonzales	No questions were asked by the trainees during this topic but they are very participative during the discussion.
00:15	14:15	14:30	Break		
01:30	14:30	16:00	Introduction to Rolling Stock	Ezekiel A. Gonzales	Based on the Introductory Discussion on the Rolling Stocks, the trainees were given the task to draw and identify all the components that they are already familiar with.
00:15	16:00	16:15	- Question & Answer		
10/13/23 Friday			**DAY 31: SPECIALIZED: ROLLING STOCK MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Ezekiel A. Gonzales	
01:00	09:15	10:15	Types of Rolling Stocks	Ezekiel A. Gonzales	No questions were asked by the trainees during this topic but they are very participative during the discussion.
00:15	10:15	10:30	Break		

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01:30	10:30	12:00	Existing Rolling Stocks in the Philippines	Ezekiel A. Gonzales	Trainee: What will happen to the Locomotives and the Diesel Multiple Units of the Philippine National Railways considering that the future structure that will utilize it's ROW is the NSCR which is an electrified railway system? Instructor: If you are aware of the current developments of the PNR, some of its fleet were already deployed in the South Area for operations. The NSCR covers only up to Calamba. Calmba heading South, especially the Bicol Line are all non-electrified. They can still utilize their rolling stocks there.
01:00	12:00	13:00	Lunch Break		
01:00	13:00	14:00	Existing Rolling Stocks in the Philippines	Ezekiel A. Gonzales	No further questions were asked by the trainees during this topic but they are very participative during the discussion.
00:15	14:00	14:15	Break		
01:30	14:15	15:45	Existing Rolling Stocks in the Philippines	Ezekiel A. Gonzales	No further questions were asked by the trainees during this topic but they are very participative during the discussion.
00:15	15:45	16:00	- Question & Answer		
10/16/23	Monday		DAY 32: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Ezekiel A. Gonzales	
01:00	09:15	10:15	Introduction to Electricity and Electronics in Rolling Stock	Engr. Jose Noel G. Florendo	No questions were asked by the trainees during this topic but they are very participative during the discussion.
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Introduction to Electricity and Electronics in Rolling Stock	Engr. Jose Noel G. Florendo	No further questions were asked by the trainees during this topic but they are very participative during the discussion.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Power Supply System	Engr. Kelvin L. Lapidario	No questions were asked by the trainees during this topic but they are very participative during the discussion.
00:15	14:15	14:30	Break		
01:30	14:30	16:00	Power Supply System	Engr. Kelvin L. Lapidario	Trainee: Do we have systems that utilizes 3rd rail and OCS at the same time? Instructor: As far as my knowledge and memory is concerned, there are no systems that utilizes 3rd rail and OCS power distribution at the same time.
00:15	16:00	16:15	- Question & Answer		
10/17/23	Tuesday		DAY 33: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Jose Noel G. Florendo	
01:00	09:15	10:15	Train Communication and Control System	Engr. Jose Noel G. Florendo	Start @ 0930H: No [illegible] trainees but they are very attentive [illegible]
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Train Communication and Control System	Engr. Jose Noel G. Florendo	Resume @ 1050H End@ 1205H
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Driver's Cab and Hostler Control	Ezekiel A. Gonzales	Start @1320H

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00:15	14:15	14:30	Break		
01:30	14:30	16:00	Driver's Cab and Hostler Control	Ezekiel A. Gonzales	
00:15	16:00	16:15	- Question & Answer		Larotin: Bakit nasa kaliwa ung hand controller? Instructor: Always favoring the use of left hand for precise control and the right hand for pressing important button but in the case of MRT-7 trains hand controller is in the right. End@1500H:
10/18/23	**Wednesday**		**DAY 34: SPECIALIZED: ROLLING STOCK MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Eric Apellido	
01:00	09:15	10:15	Train Bogies	Engr. Eric Apellido	Question: Which bogie type provides more comfort to the passengers? Instructor: Bogies, even if they are different in design, the riding comfort is almost the same. The difference is very minimal because they are both design to handle the different factors.forces that affect the movement of the train.
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Train Bogies	Engr. Eric Apellido	No question.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Train Bogies	Engr. Eric Apellido	No question.
00:15	14:15	14:30	Break		
01:30	14:30	16:00	Propulsion System	Engr. Eric Apellido	Trainee: How to ensure the rotation of motor is correct? Instructor: There is a rotation test conducted in motors.
00:15	16:00	16:15	- Question & Answer		
10/19/23	**Thursday**		**DAY 35: SPECIALIZED: ROLLING STOCK MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Eric Apellido	
01:00	09:15	10:15	Propulsion System	Engr. Eric Apellido	No questions were ask by the trainees but they are very attentive and participative.
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Brake System	Ezekiel A. Gonzales	No questions were ask by the trainees but they are very attentive and participative.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Brake System	Ezekiel A. Gonzales	No questions were ask by the trainees but they are very attentive and participative.
00:15	14:15	14:30	Break		
01:30	14:30	16:00	Brake System	Ezekiel A. Gonzales	No questions were ask by the trainees but they are very attentive and participative.
00:15	16:00	16:15	- Question & Answer		
10/20/23	**Friday**		**DAY 36: SPECIALIZED: ROLLING STOCK MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Francis Bien M. Gonzales	
01:00	09:15	10:15	Ventilation and Air-Conditioning Systems	Engr. Francis Bien M. Gonzales	Carlo: Ung ventilation & air conditioning ba ay intended para sa mo o sa rolling [illegible] Instructor: Primarily yes, para makapagbigay comfort sa ating passengers
00:15	10:15	10:30	Break		

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01:30	10:30	12:00	Ventilation and Air-Conditioning Systems	Engr. Francis Bien M. Gonzales	Start @1300H
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Rolling Stock Coupler	Engr. Eric Apellido	No questions were ask by the trainees but they are very attentive and participative.
00:15	14:15	14:30	Break		
01:30	14:30	16:00	Rolling Stock Coupler	Engr. Eric Apellido	No questions were ask by the trainees but they are very attentive and participative.
00:15	16:00	16:15	- Question & Answer		
10/23/23	Monday		DAY 37: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Ezekiel A. Gonzales	
01:00	09:15	10:15	Rolling Stock Door System	Ezekiel A. Gonzales	Start @ 9:30 am-No questions were ask by the trainees but they are very attentive and participative.
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Rolling Stock Door System	Ezekiel A. Gonzales	No questions were ask by the trainees but they are very attentive and participative.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Scheduled (Preventive) Maintenance	Engr. Francis Bien M. Gonzales	No questions were ask by the trainees but they are very attentive and participative.
00:15	14:15	14:30	Break		
01:30	14:30	16:00	Scheduled (Preventive) Maintenance	Engr. Francis Bien M. Gonzales	No questions were ask by the trainees but they are very attentive and participative.
00:15	16:00	16:15	- Question & Answer		
10/24/23	Tuesday		DAY 38: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Francis Bien M. Gonzales	
01:00	09:15	10:15	Scheduled (Preventive) Maintenance	Engr. Francis Bien M. Gonzales	Tyrone: Fault Finding inspections-Detecting hidden failures just like in braking system.
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Scheduled (Preventive) Maintenance	Engr. Francis Bien M. Gonzales	No questions were ask by the trainees but they are very attentive and participative.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Scheduled (Preventive) Maintenance	Engr. Francis Bien M. Gonzales	No questions were ask by the trainees but they are very attentive and participative.
00:15	14:15	14:30	Break		
01:30	14:30	16:00	Scheduled (Preventive) Maintenance	Engr. Francis Bien M. Gonzales	Tyrone: Can AI be adopted to the programs in maintenance related activities? Instructor: Yes
00:15	16:00	16:15	- Question & Answer		
10/26/23	Thursday		DAY 39: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Francis Bien M. Gonzales	
01:00	09:15	10:15	Unscheduled (Corrective) Maintenance	Engr. Francis Bien M. Gonzales	No questions were ask by the trainees.
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Unscheduled (Corrective) Maintenance	Engr. Francis Bien M. Gonzales	No questions were ask by the trainees.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Unscheduled (Corrective) Maintenance	Engr. Francis Bien M. Gonzales	No questions were ask by the trainees.
00:15	14:15	14:30	Break		
01:30	14:30	16:00	Rolling Stock Workshop Tools, Jigs & Equipment Management	Engr. Eric Apellido	No questions were ask by the trainees.
00:15	16:00	16:15	- Question & Answer		

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10/27/23		Friday	DAY 40: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Eric Apellido	
01:00	09:15	10:15	Rolling Stock Workshop Tools, Jigs & Equipment Management	Engr. Eric Apellido	No questions were ask by the trainees.
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Rolling Stock Workshop Tools, Jigs & Equipment Management	Engr. Eric Apellido	Tyrone: What machines are used in wheel re profiling? Instructor: Nowadays, we are using wheel truing machine to re profiled the wheel., but some RO still using traditional lathe machine (manual lathe machines).
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Rolling Stock Workshop Tools, Jigs & Equipment Management	Engr. Eric Apellido	Instructor: What are the equipments we are using in handling materials for maintenance? Verbo: Cranes
00:15	14:15	14:30	Break		
01:30	14:30	16:00	Rolling Stock Workshop Tools, Jigs & Equipment Management	Engr. Eric Apellido	No questions were ask by the trainees.
00:15	16:00	16:15	- Question & Answer		
11/6/23		Monday	DAY 41: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Engr. Eric Apellido	
01:00	09:15	10:15	Rolling Stock Workshop Tools, Jigs & Equipment Management	Engr. Eric Apellido	No questions were ask by the trainees.
00:15	10:15	10:30	Break		
01:30	10:30	12:00	Safety Awareness in the Workplace	Engr. Francis Bien M. Gonzales	No questions were ask by the trainees.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Safety Awareness in the Workplace	Engr. Francis Bien M. Gonzales	No questions were ask by the trainees.
00:15	14:15	14:30	Break		
00:15	14:30	14:45	Posttest (Specialized Competencies)	Engr. Eric Apellido	14/14 Submitted their response.
00:10	14:45	14:55	Evaluation	Engr. Eric Apellido	
01:00	14:55	15:55	Orientation/Briefing: Preparation for On-Site Practical Activities	Ezekiel A. Gonzales	No questions were ask by the trainees.
00:15	15:55	16:10	- Question & Answer		
PRACTICAL PHASE					
11/7/23		Tuesday	DAY 42: SPECIALIZED: ROLLING STOCK MAINTENANCE		
01:45	09:00	10:45	Safety Awareness in the Workplace MRT3 System Introduction/Overview Practical (site visit)	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	10:45	11:00	Break		
01:00	11:00	12:00	Practical (Site Visit) DOTr-MRT3 Depot and Facilities Walkthrough -Light Maintenance Hall -Heavy Maintenance Hall -Tunnel (Insertion and Removal Tracks) -Washing Plant -Sewerage Treatment Plant -Traction Power Substation	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
01:00	12:00	13:00	Lunch Break		

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02:00	13:00	15:00	Practical (Site Visit) DOTr-MRT3 Depot and Facilities Walkthrough -Warehouse -Laboratory Workshop -Paint Shop -Stabling Area -Station -Operations Control Center (OCC)	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	15:00	15:15	Break		
01:00	15:15	16:15	Practical (Site Visit) DOTr-MRT3 Depot and Facilities Walkthrough -Continuation of the Depot and Facilities Walkthrough	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:45	16:15	17:00	Practical (Site Visit) DOTr-MRT3 Depot and Facilities Tour -Debriefing	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
11/8/23	Wednesday		DAY 43: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Safety Briefing and Tool box Meeting		
01:45	09:15	11:00	Practical (Site Visit) DOTr-MRT3 Depot Traction Power Substation [Power Supply] -Power Supply Distribution System -Power Supply components, tools, and equipment	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido Engr. Kelvin L. Lapidario	Practical Activity
00:15	11:00	11:15	Break		
00:45	11:15	12:00	Practical (Site Visit) DOTr-MRT3 Depot Traction Power Substation [Power Supply] -Power Supply Distribution System -Power Supply components, tools, and equipment	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido Engr. Kelvin L. Lapidario	Practical Activity
01:00	12:00	13:00	Lunch Break		
01:45	13:00	14:45	Practical (Site Visit) DOTr-MRT3 Depot [Rolling Stock Power Supply System] -Rolling Stock Electrical and Power System	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido Engr. Kelvin L. Lapidario	Practical Activity
00:15	14:45	15:00	Break		
01:00	15:00	16:00	Practical (Site Visit) DOTr-MRT3 Depot [Rolling Stock Power Supply System] -Rolling stock power distribution system components -Maintenance of Rolling Stock Electrical and Power System	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido Engr. Kelvin L. Lapidario	Practical Activity
11/9/23	Thursday		DAY 44: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Safety Briefing and Tool box Meeting		
01:45	09:15	11:00	Practical (Site Visit) PRI-Interim Training Center [Rolling Driver's Cab, Communications and Control System] -Introduction to Hypothetical Railway System of the PRI-ITC -Hypothetical Rolling Stock Overview -Hypothetical Railway System Signaling System	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	11:00	11:15	Break		
00:45	11:15	12:00	Practical (Site Visit) PRI-Interim Training Center [Rolling Driver's Cab, Communications and Control System] -Hypothetical Rolling Stock Train Controls	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity

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01:00	12:00	13:00	Lunch Break		
01:45	13:00	14:45	Practical (Site Visit) PRI-Interim Training Center [Rolling Driver's Cab, Communications and Control System] -Hypothetical Rolling Stock Train Controls	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	14:45	15:00	Break		
01:00	15:00	16:00	Practical (Site Visit) PRI-Interim Training Center [Rolling Driver's Cab, Communications and Control System] -Hypothetical Rolling Stock Train Controls	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
11/10/23	Friday		DAY 45: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Safety Briefing and Tool box Meeting		
01:45	09:15	11:00	Practical (Site Visit) PRI-Interim Training Center [Rolling Stock Fault and Breakdown Intervention] -Signaling Fault -BCU Fault -Propulsion Unit Fault -Etc	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	11:00	11:15	Break		
00:45	11:15	12:00	Practical (Site Visit) PRI-Interim Training Center [Rolling Stock Fault and Breakdown Intervention] -Signaling Fault -BCU Fault -Propulsion Unit Fault -Etc	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
01:00	12:00	13:00	Lunch Break		
01:45	13:00	14:45	Practical (Site Visit) PRI-Interim Training Center [Rolling Stock Door System] -Rolling Stock Door Components Familiarization	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	14:45	15:00	Break		
01:00	15:00	16:00	Practical (Site Visit) PRI-Interim Training Center [Rolling Stock Door System] -Rolling Stock Door Normal Operations -Rolling Stock Door Emergency Operations -Rolling Stock Door Manual Operations	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
11/13/23	Monday		DAY 46: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Assembly time	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	
02:45	09:15	12:00	Tokyo Metro Maintenance Video Viewing and Discussion (Train Inspection)		Practical Activity
01:00	12:00	13:00	Lunch		
03:00	13:00	16:00	Tokyo Metro Maintenance Video Viewing and Discussion (Train Overhauling)		Practical Activity
11/14/23	Tuesday		DAY 47: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Safety Briefing and Tool box Meeting		

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01:45	09:15	11:00	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	11:00	11:15	Break		
01:00	11:15	12:15	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
01:00	12:15	13:15	Lunch Break		
01:45	13:15	15:00	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	"Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido"	Practical Activity
00:15	15:00	15:15	Break		
01:00	15:15	16:15	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido"	Practical Activity
11/15/23	Wednesday		DAY 48: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Safety Briefing and Tool box Meeting		
01:45	09:15	11:00	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	11:00	11:15	Break		
01:00	11:15	12:15	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
01:00	12:15	13:15	Lunch Break		
01:45	13:15	15:00	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	"Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido"	Practical Activity
00:15	15:00	15:15	Break		
01:00	15:15	16:15	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido"	Practical Activity
11/16/23	Thursday		DAY 49: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Safety Briefing and Tool box Meeting		

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01:45	09:15	11:00	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	11:00	11:15	Break		
01:00	11:15	12:15	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido"	Practical Activity
01:00	12:15	13:15	Lunch Break		
01:45	13:15	15:00	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido"	Practical Activity
00:15	15:00	15:15	Break		
01:00	15:15	16:15	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido"	Practical Activity
11/17/23	Friday		DAY 50: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Assembly time, Safety Briefing and Tool box Meeting		
01:45	09:15	11:00	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido"	Practical Activity
00:15	11:00	11:15	Break		
01:00	11:15	12:15	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
01:00	12:15	13:15	Lunch Break		
01:45	13:15	15:00	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	15:00	15:15	Break		
01:00	15:15	16:15	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
11/20/23	Monday		DAY 51: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Safety Briefing and Tool box Meeting		

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01:45	09:15	11:00	Practical (Site Visit) DOTr-MRT3 Depot [Rolling Stock Bogies] -Bogie Frame -Bogie Components -Bogie Assembly -Bogie Maintenance Activities	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	11:00	11:15	Break		
00:45	11:15	12:00	Practical (Site Visit) DOTr-MRT3 Depot [Rolling Stock Bogies] -Bogie Frame -Bogie Components -Bogie Assembly -Bogie Maintenance Activities	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
01:00	12:00	13:00	Lunch Break		
01:45	13:00	14:45	Practical (Site Visit) - Depot and Mainline [Preventive Maintenance and Testing] -Rolling Stock Dynamic Testing	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	14:45	15:00	Break		
01:00	15:00	16:00	Practical (Site Visit) - Depot and Mainline [Preventive Maintenance and Testing] -Rolling Stock Dynamic Testing	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
11/21/23	Tuesday		DAY 52: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Safety Briefing and Tool box Meeting		
01:45	09:15	11:00	Practical (Online) [Propulsion System] -Power Supply of Rolling Stock for Propulsion -DC Traction Motors -Traction Motors Maintenance Activities	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	11:00	11:15	Break		
00:45	11:15	12:00	Practical (Online) [Propulsion System] -Power Supply of Rolling Stock for Propulsion -DC Traction Motors -Traction Motors Maintenance Activities	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
01:00	12:00	13:00	Lunch Break		
01:45	13:00	14:45	Practical (Online) [Rolling Stock Coupler] -Rolling Stock Coupler Components -Rolling Stock Coupler Maintenance	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	14:45	15:00	Break		
01:00	15:00	16:00	Practical (Site Visit) DOTr-MRT3 Depot [Rolling Stock Coupler] -Rolling Stock Coupler Components -Rolling Stock Coupler Maintenance	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	
11/22/23	Wednesday		DAY 53: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Safety Briefing and Tool box Meeting		

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01:45	09:15	11:00	Practical (Site Visit) DOTr-MRT3 Depot Laboratory [Introduction to Electricity and Electronics] -Rolling Stock Electro-Mechanical Components and Maintenance	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	11:00	11:15	Break		
00:45	11:15	12:00	Practical (Site Visit) DOTr-MRT3 Depot Laboratory [Introduction to Electricity and Electronics] -Rolling Stock Electro-Mechanical Components and Maintenance	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
01:00	12:00	13:00	Lunch Break		
01:45	13:00	14:45	Practical (Site Visit) - [Ventilation and Air-Conditioning System] -Ventilation and Air-Conditioning System Components -Ventilation and Air-Conditioning System Maintenance	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	14:45	15:00	Break		
01:00	15:00	16:00	Practical (Site Visit) - [Ventilation and Air-Conditioning System] -Ventilation and Air-Conditioning System Components -Ventilation and Air-Conditioning System Maintenance	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
11/23/23		Thursday	DAY 54: SPECIALIZED: ROLLING STOCK MAINTENANCE		
01:00	18:00	19:00	Safety Briefing and Tool box Meeting		
02:45	19:00	21:45	Practical (Site Visit-Night Shift) DOTr-MRT3 Depot Observation of Train Removal procedures from Main Line to Stabling Train Inspection at Light Maintenance Section - (Post Revenue Hours)	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:30	21:45	22:15	Break		
01:30	22:15	23:45	Practical (Site Visit-Night Shift) DOTr-MRT3 Depot Train Inspection at Light Maintenance Section - (Post Revenue Hours)	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
03:00	23:45	02:45	Break		
01:30	02:45	04:15	Practical (Site Visit-Night Shift) DOTr-MRT3 Depot Driver's Train Preparation at Stabling Area Train Insertion from Stabling Area	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	04:15	04:30	Break		
00:30	04:30	05:00	Practical (Site Visit-Night Shift) DOTr-MRT3 Depot Maintenance Documentation and Post Maintenance Activities	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity
00:15	05:00	05:15	Practical (Site Visit-Night Shift) DOTr-MRT3 Depot Debriefing/Wrap-up	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	Practical Activity

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11/28/23		Tuesday	DAY 55: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Attendance Monitoring		
01:45	09:15	11:00	Comprehensive Examination (Core Competency)	Examination Committee	
00:15	11:00	11:15	Break		
01:15	11:15	12:30	Comprehensive Examination (Departmental Competency)	Examination Committee	
01:00	12:30	13:30	Lunch Break		
02:00	13:30	15:30	Comprehensive Examination (Rolling Stock Maintenance)	Examination Committee	
11/29/23		Wednesday	DAY 56: SPECIALIZED: ROLLING STOCK MAINTENANCE		
00:15	09:00	09:15	Attendance Monitoring		
02:45	09:15	12:00	PRACTICAL ASSESSMENT [DOTr-MRT3 Depot]	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	
01:00	12:00	13:00	Lunch Break		
01:45	13:00	14:45	PRACTICAL ASSESSMENT [DOTr-MRT3 Depot]	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	
00:15	14:45	15:00	Break		
01:00	15:00	16:00	PRACTICAL ASSESSMENT [DOTr-MRT3 Depot]	Ezekiel A. Gonzales Engr. Francis Bien M. Gonzales Engr. Eric Apellido	

--NOTHING ELSE FOLLOWS--

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Reviewed by:

MA. CAROLINA P. ARZADON
Supervising Transportation Development Officer

Checked by:

ISRAEL A. RADIAGANDING
Chief, Training Divsion

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DEPARTMENT OF TRANSPORTATION
PHILIPPINE RAILWAYS INSTITUTE
Training Division

DAILY TRAINING MANAGEMENT REPORT

DOC. CODE / REF NO.	PRI-TD-F-DTR-2023-11-0010-C
EFFECTIVITY DATE:	12 April 2023
REVISION NO.:	00
PAGE NO.:	Page __ of __

TYPE OF TRAINING:	BATCH/CYCLE NO.:	VENUE:	TRAINING DATE:
FUNDAMENTAL TRAINING	CYCLE 8	Online	AUGUST 28, 2023 - DECEMBER 05, 2023

Duration	Time		Activity / Subject (Topic)	Instructor / In-charge	Trainees' Questions and Sharing
	Start	End			
10/12/23	DAY	31	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:45	09:00	09:45	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Jomahc Aquiline E. Lagasca	Start: 09:00 am End: 09:50 am Trainees shared that Tool Box Meeting, Working in Hazardous Environment, and Emergency Management Cycle are the most interested topics in Departmental Maintenance Competency.
00:15	09:45	10:00	Pretest (Specialized Competencies)	Kerby M. Gonzaga	Start: 09:50 am End: 10:05 am
00:15	10:00	10:15	Break		
01:45	10:15	12:00	Introduction to Structural Mechanics	Rosella C. Algado	Start: 10:20 am End: 12:08 pm Instructor asked the trainees why they chose TGM competency. Mangabat: *"Ang hawak ko po kasi ay tracks sa common station, so I believe this competency is inline to my work."* Jarden: *"Gusto ko po kasi yung mga structures, and I believe matatackle po sya sa TGM competency."* Flores: *"Yung bearing pads po under po ba sya ng anong structural element? If yes, under po ba sya ng superstructure or substructure"?* Instructor: Actually, is part of the structure. But since its function is to transfer loads from superstructure to substructure, it cannot be categorized either in the two. Caldito: What is the current edition of AREMA being used? Instructor: Current edition of AREMA is 2019. FQ 1 - 17/19 FQ 2 - 15/19
01:00	12:00	13:00	Lunch Break		

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01:15	13:00	14:15	Track Structure Components	Armando Rafael C. Felix	Start: 1:20 pm End: 2:19 pm FQ 1 - 15/19 FQ 2 - 17/19 FQ 3 - 17/19 FQ 4 - 12/19 FQ 5 - 14/19 FQ 6 - 14/19 FQ 7 - 12/19 FQ 1 - 16/19 FQ 2 - 9/19 FQ 3 - 4/19 FQ 4 - 12/19 FQ 5 - 14/19
00:15	14:15	14:30	Break		
01:15	14:30	15:45	Track Structure Components	Armando Rafael C. Felix	Start: 2:34 pm End: 2:19 pm FQ 1 - 13/19 FQ 2 - 10/19 FQ 3 - 6/19 FQ 4 - 14/19 FQ 5 - 15/19 FQ 6 - 13/19 FQ 1 - 13/19 FQ 2 - 7/19 FQ 3 - 9/19 FQ 4 - 15/19 Sangalang: "Since you mentioned that the commercial length of rail is 25 meters, if ever po ba na may sira, 25 meters agad ang papalitan?" Instructors: "Not necessarily naman na papalitan agad yung riles kapag may sira. Kaya tayo may fish plate, if ever na may putol, kakabitan lang sya ng fish plate. If ever naman na need talagang palitan, may minimum length tayo dyan. These minimum length will be discussed sa maintenance na topic natin." Glen Flores asked: "What if 1 batch of the material used for ballast did not pass, should all the material be rejected?" Instructor: "We usually follow a standard on how the material is delivered on site, which they check upon delivery. Dun pa lang nachecheck na naten if pasado. We also conduct random sampling to check if the material for that certain area passed the standard sate." Ainard Pasion asked: "Do w[illegible]mpact also our subgrade and do we have a specific compaction test? Instructor: "Yes we comp[illegible]ation test. The standard for compacting subgrade based on the material used."

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10/13/23	DAY	32	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Armando Rafael C. Felix	Start: 09:00 am End: 09:12 am Trainees shared their interest in different structural elements and types of structures. They are also interested about the various track structure components.
01:15	09:15	10:30	Introduction to Structural Mechanics	Rosella C. Algado	Start: 09:12 am End: 10:06 am FQ 1 - 14/19 FQ 2 - 15/19 FQ 3 - 18/19
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Introduction to Structural Mechanics	Rosella C. Algado	Start: 10:21 am End: 11:30 am Review Questions: 1. 12/19 2. 12/19 3. 15/19
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Track Structure Components	Armando Rafael C. Felix	Start: 1:00 pm End: 1:42 pm Flores: What if there are stone stock in the groove of the Instructor: Small rock may hinders the passing of the tra FQ1: 17/19 FQ2: 17/19 FQ3: 9/19 FQ4: 15/19 FQ5: 18/19
00:15	14:15	14:30	Break		
01:15	14:30	15:45	Track Structure Components	Armando Rafael C. Felix	Start: 1:56 pm End: 3:07 pm FQ1: 4/19 FQ2: 11/19 FQ3: 1/19 FQ4: 13/19 No question asked by trainees. All trainees participated on quizziz at the end of the discussion.
10/16/23	DAY	33	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Mariol Miguel R. Bactad	Recap Question: What are the most interesting topics last Mr. Sangalang: The types of tracks and track drainage. F Mr. Flores: Support rea Ms. Natuel: Railway st
01:15	09:15	10:30	Introduction to Structural Mechanics	Rosella C. Algado	Start: 0915H End: 1018H

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00:15	10:30	10:45	Break		
01:20	10:45	12:05	Introduction to Structural Mechanics	Rosella C. Algado	Start: 1033H End: 1208H Instructor: In our shear and moment diagram, what does it mean when the shear line intersects the 0 line or point of zero shear? Mr. Flores: Maximum Moment. The instructor had an activity, wherein she tasked the trainees to compute for the reactions of a given beam as well as to draw the shear and moment diagram.
01:00	12:05	13:05	Lunch Break		
01:15	13:05	14:20	Track Turnouts	Armando Rafael C. Felix	Start: 1309H End: 1400H Instructor: If there is a problem in pa point switch, which other competency should we call for maintenance? Mr. Colico: Signalling sir. Mr. Flores: For manually operated switches sir, will the maintenance be the responsibility of tracks? Instructor: Yes. Furthermore, for switches tracks personnel shall focus on the spacing of switches. Mr. Mangabat: Is it similar with the balise? Instructor: No, balise is used for communication. FA: 11/19
00:15	14:20	14:35	Break		
01:15	14:35	15:50	Track Turnouts	Armando Rafael C. Felix	Start: 1415H End:1525H Instructor: What can you say about the run-over type of turnout.? Mr. Fernandez: Parang putol po yung isang side ng run-over type. Mr. Flores: When it comes to the measurements given to the track turnouts, are there tolerances for these measurements? Instructor: Yes, per railway operator there is a specific tolerances. FA: 10/19
10/17/23	DAY	34	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Daniel Franco B. Seña	

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01:15	09:15	10:30	**Introduction to Structural Mechanics**	Rosella C. Algado	Start: 0915H End: 1039H Instructor: *What is the difference between center of gravity and centroid?* Mr. Ayong: *The center of gravity considers the volume or weight of the body while the centroid considers the center of the 2D plane.* Instructor: *You are right. Moreover, the center of gravity is associated with the object's weight and where the object's weight is concentrated. Centroid, on the other hand, centroid is the geometric center of an object and where the object does not rotate.* Ms. Quiñones: *Round off or round up po ang gagawin?* Instructor: *Round up tayo pag dimensions ang pinag-uusapan. Pero in this case, pwedeng round off siya kasi hindi naman dimensions ang pinag-uusapan, but 'yung location.*
00:15	10:30	10:45	**Break**		
01:20	10:45	12:05	**Introduction to Structural Mechanics**	Rosella C. Algado	Start: 1054H End: 1200H No question asked by trainees. All trainees participated on quizziz at the end of the discussion.
01:00	12:05	13:05	**Lunch Break**		
01:15	13:05	14:20	**Track Alignment and Geometry**	Jomahc Aquiline E. Lagasca	Start: 1300H End: Instructor: *Possible ba na walang curved section all through out?* Mr. Mangabat: *Yes sir if excluded yung consideration sa ROW.* Mr. Lozanta: *Hindi sir. Naka depende siguro sa kung saan i-tatayo.* Mr. Pasion: *Possible kung acquired lahat ng tatamaan na land.* Instructor: *Kung bago ang railway, possible at kung wala pang mga bahay sa paligid. Preferred ang straight section ng railway para maiwasan na mahirapan ang train na lumiko pa.* Instructor: *Bakit mahalaga ang versine? Versine ang ginagamit ng TGM personnel para ma-check ang alignment ng tracks natin.* The instructor explained and demonstrated the different types of circular curves such as simple, compound, reverse, spiral/transition curves.
00:15	14:20	14:35	**Break**		
01:15	14:35	15:50	**Track Alignment and Geometry**	Jomahc Aquiline E. Lagasca	No question asked by trainees.

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00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Rosella C. Algado	RECAP: Ms. Jarden: Alignments of ral tracks, it is very important to maintain the alignment of track according to standards to mitigate derailment and accidents. Mr. Mangabat: The topic that interst me is the different curves and how thiese curves serves in railway track. These topics is very timely in our job in the construction in common station, Mr. Mabanta: For me the topics in alignments as well as the presence of cant and its purpose.
01:15	09:15	10:30	Earthworks and Soil Mechanics	Mariol Miguel R. Bactad	Start: 9:15 am End: 10:10 Am FA1:10/19 FA2: 14/19 FA3: 15/19 No question asked by trainees.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Earthworks and Soil Mechanics	Mariol Miguel R. Bactad	Start: 10:25 am End: FA4: 12/19 FA5: 19/19 FA6: 19/19 No question asked by trainees. All trainees participated on quizziz at the end of the discussion.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Track Alignment and Geometry	Jomahc Aquiline E. Lagasca	Start: 1300H End: 1415H FA1: 19/19 FA2: 19/19 Mr. Mabanta: Why does the standard gauge became 1435 mm? Instrcutor: According to railway history, the world's first railway which was built in England had a track gauge of 1435 mm.
00:15	14:15	14:30	Break		
01:15	14:30	15:45	Track Alignment and Geometry	Jomahc Aquiline E. Lagasca	Start: 1430H End: 1547H Instructor: Is it okay to introduce a railway cant immediately from a tangent cant? Trainees: No, cant should also be gradually added. Mr. Fernandez: Do we also put cants on turnouts? Instructor: Yes, we also put cant on our turnouts.

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00:15	09:00	09:15	**Morning Exercise, Attendance Monitoring, Recap, and Topic Outline**	Renz Jonas H. Gador	Start: 09:00 HH End: 09:15 HH All present trainees participated in the morning exercise. Reap Question: What have we learned from our topic yesterday and how can we apply it in our actual work or in our everyday activities? Trainee Cyrel: We learned about different types of soil and how we classify it. Trainee Glen: We learned the importance of track alignment especially how we can avoid derailment. Trainee Salinas: We learned what is cant and train superelevation.
01:30	09:15	10:45	**Reinforced Concrete Structures**	Daniel Franco B. Seña	Start: 09:15 HH End: 10:22 HH Instructor: "What is a concrete" Trainee Ainard: "Mixture of sand, cement, gravel and water Trainee Ezekiel: High in compression but low in tension Instructor: "Why is concrete most prefered by others" Trainee Ainard: "mas mura sir sa steel, mas matibay sa wood" Trainee Cyrel: "mas madly po maproduce" Trainee Rainbow: "mas economic" FA FQ1: 13/17 FQ2: 16/17 FQ3: 14/17 FQ4: 14/17 FQ5: 2/17 FQ6: 13/17 FQ7: 13/17 Trainee Glen: "Do our local suppliers buy their raw materials locally or foreign?" Instructor: "Both sir and it depends, we have various raw materials available din naman locally"
00:15	10:45	11:00	**Break**		

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01:00	11:00	12:00	Methods of Measuring Track Alignment and Geometry	Paolo T. Manuel	Start: 10:38 HH End: 11:53 HH Instructor: Bakit kaya inner rail ang gamit as datum rail for curved tracks? Trainee Marc: "Kasi ang inner rail ang ibang tawag sakanya is reference rail" Trainee Glen: "yung inner kasi as is lang yung elevation nya while sa outer nag aadjust" Trainee: "Sir yung mga misalignment po ba sinusulat pa ba po yan?" Instructor: "Yes tama lang na irecord mo siya. We can use it as a document to record that we had conducted inspection." Trainee Cyrel: "Pag sumobra ang slacking sir sa lateral po ba siya nag uunder?" Instructor: "Yes pag sumobra ang slacking mo macoconsider mo na siya as lateral iregularities. But we need to double check if saan ba talaga siya nag slacking either ba sa riles or sa slacking talaga."
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Methods of Measuring Track Alignment and Geometry	Paolo T. Manuel	Start: 13:00 HH End: 14:25 HH FQ1 - 17/17 FQ2 - 14/17 FQ3 - 11/17 FQ4 - 11/17 FQ5 - 9/17 FQ6 - 12/17 No questions asked by trainees.
00:15	14:15	14:30	Break		
01:15	14:30	15:45	Methods of Measuring Track Alignment and Geometry	Paolo T. Manuel	Start: 14:40 HH End: 15:49 HH Trainee Ayong: geometry cars di ba naoccupy na nya buong riles. Instructor: "depende sa track geometry cars. mostly lahat ng parameters, nandun na sya." Trainee Glen: yung ___ kung pwede gamitin kahit umuulan? Instructor: "Depende sa IP nung material, may limit kung pwede gamitin kung umuulan. as much as possible wag na lang dahil sensitive ang material. iniiwasan kasi natin magkaron ng maintenance habang umuulan."

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00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Armando Rafael C. Felix	Start: 09:00 HH End: 09:16 HH Trainees Glen and Edgardo: Shared that they learned the reinforced concrete structure functions and components. Also, the different materials used in reinforced concrete structure. Trainees Ayong and Micah: Shared that they learned to identify various track alignment measuring tools and equipment, and perform various methods of measuring track alignment.
01:30	09:15	10:45	Reinforced Concrete Structures	Daniel Franco B. Seña	Start: 09:16 HH End: 10:20 HH FQ4: 1. 14/19 FQ4: 2. 15/19 FQ4: 3. 17/19 FQ4: 4. 16/19 FQ4: 5. 17/19 No questions asked by trainees.
00:15	10:45	11:00	Break		
01:00	11:00	12:00	Methods of Measuring Track Alignment and Geometry	Paolo T. Manuel	Start: 11:00 HH End: 12:00 HH No questions asked by trainees.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Methods of Measuring Track Alignment and Geometry	Paolo T. Manuel	Start: 13:00 HH End: 14:00 HH No questions asked by trainees.
00:15	14:15	14:30	Break		
01:15	14:30	15:45	Methods of Measuring Track Alignment and Geometry	Paolo T. Manuel	Start: 14:15 HH End: 15:25 HH No questions asked by trainees.
10/23/23	DAY	38	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Armando Rafael C. Felix	Start: 09:00 HH End: 09:16 HH Trainees Glen and Pasion: Shared that they learned the different defects in reinforced concrete structure Trainees Maureen and Aneal: Shared that they learned various techniques in measuring track alignment using different tools and equipment.
01:15	09:15	10:30	Level of Track Guideways	Mariol Miguel R. Bactad	Start: 09:16 HH End: 10:17 HH FQ: 14/19 No questions asked by trainees.
00:15	10:30	10:45	Break		

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01:15	10:45	12:00	**Level of Track Guideways**	Mariol Miguel R. Bactad	Start: 10:32 HH End: 11:42 HH FQ: 18/19 FQ: 16/19 No questions asked by trainees.
01:00	12:00	13:00	**Lunch Break**		
01:30	13:00	14:30	**Steel Structures**	Renz Jonas H. Gador	Start: 13:00 HH End: 14:30 HH FQ1: 12/19 FQ2: 14/19 FQ3: 14/19 FQ4: 14/19 FQ5: 12/19 FQ6: 12/19 No questions asked by trainees.
00:15	14:30	14:45	**Break**		
01:30	14:45	16:15	**Steel Structures**	Renz Jonas H. Gador	Start: 14:45 HH End: 16:25 HH FQ1: 14/19 FQ2: 14/19 FQ3: 10/19 FQ4: 14/19 FQ5: 11/19 FQ6: 12/19 FQ7: 14/19 FQ8: 14/19 FQ1: 12/19 FQ2: 12/19 FQ3: 12/19 FQ4: 12/19 No questions asked by trainees.
10/24/23	**DAY**	**39**	**SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE**		
00:15	09:00	09:15	**Morning Exercise, Attendance Monitoring, Recap, and Topic Outline**	Rosella C. Algado	Start: 09:00H End: 09:15H One trainees shared that the most interesting topic discussed yesterday was the different types of level of tracks and guideways, as well as the different methods of construction of tunnels, and different shapes of tunnel. The discussion gives us the important information regarding tunnels and knowing the critical points in the tunnel. Another trainee appreciates the topics in steel since she formerly had an OJT in steel fabrication, she understand better the different shapes and sections of steel beams

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01:15	09:15	10:30	**Level of Track Guideways**	Mariol Miguel R. Bactad	Start: 09:15H End: 10:16H FA1: 19/19 No question asked by trainees. All trainees participated on formative Assessment.
00:15	10:30	10:45	**Break**		
01:15	10:45	12:00	**Level of Track Guideways**	Mariol Miguel R. Bactad	Start: 10:31H End: 11:55H FA2: 18/19 No question asked by trainees. All trainees participated on formative Assessment.
01:00	12:00	13:00	**Lunch Break**		
01:30	13:00	14:30	**Introduction to Track Maintenance**	Jomahc Aquiline E. Lagasca	Start: 13:00H End: 14:25H FA1: 15/19 FA2: 15/19 FA3: 15/19 FA4: 15/19 FA5: 15/19 No question asked by trainees. All trainees participated on formative assessment.
00:15	14:30	14:45	**Break**		
01:30	14:45	16:15	**Introduction to Track Maintenance**	Jomahc Aquiline E. Lagasca	Start: 14:40HH End: 15:56HH FA1: 19/19 FA2: 14/19 FA3: 17/19 FA4: 18/19 FA5: 13/19 FA6: 15/19 FA7: 17/19 Mr Flores asked: *"After po ng repairs pinapadaan po ba agad ng Trains?* Instructor answered: *"After each repair in tracks there will be testing, where in pinapadaanan sya ng train without passenger muna to ensure na okay sya, then saka padadaanan ng Revenue Trains.* Mr. Ayong: *Ano po yung common defectsa rails sa MRT3?* Instructor: *Common in Head Checks, corrugated rails.* Mr Ayong: *Ano pong repair para sa mga ganitong defects?* Instrutor: *Rail Grinding, [illegible] ganitong defects.*

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00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Daniel Franco B. Seña	
01:15	09:15	10:30	Preventive Maintenance	Rosella C. Algado	Start: 9:15 AM End: 10:40 AM Instructor: *Bakit ginagawa ang foot patrol tuwing revenue hours?* Mr. Sangalang: *Siguro kapag may train lang na dumadaan, doon lang nakikita ang defects.* Instructor: *Kaya ginagawa s'ya tuwing revenue hours, unang una, pag gabi, hindi kaagad nakikita kasi madilim. Nakikita natin ang actual behavior ng components with respect sa dumadaan na trains. May mga failure na hindi natin nakikita kung walang dumadaan na train.*
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Preventive Maintenance	Rosella C. Algado	Start: 10:55 AM End: 12:11 PM FQ 1. 16/17 2. 16/17 3. 15/17 4. 16/17 5. 13/17 16. 15/17 17. 18/18 No questions asked by trainees.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Maintenance Procedures for Repairing Minor Defects in Civil Structures and Elements	Jomahc Aquiline E. Lagasca	Start: 1:12 PM End: 2:13 PM FQ 1 1. 15/17 2. 17/17 3. 14/17 No questions asked by trainees.
00:15	14:15	14:30	Break		
01:00	14:30	15:30	Maintenance Procedures for Repairing Minor Defects in Civil Structures and Elements	Jomahc Aquiline E. Lagasca	Start: 2:28 PM End: FQ 2 1. 14/17 2. 16/17 3. 15/17 FQ 3 1. 14/17 2. 10/17 3. 12/17

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00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Armando Rafael C. Felix	Start: 9:00 AM End: 9:17 AM Rianne shared her insights from preventative maintenance, which is determined by periodic, proactive, and predictive measures Glen shared that he learned that preventive maintenance methods is significant as a TGM personnel Rodel shared his learnings with preventative maintenance that the daily foot patrol inspection is important to ensure that the rails are still in good working order and to prevent any damage or breakdown. Also, it is an advantage for a TGM personnel if you are knowledgeable with the track structure components. Ainard and Dixie shared their insights from the discussion of the common defects in steel and concrete structures due to various causes for deterioration.
01:15	09:15	10:30	Preventive Maintenance	Rosella C. Algado	Start: 9:17 AM End: 10:32 AM No questions asked by trainees.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Preventive Maintenance	Rosella C. Algado	Start: 10:47 AM End: 12:00 NN FQ1: 16/19 FQ2: 16/19 FQ3: 16/19 FQ4: 16/19 No questions asked by trainees. 18/19 participated in the quizziz.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Maintenance Procedures for Repairing Minor Defects in Civil Structures and Elements	Jomahc Aquiline E. Lagasca	Start: 1:00 PM End: 2:13 PM FQ1: 14/19 FQ2: 14/19 FQ3: 15/19 No questions asked by trainees.
00:15	14:15	14:30	Break		
01:00	14:30	15:30	Maintenance Procedures for Repairing Minor Defects in Civil Structures and Elements	Jomahc Aquiline E. Lagasca	Start: 1:00 PM End: 3:30 PM FQ1: 14/19 FQ2: 14/19 FQ3: 15/19 No questions asked by trainees.

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00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Mariol Miguel R. Bactad	Start: 0900H End: 0915H Ms. Jarden shared that what she recall regarding repairing of minor defect of both mountain and urban tunnells. She mentioned that in repairing minor defects on these tunnels, one should be familiar with the parts as well as internal and external factors affecting these defects. Ms. Quiñones shared that what she can recall from the last discussion is regarding procedures for repairing minor defects on rails, tangent tracks, and curved tracks.
01:30	09:15	10:45	Corrective Maintenance	Paolo T. Manuel	Start: 0916H End: 1035H <Question on Track Possession>
00:15	10:45	11:00	Break		
01:00	11:00	12:00	Maintenance Procedures for Repairing Minor Defects in Civil Structures and Elements	Jomahc Aquiline E. Lagasca	Start: 1050H End: 1205H FA1 : 11/18 FA2: 12/18 FA3: 12/18 FA4: 12/18 No questions raised.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Maintenance Procedures for Repairing Minor Defects in Civil Structures and Elements	Jomahc Aquiline E. Lagasca	Start: 1305H End: 1425H FA5: 14/18 FA6: 14/18 FA7: 8/18 FA8: 14/18 FA9:14/18 No questions raised.
11/07/23	DAY	43	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Attendance Monitoring, Recap, and Topic Outline	Daniel Franco B. Seña	Start: 0900H End: 0914H
01:30	09:15	10:45	Corrective Maintenance	Paolo T. Manuel	Start: 0914H End: 1100H FA1: 12/15 FA2: 2/15 FA3: 6/15 FA4: 7/15 No questions asked by trainees.
00:15	10:45	11:00	Break		

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01:00	11:00	12:00	Maintenance Procedures for Repairing Minor Defects in Civil Structures and Elements	Jomahc Aquiline E. Lagasca	Start: 1115H End: 12:05H No questions asked by trainees.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Maintenance Procedures for Repairing Minor Defects in Civil Structures and Elements	Jomahc Aquiline E. Lagasca	Start: 1305H End: FA1: 12/17 FA2: 13/17 FA3: 11/17 FA4: 12/17
00:15	14:15	14:30	Break		
00:15	14:30	14:45	Posttest (Specialized Competencies)	Leo B. Austria	No questions asked by trainees.
00:10	14:45	14:55	Evaluation	Leo B. Austria	No questions asked by trainees.
11/08/23	DAY	44	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:30	09:00	09:30	Demonstration of Toolbox Meeting and Completion of KY Board	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:30	09:30	10:00	Conduct of Toolbox Meeting and Answering of KY Board		
02:00	10:00	12:00	Civil and Track Structure Plan Reading (Columbia Tower)		
01:00	12:00	13:00	Lunch Break		
02:00	13:00	15:00	Track Chainage / Stationing (Columbia Tower)	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:15	15:00	15:15	PM Break		
00:45	15:15	16:00	Activity Debriefing	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
11/09/23	DAY	45	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:30	09:00	09:30	PRI Safety Orientation	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:30	09:30	10:00	MRT-3 Safety Orientation		
01:00	10:00	11:00	Conduct of Toolbox Meeting and Answering of KY Board		
01:00	11:00	12:00	Track Component Familiarization		
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Track Turnout Component Familiarization	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:15	14:15	14:30	PM Break		

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01:00	14:30	15:30	Report Writing and Discussion	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:30	15:30	16:00	Activity Debriefing		
11/10/23	DAY	46	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
01:00	09:00	10:00	Conduct of Toolbox Meeting and Answering of KY Board	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
02:00	10:00	12:00	Train Cab Ride Inspection (North Bound and South Bound)		
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	OCC Visit	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:15	14:15	14:30	PM Break		
01:00	14:30	15:30	Report Writing and Discussion	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:30	15:30	16:00	Activity Debriefing		
11/13/23	DAY	47	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:30	09:00	09:30	PRI Safety Orientation	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:30	09:30	10:00	MRT-3 Safety Orientation		
01:00	10:00	11:00	Conduct of Toolbox Meeting and Answering of KY Board		
01:00	11:00	12:00	Track Component Familiarization		
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Track Turnout Component Familiarization	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:15	14:15	14:30	PM Break		
01:00	14:30	15:30	Report Writing and Discussion	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:30	15:30	16:00	Activity Debriefing		
11/14/23	DAY	48	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		

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01:00	09:00	10:00	Conduct of Toolbox Meeting and Answering of KY Board	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
02:00	10:00	12:00	Train Cab Ride Inspection (North Bound and South Bound)		
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	OCC Visit	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:15	14:15	14:30	PM Break		
01:00	14:30	15:30	Report Writing and Discussion	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:30	15:30	16:00	Activity Debriefing		
11/15/23	DAY	49	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
01:00	09:00	10:00	Conduct of Toolbox Meeting and Answering of KY Board	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
02:00	10:00	12:00	Measurement of Track Alignment		
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Measurement of Track Alignment	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:15	14:15	14:30	PM Break		
01:00	14:30	15:30	Report Writing and Discussion	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:30	15:30	16:00	Activity Debriefing		
11/16/23	DAY	50	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
06:00	06:00	12:00	Foot Patrol Inspection (6:00 AM - 12:00 NN) Group 1 (Ortigas to Guada) Group 2 (Guada to Ayala)	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
01:00	12:00	13:00	Lunch Break		

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01:00	13:00	14:00	Report Writing and Discussion	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:30	14:00	14:30	Activity Debriefing		
11/17/23	DAY	51	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
06:00	06:00	12:00	Foot Patrol Inspection (6:00 AM - 12:00 NN) Group 1 (Guada to Ayala) Group 2 (Ortigas to Guada)	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
01:00	12:00	13:00	Lunch Break		
01:00	13:00	14:00	Report Writing and Discussion	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:30	14:00	14:30	Activity Debriefing		
11/20/23	DAY	52	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
01:00	09:00	10:00	Conduct of Toolbox Meeting and Answering of KY Board	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
02:00	10:00	12:00	Measurement of Track Alignment		
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Measurement of Track Alignment	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:15	14:15	14:30	PM Break		
01:00	14:30	15:30	Report Writing and Discussion	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:30	15:30	16:00	Activity Debriefing		
11/21/23	DAY	53	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
01:00	09:00	10:00	Conduct of Toolbox Meeting and Answering of KY Board	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
02:00	10:00	12:00	Liquid Penetrant Test (Columbia Tower - Rooftop)		
01:00	12:00	13:00	Lunch Break		

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01:30	13:00	14:30	**Rebound Hammer Test (Columbia Tower)**	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:15	14:30	14:45	**PM Break**		
01:00	14:45	15:45	**Report Writing and Discussion**	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:15	15:45	16:00	**Activity Debriefing**		
11/22/23	**DAY**	**54**	**SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE**		
06:00	06:00	12:00	**Foot Patrol Inspection (6:00 AM - 12:00 NN)** **Group 3 (Guada to Ayala)** **Group 4 (Ortigas to Guada)**	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña	Practical Activities
01:00	12:00	13:00	**Lunch Break**		
01:00	13:00	14:00	**Report Writing and Discussion**	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
00:30	14:00	14:30	**Activity Debriefing**		
11/23/23	**DAY**	**55**	**SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE**		
06:00	22:00	04:00	**Night Shift Activities (10:00 PM - 4:00 AM)**	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
11/24/23	**DAY**	**56**	**SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE**		
06:00	22:00	04:00	**Night Shift Activities (10:00 PM - 4:00 AM)**	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
11/28/23	**DAY**	**57**	**SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE**		
06:00	06:00	12:00	**Foot Patrol Inspection (6:00 AM - 12:00 NN)** **Group 3 (Ortigas to Guada)** **Group 4 (Guada to Ayala)**	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activities
01:00	12:00	13:00	**Lunch Break**		
01:00	13:00	14:00	**Report Writing and Discussion**	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña	Practical Activities

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00:30	14:00	14:30	Activity Debriefing	Daniel Fraco B. Sena Renz Jonas H. Gador	
11/29/23	DAY	58	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Recap, Topic Outline	Mariol Miguel R. Bactad	Start: 09:00 End: 09:10
01:15	09:15	10:30	Non-Destructive Testing (Online Practical)	Paolo T. Manuel	Start: 09:10 End: 11:04 Mr. Sangalang: Is the device used for rail profiling sensitive to the distance from the rail? Instructor: Yes, it is sensitive. There will be an indicator and instruction from the display device. there is also a time limit and proper position as to how the device will read the rail profile. Mr. Sangalang: Is there a specified distance to do rail grinding? Instructor: There is no "standard" distance to conduct rail grinding, but ratther it depends on the observed defect. But generally, upon identifying the length of defect, you have to grind including a offset from the segment with detected defect. Instructor: With regards to the lifting of the sleepers, what do you think the personnel did wrong? Mr. Sanggalang: They placed the lifted sleeper on the top of the rail. Mr. Sangalang: If you are going to jack a fastening assembly, how many fastening assembly should you remove? Instructor: It depends, but on the minimum, you should jack the adjacent fasetning assemblies. This is only for fastening assemblies. There shall be a different case for rail alignment. Mr. Fernandez: With regards to anchor replacement, it was mentioned during the foot patroll it was mentioned that after the anchor insert was placed, the anchor bolt will be put on the insert, but another maintenance personnel mentioned that the anchor bolt shall be placed the next day. Hoiw should we treat these scenarios? Instructor: To clarfiy things, you have option to put or not put the anchor bolt, however you must not tighten the bolt until next day.
00:15	10:30	10:45	AM Break		

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01:15	10:45	12:00	Tracks Preventive and Corrective Maintenance (Online Practical)	Jomahc Aquiline E. Lagasca	Start: 11:20 End: 12:06 Mr. Fernandez: Is there a certain depth requirement for a material to be tested using UT? Instructor: It depends on the probe of the UT equipment. Mr. Ayong: Does the temperature of the material to be tested affect UT? Instructor: Generally, it does not effect the UT test, what affects test is the type of lubricant used.
01:00	12:00	13:00	Lunch Break		
03:00	13:00	16:00	Report Writing	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado	
11/30/23	DAY	59	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:15	09:00	09:15	Morning Exercise, Recap, Topic Outline	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activity
01:15	09:15	10:30	Trainee's Report		
00:15	10:30	10:45	AM Break		
01:15	10:45	12:00	Trainee's Report	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activity
01:00	12:00	13:00	Lunch Break		
03:00	13:00	16:00	Discussion and Reminders for the Comprehensive Examination	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	Practical Activity
12/01/23	DAY	60	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:15	09:00	09:15	Attendance Monitoring		
01:45	09:15	11:00	Comprehensive Examination (Core Competency)	Exam Committee Members	
00:15	11:00	11:15	Break		
01:15	11:15	12:30	Comprehensive Examination (Departmental Competency)	Exam Committee Members	
01:00	12:30	13:30	Lunch Break		
02:00	13:30	15:30	Comprehensive Examination (Tracks and Guideways Maintenance)	Exam Committee Members	
12/04/23	DAY	61	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:15	09:00	09:15	Attendance Monitoring		

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02:45	09:15	12:00	PRACTICAL COMPREHENSIVE EXAMINATION (DOTR-MRT3)	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	
01:00	12:00	13:00	Lunch Break		
03:00	13:00	16:00	PRACTICAL COMPREHENSIVE EXAMINATION (DOTR-MRT3)	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	
12/05/23	DAY	62	SPECIALIZED: TRACKS AND GUIDEWAYS MAINTENANCE		
00:15	09:00	09:15	Attendance Monitoring		
02:45	09:15	12:00	PRACTICAL COMPREHENSIVE EXAMINATION (COLUMBIA)	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	
01:00	12:00	13:00	Lunch Break		
03:00	13:00	16:00	PRACTICAL COMPREHENSIVE EXAMINATION (COLUMBIA)	Paolo T. Manuel Jomahc Aquiline E. Lagasca Rosella C. Algado Mariol Miguel R. Bactad Daniel Fraco B. Seña Renz Jonas H. Gador	

--NOTHING ELSE FOLLOWS--

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Supervising Transportation Development Officer

Checked by:

ISRAEL A. RADIAGANDING
Chief, Training Division

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DAILY TRAINING MANAGEMENT REPORT

DOC. CODE / REF NO.:	PRI-TD-F-DTR-2023-11-001-C
EFFECTIVITY DATE:	12 April 2023
REVISION NO.:	00
PAGE NO.:	Page __ of __

TYPE OF TRAINING:	BATCH/CYCLE NO.:	VENUE:	TRAINING DATE:
FUNDAMENTAL TRAINING	CYCLE 8	Online	AUGUST 28, 2023 - DECEMBER 05, 2023

Duration	Time Start	Time End	Activity / Subject (Topic)	Instructor / In-charge	Trainees' Questions and Sharing
10/12/23			**DAY 30: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Ezekiel Gonzales	9:00AM-9:20AM
00:15	09:15	09:30	Pretest (Specialized Competencies)	Marienel M. Visaya	9:20-9:35AM (13/13 submitted the Pretest)
01:15	09:30	10:45	Introduction to Electricity	John Melchor C. Montes	Trainees were participative in the discussion
00:15	10:45	11:00	- Question & Answer	John Melchor C. Montes	
00:15	11:00	11:15	Break		break 10:13-10:23AM
00:45	11:15	12:00	Electric Power Grid	John Melchor C. Montes	...(Continuation on Introduction to Electricity Topic) Question from trainee: Hindi ba pwedeng kabitan ng high pass tsaka low pass kapag magconvert ng squarewave to a sinewave? Instructor: Yes, pwede pero this is a deeper doscussion. I just expalined the simplest way on how to convert it for easier understanding of everyone
01:00	12:00	13:00	Lunch Break		12:00NN-1:00PM
00:30	13:00	13:30	Electric Power Grid	John Melchor C. Montes	..(Continuation on Introduction to Electricity Topic) Pano malalaman kung step down o step up? based sa kapal ng wire. Pano kapag di po visible ung wire? supplyan ang isang side and take into account yung makukuhang voltage sa kabilang side.
00:15	13:30	13:45	- Question & Answer	John Melchor C. Montes	(Start of electric Power Grid Topic) No questions asked
00:45	13:45	14:30	Railway Electrical System	Marienel M. Visaya	2:30-2:40PM
00:15	14:30	14:45	- Question & Answer	Marienel M. Visaya	(Start of Railway Electrical System Topic) Kurt: For LRT1 Extension the RSS are now called TPSS
00:15	14:45	15:00	Break		
01:00	15:00	16:00	Railway Substation System	Kelvin L. Lapidario	END 4:08PM
10/13/23			**DAY 31: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE**		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Ezekiel Gonzales	9:00AM-9:15AM
01:30	09:15	10:45	Railway Substation System	Kelvin L. Lapidario	Trainees were participative in the discussion
00:15	10:45	11:00	Break		
01:15	11:00	12:15	Railway Substation System	Kelvin L. Lapidario	Trainees were participative in the discussion
00:15	12:15	12:30	- Question & Answer	Kelvin L. Lapidario	
01:00	12:30	13:30	Lunch Break		
01:15	13:30	14:45	Contact Line System	Marienel M. Visaya	Mr. Karl Garcia: Different contact line system is OCS (rigid and contact wire) and third rail. Instructor played a video presentation of trolley wire, single contact wire. No questions from the trainees

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00:15	14:45	15:00	Break		
01:00	15:00	16:00	Contact Line System	Marienel M. Visaya	Instructor: Demonstrate the actual contact wire to the trainees (cutout of contact wire) Joyzel: Discussed the different type of assembly of mast and cantilever.
10/16/23			DAY 32: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Marienel M. Visaya/Kelvin Lapidario	
01:30	09:15	10:45	Contact Line System	Marienel M. Visaya/Kelvin Lapidario	Richard:Paano nacoconnect yung rigid suspension system sa OCS? Kelvin: Through transition bar. Jon Christian:yung collector shoe po ba isa per railway car? Kelvin:no, isa per Motor Bogie, minsan depende sa design.
00:15	10:45	11:00	- Question & Answer	Marienel M. Visaya/Kelvin Lapidario	11:00-11:10AM
00:10	11:00	11:10	Break		
01:00	11:10	12:10	Power Supply and Distribution Facilities for Lighting and Auxillary System	John Melchor C. Montes	NO QUESTIONS ASKED BY TRAINEES BUT IT WAS AN INTERACTIVE DISCUSSION BETWEEN INSTRUCTOR AND TRAINEES
01:00	12:10	13:10	Lunch Break		12:00-1:00PM
01:30	13:10	14:40	Power Supply and Distribution Facilities for Lighting and Auxillary System	John Melchor C. Montes	Trainee: Why do we need to still use disconnecting switch when we already have circuit breaker considering there are so many disadvantages of disconnecting switch? Instructor: We still use disconnecting switch for transfering of switch and also we need disconnecting switch during preventive maintenance, especially maintenance of our circuit breakers.
00:10	14:40	14:50	Break		14:30-14:40
01:15	14:50	16:05	Power Supply and Distribution Facilities for Lighting and Auxillary System	John Melchor C. Montes	14:40-15:13 Major takeaways: The trainees shared that some of the information were new to them such as: * difference bet. disconnecting switch and CB. *rectifier transformers for rolling stock, auxiliary for station and distribution transformer for looping *Dry type and oil immersed transformer
00:15	16:05	16:20	- Question & Answer	John Melchor C. Montes	
10/17/23			DAY 33: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		Joyzel: What I've learned yesterday was the use of transition bar which connects the rigid and overead catenary system. Christian: Difference [illegible] circuit breaker.

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01:15	09:15	10:30	Safety Work Practices in Railway Electrical Maintenance	Marienel M. Visaya	Instructor: Why electricity is essential on our daily basis? Richard: This generation are truly dependent on the electricity for the utilization of technology and facilities. Elmer: Electric shock can result minor injuries while electrocution can sresult to fatality. Kurt: Metallic parts of the busbar can be considered as hazards when working with electricity.
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Safety Work Practices in Railway Electrical Maintenance	Marienel M. Visaya	Carlo: LSR No, 8, before conducting any maintenance the personnel should be qualified with skills and knowledge, if not he/she can do the maintenance with the supervision of qualified personnel. Joyzel: If the maintenance personnel need to go nearby the energized equipment due to poor eyesight, what should he/she do? Instructor: Before the maintenance, tool box meeting is required for the proper designation of workload depending on the helath issues and capability of the personnel.
01:00	12:00	13:00	Lunch Break		
01:15	13:00	14:15	Safety Work Practices in Railway Electrical Maintenance	Marienel M. Visaya	Kurt: Temporary grounding equipment or stick used for maintenance activities to avoid electric shock for sudden energization on the contact line.
00:15	14:15	14:30	- Question & Answer	Marienel M. Visaya	Jon: When to decide if the discharge stick and temporary grounding equipment is in need to replace or repair? Instructor: Visual checking and calibration. Joyzel: Tama po ba yung discharge stick hawak ng personnel habang nagdidischarge? Instructor: Yes and with the use of safety gloves and other protective equipment.
00:15	14:30	14:45	Break		
01:15	14:45	16:00	Electrical Protective Equipment	Kelvin L. Lapidario	
10/18/23			DAY 34: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		
01:15	09:15	10:30	Electrical Protective Equipment	Kelvin L. Lapidario	No questions from trainees
00:10	10:30	10:40	Break		
01:30	10:40	12:10	Electrical Protective Equipment	Kelvin L. Lapidario	No questions from the trainees

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00:15	12:10	12:25	- Question & Answer	Kelvin L. Lapidario	
01:00	12:25	13:25	Lunch Break		
01:00	13:25	14:25	Maintenance Tools Required in Railway Electrical System	John Melchor C. Montes	The trainees shared about their major take aways from the discussion. Some shared that it was their first time knowing about how to use multimeter and other testing tools such as connecting the probes when testing electrical quantities End:4:08PM
00:10	14:25	14:35	Break		
01:30	14:35	16:05	Maintenance Tools Required in Railway Electrical System	John Melchor C. Montes	
10/19/23	DAY 35: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE				
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Marienel M. Visaya	
01:15	09:15	10:30	Maintenance Tools Required in Railway Electrical System	Marienel M. Visaya	No questions were asked by the trainees
00:15	10:30	10:45	Break		
01:15	10:45	12:00	Maintenance Tools Required in Railway Electrical System	Marienel M. Visaya	Richard:May reference point po ba sa calibration ng thermal camera? Yes, the idea of calibration is to compare the true value to the actual reading of the device
01:00	12:00	13:00	Lunch Break		
01:30	13:00	14:30	Maintenance Tools Required in Railway Electrical System	Marienel M. Visaya	No questions were asked by the trainees
00:15	14:30	14:45	Break		
01:15	14:45	16:00	Maintenance Tools Required in Railway Electrical System	Marienel M. Visaya	No questions were asked by the trainees
00:15	16:00	16:15	- Question & Answer	Marienel M. Visaya	No questions were asked by the trainees
10/20/23	DAY 36: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE				
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		
01:30	09:15	10:45	General Inspection and Maintenance in Railway Electrical Facilities	Kelvin L. Lapidario	No questions were asked by the trainees
00:10	10:45	10:55	Break		
01:30	10:55	12:25	General Inspection and Maintenance in Railway Electrical Facilities	Kelvin L. Lapidario	No questions were asked by the trainees
01:00	12:25	13:25	Lunch Break		
01:30	13:25	14:55	General Inspection and Maintenance in Railway Electrical Facilities	Kelvin L. Lapidario	No questions were asked by the trainees
00:10	14:55	15:05	Break		
01:30	15:05	16:35	General Inspection and Maintenance in Railway Electrical Facilities	Kelvin L. Lapidario	No questions were asked by the trainees
10/23/23	DAY 37: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE				
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		9:00AM-9:15AM
01:30	09:15	10:45	General Inspection and Maintenance in Railway Electrical Facilities	Kelvin L. Lapidario	WHAT IS SKID RUNNER?
00:10	10:45	10:55	Break		10:20 AM
01:30	10:55	12:25	General Inspection and Maintenance in Railway Electrical Facilities	Kelvin L. Lapidario	ELMER VILLEAREAL IS IN ZOOM MEETING BUT IS NOT RESPONDING
01:00	12:25	13:25	Lunch Break		
01:30	13:25	14:55	General Inspection and Maintenance in Railway Electrical Facilities	Kelvin L. Lapidario	No questions were asked by the trainees
00:10	14:55	15:05	Break		
01:15	15:05	16:20	General Inspection and Maintenance in Railway Electrical Facilities	Kelvin L. Lapidario	No questions were asked by the trainees
00:15	16:20	16:35	Posttest (Specialized Competencies)	Marienel M. Visaya	
00:10	16:35	16:45	Evaluation	Marienel M. Visaya	
10/24/23	DAY 38: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (COLUMBIA-DS)				

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00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		
02:45	09:15	12:00	Electrical maintenance tools and procedures of the following: 1. Eletrical measuring tools/equipment 2. Safety tools and practices 3. Electrical maintenance procedures.	Kelvin L. Lapidario Marienel M. Visaya John Melchor C. Montes	Practical Activity
01:00	12:00	13:00	Lunch Break		
03:00	13:00	16:00	Continuation of Electrical maintenance tools and procedures.	Kelvin L. Lapidario Marienel M. Visaya John Melchor C. Montes	Practical Activity
10/26/23			DAY 39: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (COLUMBIA-DS)		
00:15	09:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		
02:45	09:15	12:00	Circuit Board Activity (Wiring, measuring, troubleshooting and creating simple railway electrical system) 1. Series and parallel connections 2. Connection and looping of substations	Kelvin L. Lapidario Marienel M. Visaya John Melchor C. Montes	Practical Activity
01:00	12:00	13:00	Lunch Break		
03:00	13:00	16:00	Continuation of Circuit Board Activity	Kelvin L. Lapidario Marienel M. Visaya John Melchor C. Montes	Practical Activity
10/27/23			DAY 40: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (MRT3-DS)		
00:30	08:00	08:15	Assembly TIme/ Safety Briefing/Transfer from assembly area to Depot (MRT3)	Kelvin L. Lapidario John Melchor C. Montes	
00:45	08:15	09:00	Activity Orientation and safety guidelines/Transfer to the first venue of activity		
02:45	09:00	11:45	Orientation/walkthrough on different railway disciplines for daily operation: 1. Building and Facilities 2. Signalling and Communication 3. Rolling Stock (Yard Master and Stabling Area) 4. Tracks and Guideways		Practical Activity
00:15	11:45	12:00	Sharing of Learnings and observations/Question and answer portion		
01:00	12:00	13:00	Lunch Break		
02:00	13:00	15:00	1. Observation at MRT3 Depot Traction Power Substation. 2. Familiarization of maintenance vehicle and tools/equipment used by POWER and OCS maintenance personnel.	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:15	15:00	15:15	Breaktime		
0:30	15:15	15:45	Sharing of Learnings and observations/Question and answer portion		Practical Activity
11/06/23			DAY 41: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (MRT3-NS)		
00:30	21:00	21:15	Assembly time (Station Gate of GMA-Kamuning)		
00:45	21:15	22:00	Orientation on the activity, safety guidelines/Transfer to the first venue of activity (Station 3 GMA-Kamuning Platform - MRT3)	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
02:45	22:00	00:45	Observation of preventive maintenance for substation equipment (Station 3 GMA-Kamuning Substation - MRT3)	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity

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00:15	00:45	01:00	Transfer from Substation to station platform	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:15	01:00	01:15	Breaktime		
01:00	01:15	02:15	Discussion of Substation equipment	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:30	02:15	02:45	Sharing of Learnings and observations/Question and answer portion	Kelvin L. Lapidario John Melchor C. Montes	
11/07/23			DAY 42: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (MRT3-NS)		
00:30	21:00	21:15	Assembly time (Station Gate Ortigas)		
00:45	21:15	22:00	Orientation on the activity, safety guidelines/Transfer to the first venue of activity (Station - Platform of Ortigas Station)	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
02:45	22:00	00:45	Observation of preventive maintenance for OCS equipment (Interstation of Station 6 to Station 7 : Ortigas - Shaw Blvd)	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:15	00:45	01:00	Transfer from tracks to station platform of Station 7 - Shaw Blvd	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:15	01:00	01:15	Breaktime		
01:00	01:15	02:15	Discussion of OCS equipment	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:30	02:15	02:45	Sharing of Learnings and observations/Question and answer portion	Kelvin L. Lapidario John Melchor C. Montes	
11/08/23			DAY 43: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (MRT3-NS)		
00:30	21:00	21:15	Assembly time (Station Gate Cubao)		
00:45	21:15	22:00	Orientation on the activity, safety guidelines/Transfer to the first venue of activity (Station 4 - Cubao Platform MRT3)	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
02:45	22:00	00:45	Observation of preventive maintenance for substation equipment (Station 4 - Cubao Substation MRT3)		
00:15	00:45	01:00	Transfer from mainline to station platform		
00:15	01:00	01:15	Breaktime		
01:00	01:15	02:15	Discussion of substation equipment	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:30	02:15	02:45	Sharing of Learnings and observations/Question and answer portion		
11/09/23			DAY 44: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (MRT3-NS)		
00:30	21:00	21:15	Assembly time (MRT3)		
00:45	21:15	22:00	Orientation on the activity, safety guidelines/Transfer to the first venue of activity	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
02:45	22:00	00:45	Observation of train removal	Kelvin L. Lapidario John Melchor C. Montes	
00:15	00:45	01:00	Observation at LMS	Kelvin L. Lapidario John Melchor C. Montes	
00:15	01:00	01:15	Breaktime		
01:00	01:15	02:15	Continue of Observation of LMS	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:30	02:15	02:45	Breaktime		
01:30	02:45	3:30	Single line diagram activity (written)	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:30	03:30	3:45	Transfer from room to Operation Control Center	Kelvin L. Lapidario John Melchor C. Montes	
00:30	03:45	04:30	Observation of Mainline energization SCADA	Kelvin L. Lapidario John Melchor C. Montes	
00:30	04:30	05:00	Sharing of Learnings and observations/Question and answer portion	Kelvin L. Lapidario John Melchor C. Montes	
11/10/23			DAY 45: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE		

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00:30	9:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		
02:45	09:15	12:00	-Practical Activity (ONLINE)	Kelvin L. Lapidario Marienel M. Visaya John Melchor C. Montes	Practical Activity
11/13/23	DAY 46: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (MRT3-NS)				
00:30	08:00	08:15	Assembly time		
00:45	08:15	09:00	Orientation on the activity, safety guidelines/Transfer (MRT3 Station 5 Platform)	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
02:45	09:00	11:45	Foot Patrol Interstations and Cab ride Inspection at Interstation 5-6		
00:15	11:45	12:00	Sharing of Learnings and observations/Question and answer portion		
11/14/23	DAY 47: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (FEATI U - DS)				
00:15	09:00	09:15	Assembly time, Safety Briefing and Tool box Meeting		
01:45	09:15	11:00	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:15	11:00	11:15	Break		
01:00	11:15	12:15	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
01:00	12:15	13:15	Lunch Break		
01:45	13:15	15:00	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:15	15:00	15:15	Break		
01:00	15:15	16:15	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
11/15/23	DAY 48: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (FEATI U - DS)				
00:15	09:00	09:15	Assembly time, Safety Briefing and Tool box Meeting		
01:45	09:15	11:00	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:15	11:00	11:15	Break		
01:00	11:15	12:15	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
01:00	12:15	13:15	Lunch Break		

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01:45	13:15	15:00	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:15	15:00	15:15	Break		
01:00	15:15	16:15	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
11/16/23			DAY 49: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (FEATI U - DS)		
00:15	09:00	09:15	Assembly time, Safety Briefing and Tool box Meeting		
01:45	09:15	11:00	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:15	11:00	11:15	Break		
01:00	11:15	12:15	Practical FEATI University [Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
01:00	12:15	13:15	Lunch Break		
01:45	13:15	15:00	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:15	15:00	15:15	Break		
01:00	15:15	16:15	Practical FEATI University [Practical Hands-On Activities on Basic Hand Tools] -Multimeter -Basic Hand Tools	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
11/17/23			DAY 50: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (FEATI U - DS)		
00:15	09:00	09:15	Assembly time, Safety Briefing and Tool box Meeting		
01:45	09:15	11:00	Practical FEATI University Troubleshooting Activity Train Simulator Tools Assessment	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:15	11:00	11:15	Break		
01:00	11:15	12:15	Practical FEATI University Troubleshooting Activity Train Simulator Tools Assessment	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
01:00	12:15	13:15	Lunch Break		

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01:45	13:15	15:00	Practical FEATI University Troubleshooting Activity Train Simulator Tools Assessment	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:15	15:00	15:15	Break		
01:00	15:15	16:15	Practical Open Forum/Culminating Session	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
11/20/23			DAY 51: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (LRTA-DS)		
00:30	08:00	08:15	Assembly time	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:45	08:15	09:00	Orientation on the activity, safety guidelines/Transfer to the first venue of activity (LRT2-LRTA)		
02:45	09:00	11:45	Observation of LRTA Depot facilities 1. Depot Rectifier Substation 2. LMS and OCC		
00:15	11:45	12:00	Sharing of Learnings and observations/Question and answer portion		
11/21/23			DAY 52: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (LRTA-DS)		
00:30	08:00	08:15	Assembly time	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:45	08:15	09:00	Orientation on the activity, safety guidelines/Transfer to the first venue of activity (LRT2-LRTA)		
02:45	09:00	11:45	Observation of different Substations of LRT2 (Antipolo Station and Katipunan Station)		
00:15	11:45	12:00	Sharing of Learnings and observations/Question and answer portion		
11/22/23			DAY 53: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (ITC-DS)		
00:30	08:00	08:15	Assembly time	Kelvin L. Lapidario John Melchor C. Montes Ezekiel A. Gonzales	Practical Activity
00:45	08:15	09:00	Orientation on the activity, safety guidelines at ITC		
02:45	09:00	11:45	Familiarization of Full Size Train Simulator (Electrical Equipment) and scenarios Power Supply/contact line system during train operation.		
00:15	11:45	12:00	Sharing of Learnings and observations/Question and answer portion		
01:00	12:00	13:00	Lunch Break		
02:15	13:00	15:45	Electrical Circuit activity and Written activity	Kelvin L. Lapidario John Melchor C. Montes	Practical Activity
00:30	15:45	16:00	Sharing of Learnings and observations/Question and answer portion		
11/23/23			DAY 54: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (LRMC-DS)		
00:30	9:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline	Kelvin L. Lapidario	
02:45	09:15	12:00	-Practical Activity (ONLINE)	Kelvin L. Lapidario Marienel M. Visaya John Melchor C. Montes	Recap: The most interesting part of the training is the visits to railway lines because it widened our perspective in the operation and maintenance of power supply of railways in different area/ location. Activity: Video presentation of trainees
11/24/23			DAY 55: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE		
00:30	9:00	09:15	Morning Exercise , Attendance Monitoring, Recap, Topic Outline		
02:45	09:15	12:00	-Practical Activity (Practical Activity Summary)	Kelvin L. Lapidario Marienel M. Visaya John Melchor C. Montes	Practical Activity

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11/28/23			**DAY 56: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (COLUMBIA-DS)**		
00:15	09:00	09:15	**Attendance Monitoring**		
01:45	09:15	11:00	**Comprehensive Examination (Core Competency)**	Engr. Eric B. Apellido	
00:15	11:00	11:15	**Break**		
01:15	11:15	12:30	**Comprehensive Examination (Departmental Competency)**	Engr. Eric B. Apellido	
01:00	12:30	13:30	**Lunch Break**		
02:00	13:30	15:30	**Comprehensive Examination (Power Supply and Distribution Maintenance)**	Engr. Eric B. Apellido	
11/29/23			**DAY 57: SPECIALIZED: POWER SUPPLY AND DISTRIBUTION MAINTENANCE (COLUMBIA-DS)**		
00:15	08:00	08:15	**Assembly time**		
00:15	08:15	08:30	**Attendance Monitoring**		
03:15	08:30	11:45	**PRACTICAL ASSESSMENT (COLUMBIA)**	Kelvin L. Lapidario Marienel M. Visaya John Melchor C. Montes	
01:00	11:45	12:45	**Break**		
04:00	12:45	16:45	**Continuation of PRACTICAL ASSESSMENT (COLUMBIA)**	Kelvin L. Lapidario Marienel M. Visaya John Melchor C. Montes	

--NOTHING ELSE FOLLOWS--

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MA. CAROLINA P. ARZADON
Supervising Transportation Development Officer

Checked by:

ISRAEL A. RADIAGANDING
Chief, Training Divsion

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SUMMARY OF PRE AND POST TEST RESULTS

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PAGE NO.	Page 1 of 2

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TYPE OF TRAINING: FUNDAMENTAL TRAINING	CYCLE NO.: 8	VENUE: ONLINE PLATFORM (ZOOM/MS)	TRAINING DATE: 29 AUGUST - 03 DECEMBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY ENDORSEMENT	CODE	DEPARTMENTAL				SPECIALIZED											
						OPERATIONS		MAINTENANCE		CTD		TSM		PM		RSM		CSOE		ISM		SSM	
						PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST
1	Anadon, Ray-an Jimenez	5123139	LPTA	Commercial Train Driving	11	14	16	13			8	15											
2	Angeles, Johnric V.	5123140	Polytechnic University of the Philippines	Commercial Train Driving	7	13	11	15			9	15											
3	Bala-o, Cris I.	5123141	Polytechnic University of the Philippines	Commercial Train Driving	8	15	8	13			7	15											
4	Barraca, Angelito	5123142	Polytechnic University of the Philippines	Commercial Train Driving	12	14	12	15			9	15											
5	Cabanes, Marvin Pagod	5123143	Polytechnic University of the Philippines	Commercial Train Driving	9	9																	
6	Hernandez, Priscilla Jane L.	5123144	Polytechnic University of the Philippines	Commercial Train Driving	11	15	11	15			11	15											
7	Lopez, Rylan	5123145	Polytechnic University of the Philippines	Commercial Train Driving	7	13	11	15			13	15											
8	Montes, Shaiffer-on Arabis G.	5123146	2/A	Commercial Train Driving	8	10	9	15			8	15											
9	Montes, Princess Micah V.	5123147	Polytechnic University of the Philippines	Commercial Train Driving	12	15	11	15			10	15											
10	Mullen, Ernesto	5123148	LPTA	Commercial Train Driving	11	13	12	14			11	15											
11	Mijares, Angela Marie S.	5123149	Polytechnic University of the Philippines	Commercial Train Driving	10	15	11	15			9	15											
12	Ramos, Paul Albert B.	5123150	Polytechnic University of the Philippines	Commercial Train Driving	13	15	11	13			12	14											
13	Talib, Alaa Marie D.	5123151	Polytechnic University of the Philippines	Commercial Train Driving	10	15	13	15			10	14											
14	Abes, Mona Liza A.**	5123152	Polytechnic University of the Philippines	Electrical Equipment Maintenance	10	12																	
15	Calibo, Mac Vincent P.*	5123153	Polytechnic University of the Philippines	Electrical Equipment Maintenance	10	13			10	12											10	13	
16	Felipe, Tristan Mark P.*	5123154	DOTr Rail	Electrical Equipment Maintenance	13	15			12	15											10	13	
17	Hernandez, Edsel Cecil P.*	5123155	Polytechnic University of the Philippines	Electrical Equipment Maintenance	7	13			11	15											8	15	
18	Medina, Dan-ann S.**	5123156	DOTr Rail	Electrical Equipment Maintenance	9	13			11	15											9	15	
19	Mores, Renee Wenchel P.*	5123157	Polytechnic University of the Philippines	Electrical Equipment Maintenance	9	15			11	15											9	15	
20	Tan, Shane Marie P.*	5123158	Polytechnic University of the Philippines	Electrical Equipment Maintenance	11	14			10	12											9	15	
21	Antonio, Brad Lyndl P.	5123159	Technological University of the Philippines	Power Supply and Distribution Maintenance	12	14			13	14							13	12					
22	Caballes, Pedro II Mateo	5123160	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	13	14			13	13							7	13					
23	Esparcia, Clarence Mark T.	5123161	2/A	Power Supply and Distribution Maintenance	12	15			13	14							9	13					
24	Galan, Carl P.	5123162	2/A	Power Supply and Distribution Maintenance	14	14			13	14							9	13					
25	Gomez, Earl Andrew J.	5123163	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	11	15			14	14							8	13					
26	Gumal, Lean D.	5123164	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	8	14			11	14							11	13					
27	Hilotin, Sing-Lee M.	5123165	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	8	13			6	14							12	13					
28	Mateo, Jonathan E.	5123166	Entrepreneurship Engineering Specialty	Power Supply and Distribution Maintenance																			
29	Nino, Earl Gerald	5123167	HP Metals	Power Supply and Distribution Maintenance	9	13			11	13							7	12					
30	Oreta, Joel Gerhard P.	5123168	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	8	14			7	13							11	13					
31	Pelayo, James T.	5123169	Technological University of the Philippines	Power Supply and Distribution Maintenance	12	15			7	13							10	13					
32	Tingal, Earl Pascal J.	5123170	2/A	Power Supply and Distribution Maintenance	13	15			12	15							11	12					
33	Villalba, Dominic Jr.	5123171	Private Company, Lower Bets	Power Supply and Distribution Maintenance	8	12			9	12							10	11					
34	Villareal, Elmer Jr. Jose	5123172	Technological University of the Philippines	Power Supply and Distribution Maintenance	9	12			8	14							7	12					
35	Bajit, Jomari M.	5123173	2/A	Rolling Stock Maintenance	10	13			12	13									11	13			
36	Bondoc, Gabriel Jose	5123174	Polytechnic University of the Philippines	Rolling Stock Maintenance	11	11			9	13									9	12			
37	Cervantes, Carlo L.	5123175	Polytechnic University of the Philippines	Rolling Stock Maintenance	11	13			12	14									12	12			
38	David, Ian Brian Jose B.	5123176	Polytechnic University of the Philippines	Rolling Stock Maintenance	9	13			8	12									13	12			
39	Edillor, Jeremy G.	5123177	Technological University of the Philippines	Rolling Stock Maintenance	9	11			14	13									11	14			
40	Garcia, Dave Jay D.	5123178	Polytechnic University of the Philippines	Rolling Stock Maintenance	7	13			9	13									10	12			
41	Mateo, Mae-Ezra Theresa V.	5123179	Polytechnic University of the Philippines	Rolling Stock Maintenance	10	13			10	13									13	14			
42	Mulingtapang, Adrian E.*	5123180	DOTr Rail	Rolling Stock Maintenance	8	14			13	13									14	-			
43	Nolasco, Lilibeth D.	5123181	Polytechnic University of the Philippines	Rolling Stock Maintenance	12	13			11	13									13	12			
44	Palay, Joyce Ann Mae A.	5123182	2/A	Rolling Stock Maintenance	9	14			12	13									11	13			
45	Pelle, Jovan C.	5123183	Technological University of the Philippines	Rolling Stock Maintenance	10	13			10	13									-	-			
46	Pineda, Cris Mel M.	5123184	Technological University of the Philippines	Rolling Stock Maintenance	9	13			13	13									13	13			
47	Pascasio, Matthew Ivan Jed S.	5123185	Ateneo	Rolling Stock Maintenance	10	13			9	13									11	13			
48	Salandanan, Lito Francisco III	5123186	Polytechnic University of the Philippines	Rolling Stock Maintenance	11	13			12	13									14	13			
49	Tejano, Mon Albert A.	5123187	2/A	Rolling Stock Maintenance	10	13			7	13									12	13			
50	Victor, Abigail C.	5123188	Polytechnic University of the Philippines	Rolling Stock Maintenance	10	13			11	13									13	13			
51	Abas, Cristle F.	5123189	Polytechnic University of the Philippines	Signaling and Communications Maintenance	11	15			12	15											9	13	
52	Alipoon, Mathew Paolo H.	5123190	DOTr Rail	Signaling and Communications Maintenance	8	12			9	13											8	13	
53	Bona, Lovely Angelique N.	5123191	Polytechnic University of the Philippines	Signaling and Communications Maintenance	12	12			10	13											7	13	
54	Capa, Pearl Jed D.	5123192	2/A	Signaling and Communications Maintenance	10	13			11	12											11	13	
55	Cuevas, Rolly Nicolai F.	5123193	Polytechnic University of the Philippines	Signaling and Communications Maintenance	2	14			10	-													
56	Cortez, Hadji Labano A.	5123194	Polytechnic University of the Philippines	Signaling and Communications Maintenance	9	13			13	13													
57	Cruz, Princess Shaemaine B.	5123195	DOTr Rail	Signaling and Communications Maintenance	8	14			9	13													
58	Lanes, Erika Mae D.	5123196	Polytechnic University of the Philippines	Signaling and Communications Maintenance	8	13			8	11													
59	Lallejo, Hans Dennis	5123197	Polytechnic University of the Philippines	Signaling and Communications Maintenance	9	13			10	13													

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SUMMARY OF PRE AND POST TEST RESULTS

	2 of 2

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TYPE OF TRAINING	CYCLE NO.	VENUE	TRAINING DATE
FUNDAMENTAL TRAINING	8	ONLINE PLATFORM (ZOOM/MS)	29 AUGUST - 03 DECEMBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY NUMBER (S)	COMBINED		DEPARTMENTAL				SPECIALIZED													
							OPERATIONS		MAINTENANCE		CTD		TTM		PM		RM		PSOM		RSM		SCM	
					PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST
60	Manuella, Ja[illegible] *	8123-[illegible]	Polytechnic University of the Philippines	Signaling and Communications Maintenance																				
61	Navidad, Glen Mark [illegible] *	8123-[illegible]	Technological University of the Philippines	Signaling and Communications Maintenance																				
62	Tiamzon, Emmanuel [illegible] *	8123-[illegible]	Polytechnic University of the Philippines	Signaling and Communications Maintenance																				
63	Ramos, Ferdinand [illegible] *	8123-[illegible]	Polytechnic University of the Philippines	Signaling and Communications Maintenance																				
64	Santiago, Peejay A.	8123-[illegible]	Technological University of the Philippines	Signaling and Communications Maintenance	8	12			8	8											8	12		
65	Aseng, Emelie [illegible]	8123-[illegible]	DOTr Rail	Track and Guideway Maintenance	9	11			11	11													11	11
66	Cruz, Ellen Mae [illegible] *	8123-[illegible]	Polytechnic University of the Philippines	Track and Guideway Maintenance	10	12			10	13													10	13
67	Galace, Arnold Angelo [illegible]	8123-[illegible]	Polytechnic University of the Philippines	Track and Guideway Maintenance	13	13			9	14													11	13
68	Flores, Gabriel [illegible] P.	8123-[illegible]	DOTr Rail	Track and Guideway Maintenance	13	13			13	13													10	12
69	Gabagat, Shane Nicole L.	8123-[illegible]	N/A	Track and Guideway Maintenance	13	14			11	13													9	14
70	Gutierrez, Mark Dennis [illegible] *	8123-[illegible]	Polytechnic University of the Philippines	Track and Guideway Maintenance	11	14			11	13													9	10
71	Ibañez, Maureen Leah A.	8123-[illegible]	Polytechnic University of the Philippines	Track and Guideway Maintenance	9	13			13	14													10	15
72	Lagarto, Bernard [illegible] *	8123-[illegible]	N/A	Track and Guideway Maintenance	8	11			7	14													9	
73	Malvares, Paul Heber D.	8123-[illegible]	Polytechnic University of the Philippines	Track and Guideway Maintenance	11	13			13	13													7	11
74	Mirasol, Jayleen [illegible] *	8123-[illegible]	DOTr Rail	Track and Guideway Maintenance	10	11			12	13													8	13
75	Perez, Jamed A.	8123-[illegible]	DOTr Rail	Track and Guideway Maintenance	8	11			9	13													10	13
76	Quintero, Arcela Lou [illegible]	8123-[illegible]	Polytechnic University of the Philippines	Track and Guideway Maintenance	12	13			13	13													11	13
77	Salinas, Jayde Immanuel [illegible] *	8123-[illegible]	Polytechnic University of the Philippines	Track and Guideway Maintenance	9	10			9	13													8	13
78	Sangalang, Edgardo [illegible] P.	8123-[illegible]	Polytechnic University of the Philippines	Track and Guideway Maintenance	10	14			12	13													9	13
	BATCH AVERAGE				9.81	13.50	10.58	14.33	10.15	13.56	9.83	13.06	-	-	-	-	-	-	9.92	13.06	12.83	13.29	8.33	15.00	8.89	13.06

* Trainee transferred from BESS to TeMS Competency
* Trainee Withdrew / Pre-terminated

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Prepared by:

Ma. Carolina P. Arzadon
Head, Monitoring and Evaluation Committee

Reviewed and Recommended by:

Angel A. Radiaganding
Chief, Training Division

Approved by:

Usec. A[illegible] B. [illegible]
Officer-in-Charge, PTI

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COMPETENCY PRE AND POST TEST RESULTS

DOC. CODE / REF NO.:	PRI-TD-F-CTP-2023-09-0002-C
EFFECTIVITY DATE:	01 January 2023
REVISION NO.:	00
PAGE NO.:	Page 1 of 3

THIS SECTION FOR PRI USE ONLY

TYPE OF TRAINING:	CYCLE No.:	VENUE:	TRAINING DATE:	REPORT DATE:
FUNDAMENTAL TRAINING	8	ONLINE PLATFORM (ZOOM)	29 AUGUST - 22 SEPTEMBER 2023	25 SEPTEMBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY UNDERTAKEN	CORE		REMARKS
					PRE-TEST	POST-TEST	
1	Anastacio, Ray-an James C.	FT23-139	LRTA	Commercial Train Driving	0	14	Late Pretest
2	Aragoza, Julianne V.	FT23-140	Polytechnic University of the Philippines	Commercial Train Driving	7	15	
3	Balicat, Orly L.	FT23-141	Polytechnic University of the Philippines	Commercial Train Driving	8	15	
4	Borinaga, Angelo G.	FT23-142	Polytechnic University of the Philippines	Commercial Train Driving	12	15	
5	Clemente, Marvin Ryan C.	FT23-143	Polytechnic University of the Philippines	Commercial Train Driving	6	9	Withdrawn and email sent0 9/18/2023
6	Hernandez, Resheille Joy L.	FT23-144	Polytechnic University of the Philippines	Commercial Train Driving	11	14	
7	Lopez, Polyn G.	FT23-145	Polytechnic University of the Philippines	Commercial Train Driving	7	15	
8	Marimat, Shymhonn Andre G.	FT23-146	N/A	Commercial Train Driving	8	10	
9	Martirez, Princess Mirah V.	FT23-147	Polytechnic University of the Philippines	Commercial Train Driving	12	15	
10	Medina, Jessie G.	FT23-148	LRTA	Commercial Train Driving	0	13	Late Pretest
11	Mojica, Angelica Marie S.	FT23-149	Polytechnic University of the Philippines	Commercial Train Driving	10	15	
12	Patriarca, Paul Allen B.	FT23-150	Polytechnic University of the Philippines	Commercial Train Driving	13	15	
13	Tuble, Alfia Marie D.	FT23-151	Polytechnic University of the Philippines	Commercial Train Driving	10	15	
14	Allera, Maria Carlota B.	FT23-152	Polytechnic University of the Philippines	Buildings and Facilities Maintenance	10	13	Withdrawn and email sent 09/20/2023
15	Caldito, Marc Vincent B.	FT23-153	Polytechnic University of the Philippines	Buildings and Facilities Maintenance	10	15	
16	Endaya, Trishia May C.	FT23-154	DOTr-Rail	Buildings and Facilities Maintenance	11	15	
17	Fernandez, John Cyrel C.	FT23-155	Polytechnic University of the Philippines	Buildings and Facilities Maintenance	7	15	
18	Medina, Dixie Ann S.	FT23-156	DOTr-Rail	Buildings and Facilities Maintenance	9	15	
19	Mones, Rianne Alexandra P.	FT23-157	Polytechnic University of the Philippines	Buildings and Facilities Maintenance	9	15	
20	Natuel, Shaina Marie I.	FT23-158	Polytechnic University of the Philippines	Buildings and Facilities Maintenance	11	14	
21	Antonio, Jhon Lloyd P.	FT23-159	Technological University of the Philippines	Power Supply and Distribution Maintenance	13	14	
22	Cabildo, Richard Martin	FT23-160	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	13	14	
23	Española, Christian Alaric B.	FT23-161	N/A	Power Supply and Distribution Maintenance	12	15	
24	Galan, Carlo R.	FT23-162	N/A	Power Supply and Distribution Maintenance	11	14	
25	Garcia, Karl Andrei F.	FT23-163	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	11	15	
26	Glumal, Joyzel B.	FT23-164	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	8	13	
27	Hitalia, Angelene M.	FT23-165	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	8	15	
28	Marcelo, Jonathan R.	FT23-166	Pamantasang Lungsod ng Maynila	Power Supply and Distribution Maintenance	-	-	
29	Nase, Karl Conrad C.	FT23-167	HP-Manila	Power Supply and Distribution Maintenance	0	13	Late Pretest
30	Obra, Jon Christian P.	FT23-168	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	8	14	

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COMPETENCY PRE AND POST TEST RESULTS

DOC. CODE / REF NO.:	PRI-TD-F-CPP-2023-09-0002-C
EFFECTIVITY DATE:	01 January 2023
REVISION NO.:	00
PAGE NO.:	Page 2 of 3

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TYPE OF TRAINING:	CYCLE No.:	VENUE:	TRAINING DATE:	REPORT DATE:
FUNDAMENTAL TRAINING	8	ONLINE PLATFORM (ZOOM)	29 AUGUST - 22 SEPTEMBER 2023	25 SEPTEMBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY UNDERTAKEN	CORE		REMARKS
					PRE-TEST	POST-TEST	
31	Palomo, Jamewel S.	FT23-169	Technological University of the Philippines	Power Supply and Distribution Maintenance	11	15	
32	Tongol, Kurt Russel T.	FT23-170	N/A	Power Supply and Distribution Maintenance	13	15	
33	Villaflor, Reymond G.	FT23-171	Private Company, former Beta	Power Supply and Distribution Maintenance	8	12	
34	Villareal, Elmer Joshua	FT23-172	Technological University of the Philippines	Power Supply and Distribution Maintenance	9	15	
35	Barde, Jhanary M.	FT23-173	N/A	Rolling Stock Maintenance	10	15	
36	Benitez, Clifford John C.	FT23-174	Polytechnic University of the Philippines	Rolling Stock Maintenance	11	11	
37	Cervantes, Carlo L.	FT23-175	Polytechnic University of the Philippines	Rolling Stock Maintenance	11	15	
38	Dayrit, Jan Brian Ivan B.	FT23-176	Polytechnic University of the Philippines	Rolling Stock Maintenance	9	13	
39	Fdillor, Tyrone G.	FT23-177	Technological University of the Philippines	Rolling Stock Maintenance	9	14	
40	Larotin, Khriz Joy D.	FT23-178	Polytechnic University of the Philippines	Rolling Stock Maintenance	7	15	
41	Marcos, Mayo Rafael Theseus V.	FT23-179	Polytechnic University of the Philippines	Rolling Stock Maintenance	10	13	
42	Mulingtapang, Adrian E.	FT23-180	DOTr-Rail	Rolling Stock Maintenance	8	14	
43	Nolasco, Jeff Bryan B.	FT23-181	Polytechnic University of the Philippines	Rolling Stock Maintenance	12	15	
44	Palay, Joyce Ann Marie A.	FT23-182	N/A	Rolling Stock Maintenance	9	14	
45	Paldo, Jason G.	FT23-183	Technological University of the Philippines	Rolling Stock Maintenance	10	13	Withdrawn as of 09/25/2023
46	Pereda, Criselda M.	FT23-184	Technological University of the Philippines	Rolling Stock Maintenance	9	14	
47	Ponciano, Matthew Ivan Jude S.	FT23-185	Accenture	Rolling Stock Maintenance	10	13	
48	Sabularse, John Emmanuel R.	FT23-186	Polytechnic University of the Philippines	Rolling Stock Maintenance	11	15	
49	Tepace, Marc Allen A.	FT23-187	N/A	Rolling Stock Maintenance	10	14	
50	Verbo, Abigail G.	FT23-188	Polytechnic University of the Philippines	Rolling Stock Maintenance	10	15	
51	Abia, Criselle F.	FT23-189	Polytechnic University of the Philippines	Signaling and Communications Maintenance	11	15	
52	Alipinin, Martina Ysabel K.	FT23-190	DOTr-Rail	Signaling and Communications Maintenance	8	12	
53	Boron, Lovely Angelique N.	FT23-191	Polytechnic University of the Philippines	Signaling and Communications Maintenance	12	12	
54	Capa, Ryan Onil D.	FT23-192	N/A	Signaling and Communications Maintenance	10	11	
55	Clemente, Keith Necolai I.	FT23-193	Polytechnic University of the Philippines	Signaling and Communications Maintenance	7	14	
56	Cortes, Hash Kie Lalaine A.	FT23-194	Polytechnic University of the Philippines	Signaling and Communications Maintenance	9	15	
57	Cruz, Denisse Sharmaine B.	FT23-195	DOTr-Rail	Signaling and Communications Maintenance	8	14	
58	Ferrer, Erika May D.	FT23-196	Polytechnic University of the Philippines	Signaling and Communications Maintenance	8	15	
59	Gallego, Francis Ivan G.	FT23-197	Polytechnic University of the Philippines	Signaling and Communications Maintenance	9	15	

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REVISION NO.:	00
PAGE NO.:	Page 3 of 3

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TYPE OF TRAINING:	CYCLE No.:	VENUE:	TRAINING DATE:	REPORT DATE:
FUNDAMENTAL TRAINING	8	ONLINE PLATFORM (ZOOM)	29 AUGUST - 22 SEPTEMBER 2023	25 SEPTEMBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY UNDERTAKEN	CORE		REMARKS
					PRE-TEST	POST-TEST	
60	Manzanilla, Jay G.	F123-198	Polytechnic University of the Philippines	Signaling and Communications Maintenance	-	-	Disqualified
61	Navidad, John Mark N.	F123-199	Technological University of the Philippines	Signaling and Communications Maintenance	-	-	Disqualified
62	Plandez, Rommel C.	F123-200	Polytechnic University of the Philippines	Signaling and Communications Maintenance	-	-	Disqualified
63	Pones, Roselyn Joy D.	F123-201	Polytechnic University of the Philippines	Signaling and Communications Maintenance	-	-	Withdrawn as of 08/30/2023
64	Santiago, Dennise Y.	F123-202	Technological University of the Philippines	Signaling and Communications Maintenance	8	13	
65	Ayong, Rainbow Provo B.	F123-203	DOTr-Rail	Tracks and Guideways Maintenance	9	14	
66	Cajefe, John Mark Z.	F123-204	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	10	15	
67	Colico, Aneal Angelo B.	F123-205	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	14	15	
68	Flores, Glen Gem P.	F123-206	DOTr-Rail	Tracks and Guideways Maintenance	11	15	
69	Gabagat, Sheena Nicole L.	F123-207	N/A	Tracks and Guideways Maintenance	13	14	
70	Gutierrez, Micah Dinniese C.	F123-208	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	11	14	
71	Jarden, Maureen Leah A.	F123-209	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	9	13	
72	Lozanta, Jhomar L.	F123-210	N/A	Tracks and Guideways Maintenance	8	11	
73	Mabanta, Rodel John D.	F123-211	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	11	15	
74	Mangabat, Ezekiel M.	F123-212	DOTr-Rail	Tracks and Guideways Maintenance	10	11	
75	Pasion, Ainard A.	F123-213	DOTr-Rail	Tracks and Guideways Maintenance	8	14	
76	Quinones, Angela Krisel T.	F123-214	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	12	15	
77	Salinas, Jericho Immanuel O.	F123-215	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	9	10	
78	Sangalang, Edgardoll P.	F123-216	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	10	14	
	BATCH AVERAGE				9.41	13.90	

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Ma. Carolina P. Arzadon
Head, Monitoring and Evaluation Committee

Reviewed and Recommended by:

Israel A. Radiaganding
Chief, Training Division

Approved by:

Usec. Annel R. Lontoc, CESO I
Officer-in-Charge, PRI

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EFFECTIVITY DATE:	01 January 2023
REVISION NO.:	00
PAGE NO.:	Page 1 of 3

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TYPE OF TRAINING:	CYCLE No.:	VENUE:	TRAINING DATE:	REPORT DATE:
FUNDAMENTAL TRAINING	8	ONLINE PLATFORM (ZOOM)	25 SEPTEMBER - 11 OCTOBER 2023	16 OCTOBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY UNDERTAKEN	DEPARTMENTAL MAINTENANCE		REMARKS
					PRE-TEST	POST-TEST	
1	Allera, Maria Carlota B.	FT23-152	Polytechnic University of the Philippines	Buildings and Facilities Maintenance	-	-	Withdrew, email sent 20/09
2	Caldito, Marc Vincent B.	FT23-153	Polytechnic University of the Philippines	Buildings and Facilities Maintenance	10	15	
3	Endaya, Trishia May C.	FT23-154	DOTr-Rail	Buildings and Facilities Maintenance	12	-	Withdrew, sent email Oct 6, 2023
4	Fernandez, John Cyrel C.	FT23-155	Polytechnic University of the Philippines	Buildings and Facilities Maintenance	11	15	
5	Medina, Dixie Ann S.	FT23-156	DOTr-Rail	Buildings and Facilities Maintenance	11	15	
6	Mones, Rianne Alexandra P.	FT23-157	Polytechnic University of the Philippines	Buildings and Facilities Maintenance	11	15	
7	Natuel, Shaina Marie I.	FT23-158	Polytechnic University of the Philippines	Buildings and Facilities Maintenance	10	12	
8	Antonio, Jhon Lloyd P.	FT23-159	Technological University of the Philippines	Power Supply and Distribution Maintenance	13	14	
9	Cabildo, Richard Martin	FT23-160	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	13	15	
10	Española, Christian Alaric B.	FT23-161	N/A	Power Supply and Distribution Maintenance	13	14	
11	Galan, Carlo R.	FT23-162	N/A	Power Supply and Distribution Maintenance	13	15	
12	Garcia, Karl Andrei F.	FT23-163	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	10	15	
13	Glumal, Joyzel B.	FT23-164	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	11	15	
14	Hitalia, Angelene M.	FT23-165	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	6	14	
15	Marcelo, Jonathan R.	FT23-166	Pamantasang Lungsod ng Maynila	Power Supply and Distribution Maintenance	-	-	Withdrawn as of 09/14/2023
16	Nase, Karl Conrad C.	FT23-167	TIP-Manila	Power Supply and Distribution Maintenance	11	13	
17	Obra, Jon Christian P.	FT23-168	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	7	15	
18	Palomo, Jamewel S.	FT23-169	Technological University of the Philippines	Power Supply and Distribution Maintenance	7	15	
19	Tongol, Kurt Russel T.	FT23-170	N/A	Power Supply and Distribution Maintenance	12	15	
20	Villaflor, Reymond G.	FT23-171	Private Company, former Beta	Power Supply and Distribution Maintenance	9	12	
21	Villareal, Elmer Joshua	FT23-172	Technological University of the Philippines	Power Supply and Distribution Maintenance	8	14	
22	Barde, Jhanary M.	FT23-173	N/A	Rolling Stock Maintenance	12	15	
23	Benitez, Clifford John C.	FT23-174	Polytechnic University of the Philippines	Rolling Stock Maintenance	9	12	
24	Cervantes, Carlo L.	FT23-175	Polytechnic University of the Philippines	Rolling Stock Maintenance	12	14	
25	Dayrit, Jan Brian Ivan B.	FT23-176	Polytechnic University of the Philippines	Rolling Stock Maintenance	8	12	
26	Edillor, Tyrone G.	FT23-177	Technological University of the Philippines	Rolling Stock Maintenance	14	15	
27	Larotin, Khriz Joy D.	FT23-178	Polytechnic University of the Philippines	Rolling Stock Maintenance	9	15	
28	Marcos, Mayo Rafael Theseus V.	FT23-179	Polytechnic University of the Philippines	Rolling Stock Maintenance	10	13	

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EFFECTIVITY DATE:	01 January 2023
REVISION NO.:	00
PAGE NO.:	Page 2 of 3

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TYPE OF TRAINING:	CYCLE No.:	VENUE:	TRAINING DATE:	REPORT DATE:
FUNDAMENTAL TRAINING	8	ONLINE PLATFORM (ZOOM)	25 SEPTEMBER - 11 OCTOBER 2023	16 OCTOBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY UNDERTAKEN	DEPARTMENTAL MAINTENANCE		REMARKS
					PRE-TEST	POST-TEST	
29	Mulingtapang, Adrian E.	FT23-180	DOTr-Rail	Rolling Stock Maintenance	13	11	
30	Nolasco, Jeff Bryan B.	FT23-181	Polytechnic University of the Philippines	Rolling Stock Maintenance	11	15	
31	Palay, Joyce Ann Marie A.	FT23-182	N/A	Rolling Stock Maintenance	12	13	
32	Paldo, Jason G.	FT23-183	Technological University of the Philippines	Rolling Stock Maintenance	10	-	Withdrawn as of 09/25/2023
33	Pereda, Criselda M.	FT23-184	Technological University of the Philippines	Rolling Stock Maintenance	12	13	
34	Ponciano, Matthew Ivan Jude S.	FT23-185	Accenture	Rolling Stock Maintenance	9	11	
35	Sabularse, John Emmanuel R.	FT23-186	Polytechnic University of the Philippines	Rolling Stock Maintenance	12	15	
36	Tepace, Marc Allen A.	FT23-187	N/A	Rolling Stock Maintenance	7	15	
37	Verbo, Abigail G.	FT23-188	Polytechnic University of the Philippines	Rolling Stock Maintenance	14	15	
38	Abia, Criselle F.	FT23-189	Polytechnic University of the Philippines	Signaling and Communications Maintenance	12	15	
39	Alipinin, Martina Ysabel K.	FT23-190	DOTr-Rail	Signaling and Communications Maintenance	6	14	
40	Boron, Lovely Angelique N.	FT23-191	Polytechnic University of the Philippines	Signaling and Communications Maintenance	10	13	
41	Capa, Ryan Onil D.	FT23-192	N/A	Signaling and Communications Maintenance	11	12	
42	Clemente, Keith Necolai I.	FT23-193	Polytechnic University of the Philippines	Signaling and Communications Maintenance	10	-	withdraw, sent email last Oct 3
43	Cortes, Hash Kie Lalaine A.	FT23-194	Polytechnic University of the Philippines	Signaling and Communications Maintenance	11	15	
44	Cruz, Denisse Sharmaine B.	FT23-195	DOTr-Rail	Signaling and Communications Maintenance	9	15	
45	Ferrer, Erika May D.	FT23-196	Polytechnic University of the Philippines	Signaling and Communications Maintenance	8	13	
46	Gallego, Francis Ivan G.	FT23-197	Polytechnic University of the Philippines	Signaling and Communications Maintenance	10	15	
47	Manzanilla, Jay G.	FT23-198	Polytechnic University of the Philippines	Signaling and Communications Maintenance	-	-	Disqualified
48	Navidad, John Mark N.	FT23-199	Technological University of the Philippines	Signaling and Communications Maintenance	-	-	Disqualified
49	Plandez, Rommel C.	FT23-200	Polytechnic University of the Philippines	Signaling and Communications Maintenance	-	-	Disqualified
50	Pones, Roselyn Joy D.	FT23-201	Polytechnic University of the Philippines	Signaling and Communications Maintenance	-	-	Withdrawn as of 08/30/2023
51	Santiago, Dennise Y.	FT23-202	Technological University of the Philippines	Signaling and Communications Maintenance	8	8	
52	Ayong, Rainbow Provo B.	FT23-203	DOTr-Rail	Tracks and Guideways Maintenance	11	14	
53	Cajefe, John Mark Z.	FT23-204	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	10	15	
54	Colico, Ancal Angelo B.	FT23-205	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	0	14	
55	Flores, Glen Gem P.	FT23-206	DOTr-Rail	Tracks and Guideways Maintenance	13	15	
56	Gabagat, Sheena Nicole L.	FT23-207	N/A	Tracks and Guideways Maintenance	11	13	

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EFFECTIVITY DATE:	01 January 2023
REVISION NO.:	00
PAGE NO.:	Page 3 of 3

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TYPE OF TRAINING:	CYCLE No.:	VENUE:	TRAINING DATE:	REPORT DATE:
FUNDAMENTAL TRAINING	8	ONLINE PLATFORM (ZOOM)	25 SEPTEMBER - 11 OCTOBER 2023	16 OCTOBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY UNDERTAKEN	DEPARTMENTAL MAINTENANCE		REMARKS
					PRE-TEST	POST-TEST	
57	Gutierrez, Micah Dinniese C.	FT23-208	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	11	15	
58	Jarden, Maureen Leah A.	FT23-209	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	13	14	
59	Lozanta, Jhomar L.	FT23-210	N/A	Tracks and Guideways Maintenance	7	14	
60	Mabanta, Rodel John D.	FT23-211	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	12	15	
61	Mangabat, Ezekiel M.	FT23-212	DOTr-Rail	Tracks and Guideways Maintenance	12	15	
62	Pasion, Ainard A.	FT23-213	DOTr-Rail	Tracks and Guideways Maintenance	0	15	
63	Quiñones, Angela Krisel T.	FT23-214	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	11	14	
64	Salinas, Jericho Immanuel O.	FT23-215	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	9	10	
65	Sangalang, Edgardoll P.	FT23-216	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	12	12	
	BATCH AVERAGE				10.15	13.88	

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Ma. Carolina P. Arzadon
Head, Monitoring and Evaluation Committee

Reviewed and Recommended by:

Ismael A. Radiaganding
Chief, Training Division

Approved by:

Usec. Anneli R. Lontoc, CESO I
Officer-in-Charge, PRI

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FUNDAMENTAL TRAINING	8	ONLINE PLATFORM (ZOOM)	25 SEPTEMBER - 03 OCTOBER 2023	05 OCTOBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY UNDERTAKEN	DEPARTMENTAL OPERATIONS		REMARKS
					PRE-TEST	POST-TEST	
1	Anastacio, Ray-an James C.	FT23-139	LRTA	Commercial Train Driving	10	13	
2	Aragoza, Julianne V.	FT23-140	Polytechnic University of the Philippines	Commercial Train Driving	11	15	
3	Balicat, Orlv L.	FT23-141	Polytechnic University of the Philippines	Commercial Train Driving	8	15	
4	Borinaga, Angelo G.	FT23-142	Polytechnic University of the Philippines	Commercial Train Driving	12	15	
5	Clemente, Marvin Ryan C.	FT23-143	Polytechnic University of the Philippines	Commercial Train Driving	-	-	Withdrawn and email sent 09/18/2023
6	Hernandez, Resheille Joy L.	FT23-144	Polytechnic University of the Philippines	Commercial Train Driving	11	15	
7	Lopez, Polyn G.	FT23-145	Polytechnic University of the Philippines	Commercial Train Driving	11	15	
8	Marimat, Shymhonn Andre G.	FT23-146	N/A	Commercial Train Driving	9	12	
9	Martirez, Princess Mirah V.	FT23-147	Polytechnic University of the Philippines	Commercial Train Driving	11	15	
10	Medina, Jessie G.	FT23-148	LRTA	Commercial Train Driving	12	14	
11	Mojica, Angelica Marie S.	FT23-149	Polytechnic University of the Philippines	Commercial Train Driving	11	15	
12	Patriarca, Paul Allen B.	FT23-150	Polytechnic University of the Philippines	Commercial Train Driving	11	13	
13	Tuble, Alfia Marie D.	FT23-151	Polytechnic University of the Philippines	Commercial Train Driving	10	15	
	BATCH AVERAGE				10.58	14.33	

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Reviewed and Recommended by:

Israel A. Radiaganding
Chief, Training Division

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Usec. Arnold R. Lorca, CESO I
Officer-in-Charge, PRI

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EFFECTIVITY DATE:	01 January 2023
REVISION NO.:	00
PAGE NO.:	Page 1 of 1

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TYPE OF TRAINING:	CYCLE No.:	VENUE:	TRAINING DATE:	REPORT DATE:
FUNDAMENTAL TRAINING	8	ONLINE PLATFORM (ZOOM)	12 OCTOBER - 29 NOVEMBER 2023	20 NOVEMBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY UNDERTAKEN	SPECIALIZED		REMARKS
					PRE-TEST	POST-TEST	
1	Abia, Criselle F.	FT23-189	Polytechnic University of the Philippines	Signaling and Communications Maintenance	9	15	
2	Alipinin, Martina Ysabel K.	FT23-190	DOTr-Rail	Signaling and Communications Maintenance	8	15	
3	Boron, Lovely Angelique N.	FT23-191	Polytechnic University of the Philippines	Signaling and Communications Maintenance	7	15	
4	Capa, Ryan Onil D.	FT23-192	N/A	Signaling and Communications Maintenance	11	15	
5	Clemente, Keith Necolai I.^	FT23-193	Polytechnic University of the Philippines	Signaling and Communications Maintenance	-	-	withdrew, sent email last Oct 3
6	Cortes, Hash Kie Lalaine A.	FT23-194	Polytechnic University of the Philippines	Signaling and Communications Maintenance	7	15	
7	Cruz, Denisse Sharmaine B.	FT23-195	DOTr-Rail	Signaling and Communications Maintenance	9	15	
8	Ferrer, Erika May D.	FT23-196	Polytechnic University of the Philippines	Signaling and Communications Maintenance	7	15	
9	Gallego, Francis Ivan G.	FT23-197	Polytechnic University of the Philippines	Signaling and Communications Maintenance	9	15	
10	Manzanilla, Jay G.^	FT23-198	Polytechnic University of the Philippines	Signaling and Communications Maintenance	-	-	Disqualified
11	Navidad, John Mark N.^	FT23-199	Technological University of the Philippines	Signaling and Communications Maintenance	-	-	Disqualified
12	Plandez, Rommel C.^	FT23-200	Polytechnic University of the Philippines	Signaling and Communications Maintenance	-	-	Disqualified
13	Pones, Roselyn Joy D.^	FT23-201	Polytechnic University of the Philippines	Signaling and Communications Maintenance	-	-	Withdrew as of 08/30/2023
14	Santiago, Dennise Y.	FT23-202	Technological University of the Philippines	Signaling and Communications Maintenance	8	15	
BATCH AVERAGE					8.33	15.00	

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Chief, Training Division

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Usec. Aurelio R. Montoc, CESO I
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	REVISION NO.:	00
	PAGE NO.:	Page 1 of 1

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TYPE OF TRAINING:	CYCLE No.:	VENUE:	TRAINING DATE:	REPORT DATE:
FUNDAMENTAL TRAINING	8	ONLINE PLATFORM (ZOOM)	12 OCTOBER - 29 NOVEMBER 2023	20 NOVEMBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY UNDERTAKEN	SPECIALIZED		REMARKS
					PRE-TEST	POST-TEST	
1	Barde, Jhanary M.	FT23-173	N/A	Rolling Stock Maintenance	13	15	
2	Benitez, Clifford John C.	FT23-174	Polytechnic University of the Philippines	Rolling Stock Maintenance	9	12	
3	Cervantes, Carlo L.	FT23-175	Polytechnic University of the Philippines	Rolling Stock Maintenance	12	15	
4	Dayrit, Jan Brian Ivan B.	FT23-176	Polytechnic University of the Philippines	Rolling Stock Maintenance	15	12	
5	Edillor, Tyrone G.	FT23-177	Technological University of the Philippines	Rolling Stock Maintenance	13	14	
6	Larotin, Khriz Joy D.	FT23-178	Polytechnic University of the Philippines	Rolling Stock Maintenance	10	15	
7	Marcos, Mayo Rafael Theseus V.	FT23-179	Polytechnic University of the Philippines	Rolling Stock Maintenance	13	14	
8	Mulingtapang, Adrian E.^	FT23-180	DOTr-Rail	Rolling Stock Maintenance	14	-	Withdrew training as of 11/16/23
9	Nolasco, Jeff Bryan B.	FT23-181	Polytechnic University of the Philippines	Rolling Stock Maintenance	13	15	
10	Palay, Joyce Ann Marie A.	FT23-182	N/A	Rolling Stock Maintenance	11	13	
11	Pakdo, Jason G.^	FT23-183	Technological University of the Philippines	Rolling Stock Maintenance	-	-	Withdrew as of 09/25/2023
12	Pereda, Criselda M.	FT23-184	Technological University of the Philippines	Rolling Stock Maintenance	14	15	
13	Ponciano, Matthew Ivan Jude S.	FT23-185	Accenture	Rolling Stock Maintenance	14	15	
14	Sabularse, John Emmanuel R.	FT23-186	Polytechnic University of the Philippines	Rolling Stock Maintenance	14	15	
15	Tepace, Marc Allen A.	FT23-187	N/A	Rolling Stock Maintenance	12	15	
16	Verbo, Abigail G.	FT23-188	Polytechnic University of the Philippines	Rolling Stock Maintenance	15	15	
BATCH AVERAGE					12.80	14.29	

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COMPETENCY PRE AND POST TEST RESULTS	PAGE NO.:	Page 1 of 1

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TYPE OF TRAINING:	CYCLE No.:	VENUE:	TRAINING DATE:	REPORT DATE:
FUNDAMENTAL TRAINING	8	ONLINE PLATFORM (ZOOM)	04 OCTOBER - 05 DECEMBER 2023	20 NOVEMBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY UNDERTAKEN	SPECIALIZED		REMARKS
					PRE-TEST	POST-TEST	
1	Anastacio, Ray-an James C.	FT23-139	LRTA	Commercial Train Driving	8	13	
2	Aragoza, Julianne V.	FT23-140	Polytechnic University of the Philippines	Commercial Train Driving	9	13	
3	Balicat, Orly L.	FT23-141	Polytechnic University of the Philippines	Commercial Train Driving	7	15	
4	Borinaga, Angelo G.	FT23-142	Polytechnic University of the Philippines	Commercial Train Driving	9	15	
5	Clemente, Marvin Ryan C.	FT23-143	Polytechnic University of the Philippines	Commercial Train Driving	-	-	Withdrew and email sent 09/18/2023
6	Hernandez, Resheille Joy L.	FT23-144	Polytechnic University of the Philippines	Commercial Train Driving	11	15	
7	Lopez, Polyn G.	FT23-145	Polytechnic University of the Philippines	Commercial Train Driving	14	15	
8	Marimat, Shymhonn Andre G.	FT23-146	N/A	Commercial Train Driving	8	13	
9	Martirez, Princess Mirah V.	FT23-147	Polytechnic University of the Philippines	Commercial Train Driving	10	14	
10	Medina, Jessie G.	FT23-148	LRTA	Commercial Train Driving	11	13	
11	Mojica, Angelica Marie S.	FT23-149	Polytechnic University of the Philippines	Commercial Train Driving	9	15	
12	Patriarca, Paul Allen B.	FT23-150	Polytechnic University of the Philippines	Commercial Train Driving	12	14	
13	Tuble, Alfia Marie D.	FT23-151	Polytechnic University of the Philippines	Commercial Train Driving	10	14	
BATCH AVERAGE:					9.83	14.08	

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Reviewed and Recommended by:

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Usec. Daniel R. Esmeralda, *CESO I*
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EFFECTIVITY DATE:	01 January 2023
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PAGE NO.:	Page 1 of 1

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FUNDAMENTAL TRAINING	8	ONLINE PLATFORM (ZOOM)	12 OCTOBER - 05 DECEMBER 2023	20 NOVEMBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY UNDERTAKEN	SPECIALIZED		REMARKS
					PRE-TEST	POST-TEST	
1	Allera, Maria Carlota B.*^	FT23-152	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	-	-	Withdrew, email sent 09/20/23
2	Caldito, Marc Vincent B.*	FT23-153	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	6	15	Transfered from BFM Competency
3	Endaya, Trishia May C.*^	FT23-154	DOTr-Rail	Tracks and Guideways Maintenance	-	-	Withdrew, sent email 10/06/23
4	Fernandez, John Cyrel C.*	FT23-155	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	10	15	Transfered from BFM Competency
5	Medina, Dixie Ann S.*^	FT23-156	DOTr-Rail	Tracks and Guideways Maintenance	8	15	Withdrew training as of 11/13/23
6	Mones, Rianne Alexandra P.*	FT23-157	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	9	15	Transfered from BFM Competency
7	Natuel, Shaina Marie I.*	FT23-158	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	9	13	Transfered from BFM Competency
8	Ayong, Rainbow Provo B.	FT23-203	DOTr-Rail	Tracks and Guideways Maintenance	11	14	
9	Cajefe, John Mark Z.	FT23-204	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	10	15	
10	Colico, Aneal Angelo B.	FT23-205	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	11	13	
11	Flores, Glen Gem P.	FT23-206	DOTr-Rail	Tracks and Guideways Maintenance	10	14	
12	Gabagat, Sheena Nicole L.	FT23-207	N/A	Tracks and Guideways Maintenance	9	14	
13	Gutierrez, Micah Dinniese C.	FT23-208	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	6	10	
14	Jarden, Maureen Leah A.	FT23-209	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	10	15	
15	Lozanta, Jhomar L.^	FT23-210	N/A	Tracks and Guideways Maintenance	9	-	Withdrew training as of 11/06/23
16	Mabanta, Rodel John D.	FT23-211	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	7	14	
17	Mangabat, Ezekiel M.^	FT23-212	DOTr-Rail	Tracks and Guideways Maintenance	8	13	Withdrew training as of 11/13/23
18	Pasion, Ainard A.	FT23-213	DOTr-Rail	Tracks and Guideways Maintenance	10	15	
19	Quiñones, Angela Krisel T.	FT23-214	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	11	15	
20	Salinas, Jericho Immanuel O.^	FT23-215	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	6	15	Withdrew training as of 11/17/23
21	Sangalang, Edgardoll P.	FT23-216	Polytechnic University of the Philippines	Tracks and Guideways Maintenance	9	13	
	BATCH AVERAGE				8.89	14.06	

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Ma. Carolina P. Arzadon
Head, Monitoring and Evaluation Committee

Reviewed and Recommended by:

Israel A. Radiaganding
Chief, Training Division

Approved by:

Usec. Arnulfo R. Fontoc, *CESO I*
Officer-in-Charge, PRI

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COMPETENCY PRE AND POST TEST RESULTS

DOC. CODE / REF NO.:	PRI-TD-F-CPP-2023-11-0011-C
EFFECTIVITY DATE:	01 January 2023
REVISION NO.:	00
PAGE NO.:	Page 1 of 1

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TYPE OF TRAINING:	CYCLE No.:	VENUE:	TRAINING DATE:	REPORT DATE:
FUNDAMENTAL TRAINING	8	ONLINE PLATFORM (ZOOM)	12 OCTOBER - 29 NOVEMBER 2023	20 NOVEMBER 2023

NO.	NAME	TRAINEE CODE	ORGANIZATION	COMPETENCY UNDERTAKEN	SPECIALIZED		REMARKS
					PRE-TEST	POST-TEST	
1	Antonio, Jhon Lloyd P.	FT23-159	Technological University of the Philippines	Power Supply and Distribution Maintenance	13	12	
2	Cabildo, Richard Martin	FT23-160	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	7	15	
3	Espanola, Christian Alaric B.	FT23-161	N/A	Power Supply and Distribution Maintenance	9	11	
4	Galan, Carlo R.	FT23-162	N/A	Power Supply and Distribution Maintenance	9	15	
5	Garcia, Karl Andrei F.	FT23-163	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	8	13	
6	Glumal, Joyzel B.	FT23-164	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	11	15	
7	Hitalia, Angelene M.	FT23-165	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	12	15	
8	Marcelo, Jonathan R.	FT23-166	Pamantasang Lungsod ng Maynila	Power Supply and Distribution Maintenance	-	-	Withdrew as of 09/14/2023
9	Nase, Karl Conrad C.	FT23-167	TIP-Manila	Power Supply and Distribution Maintenance	7	11	
10	Obra, Jon Christian P.	FT23-168	Polytechnic University of the Philippines	Power Supply and Distribution Maintenance	11	15	
11	Palomo, Jamewel S.	FT23-169	Technological University of the Philippines	Power Supply and Distribution Maintenance	10	13	
12	Tongol, Kurt Russel T.	FT23-170	N/A	Power Supply and Distribution Maintenance	15	12	
13	Villaflor, Reymond G.	FT23-171	Private Company, former Beta	Power Supply and Distribution Maintenance	10	11	
14	Villareal, Elmer Joshua	FT23-172	Technological University of the Philippines	Power Supply and Distribution Maintenance	7	12	
	BATCH AVERAGE				9.92	13.08	

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Prepared by:

Ma. Carolina P. Arzadon
Head, Monitoring and Evaluation Committee

Reviewed and Recommended by:

Israel A. Radiaganding
Chief, Training Division

Approved by:

Usec. Annel A. Lantoc, CESO I
Officer-in-Charge, PRI

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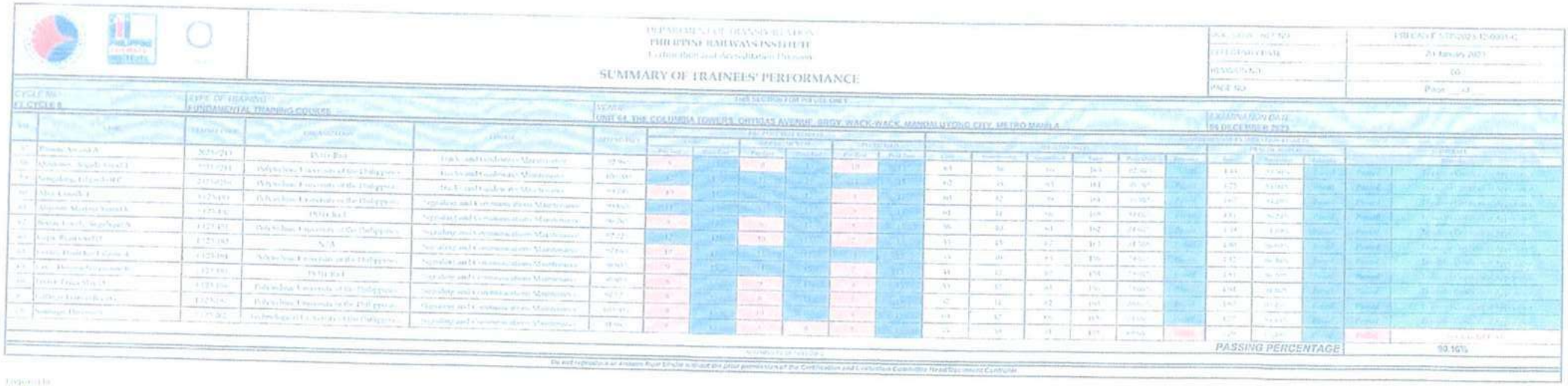
SUMMARY OF TRAINEES' PERFORMANCE

DATE ISSUED	20 January 2025
REVISION NO.	00
PAGE NO.	Page 1 of 1

CYCLE NO.: 01 CYCLE B
TYPE OF TRAINING: FUNDAMENTAL TRAINING COURSE
VENUE: UNIT 64, THE COLUMBIA TOWERS, ORTIGAS AVENUE, EDSA, WACK-WACK, MANDALUYONG CITY, METRO MANILA
EXAMINATION DATE: 05 DECEMBER 2024

FOR DESIGNATION PURPOSES ONLY

| NO. | NAME | STUDENT NO. | COMPANY | ADDRESS | BIRTHDAY | PRE-BOARD EXAMINATION | | |



DEPARTMENT OF TRANSPORTATION
PHILIPPINE RAILWAYS INSTITUTE
Center for Rail and Allied Industry Development

SUMMARY OF TRAINEES' PERFORMANCE

DOCUMENT NO.	FM-QAC-F-STP-2023-12-001-C
EFFECTIVITY DATE	20 January 2023
REVISION NO.	00
PAGE NO.	Page 1 of 1

CYCLE NO.: 01-CYCLE 8

TYPE OF TRAINING: FUNDAMENTAL TRAINING COURSES

THIS SECTION FOR PRWSI ONLY

VENUE: UNIT 64, THE COLUMBIA TOWERS, ORTIGAS AVENUE, BRGY. WACK-WACK, MANDALUYONG CITY, METRO MANILA

EXAMINATION DATE: 15 DECEMBER 2023

PASSING PERCENTAGE: 90.16%

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SUMMARY OF TRAINEES' PERFORMANCE

TYPE OF TRAINING:	FUNDAMENTAL TRAINING COURSE
VENUE:	UNIT 6F, THE COLUMBIA TOWERS, ORTIGAS AVENUE, BRGY. WACK-WACK, MANDALUYONG CITY, METRO MANILA
EXAMINATION DATE:	05 DECEMBER 2023

NO.	NAME	PASSWORD	ASSIGNED	SCORE	REMARKS	TOTAL						MULTIPLE CHOICE						IDENTIFICATION			ESSAY		
						ITEM	TIME STARTED	TIME ENDED	TIME CONSUMED	TOTAL SCORE	PERCENTAGE	ITEM	TIME STARTED	TIME ENDED	TIME CONSUMED	TOTAL SCORE	PERCENTAGE	ITEM	TOTAL SCORE	PERCENTAGE	ITEM	TOTAL SCORE	PERCENTAGE
1	[redacted]	2729	[redacted]	[redacted]	PASSED	15	11	15	15	15	100	15	11	15	15	15	100						

PASSING PERCENTAGE: 80.00%

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Commission on Accreditation Division

SUMMARY OF TRAINEES' PERFORMANCE

DOC CONTROL NO.	PRI-CAD-FM-2022
EFFECTIVITY DATE	01 January 2022
REVISION NO.	00
PAGE NO.	Page 1 of 1

COURSE: LRT-1 CYCLE 8 (2024-01)	TYPE OF TRAINING: FUNDAMENTAL TRAINING COURSE
VENUE: UNIT 21, THE COLUMBIA TOWER, ORTIGAS AVENUE, BRGY. WACK-WACK, MANDALUYONG CITY, METRO MANILA	EXAMINATION DATE: 07 DECEMBER 2024

NO.	NAME	DESIGNATION	ORGANIZATION	AGENCY	STATUS	PRE-TEST SCORE					POST-TEST SCORE						REMARKS				
						Part 1	Part 2	Part 3	Part 4	Total	Part 1	Part 2	Part 3	Part 4	Part 5	Total	Rating	Equivalent	Grade	Result	Remarks
1	[redacted]	[redacted]	[redacted]	[redacted]	[redacted]	19	11	17	13	60	15	13	13	8.5	[redacted]	[redacted]	94%	[redacted]	[redacted]	PASSED	[redacted]

PASSING PERCENTAGE: 100.00%

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TRAINEE MONITORING SHEET

DOC. CODE / REF NO.:	PRI-TD-F-TMS-2023-12-0001-C
EFFECTIVITY DATE:	05 May 2023
REVISION NO.:	0
PAGE NO.:	Page __ of __

TYPE OF TRAINING:	CYCLE NO.:		DATE ACCOMPLISHED:
FUNDAMENTAL TRAINING COURSE	8		7 December 2023

NO.	NAME	TRAINEE CODE	COMPETENCY UNDERTAKEN	SUMMARY OF ATTENDANCE			2ND LEVEL EVALUATION RESULTS		REMARKS
				NUMBER OF HOURS PRESENT	NUMBER OF HOURS ABSENT	PERCENTAGE OF ATTENDANCE	PRE-TEST SCORE	POST TEST SCORE	
1	Anastacio, Ray-an James C.	FT23-139	Commercial Train Driving	318.5	1.47	99.54%	40.00%	88.89%	
2	Aragoza, Julianne V.	FT23-140	Commercial Train Driving	312.7	7.32	97.71%	60.00%	95.56%	
3	Balicat, Orly L.	FT23-141	Commercial Train Driving	319.3	0.75	99.77%	51.11%	100.00%	
4	Borinaga, Angelo G.	FT23-142	Commercial Train Driving	319.4	0.60	99.81%	73.33%	100.00%	
5	Clemente, Marvin Ryan C.^	FT23-143	Commercial Train Driving	8.0	312.00	2.50%	13.33%	20.00%	Withdrew and email sent 09/18/2023
6	Hernandez, Resheille Joy L.	FT23-144	Commercial Train Driving	320.0	0.03	99.99%	73.33%	97.78%	
7	Lopez, Polyn G.	FT23-145	Commercial Train Driving	316.0	4.00	98.75%	71.11%	100.00%	
8	Marimat, Shymhonn Andre G.	FT23-146	Commercial Train Driving	316.1	3.93	98.77%	55.56%	77.78%	
9	Martirez, Princess Mirah V.	FT23-147	Commercial Train Driving	319.8	0.17	99.95%	73.33%	97.78%	
10	Medina, Jessie G.	FT23-148	Commercial Train Driving	319.0	1.00	99.69%	51.11%	88.89%	
11	Mojica, Angelica Marie S.	FT23-149	Commercial Train Driving	319.6	0.43	99.86%	66.67%	100.00%	
12	Patriarca, Paul Allen B.	FT23-150	Commercial Train Driving	300.1	19.93	93.77%	80.00%	93.33%	
13	Tuble, Alfia Marie D.	FT23-151	Commercial Train Driving	320.0	0.03	99.99%	66.67%	97.78%	
14	Allera, Maria Carlota B.^	FT23-152	Tracks and Guideways Maintenance	6.0	234.00	2.14%	22.22%	28.89%	Withdrew, email sent 09/20/23
15	Caldito, Marc Vincent B.*	FT23-153	Tracks and Guideways Maintenance	280.6	0.40	99.86%	57.78%	100.00%	Transfered from BFM Compentecy
16	Endaya, Trishia May C.*^	FT23-154	Tracks and Guideways Maintenance	214.5	25.47	76.35%	51.11%	33.33%	Withdrew, sent email 10/06/23
17	Fernandez, John Cyrel C.*	FT23-155	Tracks and Guideways Maintenance	271.3	9.72	96.54%	62.22%	100.00%	Transfered from BFM Compentecy
18	Medina, Dixie Ann S.*^	FT23-156	Tracks and Guideways Maintenance	258.7	22.35	92.05%	62.22%	100.00%	Withdrew training as of 11/13/23
19	Mones, Rianne Alexandra P.*	FT23-157	Tracks and Guideways Maintenance	278.0	3.00	98.93%	64.44%	100.00%	Transfered from BFM Compentecy
20	Natuel, Shaina Marie I.*	FT23-158	Tracks and Guideways Maintenance	275.8	5.23	98.14%	66.67%	86.67%	Transfered from BFM Compentecy
21	Antonio, Jhon Lloyd P.	FT23-159	Power Supply and Distribution Maintenance	270.7	9.28	96.68%	86.67%	88.89%	
22	Cabildo, Richard Martin	FT23-160	Power Supply and Distribution Maintenance	280.0	0.00	100.00%	73.33%	97.78%	
23	Española, Christian Alaric B.	FT23-161	Power Supply and Distribution Maintenance	279.8	0.18	99.93%	75.56%	88.89%	
24	Galan, Carlo R.	FT23-162	Power Supply and Distribution Maintenance	280.0	0.00	100.00%	73.33%	97.78%	
25	Garcia, Karl Andrei F.	FT23-163	Power Supply and Distribution Maintenance	280.0	0.05	99.98%	64.44%	95.56%	
26	Glumal, Joyzel B.	FT23-164	Power Supply and Distribution Maintenance	270.3	9.75	96.52%	66.67%	95.56%	
27	Hitalia, Angelene M.	FT23-165	Power Supply and Distribution Maintenance	266.3	13.67	95.12%	57.78%	97.78%	
28	Marcelo, Jonathan R.^	FT23-166	Power Supply and Distribution Maintenance	35.8	244.25	12.77%	0.00%	0.00%	Withdrew as of 09/14/2023
29	Nase, Karl Conrad C.	FT23-167	Power Supply and Distribution Maintenance	267.2	12.78	95.43%	40.00%	82.22%	
30	Obra, Jon Christian P.	FT23-168	Power Supply and Distribution Maintenance	277.0	3.00	98.93%	57.78%	97.78%	
31	Palomo, Jamewel S.	FT23-169	Power Supply and Distribution Maintenance	268.7	11.27	95.98%	62.22%	95.56%	
32	Tongol, Kurt Russel T.	FT23-170	Power Supply and Distribution Maintenance	272.2	7.83	97.20%	88.89%	93.33%	
33	Villaflor, Reymond G.	FT23-171	Power Supply and Distribution Maintenance	273.9	6.07	97.83%	60.00%	77.78%	
34	Villareal, Elmer Joshua	FT23-172	Power Supply and Distribution Maintenance	275.5	4.52	98.39%	53.33%	91.11%	
35	Barde, Jhanary M.	FT23-173	Rolling Stock Maintenance	295.9	0.12	99.96%	77.78%	100.00%	
36	Benitez, Clifford John C.	FT23-174	Rolling Stock Maintenance	288.7	7.27	97.55%	64.44%	77.78%	
37	Cervantes, Carlo L.	FT23-175	Rolling Stock Maintenance	290.0	6.00	97.97%	77.78%	97.78%	
38	Dayrit, Jan Brian Ivan B.	FT23-176	Rolling Stock Maintenance	286.4	9.63	96.75%	71.11%	82.22%	

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39	Edillor, Tyrone G.	FT23-177	Rolling Stock Maintenance	289.7	6.35	97.85%	80.00%	95.56%	
40	Larotin, Khriz Joy D.	FT23-178	Rolling Stock Maintenance	291.6	4.42	98.51%	57.78%	100.00%	
41	Marcos, Mayo Rafael Theseus V.	FT23-179	Rolling Stock Maintenance	289.0	6.98	97.64%	75.33%	88.89%	
42	Mulingtapang, Adrian E.^	FT23-180	Rolling Stock Maintenance	282.9	13.13	95.56%	77.78%	55.56%	Withdrew training as of 11/16/23
43	Nolasco, Jeff Bryan B.	FT23-181	Rolling Stock Maintenance	296.0	0.00	100.00%	80.00%	100.00%	
44	Palay, Joyce Ann Marie A.	FT23-182	Rolling Stock Maintenance	283.1	12.88	95.65%	71.11%	88.89%	
45	Paldo, Jason G.^	FT23-183	Rolling Stock Maintenance	84.0	212.00	28.38%	44.44%	28.89%	Withdrew as of 09/25/2023
46	Pereda, Criselda M.	FT23-184	Rolling Stock Maintenance	293.0	3.00	98.99%	77.78%	93.33%	
47	Ponciano, Matthew Ivan Jude S.	FT23-185	Rolling Stock Maintenance	292.2	3.80	98.72%	73.33%	86.67%	
48	Sabularse, John Emmanuel R.	FT23-186	Rolling Stock Maintenance	296.0	0.00	100.00%	82.22%	100.00%	
49	Tepace, Marc Allen A.	FT23-187	Rolling Stock Maintenance	296.0	0.00	100.00%	64.44%	97.78%	
50	Verbo, Abigail G.	FT23-188	Rolling Stock Maintenance	289.0	7.05	97.62%	86.67%	100.00%	
51	Abia, Criselle F.	FT23-189	Signaling and Communications Maintenance	279.6	0.40	99.86%	71.11%	100.00%	
52	Alipinin, Martina Ysabel K.	FT23-190	Signaling and Communications Maintenance	270.9	9.08	96.76%	48.89%	91.11%	
53	Boron, Lovely Angelique N.	FT23-191	Signaling and Communications Maintenance	272.2	7.78	97.22%	64.44%	88.89%	
54	Capa, Ryan Onil D.	FT23-192	Signaling and Communications Maintenance	274.0	6.00	97.86%	71.11%	84.44%	
55	Clemente, Keith Necolai I.^	FT23-193	Signaling and Communications Maintenance	114.6	165.43	40.92%	37.78%	31.11%	Withdrew as of 10/23/2023
56	Cortes, Hash Kie Lalaine A.	FT23-194	Signaling and Communications Maintenance	277.0	3.00	98.93%	60.00%	100.00%	
57	Cruz, Denisse Sharmaine B.	FT23-195	Signaling and Communications Maintenance	268.7	11.33	95.95%	57.78%	97.78%	
58	Ferrer, Erika May D.	FT23-196	Signaling and Communications Maintenance	273.2	6.80	97.57%	51.11%	95.56%	
59	Gallego, Francis Ivan G.	FT23-197	Signaling and Communications Maintenance	280.0	0.00	100.00%	62.22%	100.00%	
60	Manzanilla, Jay G.^	FT23-198	Signaling and Communications Maintenance	13.0	267.00	4.64%	0.00%	0.00%	Disqualified
61	Navidad, John Mark N.^	FT23-199	Signaling and Communications Maintenance	26.6	253.40	9.50%	0.00%	0.00%	Disqualified
62	Plandez, Rommel C.^	FT23-200	Signaling and Communications Maintenance	0.0	280.00	0.00%	0.00%	0.00%	Disqualified
63	Pones, Roselyn Joy D.^	FT23-201	Signaling and Communications Maintenance	0.0	280.00	0.00%	0.00%	0.00%	Withdrew as of 08/30/2023
64	Santiago, Dennise Y.	FT23-202	Signaling and Communications Maintenance	257.6	22.45	91.98%	53.33%	80.00%	
65	Ayong, Rainbow Provo B.	FT23-203	Tracks and Guideways Maintenance	276.3	4.70	98.33%	68.89%	93.33%	
66	Cajefe, John Mark Z.	FT23-204	Tracks and Guideways Maintenance	279.7	1.32	99.53%	66.67%	100.00%	
67	Colico, Aneal Angelo B.	FT23-205	Tracks and Guideways Maintenance	280.0	0.98	99.65%	55.56%	93.33%	
68	Flores, Glen Gem P.	FT23-206	Tracks and Guideways Maintenance	277.4	3.60	98.72%	75.56%	97.78%	
69	Gabagat, Sheena Nicole L.	FT23-207	Tracks and Guideways Maintenance	268.1	12.88	95.42%	73.33%	91.11%	
70	Gutierrez, Micah Dinniese C.	FT23-208	Tracks and Guideways Maintenance	280.0	1.03	99.63%	62.22%	86.67%	
71	Jarden, Maureen Leah A.	FT23-209	Tracks and Guideways Maintenance	281.0	0.00	100.00%	71.11%	93.33%	
72	Lozanta, Jhomar L.^	FT23-210	Tracks and Guideways Maintenance	267.0	14.00	95.02%	53.33%	55.56%	Withdrew training as of 11/06/23
73	Mabanta, Rodel John D.	FT23-211	Tracks and Guideways Maintenance	278.1	2.87	98.98%	66.67%	97.78%	
74	Mangabat, Ezekiel M.^	FT23-212	Tracks and Guideways Maintenance	276.0	5.05	98.20%	66.67%	86.67%	Withdrew training as of 11/13/23
75	Pasion, Ainard A.	FT23-213	Tracks and Guideways Maintenance	261.2	19.78	92.96%	40.00%	97.78%	
76	Quiñones, Angela Krisel T.	FT23-214	Tracks and Guideways Maintenance	281.0	0.00	100.00%	75.56%	97.78%	
77	Salinas, Jericho Immanuel O.^	FT23-215	Tracks and Guideways Maintenance	277.7	3.33	98.81%	53.33%	77.78%	Withdrew training as of 11/17/23
78	Sangalang, Edgardoll P.	FT23-216	Tracks and Guideways Maintenance	280.4	0.60	99.79%	68.89%	86.67%	

--NOTHING ELSE FOLLOWS--

* Trainees trasnferred from BFM to TGM Competency

^ Trainee Withdrew / Disqualified

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Renz Jonas H. Gador
Member, Monitoring and Evaluation Committee

Reviewed and Checked by:

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Date: 2023.12.07 14:10:13 +08'00'

Ma. Carolina P. Arzadon
Head, Monitoring and Evaluation Committee

Approved by:

Israel A. Radiaganding
Chief, Training Division

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COMPETENCY TRAINING EVALUATION REPORT

DOC. CODE / REF NO.:	PRI-TD-F-CTE-2023-11-0003-C
EFFECTIVITY DATE:	12 January 2022
REVISION NO.:	00
PAGE NO.:	Page 1 of 2

THIS SECTION IS FOR PRI USE ONLY

TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	29 AUGUST - 22 SEPTEMBER 2023	74 TRAINEES

LEGEND:
- Generally positive scores (Average score > 4.0)
- Some participants are slightly dissatisfied (Average score between 4.0 and 3.0)
- Some participants are very dissatisfied (Average score < 3.0)

EVALUATION GUIDE

No.	Criteria	Core	DO	DM	CTD	FTM	PM	BFM	PSDM	RSM	SCM	TGM	Remarks
Conduct of the Theoretical Training													
1	The objectives of the training were clearly defined and met.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
2	The topics discussed were relevant to the trainees' competency		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
3	The topic flow was organized and easy to understand.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
4	The training duration was sufficient.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
5	The formative quizzes were helpful to ensure active participation during the training.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
6	The activities were helpful to ensure active participation during the training.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
7	The participation and interaction were encouraged by the instructor during the training.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
8	The Zoom Application is adequate and easy to use.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Instructors													
9	The instructors were well-groomed and well-dressed.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
10	The instructors were able to engage the trainees' active participation.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
11	The instructors were knowledgeable about the topics discussed and were able to answer questions from the trainees.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
12	The instructors' discussions and explanations were easy to understand.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
13	The instructors were able to finish the discussion based on the schedule.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Training Materials													
14	The presentations contain necessary information, are readable, and are easy to understand.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
15	The e-books were available and used during the training.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
16	The training handouts distributed were helpful in my learning during the training.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Technical Support / Assistance													
17	The PRI personnel respond to issues raised in a timely manner.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
18	The PRI personnel respond to questions appropriately and politely.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
19	The PRI personnel monitor and continuously inform trainees performance.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Conduct of the Practical Training													
20	The safety orientation was conducted prior the start of the practical training.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
21	The objectives of the practical training were clearly defined and met.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
22	The practical activities conducted were helpful to the trainees' competency.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
23	The activity flow was organized and easy to understand.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
24	The time duration for the practical training was sufficient.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
25	The participation and interaction were encouraged by the instructors during the practical		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
26	The practical activities were conducted and finished based on the provided schedule.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
27	The venue is appropriate and conducive for learning.		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Competency Average		4.83	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	29 AUGUST - 22 SEPTEMBER 2023	74 TRAINEES

COMMENTS ON THE CONDUCT OF THE TRAINING

Conduct of the Theoretical Training:

- Good outline of the core competency. It's good that we started in the foundation before we go to technical aspect of the training.
- Very organized training.
- It is one of the best virtual learnings/sessions the trainees have experienced so far. It really encourages the trainees to participate, and it is appreciated that despite of the unpredictability of the used platform it is evident how the team are already used and familiar in conducting the training virtually. All sessions are structured, well-organized, and spontaneous.
- More understanding to the trainees who struggles on their internet connection.
- Aside from the groupings, it is suggested for the trainees to introduce themselves before starting the training so that the instructors and their co-trainees will know them.
- The PRI may find another alternative platform other than Zoom (e.g. Google Meet) because it is quite heavy especially on old devices. Sometimes classes were missed because the Zoom is not responding. But other than that, the flow of the training is good.
- There are times that the discussion seems to be in a faster pace, but not all the time.
- The powerpoint presentations are good and effective to aid the learning of the trainees but I can say there are still room for improvements. The use of flat texts, images, and transitions, can be improved. But overall, the online theoretical learning was commendable and effective.
- Formative quizzes are good and helpful to capture the trainees interests but the activities are much more engaging.
- Have more engaging activities that will entice the listeners.
- In groupings, it is much better to assign a leader and/or representative from the beggining because there is a lot of wasted time in choosing who will lead and who will present.
- Suggest to have a longer time when having a group activity as it is very hard to communicate and coordinate with your groupmates virtually.
- The instructors were commended for their dedication and commitment to teach and facilitate the trainees. However, as much as the trainees love to learn comprehensively, the topics discussed seemed overwhelming for a day of 7-hour training. It is sometimes information overload and some trainees might not have been able to keep up with the lecture
- Maybe transparency when it comes to attendance cause sometimes in the morning, the trainees either did the attendance or forgotten about it.
- The ice breakers after lunch should be consistent due to the nature of trainees' body after eating.

Instructors:

- The instructors are very attentive to our questions.
- The instructors provide a well-explained lectures and presentation that are easy to follow by the trainees.
- While there are instances that the instructor exceeded the scheduled time, it is understandable because there are times were the instructors take longer time interacting with the trainees and it is a good way of teaching as well.
- More ice breakers in between topics like what was done by the first week instructors. It has a refreshing effect on the trainees, as if the mood of the discussions is reset. It does not become exhausting to listen after a long time.
- All the instructors are very accommodating and soft-spoken. The trainees did not feel any pressure all throughout the core competency. Having a break in the middle of a discussion is also very effective.
- The training instructors are well-equipped with both knowledge and good teaching attitudes. They not only teach the theoretical core competencies, but tries to demonstrate it or illustrate it into more visually-appealing activities.
- The instructors really did a great job in motivating the trainees and to deeply understand our chosen field, railway, and its vital service for the passengers. Personally, I hope that instructors could maximize and shorten their teaching time in some topics (although probably it is because to fulfill the required hours of the training) but for more effective absorption of info, I think there are several topics that are already self-explanatory and felt redundant prospectively. But overall, it delivered what needs to be delivered.

Training Materials:

- Hardcopy of the training materials is much better
- To seperate the e-books per topic through mutliple pdfs
- The e-books contain most of what is discussed which the trainees appreciate because it helps them to recall the lessons that were discussed during the day.
- Some information discussed in the Powerpoint Presentation of the instructors were not included in the version of e-book provided. I recall a topic when the instructor said the PNR part was not yet included in the e-book. It is suggested to update it before distributing to the trainees. Overall, the e-books really helped me during the discussion.
- The numbering of the subheadings made it more difficult for the trainees to follow. It took the trainees some time to figure out whether the subheading was under another heading.
- The instructors should provide the trainees the copies of their presentations for educational purposes only.

Technical Support/Assistance:

- More time to check the chat box for answers and questions
- The technical support is smooth during the discussion.
- During the conduct of Fundamental Training (FT) course it is just normal to have poor internet connection. The technical support/assistance provided by the PRI personnel, despite of this, still did a great job during the whole session.
- They are very understanding yet strict on their rules. I can understand that they too, has problems in their connection sometimes.
- In the messenger GC, the PRI personnel does not respond when a trainee is asking to turn off their camera, so the trainees are not sure if the are exfcused or if it will be deducted from their time.
- The trainees frequently experience technical difficulties and my zoom crash most of the time. Maybe a faster response when it comes to admission will do since some of the trainees kept on missing some of the lessons.
- The technical supports are very strict with regard to the Zoom meetings. They are always checking whose are on-cam as well as muting some of the participants which is a very good procedure to make sure that the trainees are listening and giving their 101% in attending this training.

Conduct of the Practical Training:

- More time for lunch break
- It can be seen the difference of learning in virtual versus the traditional face-to-face. The trainees thoroughly absorb what must be learn for the core safety.
- The exercises provided by the IHSS were appropriate, measured directly our knowledge, and served as a true practical evaluation.
- The session was very creative and informative and the practicals were used to solidify our knowledge about first aid.
- Over all, the teaching is good, clear, and the instructors are great. It is suggested to add safety equipment so that the instructors can give us more ideas about the procedures for first aid and safety protocols and measures.
- The way the PRI instructors handled unforseen circumstances is very remarkable and they are still able to make the students perform practical training despite it being online.
- Bigger space is more efficient.

Other Comments:

- The activities such as games, role playing, ice breakers, etc. were helpful in making the discussion more interesting.
- Group activities provided an avenue for trainees to socialize and interact with each other.
- Doing the daily morning exercise with other trainees made some trainees less shy.
- The formattive quizzes were helpful especially in recalling discussed topics.
- The work experiences shared by instructors were helpful in visualizing and understanding topics discussed.
- Online demonstration of CPR and usage of different first aid equipment made the trainees understand and appreciate the importance of first aid.
- Learnings can be applied in daily life especially topics on professionalism and safety.
- Knowledge gained will help trainees prepare themselves as future competent railway personnel.
- Looking forward for trainings regarding train manufacturing, structural engineering in railway, OCC operation, project management, planning, design, and construction of railway lines, new technologies in railway, Automated Fare Collection System, advanced safety trainings, transit oriented development, research and development on the field of railway, and other railway trainings abroad.
- After completing their specialized competencies, trainees hope to attend training on other specialized competency.
- If possible accept OJT applications and disseminate to other Railway Operators.
- Plan regarding railway engineering board exam

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Prepared by:

Digitally signed by Gador Renz Jonas Hinanay

RENZ JONAS H. GADOR
Member, Monitoring and Evaluation Committee

Reviewed by:

Digitally signed by Manuel Paolo Timbas

PAOLO T. MANUEL
Vice Head, Monitoring and Evaluation Committee

Noted by:

ISRAEL A. RADA
Chief, Training Division

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JEROLD JAMES B. CRUZ
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PHILIPPINE RAILWAYS INSTITUTE
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COMPETENCY TRAINING EVALUATION REPORT

DOC. CODE / REF NO.:	PRI-TD-F-CTE-2023-11-0004-C
EFFECTIVITY DATE:	12 January 2022
REVISION NO.:	00
PAGE NO.:	Page 1 of 2

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	25 SEPTEMBER - 11 OCTOBER 2023	60 TRAINEES

LEGEND:

- Generally positive scores (Average score > 4.0)
- Some participants are slightly dissatisfied (Average score between 4.0 and 3.0)
- Some participants are very dissatisfied (Average score < 3.0)

EVALUATION GUIDE

No.	Criteria	Core	DO	DM	CTD	FTM	PM	BFM	PSDM	RSM	SCM	TGM	Remarks
Conduct of the Theoretical Training													
1	The objectives of the training were clearly defined and met.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
2	The topics discussed were relevant to the trainees' competency	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
3	The topic flow was organized and easy to understand.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
4	The training duration was sufficient.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
5	The formative quizzes were helpful to ensure active participation during the training.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
6	The activities were helpful to ensure active participation during the training.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
7	The participation and interaction were encouraged by the instructor during the training.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
8	The Zoom Application is adequate and easy to use.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Instructors													
9	The instructors were well-groomed and well-dressed.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
10	The instructors were able to engage the trainees' active participation.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
11	The instructors were knowledgeable about the topics discussed and were able to answer questions from the trainees.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
12	The instructors' discussions and explanations were easy to understand.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
13	The instructors were able to finish the discussion based on the schedule.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Training Materials													
14	The presentations contain necessary information, are readable, and are easy to understand.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
15	The e-books were available and used during the training.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
16	The training handouts distributed were helpful in my learning during the training.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Technical Support / Assistance													
17	The PRI personnel respond to issues raised in a timely manner.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
18	The PRI personnel respond to questions appropriately and politely.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
19	The PRI personnel monitor and continuously inform trainees performance.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Conduct of the Practical Training													
20	The safety orientation was conducted prior the start of the practical training.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
21	The objectives of the practical training were clearly defined and met.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
22	The practical activities conducted were helpful to the trainees' competency.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
23	The activity flow was organized and easy to understand.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
24	The time duration for the practical training was sufficient.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
25	The participation and interaction were encouraged by the instructors during the practical	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
26	The practical activities were conducted and finished based on the provided schedule.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
27	The venue is appropriate and conducive for learning.	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Competency Average		N/A	N/A	4.76	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

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Training Division

COMPETENCY TRAINING EVALUATION REPORT

DOC. CODE / REF NO.:	PRI-TD-F-CTE-2023-11-0004-C
EFFECTIVITY DATE:	12 January 2022
REVISION NO.:	00
PAGE NO.:	Page 2 of 2

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	25 SEPTEMBER - 11 OCTOBER 2023	60 TRAINEES

COMMENTS ON THE CONDUCT OF THE TRAINING

Conduct of the Theoretical Training:

- Provide more interaction while conducting the lesson.
- The discussions were easy to understand and straight to the point.
- Find more online platform aside from Zoom cause its kind of heavy on old devices. Sometimes it keeps to force close my device.
- If zoom link is gonna be different from site, kindly change the zoom link in the site to match the zoom link being used.
- The schedule is sometime confusing as the topic discussed are not continous. Finish one topic first before moving to the next topic.
- We always finished on time and there are enough breaks for us to rest.
- The Departmental Maintenance Competency Training is quite short and overwhelming. We have finished the topics in roughly 8 days, and it is somehow difficult to process all the lessons. Nevertheless, the instructors tried to simplify the discussion and we managed to catch up.
- The video presentations really helped me understand the topic, also I would like to applaud some of the instructors for an effective teaching method, they were able to make the technical terms/topics in the module a lot easier and his examples were based on personal experience which made me more focused on the discussion.
- This departmental competency gave us a strong technical overviews in maintenance. I appreciate sample videos and templates that were presented.
- The entire Departmental Maintenance Competency Training was conducted very well and aligned to the required theoretical knowledge of maintenance trainees, this provides insights that will be helpful for the specialized competency that will take after the departmental maintenance.

Instructors:

- All of the instructors were nice and good
- I learned a lot from all the instructors, and the discussions are so interactive.
- Instructors have the knowledge needed for the topics they taught and very accommodating to questions.
- Awareness if the lessons are being absorbed by the trainees, if it's too much, and if a break is necessary. Sometimes when an instructor is losing time, they're rushing the lessons and not being able to continue it after the break.
- The instructors are well-dressed, prompt, and easy to approach. It helped the trainees to loosen up and engage more in the discusstion.
- Very professional and kind. You will never feel the pressure while listening in the discussion.
- Kudos to all the instructors, well-structured teaching and shows encouragement for active participation.

Training Materials:

- The module and the presentations are informative.
- It was great to have a pdf file for all discussions and all information are given.
- Separate the pdf for each topic and compile for easy access.
- The contents of the E-book and the contents of the presentation do not match.
- It should be in order based on the discussion.
- Availability of recordings and books
- The flow of the topics written in the E-book would hopefully be the same with the slides being presented/ topics being discussed in the zoom. Although, the contents are the same, the order, however, isn't. Nevertheless, PRI instructors were really great and have very effective ways on imparting the topics to us (telling us great examples, too).

Technical Support/Assistance:

- All of the PRI personnel respond quickly.
- Very considerate
- Even though there are technical issues, the technical team was able to find solutions to immediately solve the issue.
- The technical support throughout the whole Departmental Maintenance was really punctual in every part of the discussion and on point. I also enjoyed that he listens to our song requests on our 15 minute breaks
- Like the previous core competency, the technical team was already skilled enough for a daily webinar-type lectures. Thank you so much for actively responding to the trainees' concerns.

Conduct of the Practical Training:

- I think the practicals is not that much draining if it were done face-to-face since most of the activities are fun and interesting. Also, the flow of the topics are sometimes confusing since it is not followed in the organization in the module. But, the overall learning is applied and very helpful as a foundation to our future career in the railway industry.
- The practical trainings exceeded the time schedules.
- I think that the practical for the Departmental Maintenance should be done in-person or face to face in order to ensure a good learning environment.
- The Departmental Maintenance Competency Training gave me a much more deeper insight on what happens in both the maintenance and administrative side of the railway industry. A face to face practical activity is one thing that i would suggest

Other Comments:

- The trainees enjoyed the discussion regarding welding, maintenance safety, procurement, engineering drawing, how foreign railway works
- I think learning how to read plans or engineering drawings stuck to me because we have not learned that before in our subject in engineering draftings.
- The introduction to engineering drawing and estimates, it gave me further insights and taught me how to properly read plates and blueprints and such.
- Every day is an unforgettable experience. I learned and enjoyed a lot, especially when there is an activity like when we were assigned to have a presentation about the security procedures while conducting foot patrol.
- The topics, specifically about the maintenance vehicles and the rules and regulations when doing foot patrol.
- My most unforgettable during the training is when we are assign to make a procedure on a specific situations.
- One of my favorite topics during the maintenance competency is making maintenance report. I did not any idea before as to how it was done and I did not even know I need to learn it until I encountered the topic in this training.
- The most unforgettable experience is the group work activity (Security procedures) and also practical videos and templates that are widely use in the industy.
- Additional training/topic on the following:
  - OCC
  - Maglev in Japan
  - OSH
  - Track Design

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Prepared by:

Digitally signed by Gador Renz Jonas Hinanay

RENZ JONAS H. GADOR
Member, Monitoring and Evaluation Committee

Reviewed by:

Digitally signed by Manuel Paolo Timbas

PAOLO T. MANUEL
Vice Head, Monitoring and Evaluation Committee

Noted by:

ISRAEL A. RADIAGANDING
Chief, Training Division

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COMPETENCY TRAINING EVALUATION REPORT

DOC. CODE / REF NO.:	PRI-TD-F-CTE-2023-11-0005-C
EFFECTIVITY DATE:	12 January 2022
REVISION NO.:	00
PAGE NO.:	Page 1 of 2

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	25 SEPTEMBER - 03 OCTOBER 2023	12 TRAINEES

LEGEND:

- Generally positive scores (Average score > 4.0)
- Some participants are slightly dissatisfied (Average score between 4.0 and 3.0)
- Some participants are very dissatisfied (Average score < 3.0)

EVALUATION GUIDE

No.	Criteria	Core	DO	DM	CTD	FTM	PM	BFM	PSDM	RSM	SCM	TGM	Remarks
Conduct of the Theoretical Training													
1	The objectives of the training were clearly defined and met.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
2	The topics discussed were relevant to the trainees' competency	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
3	The topic flow was organized and easy to understand.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
4	The training duration was sufficient.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
5	The formative quizzes were helpful to ensure active participation during the training.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
6	The activities were helpful to ensure active participation during the training.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
7	The participation and interaction were encouraged by the instructor during the training.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
8	The Zoom Application is adequate and easy to use.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Instructors													
9	The instructors were well-groomed and well-dressed.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
10	The instructors were able to engage the trainees' active participation.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
11	The instructors were knowledgeable about the topics discussed and were able to answer questions from the trainees.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
12	The instructors' discussions and explanations were easy to understand.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
13	The instructors were able to finish the discussion based on the schedule.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Training Materials													
14	The presentations contain necessary information, are readable, and are easy to understand.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
15	The e-books were available and used during the training.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
16	The training handouts distributed were helpful in my learning during the training.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Technical Support / Assistance													
17	The PRI personnel respond to issues raised in a timely manner.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
18	The PRI personnel respond to questions appropriately and politely.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
19	The PRI personnel monitor and continuously inform trainees performance.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Conduct of the Practical Training													
20	The safety orientation was conducted prior the start of the practical training.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
21	The objectives of the practical training were clearly defined and met.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
22	The practical activities conducted were helpful to the trainees' competency.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

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	DEPARTMENT OF TRANSPORTATION PHILIPPINE RAILWAYS INSTITUTE Training Division **COMPETENCY TRAINING EVALUATION REPORT**	DOC. CODE / REF NO.:	PRI-TD-F-CTE-2023-11-0005-C
		EFFECTIVITY DATE:	12 January 2022
		REVISION NO.:	00
		PAGE NO.:	Page 2 of 2

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TYPE OF TRAINING: **FUNDAMENTAL TRAINING**	*CYCLE NO.:* 8	*TRAINING DATE:* *25 SEPTEMBER - 03 OCTOBER 2023*	*NUMBER OF RESPONDENTS:* **12 TRAINEES**

23	The activity flow was organized and easy to understand.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
24	The time duration for the practical training was sufficient.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
25	The participation and interaction were encouraged by the instructors during the practical training.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
26	The practical activities were conducted and finished based on the provided schedule.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
27	The venue is appropriate and conducive for learning.	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Competency Average		**N/A**	**4.90**	**N/A**	**N/A**	**N/A**	**N/A**	**N/A**	**N/A**	**N/A**	**N/A**	**N/A**	

COMMENTS ON THE CONDUCT OF THE TRAINING

Conduct of the Theoretical Training:

- Have a brief discussions about the definition of terms or jargons in railway operations because it can cause confusion and learning gap to the trainees especially for some that is not proactive enough.
- It is much better if the training was conducted face to face.
- The duration is too long for working personnels (R.O's, non R.O's)

Instructors:

- Our instructors for this competency is well-versed when it comes to operation management, their experiences helps me learn a set of life-changing lessons that I must be able to apply in my daily basis, or in the near future as a Railway Personnel.
- I guess the time schedule for practical must be more ahead implemented for some persons who is already engage on working for us to adjust easily
- The instructor has a well vast knowledge in their respective topics which is why I learned a lot from the topics they discussed. They made the session fun and engaging to the point where we can relate even if we are not in the industry yet. Thank you to all Instructors!

Training Materials:

- Organized and easy to follow
- Provide hardcopy of books
- It would be easier for us if there is hard copy for us to have it more easily to read rather soft copy. Like wise, if the student/trainee lost it, he/she needs to pay for it.

Technical Support/Assistance:

- The technical team is on point, and are always on time. Laging nagbibigay abiso sa mga announcement using chatbox or on mic.

Conduct of the Practical Training:

- The conduct of the departmental operations competency practical training is very informative as a student. The experience to observe how station and train operations gave us more in depth knowledge and learn new perspective.

Other Comments:

- All topics discussed were memorable for me, but the Public Information System topic grabs my interest and is, so far my most unforgettable experience in DO. As someone that is not well versed when it comes to public speaking, this topic really challenge my inner perseverance to continue facing those.

- Additional training/topic on the following:
  - OCC/Managerials
  - Rolling Stock Maintenance and OCC Management
  - Automated Fare Collection System related training
  - CTD driving latest to the locomotive

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Prepared by:

Digitally signed by Gador Renz Jonas Hinanay

RENZ JONAS H. GADOR
Member, Monitoring and Evaluation Committee

Reviewed by:

Digitally signed by Manuel Paolo Timbas

PAOLO T. MANUEL
Vice Head, Monitoring and Evaluation Committee

Noted by:

Digitally signed by Radiaganding Israel Arroyo
Date: 2023.12.18 09:38:56 +08'00'

ISRAEL A. RADIAGANDING
Chief, Training Division

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COMPETENCY TRAINING EVALUATION REPORT

DOC. CODE / REF NO.:	PRI-TD-F-CTE-2023-11-0006-C
EFFECTIVITY DATE:	12 January 2022
REVISION NO.:	00
PAGE NO.:	Page 1 of 2

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	12 OCTOBER - 29 NOVEMBER 2023	13 TRAINEES

LEGEND:
- Generally positive scores (Average score > 4.0)
- Some participants are slightly dissatisfied (Average score between 4.0 and 3.0)
- Some participants are very dissatisfied (Average score < 3.0)

EVALUATION GUIDE

No.	Criteria	Core	DO	DM	CTD	FTM	PM	BFM	PSDM	RSM	SCM	TGM	Remarks
Conduct of the Theoretical Training													
1	The objectives of the training were clearly defined and met.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
2	The topics discussed were relevant to the trainees' competency	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
3	The topic flow was organized and easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
4	The training duration was sufficient.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
5	The formative quizzes were helpful to ensure active participation during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
6	The activities were helpful to ensure active participation during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
7	The participation and interaction were encouraged by the instructor during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
8	The Zoom Application is adequate and easy to use.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
Instructors													
9	The instructors were well-groomed and well-dressed.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
10	The instructors were able to engage the trainees' active participation.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
11	The instructors were knowledgeable about the topics discussed and were able to answer questions from the trainees.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
12	The instructors' discussions and explanations were easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
13	The instructors were able to finish the discussion based on the schedule.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
Training Materials													
14	The presentations contain necessary information, are readable, and are easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
15	The e-books were available and used during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
16	The training handouts distributed were helpful in my learning during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
Technical Support / Assistance													
17	The PRI personnel respond to issues raised in a timely manner.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
18	The PRI personnel respond to questions appropriately and politely.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
19	The PRI personnel monitor and continuously inform trainees performance.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
Conduct of the Practical Training													
20	The safety orientation was conducted prior the start of the practical training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
21	The objectives of the practical training were clearly defined and met.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
22	The practical activities conducted were helpful to the trainees' competency.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
23	The activity flow was organized and easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
24	The time duration for the practical training was sufficient.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
25	The participation and interaction were encouraged by the instructors during the practical	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
26	The practical activities were conducted and finished based on the provided schedule.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
27	The venue is appropriate and conducive for learning.	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	N/A	
	Competency Average	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4.80	N/A	N/A	N/A	

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DEPARTMENT OF TRANSPORTATION PHILIPPINE RAILWAYS INSTITUTE Training Division **COMPETENCY TRAINING EVALUATION REPORT**	DOC. CODE / REF NO.:	PRI-TD-F-CTE-2023-11-0006-C
	EFFECTIVITY DATE:	12 January 2022
	REVISION NO.:	00
	PAGE NO.:	Page 2 of 2

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	12 OCTOBER - 29 NOVEMBER 2023	13 TRAINEES

LEGEND:

- Generally positive scores (Average score > 4.0)
- Some participants are slightly dissatisfied (Average score between 4.0 and 3.0)
- Some participants are very dissatisfied (Average score < 3.0)

COMMENTS ON THE CONDUCT OF THE TRAINING

Conduct of the Theoretical Training:

- Maraming kaming natutunan dahil magagaling lahat ng instructor
- The theoretical training was conducted properly. However, I think more topics about the electrical systems that can be encountered could be helpful (but I think this might be supplemented by the practical activities).

Instructors:

- Magagaling po ang aming mga instructors. Madami kami natutunan sa kanila.
- Na discuss ng maayos ang lahat ng topics
- Thank you for the effort to teach us
- None, they were all helpful and knowledgeable that we, non-electrical engineering graduates, were able to grasp and understand the fundamentals of the electrical systems.

Training Materials:

- The e-books are insufficient but the instructors provide the needed information that are not in the book.
- I don't have any recommendations or suggestions. Thank you.
- The e-books were given and informative. The ppts are easy to understand.
- Mas nakatulong na may mga supplemental video na dinagdag ang mga instructor during discussion
- None. It supplements the topics bypassed or not indulged enough by the instructors.

Technical Support/Assistance:

- They are always helpful.
- They handled us good and organized throughout.
- Naka tutok lagi lahat ng instructor during zoom
- I dont have any recommendations or suggestions. Thank you.

Conduct of the Practical Training:

- Naging maayos yung pag conduct ng practical training
- The practicals are so good especially for the face to face experience.
- The practical training was good and very eye opening. It's a very cliché thing to say but it truly is very eye opening. The unforeseen "bad days" were outside the control of the instructors and PRI but they were still very resourceful on how we were still able to learn even though we're waiting for the maintenance team or the go signal of the RO we went to. I cannot suggest things/events since the plan and the execution were already good and as I said, eye opening.
- It was fun and engaging.

Other Comments:

- Lessons regarding the maintenance and some of the measuring tools used in power supply and distribution maintenance.
- The Question and Answer portion because sometimes there are questions that are necessary for that certain equipment, maintenance or safety that needs to be address accordingly and properly.
- Learning electrical engineering related topics that involves the railway sector
- Hindi ko makakalimutan yung mga bagong learnings katulad ng regenerative brake.
- Learning about the electrical systems and how it operates in relation to the overall railway system that we'll soon enter.
- The unforgettable moment as of now is when we take quiz every after of lunch break and icebreaker.
- Will use it in the workplace and will develop it more to be able to have a growth in my career.
- I see myself as one of the RO employees in the future that will help and efficiently perform what I learn here in PRI.
- I can use it to make my future job a lot easier and efficient.
- Absorb the things I learned, take it to heart and apply it. Also to commit myself in everything I do.
- My learnings here at PDSM Competency is what am I gonna use in order for me to secure a job.
- The safety practices in workplace.

Additional Training/Topic on the ff:

-Training regarding the use of equipment and tools.
-Something that would be advance in terms of Power supply and distribution maintenance.
-International trainings
-Railway Emergency Response
-More on management and arc flash
-Probably more on about the electrical systems and safety officer training in relation to railway.

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Prepared by:

Digitally signed by Gador Renz Jonas Hinanay

RENZ JONAS H. GADOR
Member, Monitoring and Evaluation Committee

Reviewed by:

Digitally signed by Manuel Paolo Timbas

PAOLO T. MANUEL
Vice Head, Monitoring and Evaluation Committee

Noted by:

Digitally signed by Radiaganding Israel Adrino
Date: 2023.12.18 09:37:20 +08'00'

ISRAEL A. RADIAGANDING
Chief, Training Division

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Training Division

COMPETENCY TRAINING EVALUATION REPORT

DOC. CODE / REF NO.:	PRI-TD-F-CTE-2023-11-0007-C
EFFECTIVITY DATE:	12 January 2022
REVISION NO.:	00
PAGE NO.:	Page 1 of 2

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	12 OCTOBER - 29 NOVEMBER 2023	15 TRAINEES

LEGEND:
- Generally positive scores (Average score > 4.0)
- Some participants are slightly dissatisfied (Average score between 4.0 and 3.0)
- Some participants are very dissatisfied (Average score < 3.0)

EVALUATION GUIDE

No.	Criteria	Core	DO	DM	CTD	FTM	PM	BFM	PSDM	RSM	SCM	TGM	Remarks
Conduct of the Theoretical Training													
1	The objectives of the training were clearly defined and met.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
2	The topics discussed were relevant to the trainees' competency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
3	The topic flow was organized and easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
4	The training duration was sufficient.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
5	The formative quizzes were helpful to ensure active participation during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
6	The activities were helpful to ensure active participation during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
7	The participation and interaction were encouraged by the instructor during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
8	The Zoom Application is adequate and easy to use.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
Instructors													
9	The instructors were well-groomed and well-dressed.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
10	The instructors were able to engage the trainees' active participation.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
11	The instructors were knowledgeable about the topics discussed and were able to answer questions from the trainees.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
12	The instructors' discussions and explanations were easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
13	The instructors were able to finish the discussion based on the schedule.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
Training Materials													
14	The presentations contain necessary information, are readable, and are easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
15	The e-books were available and used during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
16	The training handouts distributed were helpful in my learning during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
Technical Support / Assistance													
17	The PRI personnel respond to issues raised in a timely manner.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
18	The PRI personnel respond to questions appropriately and politely.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
19	The PRI personnel monitor and continuously inform trainees performance.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
Conduct of the Practical Training													
20	The safety orientation was conducted prior the start of the practical training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
21	The objectives of the practical training were clearly defined and met.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
22	The practical activities conducted were helpful to the trainees' competency.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
23	The activity flow was organized and easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
24	The time duration for the practical training was sufficient.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
25	The participation and interaction were encouraged by the instructors during the practical	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
26	The practical activities were conducted and finished based on the provided schedule.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
27	The venue is appropriate and conducive for learning.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	N/A	
Competency Average		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4.80	N/A	N/A	

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	EFFECTIVITY DATE:	12 January 2022
	REVISION NO.:	00
	PAGE NO.:	Page 2 of 2

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	12 OCTOBER - 29 NOVEMBER 2023	15 TRAINEES

COMMENTS ON THE CONDUCT OF THE TRAINING

Conduct of the Theoretical Training:

- Conduct of in person lecture training I think is better.
- The Training flow and manner is understandable.
- topics are easy to understand because of how good our instructors are
- Maganda po yung interval ng mga break at nakakatulong ng malaki saming mga trainee.
- mas effective po para sakin yung informative quiz as a recap every morning before the discussion kesa sa recit type of recap
- Have an energizer before continuing the lesson after the lunch break.
- Module and instructor's outline of topic could've been more in sync for us to not struggle finding its whereabouts on the module
- No Suggestions. Time spent on Rolling Stock Maintenance Competency training was fruitful and full of learning.

Instructors:

- Thank you so much for the knowledge mga sir! Keep up the good work.
- The Training flow is organize.
- they explained the concepts in a way that we can easily understand it as someone who aspires to work in the railway engineering field someday
- Lahat ng instructor ay straight to the point kaya naiiwasang mag-overtime while nae-explain pa rin ng maayos ang mga topic.
- If the slides are pretty self explanatory, we could use some clips or videos to further familiarize and a list of the titles or enumerated items shown first before everything is much comprehensible for us to expect what or how much is the scope of the one topic being taught to us
- No suggestions. Instructors presented themselves with professionalism and demonstrated mastery regarding several subject matter.

Training Materials:

- Update some information with regards to data presented.
- The E-books are very helpful for advance reading in preparation for the training.
- Magandang idagdag ang mga supplemental na nasa powerpoint sa mga e-book.
- The E-book is helpful for us to have an advanced reading before the scheduled discussion.
- If possible, availability of the slides could be useful for us specially the complementary for review purpose
- No suggestion. E-books were immensely helpful and full of valuable information regarding subject matter.

Technical Support/Assistance:

None. Keep up the good work
- The Instructors are very accommodating to answer the queries.
- Most of the time maayos naman.
- A not glitching morning exercise video
- No suggestions. Technical support were very responsive to trainees' needs.

Conduct of the Practical Training:

Excellent
-More on hands on activities to conduct to the trainees.
-Had a good time in the practicals. Thank you to our instructors!
-Maybe a simple summarized sheet of lesson to be tackled in order for us to easily follow and able to easily come up with more questions later on.
-Maybe Speakers should use a portable microphone when having practical, so all trainees may hear the discussion

Other Comments:

- Learning different topics about rolling stock maintenance and its components. Like wheel, bogie, pantograph, doors etc.
- The everyday lecture that we are conducting is unforgettable since the learning that we acquired during those times are very valuable as a future railway personnel.
- Mga teknikal na kalaaman na kakailanganin ko para sa aking magiging trabaho
- i think the whole rsm competency training is memorable to me, as it fascinates me to learn technical concept, hindi masyado nabigyang pansin at nagkaron ng in depth discussion during our college days kaya super helpful yung naging discussion abt different topics na sakop ng rsm.
- Learning about the existing rolling stock and its parts, specifically the propulsion and braking system.
- My most unforgettable experience in RSM Competency training is when some of our instructors share about their knowledge and experience in working in the industry related to rolling stock and we are also be able to share our experience in our OJT that we can relate to the topic being discussed.
- I've gained a lot of knowledge that can help me in my future job in the railway sector such as the proper use of equipment, safety precaution and first aid.
- Apply the knowledge of different systems of the rolling stocks for the proper maintenance of the tools and equipment.
- Most of the technicalities na need malaman about rolling stock is nadiscuss and these information will help us a lot on making decision sa aming magiging trabaho.
- BEING SAFETY ORIENTED. first and foremost, the culture of practicing safety awareness and positive safety culture is one if not the most I've learned from the training. Some technical knowledge also help me to further understand the maintenance process I'll be working on when i go work in the future in railway industry.

Additional Training/Topic on the ff:
-Anything :) masters or technical certificate related to railway
-Urban Rail Development
-aside from COSH/BLS, i also wanted to attend HIRAC trainings to further expand the learning I got during the FT Course
-Training Driving (Commercial or Non-commercial)

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Prepared by:

Digitally signed by Gador Renz Jonas Hinanay

RENZ JONAS H. GADOR
Member, Monitoring and Evaluation Committee

Reviewed by:

Digitally signed by Manuel Paolo Timbas

PAOLO T. MANUEL
Vice Head, Monitoring and Evaluation Committee

Noted by:

Digitally signed by Radiaganding Israel Arroyo
Date: 2023.12.18 09:35:50 +08'00'

ISRAEL A. RADIAGANDING
Chief, Training Division

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DEPARTMENT OF TRANSPORTATION
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Training Division

COMPETENCY TRAINING EVALUATION REPORT

DOC. CODE / REF NO.:	PRI-TD-F-CTE-2023-11-0008-C
EFFECTIVITY DATE:	12 January 2022
REVISION NO.:	00
PAGE NO.:	Page 1 of 2

THIS SECTION IS FOR PRI USE ONLY

TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	12 OCTOBER - 29 NOVEMBER 2023	9 TRAINEES

LEGEND:
- Generally positive scores (Average score > 4.0)
- Some participants are slightly dissatisfied (Average score between 4.0 and 3.0)
- Some participants are very dissatisfied (Average score < 3.0)

EVALUATION GUIDE

No.	Criteria	Core	DO	DM	CTD	FTM	PM	BFM	PSDM	RSM	SCM	TGM	Remarks
Conduct of the Theoretical Training													
1	The objectives of the training were clearly defined and met.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
2	The topics discussed were relevant to the trainees' competency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
3	The topic flow was organized and easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
4	The training duration was sufficient.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
5	The formative quizzes were helpful to ensure active participation during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
6	The activities were helpful to ensure active participation during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
7	The participation and interaction were encouraged by the instructor during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
8	The Zoom Application is adequate and easy to use.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
Instructors													
9	The instructors were well-groomed and well-dressed.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
10	The instructors were able to engage the trainees' active participation.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
11	The instructors were knowledgeable about the topics discussed and were able to answer questions from the trainees.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
12	The instructors' discussions and explanations were easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
13	The instructors were able to finish the discussion based on the schedule.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
Training Materials													
14	The presentations contain necessary information, are readable, and are easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
15	The e-books were available and used during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
16	The training handouts distributed were helpful in my learning during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
Technical Support / Assistance													
17	The PRI personnel respond to issues raised in a timely manner.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
18	The PRI personnel respond to questions appropriately and politely.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
19	The PRI personnel monitor and continuously inform trainees performance.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
Conduct of the Practical Training													
20	The safety orientation was conducted prior the start of the practical training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
21	The objectives of the practical training were clearly defined and met.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
22	The practical activities conducted were helpful to the trainees' competency.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
23	The activity flow was organized and easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
24	The time duration for the practical training was sufficient.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
25	The participation and interaction were encouraged by the instructors during the practical	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
26	The practical activities were conducted and finished based on the provided schedule.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
27	The venue is appropriate and conducive for learning.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		N/A	
Competency Average		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4.96	N/A	

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	EFFECTIVITY DATE:	12 January 2022
	REVISION NO.:	00
	PAGE NO.:	Page 1 of 2

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	12 OCTOBER - 29 NOVEMBER 2023	9 TRAINEES

COMMENTS ON THE CONDUCT OF THE TRAINING

Conduct of the Theoretical Training:

- Everything was good and I can't wait to see everything f2f to further help with understanding the concept and equipment used in signaling.
- The Discussion was very fruitful as always, it's just that there are times where too much information was given and it's hard to process.
- Maybe more session/training hours on the chapter for introduction for signaling then adjust the training hours for the safety since we already discussed it during core competency.
- Minsan po yung audio ng speaker is nag stop or humihina and lumalakas so minsan nakakadistract po or nauudlot yung smoothness ng discussion hehe.
- again, much better if wired microphone or headset instead of using bluetooth earphone.

Instructors:

- Regarding lang po kay Sir. Leo, I suggest using wired microphone or yung microphone mismo ng laptop para mas clear and audible, instead of using bluetooth earphone, kasi po choppy po madalas.
- okay naman po ang lahat, maayos na nadiscussed lahat ng mga objectives at magagaling po magturo ang mga instructors.
- As part of SCM competency, so far our instructor was able to provide and give all the necessary information we needed.
- none because the profs are very nice and understanding of the situation of the students.
- For the instructor to have a good microphone for clear communication with the trainees
- All the instructors are really nice in our competency and they were able to make us actively participate during the discussions.
- Magaling pong magturo lahat, lalo na po si Sir Noel well explained.
- The Instructors are very punctual. I just wish that there are more activities especially during afternoon for us to be more attentive during those sleepy hours.
- I commend the expertise of our instructors. I hope they can be more exposed to training of trainers so that they can expand their expertise and knowledge. Especially when we learned that they are still trying to also learn how to use the fiber splicer and fusion equipment, I think PRI needs to assess also their training needs.
- None po. They all make sure we're keeping up with the lessons/topic and they also make sure to answer all our questions during the discussions. Thankyou po Sirs!.

Training Materials:

- I have no suggestions because the presentations and e books contain the information needed and also contain pictures and this helps with further understanding the topics.
- Maybe to have a hardbound copy of the book
- easy to understand and on point.
- Lahat po nasa ebooks at marami pong matututunan
- I think the only downside of this eBook is that some parts were not that able to understand, but if you're going to listen to instructors, they were able to explain it very well in a matter that we can easily understand.
- The E-books are helpful when discussing a specific topic. It gives me overview to what will be discussed on that day.
- The e-book is concise for me and easy to understand its context. I hope there track circuits, balise and other communication systems has its own chapter each and has its full discussion in depth. Maybe add another volume for that.
- Super useful po for me because it serve as the guide and source of information especially during the discussions. Hopefully future cycles have hardcopies so that they can use it and no more distraction sa pagbrowse.

Technical Support/Assistance:

-Very well done.
-they're actively checking the attendance which is very important.
-mabilis na naaayos po ang mga issues.
-So far, we didn't encounter any technical difficulties during this training, and I am thankful of that.
-Our concerns are immediately addressed, especially when it comes to the topic that are discussed. And the way they treat us is very friendly and that makes them very approachable.
-The technical support for the online sessions is smooth and i found no problem during online classes.

Conduct of the Practical Training:

-Great examination environment
-Over-all the practical training gave me a lot of knowledge and experiences that i can use in my future endeavors. I would like to commend our instructors too as they passionately teach us all the informations we needed and guided us during the practical training.
-Napaka smooth ng naging discussion and enjoy.
-Very smooth flow of training
-More days in practical
-Provide service vehicle especially during night duty

Other Comments:

- Very memorable topic for me was when we are talking about the Point machine, I would love to also have a chance to get to see how it works in real life.
- Learning the topics about the actual signaling and communication available in different railway organizations.
- para sa akin yung bonding na makasama lahat ng involve person, from our professor/ instructor, and kaming mga student. :)
- My unforgettable experience here of course are the ice breaker, but yeah kidding aside, I am looking forward for our practicals as the instructors were able to give us the information we needed.
- My most unforgettable moment was when I won Sir Kert's ice breaker , and of course the activities where me and my co trainees cooperate and perform well together.
- The most unforgettable experience in this specialized is whenever we have a groupings activity kasi mas nakikilala po namin isa't isa and nagkakaroon po kami ng new knowledge sa pag brainstorm lalo sa mga may experience na po.
- The learnings in this PRI training serve as my guide in my upcoming endeavor as a railway personnel. Joining this training, i was hesitant at first because im losing my personal hope as there are a lot of people that are more knowledgable than me, but by attending this training, I realized that life is indeed a lifelong process, so we will just be continue and continue learning.
- This knowledge will help me to become a competent and knowledgeable railway personnel someday who is ensuring the safety of the passengers and also with my colleagues.

Additional Training/Topic on the ff:
-Signaling Design in railway
-The other competency and training in PRI.
-philrail con po
-Automatic Fare Collection System
-Railway Cybersecurity

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Prepared by:
Digitally signed by Gador Renz Jonas Hinanay
RENZ JONAS H. GADOR
Member, Monitoring and Evaluation Committee

Reviewed by:
Digitally signed by Manuel Paolo Timbas
PAOLO T. MANUEL
Vice Head, Monitoring and Evaluation Committee

Noted by:
ISRAEL A. RADA[illegible]
Chief, Training Division

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PHILIPPINE RAILWAYS INSTITUTE
Training Division

COMPETENCY TRAINING EVALUATION REPORT

DOC. CODE / REF NO.:	PRI-TD-F-CTE-2023-11-0009-C
EFFECTIVITY DATE:	12 January 2022
REVISION NO.:	00
PAGE NO.:	Page 1 of 3

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	12 OCTOBER - 05 DECEMBER 2023	15 TRAINEES

LEGEND:

- Generally positive scores (Average score > 4.0)
- Some participants are slightly dissatisfied (Average score between 4.0 and 3.0)
- Some participants are very dissatisfied (Average score < 3.0)

EVALUATION GUIDE

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1	The objectives of the training were clearly defined and met.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
2	The topics discussed were relevant to the trainees' competency	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
3	The topic flow was organized and easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
4	The training duration was sufficient.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
5	The formative quizzes were helpful to ensure active participation during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
6	The activities were helpful to ensure active participation during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
7	The participation and interaction were encouraged by the instructor during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
8	The Zoom Application is adequate and easy to use.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
Instructors													
9	The instructors were well-groomed and well-dressed.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
10	The instructors were able to engage the trainees' active participation.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
11	The instructors were knowledgeable about the topics discussed and were able to answer questions from the trainees.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
12	The instructors' discussions and explanations were easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
13	The instructors were able to finish the discussion based on the schedule.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
Training Materials													
14	The presentations contain necessary information, are readable, and are easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
15	The e-books were available and used during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
16	The training handouts distributed were helpful in my learning during the training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
Technical Support / Assistance													
17	The PRI personnel respond to issues raised in a timely manner.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
18	The PRI personnel respond to questions appropriately and politely.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
19	The PRI personnel monitor and continuously inform trainees performance.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
Conduct of the Practical Training													
20	The safety orientation was conducted prior the start of the practical training.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
21	The objectives of the practical training were clearly defined and met.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
22	The practical activities conducted were helpful to the trainees' competency.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
23	The activity flow was organized and easy to understand.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
24	The time duration for the practical training was sufficient.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
25	The participation and interaction were encouraged by the instructors during the practical	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
26	The practical activities were conducted and finished based on the provided schedule	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
27	The venue is appropriate and conducive for learning.	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
Competency Average		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	4.89	

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COMPETENCY TRAINING EVALUATION REPORT

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	12 OCTOBER - 05 DECEMBER 2023	15 TRAINEES

COMMENTS ON THE CONDUCT OF THE TRAINING

Conduct of the Theoretical Training:

- The discussions were engaging and I had been able to retain knowledge.
- More visual aids to help the trainee better understand the lesson while the practical lessons are not yet conducted
- keep up the good work lang po. and thank you
- personally, the topics are good but i think it would be better if we conducted more face to face trainings. Overall, it was really great experience and i gained lots of valuable knowledge from here hehe
- The flow of topics for me was okay and that the quizzes helps me to remember what were discussed.
- The quizziz every end of the lesson really helped me understand more the topics discussed. I enjoyed listening to our instructors because they really explain the concepts well. Thank you po I really learned a lot! <3
- None. For me the training methods use in this theoretical is effective/ efficient
- It was fruitful and productive just as we've expected
- Incorporate various training methods to further cater to different learning styles.
- It was all good and very informative ang sessions.
- face to face :(
- The FT Course on TGM exceeded my expectations and made learning about this competency fun and engaging. It thoroughly covered all the relevant topics.

Instructors:

- the meeting host/instructors are well prepared
- Very good
- Thank you po dahil magagaling po sila magturo and naintindihan namin sila ng maayos.
- the instructors are very nice. they were really trying to help us to overcome our shyness hahaha. theyre also knowledgeable to what they were teaching.
- The best
- The instructors are knowledgeable on the topics they are discussing and other instructors also give input when there was a questions asked to make sure the information was correct.
- The technical terms in our discussions were well discussed. I personally don't have any experience in the tracks even as an OJT in college, but I was able to understand the concepts around TGM through their help. The ice-breakers are also fun hehe!
- None. The instructors are engaging, teach each lesson well, and knowledgeable on what they're teaching.
- The instructors were still very happy and passionate in teaching us even though we looked sleepy and sometimes not responding to their questions.
- Kudos to the instructors! All of them showed expertise in their respective fields and were able to teach those that they have learned from their trainings as well.
- The instructors make the discussion lively and fun.
- The instructors we're engaging and discussing what they have experience themselves helped in understanding the topics.
- The instructors made the training enjoyable and presented extensive knowledge in the matter while thoroughly covering all the relevant topics.

Training Materials:

- some slides are causing eye strains because of lack of visual aids or pictures
- E-books were really helpful when reviewing topics
- Very helpful kapag may na miss out na details ay makikita siya sa training materials.
- it was very useful it was timeless i can still use it when i became a track personnel
- dagdag ebook yung mga supplementary knowledge sa ppt
- It is good to have textbooks and that there a additional information aside from the textbook given were discussed during the lesson
- The ebooks are very helpful and I was really able to use it throughout the theoretical training.
- The e-books contains all the lesson that had been tackle in this training.
- It was presentable and very easy to read.
- The e-book provided for TGM is really helpful but you can also incorporate quizzes and self-assessment exercises (just like the formative assessments during lectures) at the end of each section or chapter to allow us to test our knowledge and reinforce key concepts.
- May mga iilan lang na hindi nakaindicate sa e-book, but overall, topics are understandable since natuturo naman nang maayos ng mga instructor.
- Helpful and informative
- very good ppt materials
- The e-books provided in training greatly helped and enriched our learning experience and served as reference, making it easier to grasp the course content,.

Technical Support/Assistance:

- Very attentive to queries
- they were very open to questions and suggestions and they respond quickly po
- Technical problems were attended right away. Ayos!!!
- They answer to the questions appropriately, but I think there was a day that the attendance were not given.
- I think they done there job well.
- It was nice that the technical support/assistance sometimes back up or add answers when the students come up with a question.
- Overall, the technical support was sufficient and they were generally helpful.
- Outstanding. Consistent po ang pagiging on-time ng lahat.
- I don't encounter technical issues, but PRI personnel are very considerate.
- very accommodating

Conduct of the Practical Training:

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- There is always a safety orientation before the activity. It is good that the instructors were encouraging the trainees to ask.
- Hoping na mas marami pa pong activity ang magawa sa MRT 3 at Columbia Tower.
- TGM practical training provided us with hands-on training and experience in realistic railway scenarios. Doing it on an actual railway line (MRT-3) enabled us to see what really happens in the tracks during revenue hours (foot patrol activity) and during the time of maintenance (night shift activities). We have seen how vital safety is in this field as it poses high risk to its personnel that's why safety protocols and procedures (toolbox meeting and accomplishing KY board) were regularly conducted before starting each activity. The application of proper documentation and reporting were also observed to ensure that maintenance activities are well-documented for regulatory compliance and future reference.
- additional time/day for practical activities
- More hours more experiences
- Thank you, PRI Training Division, especially TGM staffs and instructors for sharing your knowledge and experiences. For suggestion, To familiarize further to the differences of standards and protocols of track components and maintenance activities, I suggested to visit other RO.
- Overall maganda, enough, and informative po yung practical training namin. Though, it could be better lalo na kung naexperience ng isa ang naexperience ng iba.
- I think that adding more venues like from different railway operators to further understand this competency. Not necessary but for improvement.
- I have learned a lot from the experienced i gained during the practical training.
- I really enjoyed the practical training because of the activities prepared for us. I really was able to familiriaze myself and learned a lot.
- More tools or devices available for demo yo trainees

Other Comments:

- Discussion about the guideways, different types of structures, elements of structures
- Probably familiarizing the different parts of a turnout
- my most unforgettable experiences here would be the quizizz it was really fun because everyone is competitive and at the same time it is very educational. basically, we were having fun while we were also learning.
- Surely, 'yung mga lesson po na tinuro sa amin sa competency na ito kasi magagamit po namin to sa future career namin as we pursue the railway industry.
- the whole FT course in TGM was fun and learning. The training covered all relevant topics.
- Yung mga lessons po na makakatulong samin sa future work na gusto ko pong ipursue.
- Improve my knowledge about tracks and guideways maintenance
- Gagamitin ko ang kaalaman na ito sa magiging trabaho ko po in the future. Lahat ng learnings and lalo na ang mga importante ay isasapuso at isasabuhay.
- The knowledge and skills I've gained at PRI I think have equipped me to be a valuable asset in the railway sector. I'm excited to apply what I've learned to enhance safety, efficiency, and innovation in my job and contribute to the continued growth and success of the industry
- I'll share the knowledge that I have learned in PRI
- I can contribute the overall efficiency, safety, and quality of service within the RO/s
- Maapply ko po yung mga learnings na naturo as some are the actual practice in the railway industry.
- i will apply every valuable knowledge i gained here at PRI to my future job.
- I'm deeply committed to continuous learning in the railway field and believe that staying updated with the latest industry trends and technologies is essential. I'm keen to enhance my knowledge of tracks and guideways and railway safety in general.

- Additional Training/Topic on the ff:
  - -Transportation-related topics po
  - -Technological advancements in railway engineering
  - -Tokyo Metro
  - -train driving trainings

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Prepared by:

Digitally signed by Gador Renz Jonas Hinanay

RENZ JONAS H. GADOR
Member, Monitoring and Evaluation Committee

Reviewed by:

Digitally signed by Manuel Paolo Timbas

PAOLO T. MANUEL
Vice Head, Monitoring and Evaluation Committee

Noted by:

Digitally signed by Radiaganding Israel Arroyo
Date: 2023.12.15 09:30:08 +08'00'

ISRAEL A. RADIAGANDING
Chief, Training Division

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COMPETENCY TRAINING EVALUATION REPORT

DOC. CODE / REF NO.:	PRI-TD-F-CTE-2023-11-0010-C
EFFECTIVITY DATE:	12 January 2022
REVISION NO.:	00
PAGE NO.:	Page 1 of 2

THIS SECTION IS FOR PRI USE ONLY

TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	04 OCTOBER - 06 DECEMBER 2023	12 TRAINEES

LEGEND:

- Generally positive scores (Average score > 4.0)
- Some participants are slightly dissatisfied (Average score between 4.0 and 3.0)
- Some participants are very dissatisfied (Average score < 3.0)

EVALUATION GUIDE

No.	Criteria	Core	DO	DM	CTD	FTM	PM	BFM	PSDM	RSM	SCM	TGM	Remarks
Conduct of the Theoretical Training													
1	The objectives of the training were clearly defined and met.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
2	The topics discussed were relevant to the trainees' competency	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
3	The topic flow was organized and easy to understand.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
4	The training duration was sufficient.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
5	The formative quizzes were helpful to ensure active participation during the training.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
6	The activities were helpful to ensure active participation during the training.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
7	The participation and interaction were encouraged by the instructor during the training.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
8	The Zoom Application is adequate and easy to use.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Instructors													
9	The instructors were well-groomed and well-dressed.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
10	The instructors were able to engage the trainees' active participation.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
11	The instructors were knowledgeable about the topics discussed and were able to answer questions from the trainees.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
12	The instructors' discussions and explanations were easy to understand.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
13	The instructors were able to finish the discussion based on the schedule.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Training Materials													
14	The presentations contain necessary information, are readable, and are easy to understand.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
15	The e-books were available and used during the training.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
16	The training handouts distributed were helpful in my learning during the training.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Technical Support / Assistance													
17	The PRI personnel respond to issues raised in a timely manner.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
18	The PRI personnel respond to questions appropriately and politely.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
19	The PRI personnel monitor and continuously inform trainees performance	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Conduct of the Practical Training													
20	The safety orientation was conducted prior the start of the practical training.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
21	The objectives of the practical training were clearly defined and met.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
22	The practical activities conducted were helpful to the trainees' competency.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	04 OCTOBER - 06 DECEMBER 2023	12 TRAINEES

23	The activity flow was organized and easy to understand.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
24	The time duration for the practical training was sufficient.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
25	The participation and interaction were encouraged by the instructors during the practical training.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
26	The practical activities were conducted and finished based on the provided schedule.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
27	The venue is appropriate and conducive for learning.	N/A	N/A	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	
	Competency Average	N/A	N/A	N/A	4.86	N/A	N/A	N/A	N/A	N/A	N/A	N/A	

COMMENTS ON THE CONDUCT OF THE TRAINING

Conduct of the Theoretical Training:

- Much better if the training is face to face
- The conduct of the Commercial Train Driving Competency training is already good, the platform is accessible to anyone but the consumption of data is high but it is already instructed as a requirement to have a strong internet connection at the start of the training.

Instructors:

- The instructors are very knowledgeable in discussing their topics and they are always sharing including their own experiences which helps a lot so we can understand the topic more easily
- The professors in charge in CTD training are well verse when it comes to their respective discussion, and they're all considerate when it comes to the different catch up phases of the trainees.

Training Materials:

- Much better if hardcopy is available as it takes time for the contents of the e-book to be seen online
- The E-book has all the definition, illustration, computation and all the contents that are being discussed by the instructors, this helps us to do advance reading for the topics as well as going back to topics you forgot already.

Technical Support/Assistance:

- The PRI personnels are answering all the questions asked in a very professional way including technical difficulties.
- The technical committee for the CTD training were all considerate when it comes to the prior commitment of the trainees. They've been working hard monitoring our attendance, presenting, and receiving our heads up notices.

Conduct of the Practical Training:

- We learn and realize a lot in the Commercial Train Driving Competency practical training. The activities and observations also helps us reach the knowledge we have at will be helpful for our future as a Train Drivers.
- The instructors are very well trained to teach us the things that we need to know. I hope that the next cycle will be face to face.

Other Comments:

- One of the most memorable experience in this cmpetency is when we are digging deep into the train operation theory up to the formulas and physics revolving it.
- I will always remember the throwback formulas and computation but what caught my interest is the components of rolling stock as well as its principles.
- All of the discussion were unforgettable and should be UN-forgettable as we are expected to embrace and uphold the knowledge we gathered in this training session. I've also notice how I became more familiar to the train itself its function and the responsibilities that we should incorporate.

- Additional training/topic on the following:
  - Rolling Stock Maintenance and OCC Management
  - Maintenance Course
  - Passenger Management

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Prepared by:

Digitally signed by Gador Renz Jonas Hinanay

RENZ JONAS H. GADOR
Member, Monitoring and Evaluation Committee

Reviewed by:

Digitally signed by Manuel Paolo Timbas

PAOLO T. MANUEL
Vice Head, Monitoring and Evaluation Committee

Noted by:

ISRAEL A. RADIAGANDING
Chief, Training Division

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Training Division

TRAINING EVALUATION REPORT SUMMARY

DOC. CODE / REF NO.:	PRI-TD-F-TES-2023-11-0003-C
EFFECTIVITY DATE:	12 January 2022
REVISION NO.:	00
PAGE NO.:	Page 1 of 8

THIS SECTION IS FOR PRI USE ONLY

TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	29 AUGUST - 06 DECEMBER 2023	TRAINEES

EVALUATION SCORES

No.	Criteria	Present Rating	Previous Rating	Increase / Decrease
	Conduct of Theoretical Training			
1	The objectives of the training were clearly defined and met.	4.83	4.93	-0.10
2	The topics discussed were relevant to the trainees' competency	4.87	4.93	-0.06
3	The topic flow was organized and easy to understand.	4.75	4.79	-0.04
4	The training duration was sufficient.	4.73	4.82	-0.09
5	The formative quizzes were helpful to ensure active participation during the training.	4.85	4.92	-0.07
6	The activities were helpful to ensure active participation during the training.	4.81	4.85	-0.04
7	The participation and interaction were encouraged by the instructor during the training.	4.87	4.94	-0.07
8	The Zoom Application is adequate and easy to use.	4.76	4.81	-0.05
	Instructors			
9	The instructors were well-groomed and well-dressed.	4.94	4.94	0.00
10	The instructors were able to engage the trainees' active participation.	4.84	4.90	-0.06
11	The instructors were knowledgeable about the topics discussed and were able to answer questions from the trainees.	4.87	4.90	-0.03
12	The instructors' discussions and explanations were easy to understand.	4.82	4.87	-0.05
13	The instructors were able to finish the discussion based on the schedule.	4.81	4.86	-0.05
	Training Materials			
14	The presentations contain necessary information, are readable, and are easy to understand	4.79	4.88	-0.09
15	The e-books were available and used during the training.	4.89	4.82	0.07
16	The training handouts distributed were helpful in my learning during the training.	4.88	4.81	0.07
	Technical Support/Assistance			
17	The PRI personnel respond to issues raised in a timely manner.	4.85	4.88	-0.03
18	The PRI personnel respond to questions appropriately and politely.	4.89	4.92	-0.03
19	The PRI personnel monitor and continuously inform trainees performance.	4.88	4.90	-0.02
	Conduct of Practical Training			
20	The safety orientation was conducted prior the start of the practical training.	4.90	4.94	-0.04
21	The objectives of the practical training were clearly defined and met.	4.90	4.95	-0.05
22	The practical activities conducted were helpful to the trainees' competency.	4.89	4.97	-0.08
23	The activity flow was organized and easy to understand.	4.92	4.96	-0.04
24	The time duration for the practical training was sufficient.	4.79	4.87	-0.08
25	The participation and interaction were encouraged by the instructors during the practical training.	4.90	4.96	-0.06
26	The practical activities were conducted and finished based on the provided schedule	4.86	4.81	0.05
27	The venue is appropriate and conducive for learning.	4.87	4.82	0.05
	General Average	4.85	4.89	-0.04

Remarks

The Fundamental Training (FT) Course - Cycle 8 received a very satisfactory overall rating of 4.85, which is 0.04 lower than the previous conduct of hybrid training (Cycle 6 - very satisfactory rating of 4.84).

Four (4) out of the 27 existing criteria have garnered an increase in rating, the highest of which is at 0.07 wherein the trainees commended that the e-books/online materials are very helpful while they are on the training. However, 23 of the criterias slightly decreased its rating, the highest decreased can be observed on item number 1 (-0.10) regarding the definition and achievement of the training objectives, but no further comments were received for this criteria.

Also, the lowest criteria observed in this cycle is observed in item number 4 (4.73), where the trainees suggested that there should be more time alloted for activities as it is hard to communicate to other trainees virtually.

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DEPARTMENT OF TRANSPORTATION PHILIPPINE RAILWAYS INSTITUTE Training Division	DOC. CODE / REF NO.:	PRI-TD-F-TES-2023-11-0003-C
	EFFECTIVITY DATE:	12 January 2022
	REVISION NO.:	00
TRAINING EVALUATION REPORT SUMMARY	PAGE NO.:	Page 1 of 6

THIS SECTION IS FOR PRI USE ONLY			
TYPE OF TRAINING: **FUNDAMENTAL TRAINING**	*CYCLE NO.:* 8	*TRAINING DATE:* ***29 AUGUST - 06 DECEMBER 2023***	*NUMBER OF RESPONDENTS:* **TRAINEES**

EVALUATION SCORES

No.	Criteria	Present Rating	Previous Rating	Increase / Decrease	Remarks

TRAINING EVALUATION RATING TRENDS



Shown in the figure on the left is the trend of the Fundamental Training (FT) Course conducted from last year until Cycle 8. Based on the data shown, the Cycle 8 garnered a training evaluation rating of 4.85 which exceeded the benchmark value of 4.81 (average from the previous year) which means that the conducted training is above average.

COMMENTS ON THE CONDUCT OF THE TRAINING

Conduct of Theoretical Training:

- Good outline of the core competency. It's good that we started in the foundation before we go to technical aspect of the training.
- Very organized training.
- It is one of the best virtual learnings/sessions the trainees have experienced so far. It really encourages the trainees to participate, and it is appreciated that despite of the unpredictability of the used platform it is evident how the team are already used and familiar in conducting the training virtually. All sessions are structured, well-organized, and spontaneous.
- More understanding to the trainees who struggles on their internet connection.
- Aside from the groupings, it is suggested for the trainees to introduce themselves before starting the training so that the instructors and their co-trainees will know them.
- The PRI may find another alternative platform other than Zoom (e.g. Google Meet) because it is quite heavy especially on old devices. Sometimes classes were missed because the Zoom is not responding. But other than that, the flow of the training is good.
- There are times that the discussion seems to be in a faster pace, but not all the time.
- The powerpoint presentations are good and effective to aid the learning of the trainees but I can say there are still room for improvements. The use of flat texts, images, and transitions, can be improved. But overall, the online theoretical learning was commendable and effective.
- Formative quizzes are good and helpful to capture the trainees interests but the activities are much more engaging.
- Have more engaging activities that will entice the listeners.
- In groupings, it is much better to assign a leader and/or representative from the beggining because there is a lot of wasted time in choosing who will lead and who will present.
- Suggest to have a longer time when having a group activity as it is very hard to communicate and coordinate with your groupmates virtually.
- The instructors were commended for their dedication and commitment to teach and facilitate the trainees. However, as much as the trainees love to learn comprehensively, the topics discussed seemed overwhelming for a day of 7-hour training. It is sometimes information overload and some trainees might not have been able to keep up with the lecture.
- Maybe transparency when it comes to attendance cause sometimes in the morning, the trainees either did the attendance or forgotten about it.
- The ice breakers after lunch should be consistent due to the nature of trainees' body after eating.
- Provide more interaction while conducting the lesson.
- The discussions were easy to understand and straight to the point.
- Find more online platform aside from Zoom cause its kind of heavy on old devices. Sometimes it keeps to force close my device.
- If zoom link is gonna be different from site, kindly change the zoom link in the site to match the zoom link being used.
- The schedule is sometime confusing as the topic discussed are not continous. Finish one topic first before moving to the next topic.
- We always finished on time and there are enough breaks for us to rest.
- The Departmental Maintenance Competency Training is quite short and overwhelming. We have finished the topics in roughly 8 days, and it is somehow difficult to process all the lessons. Nevertheless, the instructors tried to simplify the discussion and we managed to catch up.
- The video presentations really helped me understand the topic, also I would like to applaud some of the instructors for an effective teaching method, they were able to make the technical terms/topics in the module a lot easier and his examples were based on personal experience which made me more focused on the discussion.
- This departmental competency gave us a strong technical overviews in maintenance. I appreciate sample videos and templates that were presented.
- The entire Departmental Maintenance Competency Training was conducted very well and aligned to the required theoretical knowledge of maintenance trainees, this provides insights that will be helpful for the specialized competency that will take after the departmental maintenance.
- Conduct of in person lecture training I think is better.
- The Training flow and manner is understandable.
- topics are easy to understand because of how good our instructors are
- Maganda po yung interval ng mga break at nakakatulong ng malaki saming mga trainee.
- mas effective po para sakin yung informative quiz as a recap every morning before the discussion kesa sa recit type of recap
- Have an energizer before continuing the lesson after the lunch break.
- Module and instructor's outline of topic could've been more in sync for us to not struggle finding its whereabouts on the module
- No Suggestions. Time spent on Rolling Stock Maintenance Competency training was fruitful and full of learning.
- Everything was good and I can't wait to see everything f2f to further help with understanding the concept and equipment used in signaling.
- The Discussion was very fruitful as always, it's just that there are times where too much information was given and it's hard to process
- Maybe more session/training hours on the chapter for introduction for signaling then adjust the training hours for the safety since we already [illegible] competency.
- Minsan po yung audio ng speaker is nag stop or humihina and lumalakas so minsan nakakadistract po or nauudlot yung smoothness ng discussion hehe

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TRAINING EVALUATION REPORT SUMMARY

DOC CODE / REF NO.	PRI-TD-F-TES-2023-11-0003-C
EFFECTIVITY DATE.	12 January 2022
REVISION NO.:	00
PAGE NO.:	Page 3 of 8

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	29 AUGUST - 06 DECEMBER 2023	TRAINEES

EVALUATION SCORES

No.	Criteria	Present Rating	Previous Rating	Increase / Decrease	Remarks

- again, much better if wired microphone or headset. instead of using bluetooth earphone.
- The discussions were engaging and I had been able to retain knowledge.
- More visual aids to help the trainee better understand the lesson while the practical lessons are not yet conducted
- keep up the good work lang po. and thank you
- personally, the topics are good but i think it would be better if we conducted more face to face trainings. Overall, it was really great experience and i gained lots of valuable knowledge from here hehe
- The flow of topics for me was okay and that the quizzes helps me to remember what were discussed.
- The quizziz every end of the lesson really helped me understand more the topics discussed. I enjoyed listening to our instructors because they really explain the concepts well. Thank you po I really learned a lot! <3
- None. For me the training methods use in this theoretical is effective/ efficient
- It was fruitful and productive just as we've expected
- Incorporate various training methods to further cater to different learning styles.
- It was all good and very informative ang sessions.
- face to face :(
- The FT Course on TGM exceeded my expectations and made learning about this competency fun and engaging. It thoroughly covered all the relevant topics.
- Have a brief discussions about the definition of terms or jargons in railway operations because it can cause confusion and learning gap to the trainees especially for some that is not proactive enough.
- It is much better if the training was conducted face to face.
- The duration is too long for working personnels (R.O's, non R.O's)
- Much better if the training is face to face
- The conduct of the Commercial Train Driving Competency training is already good, the platform is accessible to anyone but the consumption of data is high but it is already instructed as a requirement to have a strong internet connection at the start of the training.

Instructor:

- The instructors are very attentive to our questions.
- The instructors provide a well-explained lectures and presentation that are easy to follow by the trainees.
- While there are instances that the instructor exceeded the scheduled time, it is understandable because there are times were the instructors take longer time interacting with the trainees and it is a good way of teaching as well.
- More ice breakers in between topics like what was done by the first week instructors. It has a refreshing effect on the trainees, as if the mood of the discussions is reset. It does not become exhausting to listen after a long time.
- All the instructors are very accommodating and soft-spoken. The trainees did not feel any pressure all throughout the core competency. Having a break in the middle of a discussion is also very effective.
- The training instructors are well-equipped with both knowledge and good teaching attitudes. They not only teach the theoretical core competencies, but tries to demonstrate it or illustrate it into more visually-appealing activities.
- The instructors really did a great job in motivating the trainees and to deeply understand our chosen field, railway, and its vital service for the passengers. Personally, I hope that instructors could maximize and shorten their teaching time in some topics (although probably it is because to fulfill the required hours of the training) but for more effective absorption of info, I think there are several topics that are already self-explanatory and felt redundant prospectively. But overall, it delivered what needs to be delivered.
- All of the instructors were nice and good
- I learned a lot from all the instructors, and the discussions are so interactive.
- Instructors have the knowledge needed for the topics they taught and very accommodating to questions.
- Awareness if the lessons are being absorbed by the trainees, if it's too much, and if a break is necessary. Sometimes when an instructor is losing time, they're rushing the lessons and not being able to continue it after the break.
- The instructors are well-dressed, prompt, and easy to approach. It helped the trainees to loosen up and engage more in the discussion.
- Very professional and kind. You will never feel the pressure while listening in the discussion.
- Kudos to all the instructors, well-structured teaching and shows encouragement for active participation.
- Maraming kaming natutunan dahil magagaling lahat ng instructor
- The theoretical training was conducted properly. However, I think more topics about the electrical systems that can be encountered could be helpful (but I think this might be supplemented by the practical activities).
- Magagaling po ang aming mga instructors. Madami kami natutunan sa kanila.
- Na discuss ng maayos ang lahat ng topics
- Thank you for the effort to teach us
- None, they were all helpful and knowledgeable that we, non-electrical engineering graduates, were able to grasp and understand the fundamentals of the electrical systems.
- Thank you so much for the knowledge mga sir! Keep up the good work.
- The Training flow is organize.
- they explained the concepts in a way that we can easily understand it as someone who aspires to work in the railway engineering field someday
- Lahat ng instructor ay straight to the point kaya naiiwasang mag-overtime while nae-explain pa rin ng maayos ang mga topic.
- If the slides are pretty self explanatory, we could use some clips or videos to further familiarize and a list of the titles or enumerated items shown first before everything is much comprehensible for us to expect what or how much is the scope of the one topic being taught to us
- No suggestions. Instructors presented themselves with professionalism and demonstrated mastery regarding several subject matter.
- Regarding lang po kay Sir. Leo, I suggest using wired microphone or yung microphone mismo ng laptop para mas clear and audible, instead of using bluetooth earphone, kasi po choppy po madalas.
- okay naman po ang lahat, maayos na nadiscussed lahat ng mga objectives at magagaling po magturo ang mga instructors.
- As part of SCM competency, so far our instructor was able to provide and give all the necessary information we needed.
- none because the profs are very nice and understanding of the situation of the students.
- For the instructor to have a good microphone for clear communication with the trainees
- All the instructors are really nice in our competency and they were able to make us actively participate during the discussions
- Magaling pong magturo lahat, lalo na po si Sir Noel well explained.

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DEPARTMENT OF TRANSPORTATION
PHILIPPINE RAILWAYS INSTITUTE
Training Division

TRAINING EVALUATION REPORT SUMMARY

DOC. CODE / REF NO.:	PRI-TD-F-TES-2023-11-0003-C
EFFECTIVITY DATE:	12 January 2022
REVISION NO.:	00
PAGE NO.:	Page 4 of 6

THIS SECTION IS FOR PRI USE ONLY

TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	29 AUGUST - 06 DECEMBER 2023	TRAINEES

EVALUATION SCORES

No.	Criteria	Present Rating	Previous Rating	Increase / Decrease	Remarks

- The Instructors are very punctual. I just wish that there are more activities especially during afternoon for us to be more attentive during those sleepy hours.
- I commend the expertise of our instructors. I hope they can be more exposed to training of trainers so that they can expand their expertise and knowledge. Especially when we learned that they are still trying to also learn how to use the fiber splicer and fusion equipment, I think PRI needs to assess also their training needs.
- None po. They all make sure we're keeping up with the lessons/topic and they also make sure to answer all our questions during the discussions. Thankyou po Sirs!.
- the meeting host/instructors are well prepared
- Very good
- Thank you po dahil magagaling po sila magturo and naintindihan namin sila ng maayos.
- the instructors are very nice. they were really trying to help us to overcome our shyness hahaha. theyre also knowledgeable to what they were teaching.
- The best
- The instructors are knowledgeable on the topics they are discussing and other instructors also give input when there was a questions asked to make sure the information was correct.
- The technical terms in our discussions were well discussed. I personally don't have any experience in the tracks even as an OJT in college, but I was able to understand the concepts around TGM through their help. The ice-breakers are also fun hehe!
- None. The instructors are engaging, teach each lesson well, and knowledgeable on what they're teaching.
- The instructors were still very happy and passionate in teaching us even though we looked sleepy and sometimes not responding to their questions.
- Kudos to the instructors! All of them showed expertise in their respective fields and were able to teach those that they have learned from their trainings as well.
- The instructors make the discussion lively and fun.
- The instructors we're engaging and discussing what they have experience themselves helped in understanding the topics.
- The instructors made the training enjoyable and presented extensive knowledge in the matter while thoroughly covering all the relevant topics.
- Our instructors for this competency is well-versed when it comes to operation management, their experiences helps me learn a set of life-changing lessons that I must be able to apply in my daily basis, or in the near future as a Railway Personnel.
- I guess the time schedule for practical must be more ahead implemented for some persons who is already engage on working for us to adjust easily
- The instructor has a well vast knowledge in their respective topics which is why I learned a lot from the topics they discussed. They made the session fun and engaging to the point where we can relate even if we are not in the industry yet. Thank you to all Instructors!- The instructors are very knowledgeable in discussing their topics and they are always sharing including their own experiences which helps a lot so we can understand the topic more easily
- The professors in charge in CTD training are well verse when it comes to their respective discussion, and they're all considerate when it comes to the different catch up phases of the trainees.

Training Materials:

- Hardcopy of the training materials is much better
- To seperate the e-books per topic through mutliple pdfs
- The e-books contain most of what is discussed which the trainees appreciate because it helps them to recall the lessons that were discussed during the day.
- Some information discussed in the Powerpoint Presentation of the instructors were not included in the version of e-book provided. I recall a topic when the instructor said the PNR part was not yet included in the e-book. It is suggested to update it before distributing to the trainees. Overall, the e-books really helped me during the discussion.
- The numbering of the subheadings made it more difficult for the trainees to follow. It took the trainees some time to figure out whether the subheading was under another heading.
- The instructors should provide the trainees the copies of their presentations for educational purposes only.
- The module and the presentations are informative.
- It was great to have a pdf file for all discussions and all information are given.
- Separate the pdf for each topic and compile for easy access.
- The contents of the E-book and the contents of the presentation do not match.
- It should be in order based on the discussion.
- Availability of recordings and books
- The flow of the topics written in the E-book would hopefully be the same with the slides being presented/ topics being discussed in the zoom. Although, the contents are the same, the order, however, isn't. Nevertheless, PRI instructors were really great and have very effective ways on imparting the topics to us (telling us great examples, too).
- The e-books are insufficient but the instructors provide the needed information that are not in the book.
- I don't have any recommendations or suggestions. Thank you.
- The e-books were given and informative. The ppts are easy to understand.
- Mas nakatulong na may mga supplemental video na dinagdag ang mga instructor during discussion
- None. It supplements the topics bypassed or not indulged enough by the instructors.
- Update some information with regards to data presented.
- The E-books are very helpful for advance reading in preparation for the training.
- Magandang idagdag ang mga supplemental na nasa powerpoint sa mga e-book.
- The E-book is helpful for us to have an advanced reading before the scheduled discussion.
- If possible, availability of the slides could be useful for us specially the complementary for review purpose
- No suggestion. E-books were immensely helpful and full of valuable information regarding subject matter.
- some slides are causing eye strains because of lack of visual aids or pictures
- E-books were really helpful when reviewing topics.
- Very helpful kapag may na miss out na details ay makikita siya sa training materials.
- it was very useful it was timeless i can still use it when i became a track personnel
- dagdag ebook yung mga supplementary knowledge sa ppt
- It is good to have textbooks and that there a additional information aside from the textbook given were discussed during the lesson
- The ebooks are very helpful and I was really able to use it throughout the theoretical training.
- The e-books contains all the lesson that had been tackle in this training.
- It was presentable and very easy to read.

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		EFFECTIVITY DATE:	12 January 2022
		REVISION NO.:	00
		PAGE NO.:	Page 5 of 8

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TYPE OF TRAINING: **FUNDAMENTAL TRAINING**	*CYCLE NO.:* **8**	*TRAINING DATE:* ***29 AUGUST - 06 DECEMBER 2023***	*NUMBER OF RESPONDENTS:* **TRAINEES**

EVALUATION SCORES					
No.	Criteria	Present Rating	Previous Rating	Increase / Decrease	Remarks

- The e-book provided for TGM is really helpful but you can also incorporate quizzes and self-assessment exercises (just like the formative assessments during lectures) at the end of each section or chapter to allow us to test our knowledge and reinforce key concepts.
- May mga iilan lang na hindi nakaindicate sa e-book, but overall, topics are understandable since natuturo naman nang maayos ng mga instructor.
- Helpful and informative
- very good ppt materials
- The e-books provided in training greatly helped and enriched our learning experience and served as reference, making it easier to grasp the course content,.
- Organized and easy to follow
- Provide hardcopy of books
- It would be easier for us if there is hard copy for us to have it more easily to read rather soft copy. Like wise, if the student/trainee lost it, he/she needs to pay for it.- Much better if hardcopy is available as it takes time for the contents of the e-book to be seen online
- The E-book has all the definition, illustration, computation and all the contents that are being discussed by the instructors, this helps us to do advance reading for the topics as well as going back to topics you forgot already.

Technical Support/Assistance:

- More time to check the chat box for answers and questions
- The technical support is smooth during the discussion.
- During the conduct of Fundamental Training (FT) course it is just normal to have poor internet connection. The technical support/assistance provided by the PRI personnel, despite of this, still did a great job during the whole session.
- They are very understanding yet strict on their rules. I can understand that they too, has problems in their connection sometimes.
- In the messenger GC, the PRI personnel does not respond when a trainee is asking to turn off their camera, so the trainees are not sure if the are exfcused or if it will be deducted from their time.
- The trainees frequently experience technical difficulties and my zoom crash most of the time. Maybe a faster response when it comes to admission will do since some of the trainees kept on missing some of the lessons.
- The technical supports are very strict with regard to the Zoom meetings. They are always checking whose are on-cam as well as muting some of the participants which is a very good procedure to make sure that the trainees are listening and giving their 101% in attending this training.
- All of the PRI personnel respond quickly.
- Very considerate
- Even though there are technical issues, the technical team was able to find solutions to immediately solve the issue.
- The technical support throughout the whole Departmental Maintenance was really punctual in every part of the discussion and on point. I also enjoyed that he listens to our song requests on our 15 minute breaks
- Like the previous core competency, the technical team was already skilled enough for a daily webinar-type lectures. Thank you so much for actively responding to the trainees' concerns.
- They are always helpful.
- They handled us good and organized throughout.
- Naka tutok lagi lahat ng instructor during zoom
- I dont have any recommendations or suggestions. Thank you.
- None. Keep up the good work
- The Instructors are very accommodating to answer the queries.
- Most of the time maayos naman.
- A not glitching morning exercise video
- No suggestions. Technical support were very responsive to trainees' needs.
-Very well done.
-they're actively checking the attendance which is very important.
-mabilis na naaayos po ang mga issues.
-So far, we didn't encounter any technical difficulties during this training, and I am thankful of that.
-Our concerns are immediately addressed, especially when it comes to the topic that are discussed. And the way they treat us is very friendly and that makes them very approachable.
-The technical support for the online sessions is smooth and i found no problem during online classes.
- Very attentive to queries
- they were very open to questions and suggestions and they respond quickly po
- Technical problems were attended right away. Ayos!!!
- They answer to the questions appropriately. but I think there was a day that the attendance were not given.
- I think they done there job well.
- It was nice that the technical support/assistance sometimes back up or add answers when the students come up with a question.
- Overall, the technical support was sufficient and they were generally helpful.
- Outstanding. Consistent po ang pagiging on-time ng lahat.
- I don't encounter technical issues, but PRI personnel are very considerate.
- very accommodating
- The technical team is on point, and are always on time. Laging nagbibigay abiso sa mga announcement using chatbox or on mic.
- The PRI personnels are answering all the questions asked in a very professional way including technical difficulties.
- The technical committee for the CTD training were all considerate when it comes to the prior commitment of the trainees. They've been working hard monitoring our attendance, presenting, and receiving our heads up notices.

Conduct of the Practical Training:

- More time for lunch break
- It can be seen the difference of learning in virtual versus the traditional face-to-face. The trainees thoroughly absorb what must be learn for the core safety.
- The exercises provided by the IHSS were appropriate, measured directly our knowledge, and served as a true practical evaluation.
- The session was very creative and informative and the practicals were used to solidify our knowledge about first aid.
- Over all, the teaching is good, clear, and the instructors are great. It is suggested to add safety equipment so that the instructors can more [illegible] for first aid and safety protocols and measures.

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		EFFECTIVITY DATE:	12 January 2022
		REVISION NO.:	00
		PAGE NO.:	Page 6 of 8

THIS SECTION IS FOR PRI USE ONLY			
TYPE OF TRAINING: **FUNDAMENTAL TRAINING**	*CYCLE NO.:* 8	*TRAINING DATE:* *29 AUGUST - 06 DECEMBER 2023*	*NUMBER OF RESPONDENTS:* **TRAINEES**

EVALUATION SCORES

No.	Criteria	Present Rating	Previous Rating	Increase / Decrease	Remarks

- The way the PRI instructors handled unforseen circumstances is very remarkable and they are still able to make the students perform practical training despite it being online.
- Bigger space is more efficient.
- I think the practicals is not that much draining if it were done face-to-face since most of the activities are fun and interesting. Also, the flow of the topics are sometimes confusing since it is not followed in the organization in the module. But, the overall learning is applied and very helpful as a foundation to our future career in the railway industry.
- The practical trainings exceeded the time schedules.
- I think that the practical for the Departmental Maintenance should be done in-person or face to face in order to ensure a good learning environment.
- The Departmental Maintenance Competency Training gave me a much more deeper insight on what happens in both the maintenance and administrative side of the railway industry. A face to face practical activity is one thing that i would suggest
- Naging maayos yung pag conduct ng practical training
- The practicals are so good especially for the face to face experience.
- The practical training was good and very eye opening. It's a very cliché thing to say but it truly is very eye opening. The unforeseen "bad days" were outside the control of the instructors and PRI but they were still very resourceful on how we were still able to learn even though we're waiting for the maintenance team or the go signal of the RO we went to. I cannot suggest things/events since the plan and the execution were already good and as I said, eye opening.
- It was fun and engaging.
-Excellent
-More on hands on activities to conduct to the trainees.
-Had a good time in the practicals. Thank you to our instructors!
-Maybe a simple summarized sheet of lesson to be tackled in order for us to easily follow and able to easily come up with more questions later on.
-Maybe Speakers should use a portable microphone when having practical, so all trainees may hear the discussion
-Great examination environment
-Over-all the practical training gave me a lot of knowledge and experiences that i can use in my future endeavors. I would like to commend our instructors too as they passionately teach us all the informations we needed and guided us during the practical training.
-Napaka smooth ng naging discussion and enjoy.
-Very smooth flow of training
-More days in practical
-Provide service vehicle especially during night duty
- There is always a safety orientation before the activity. It is good that the instructors were encouraging the trainees to ask.
- Hoping na mas marami pa pong activity ang magawa sa MRT 3 at Columbia Tower.
- TGM practical training provided us with hands-on training and experience in realistic railway scenarios. Doing it on an actual railway line (MRT-3) enabled us to see what really happens in the tracks during revenue hours (foot patrol activity) and during the time of maintenance (night shift activities). We have seen how vital safety is in this field as it poses high risk to its personnel that's why safety protocols and procedures (toolbox meeting and accomplishing KY board) were regularly conducted before starting each activity. The application of proper documentation and reporting were also observed to ensure that maintenance activities are well-documented for regulatory compliance and future reference.
- additional time/day for practical activities
- More hours more experiences
- Thank you, PRI Training Division, especially TGM staffs and instructors for sharing your knowledge and experiences. For suggestion, To familiarize further to the differences of standards and protocols of track components and maintenance activities, I suggested to visit other RO.
- Overall maganda, enough, and informative po yung practical training namin. Though, it could be better lalo na kung naexperience ng isa ang naexperience ng iba.
- I think that adding more venues like from different railway operators to further understand this competency. Not necessary but for improvement.
- I have learned a lot from the experienced i gained during the practical training.
- I really enjoyed the practical training because of the activities prepared for us. I really was able to familiriaze myself and learned a lot.
- More tools or devices available for demo yo trainees
- The conduct of the departmental operations competency practical training is very informative as a student. The experience to observe how station and train operations gave us more in depth knowledge and learn new perspective.
- We learn and realize a lot in the Commercial Train Driving Competency practical training. The activities and observations also helps us reach the knowledge we have at will be helpful for our future as a Train Drivers.
- The instructors are very well trained to teach us the things that we need to know. I hope that the next cycle will be face to face.

Other Comments:

- The activities such as games, role playing, ice breakers, etc. were helpful in making the discussion more interesting.
- Group activities provided an avenue for trainees to socialize and interact with each other.
- Doing the daily morning exercise with other trainees made some trainees less shy.
- The formattive quizzes were helpful especially in recalling discussed topics.
- The work experiences shared by instructors were helpful in visualizing and understanding topics discussed.
- Online demonstration of CPR and usage of different first aid equipment made the trainees understand and appreciate the importance of first aid.
- Learnings can be applied in daily life especially topics on professionalism and safety.
- Knowledge gained will help trainees prepare themselves as future competent railway personnel.
- Looking forward for trainings regarding train manufacturing, structural engineering in railway, OCC operation, project management, planning, design, and construction of railway lines, new technologies in railway, Automated Fare Collection System, advanced safety trainings, transit oriented development, research and development on the field of railway, and other railway trainings abroad.
- After completing their specialized competencies, trainees hope to attend training on other specialized competency.
- If possible accept OJT applications and disseminate to other Railway Operators.
- Plan regarding railway engineering board exam
- The trainees enjoyed the discussion regarding welding, maintenance safety, procurement, engineering drawing, how foreign [illegible] works.
- I think learning how to read plans or engineering drawings stuck to me because we have not learned that before in our subject in engineering drawings.

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		EFFECTIVITY DATE:	12 January 2022
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		PAGE NO.:	Page 1 of 8

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TYPE OF TRAINING: FUNDAMENTAL TRAINING	*CYCLE NO.:* 8	*TRAINING DATE:* *29 AUGUST - 06 DECEMBER 2023*	*NUMBER OF RESPONDENTS:* TRAINEES

EVALUATION SCORES

No.	Criteria	Present Rating	Previous Rating	Increase / Decrease	Remarks

- The introduction to engineering drawing and estimates, it gave me further insights and taught me how to properly read plates and blueprints and such.
- Every day is an unforgettable experience. I learned and enjoyed a lot, especially when there is an activity like when we were assigned to have a presentation about the security procedures while conducting foot patrol.
- The topics, specifically about the maintenance vehicles and the rules and regulations when doing foot patrol.
- The most unforgettable experience is the group work activity (Security procedures) and also practical videos and templates that are widely use in the industy.
- Lessons regarding the maintenance and some of the measuring tools used in power supply and distribution maintenance.
- The Question and Answer portion because sometimes there are questions that are necessary for that certain equipment, maintenance or safety that needs to be address accordingly and properly.
- Learning electrical engineering related topics that involves the railway sector
- Hindi ko makakalimutan yung mga bagong learnings katulad ng regenerative brake.
- My most unforgettable during the training is when we are assign to make a procedure on a specific situations.
- One of my favorite topics during the maintenance competency is making maintenance report. I did not any idea before as to how it was done and I did not even know I need to learn it until I encountered the topic in this training.
- Learning about the electrical systems and how it operates in relation to the overall railway system that we'll soon enter.
- The unforgettable moment as of now is when we take quiz every after of lunch break and icebreaker.
- Will use it in the workplace and will develop it more to be able to have a growth in my career.
- I see myself as one of the RO employees in the future that will help and efficiently perform what I learn here in PRI.
- I can use it to make my future job a lot easier and efficient.
- Absorb the things I learned, take it to heart and apply it. Also to commit myself in everything I do.
- My learnings here at PDSM Compitency is what am I gonna use in order for me to secure a job.
- The safety practices in workplace.
- Learning different topics about rolling stock maintenance and its components. Like wheel, bogie, pantograph, doors etc.
- The everyday lecture that we are conducting is unforgettable since the learning that we acquired during those times are very valuable as a future railway personnel.
- Mga teknikal na kalaaman na kakailanganin ko para sa aking magiging trabaho
- i think the whole rsm competency training is memorable to me, as it fascinates me to learn technical concept, hindi masyado nabigyang pansin at nagkaron ng in depth discussion during our college days kaya super helpful yung naging discussion abt different topics na sakop ng rsm.
- Learning about the existing rolling stock and its parts, specifically the propulsion and braking system.
- My most unforgettable experience in RSM Competency training is when some of our instructors share about their knowledge and experience in working in the industry related to rolling stock and we are also be able to share our experience in our OJT that we can relate to the topic being discussed.
- I've gained a lot of knowledge that can help me in my future job in the railway sector such as the proper use of equipment, safety precaution and first aid.
- Apply the knowledge of different systems of the rolling stocks for the proper maintenance of the tools and equipment.
- Most of the technicalities na need malaman about rolling stock is nadiscuss and these information will help us a lot on making decision sa aming magiging trabaho.
- BEING SAFETY ORIENTED. first and foremost, the culture of practicing safety awareness and positive safety culture is one if not the most I've learned from the training. Some technical knowledge also help me to further understand the maintenance process I'll be working on when i go work in the future in railway industry.
- Very memorable topic for me was when we are talking about the Point machine, I would love to also have a chance to get to see how it works in real life.
- Learning the topics about the actual signaling and communication available in different railway organizations.
- para sa akin yung bonding na makasama lahat ng involve person, from our professor/ instructor, and kaming mga student. :)
- My unforgettable experience here of course are the ice breaker, but yeah kidding aside. I am looking forward for our practicals as the instructors were able to give us the information we needed.
- My most unforgettable moment was when I won Sir Kert's ice breaker , and of course the activities where me and my co trainees cooperate and perform well together.
- The most unforgettable experience in this specialized is whenever we have a groupings activity kasi mas nakikilala po namin isa't isa and nagkakaroon po kami ng new knowledge sa pag brainstorm lalo sa mga may experience na po.
- The learnings in this PRI training serve as my guide in my upcoming endeavor as a railway personnel. Joining this training, i was hesitant at first because im losing my personal hope as there are a lot of people that are more knowledgable than me, but by attending this training, I realized that life is indeed a lifelong process, so we will just be continue and continue learning.
- This knowledge will help me to become a competent and knowledgeable railway personnel someday who is ensuring the safety of the passengers and also with my colleagues.
- Discussion about the guideways, different types of structures, elements of structures
- Probably familiarizing the different parts of a turnout
- my most unforgettable experiences here would be the quizizz it was really fun because everyone is competitive and at the same time it is very educational. basically, we were having fun while we were also learning.
- Surely, 'yung mga lesson po na tinuro sa amin sa competency na ito kasi magagamit po namin to sa future career namin as we pursue the railway industry.
- the whole FT course in TGM was fun and learning. The training covered all relevant topics.
- Yung mga lessons po na makakatulong samin sa future work na gusto ko pong ipursue.
- Improve my knowledge about tracks and guideways maintenance
- Gagamitin ko ang kaalaman na ito sa magiging trabaho ko po in the future. Lahat ng learnings and lalo na ang mga importante ay isasapuso at isasabuhay.
- The knowledge and skills I've gained at PRI I think have equipped me to be a valuable asset in the railway sector. I'm excited to apply what I've learned to enhance safety, efficiency, and innovation in my job and contribute to the continued growth and success of the industry
- I'll share the knowledge that I have learned in PRI
- I can contribute the overall efficiency, safety, and quality of service within the RO/s
- Maapply ko po yung mga learnings na naturo as some are the actual practice in the railway industry.
- i will apply every valuable knowledge i gained here at PRI to my future job.
- I'm deeply committed to continuous learning in the railway field and believe that staying updated with the latest industry trends and technologies is essential for me to enhance my knowledge of tracks and guideways and railway safety in general.
- All topics discussed were memorable for me, but the Public Information System topic grabs my interest and is, so far my most unforgettable experience in DO. As someone that is not well versed when it comes to public speaking, this topic really challenge my inner perseverance to continue facing [illegible]
- One of the most memorable experience in this cmpetency is when we are digging deep into the train operation theory up to the formulas and [illegible]

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PAGE NO.:	Page 6 of 8

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TYPE OF TRAINING:	CYCLE NO.:	TRAINING DATE:	NUMBER OF RESPONDENTS:
FUNDAMENTAL TRAINING	8	29 AUGUST - 06 DECEMBER 2023	TRAINEES

EVALUATION SCORES

No.	Criteria	Present Rating	Previous Rating	Increase / Decrease	Remarks

- I will always remember the throwback formulas and computation but what caught my interest is the components of rolling stock as well as its principles.
- All of the discussion were unforgettable and should be UN-forgettable as we are expected to embrace and uphold the knowledge we gathered in this training session. I've also notice how I became more familiar to the train itself its function and the responsibilities that we should incorporate.

Additional Training/Topic on the ff:

- OCC
- Maglev in Japan
- OSH
- Track Design
-Training regarding the use of equipment and tools.
-Something that would be advance in terms of Power supply and distribution maintenance.
-International trainings
-Railway Emergency Response
-More on management and arc flash
-Probably more on about the electrical systems and safety officer training in relation to railway.
-Anything :) masters or technical certificate related to railway
-Urban Rail Development
-aside from COSH/BLS, i also wanted to attend HIRAC trainings to further expand the learning I got during the FT Course
-Training Driving (Commercial or Non-commercial)
-Signaling Design in railway
-The other competency and training in PRI.
-philrail con po
-Automatic Fare Collection System
-Railway Cybersecurity
-Transportation-related topics po
-Technological advancements in railway engineering
-Tokyo Metro
-train driving trainings
- OCC/Managerials
- Rolling Stock Maintenance and OCC Management
- Automated Fare Collection System related training
- CTD driving latest to the locomotive
- Rolling Stock Maintenance and OCC Management
- Maintenance Course
- Passenger Management

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Prepared by:

Digitally signed by Gador Renz Jonas Hinanay

RENZ JONAS H. GADOR
Member, Monitoring and Evaluation Committee

Reviewed by:

Digitally signed by Manuel Paolo Timbas

PAOLO T. MANUEL
Vice Head, Monitoring and Evaluation Committee

Noted by:

Digitally signed by Radiaganding Israel Arroyo Date: 2023.12.18 10:09:53 +08'00'

ISRAEL A. RADIAGANDING
Chief, Training Division

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DEPARTMENT OF TRANSPORTATION
PHILIPPINE RAILWAYS INSTITUTE
Training Division

DAILY TRAINING MANAGEMENT REPORT SUMMARY

DOC CODE / REF NO.	PRI-TD-DMS-F-03-12-2024
EFFECTIVITY DATE	6 January 2023
REVISION NO.	00
PAGE NO.	Page __ of __

TYPE OF TRAINING:	BATCH/CYCLE NO.:	VENUE:	TRAINING DATE:
FUNDAMENTAL TRAINING COURSE	CYCLE 8	ZOOM/IN-PERSON PRACTICAL TRAINING	29 AUGUST - 06 DECEMBER 2023

No.	Training Section	Observation/s	Recommendation/s	Action	Remarks	Implementation Date	Acknowledged by
1	CATS	Even though we announced the submission of the trainees requirements for RO access, some of them still submitted late and incomplete	Suggest to include the RO access requirements (ID, Vaccination Card, and Student's Waiver) on the initial submission of the trainees	☑ Approve ☐ Disapprove	For next cycle of FT Course, to include the submission of ID, Vaccination Card if applicable, and Student's Waiver on the initial submission of the student trainees for RO access requirements	Next FT Course Cycle	
2	SSS	There are instances the instructors exert their efforts to hear their voices especially at the back during disussions especially in noisy environments during practical activities.	The use of portable microphones and speaker in the classroom has the advantage of disseminating the voice, allowing even trainees to hear well.	☑ Approve ☐ Disapprove	Maximize the use of available portable microphones and speaker in the classroom. Concerned supervisor to ensure the utilization of such	Next FT Course Cycle	
3	M&E Commitee	Submission of attendance form during practical activities	To submit the filled out attendance form of practical activities, or any in person training session. This is for collation of reports/forms for the PTR submission.	☑ Approve ☐ Disapprove	Concerned supervisor to ensure the submission of the accomplished attendance form of practical activities to mmotitrng ang evaluation committee	Next FT Course Cycle	
4	ROS	RO trainees opted to use their own means of transportation going to the training venue e.g. ITC	To have a waiver/undertaking that PRI is not accountable in any circumstances such as accident, incident, injury when travelling to and fro of the training venue.	☑ Approve ☐ Disapprove	To include in the submitted waiver or Undertaking Form that PRI is not accountable for any unexpected circumstances when travelling to and from the training venue using own vehicle.	Next FT Course Cycle	
5	RSEFS	No Comment	N/A	☐ Approve ☐ Disapprove	N/A		
6	IHSS	No comment	N/A	☐ Approve ☐ Disapprove	N/A		

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Prepared by:
Engr. Jonas H. Gador
Member, Monitoring and Evaluation Committee

Reviewed and Checked by:
Ma. Carolina P. Arzadon
Head, Monitoring and Evaluation Committee

Approved by:
Israel A. Radiaganding
Chief, Training Division

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Training Division

TRAINING ACTIVITY CHECKLIST

DOC. CODE / REF NO.:	PRI-TD-F-TAC-2023-12-0001-C
EFFECTIVITY DATE:	25 September 2023
REVISION NO.:	0
PAGE NO.:	of

TYPE OF TRAINING:	BATCH/CYCLE NO.:	TRAINING DATE:
Fundamental Training Course	*8*	*29 August - 07 December 2023*

PRE- TRAINING ACTIVITIES

TO - DO	RESPONSIBLE PERSONS	HARD	EMAIL	N/A	REMARKS
Coordination With ROs					
Send invitation letter to Railway Operators (ROs) and Third-Party Service Providers (TPSPs)	Coordination Commitee	☑	☑	☐	
Evaluate and received Training Application Form (TAF)	Coordination Commitee	☑	☐	☐	
Confirmation of trainees	Coordination Commitee	☐	☑	☐	
Consolidate Master Training Profile (MTP)	Coordination Commitee	☐	☑	☐	
Send Gadget Requirement Form		☐	☐	☑	
Send printed training materials / online link	Finalization Commitee	☑	☐	☐	Textbooks
Training Schedule (Trainees' Version)	Coordination Commitee	☑	☑	☐	
Conduct of Training Orientation	TD Chief	☐	☐	☐	In Person
Others as determined by Training Division Chief		☐	☐	☑	
Logistics					
Prepare Training Schedule	Coordination Committee	☑	☑	☐	
Prepare list of Training Management Team (TMT) members	Training Management Team	☐	☐	☐	google link
Prepare videos for the opening program	Technical Commitee	☐	☐	☑	
Prepare video lectures		☐	☐	☑	
Prepare Power Point Presentation (PPT)	Technical Commitee	☐	☐	☐	through shared drive
Prepare program flow	Training Materials Commitee	☐	☐	☐	google form
Prepare offline activities	Instructors	☐	☐	☑	
Send online training platform link		☐	☐	☑	
Set-up training room including tables and chairs	Technical Committe	☐	☐	☐	Done
Set-up projectors	Technical Committe	☐	☐	☐	Done
Set-up sound system	Technical Committe	☐	☐	☐	Done
Prepare ice-breakers/energizer materials	Instructors	☑	☐	☐	
Prepare pre-test/post-test (Reshuffled)	Examination Commitee	☑	☐	☐	
Prepare evaluation form link	Monitoring and Evaluation Committee	☐	☐	☐	QR code, google form
Prepare training reflection link	RDD	☐	☐	☐	QR code, google form
Prepare re-entry plan form link		☐	☐	☑	
Prepare comprehensive examination	Examination Commitee	☑	☐	☐	
Prepare printed training materials / online link	Finalization Commitee	☑	☐	☐	Textbook
Prepare training handouts link / training handouts	Finalization Commitee	☐	☐	☑	
Others as determined by Training Division Chief		☐	☐	☑	

TRAINING PROPER ACTIVITIES

TO - DO	RESPONSIBLE PERSONS	DONE	N/A	REMARKS
Conduct opening preliminaries (Day 1)	Assistant Instructor/DIC	☑	☐	
Conduct photo opportunities (PhotoOp)		☐	☑	
Conduct daily morning activities (Exercise, Three Golden Rule, Recap, & Outline)	Assistant Instructor/DIC	☑	☐	
Present video lectures		☐	☑	
Present Power Point Presentation (PPT)	Instructor	☑	☐	
Conduct pre-test and/or post-test	Examination Commitee	☑	☐	
Conduct ice-breakers/energizers	Instructor	☑	☐	
Monitor attendance of trainees	Monitoring and Evaluation Commitee	☑	☐	
Conduct training evaluation	Monitoring and Evaluation Commitee	☑	☐	
Filling-out of training reflection		☐	☑	
Filling-out of re-entry plan		☐	☑	

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PHILIPPINE RAILWAYS INSTITUTE Training Division	DOC. CODE / REF. NO.:	PRI-TD-F-TAC-2023-12-0001-C
	EFFECTIVITY DATE:	25 September 2023
	REVISION NO.:	0
TRAINING ACTIVITY CHECKLIST	PAGE NO.:	of

TYPE OF TRAINING:	BATCH/CYCLE NO.:	TRAINING DATE:
Fundamental Training Course	6	28 August - 07 December 2023

Conduct of comprehensive examination	Examination Commitee	☑	☐	
Accomplishment of Daily Training Management Report (DTMR)	Assistant Instructor/DIC	☑	☐	
Presence of the Training Management Team (TMT) members		☐	☑	

POST TRAINING ACTIVITIES

TO - DO	RESPONSIBLE PERSONS	DONE	N/A	REMARKS
Letter/Memo for the schedule of comprehensive examination		☐	☑	
Post Training Report	Monitoring and Evaluation Commitee	☑	☐	
Attachment for the Post Training Report				
List of Official Trainees	Coordination Commitee	☑	☐	
List of Endorsed Trainees for Comprehensive Examination	Monitoring and Evaluation Commitee	☑	☐	
Monthly Progress Report		☐	☑	
Weekly Progress Report		☐	☑	
Daily Training Management Report	Assistant Instructor/DIC	☑	☐	
Daily Training Management Report Summary	Monitoring and Evaluation Commitee	☑	☐	
Training Program	Training Materials Commitee	☑	☐	
Training Reflection		☐	☑	
Training Activity Checklist		☑	☐	
Pre/Post Test Results	Monitoring and Evaluation Commitee	☑	☐	
Training Evaluation Reports	Monitoring and Evaluation Commitee	☑	☐	
Re-Entry Action Plans		☐	☑	
Comprehensive Examination Results Summary	Examination Commitee	☑	☐	

OBSERVATIONS

PREPARED BY:	REVIEWED BY:
Ma. Carolina P. Alzadon Head, Monitoring and Evaluation Commitee Signature over Printed Name	Israel A. Radiaganding Chief, Training Division Signature over Printed Name

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Summary of Fundamental Training Course Cycle____

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DEPARTMENT OF TRANSPORTATION **PHILIPPINE RAILWAYS INSTITUTE** Training Division **LIST OF OFFICIAL TRAINEES**	DOC. CODE / REF NO.:	PRI-TD-F-LOT-YYYY-MM-NNNN-C
	EFFECTIVITY DATE:	16 August 2024
	REVISION NO.:	01
	PAGE NO.:	Page __ of __

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RT, FT, CDT, SMT	NUMBER	*ORGANIZATION:* NAME OF ORGANIZATION	DAY MONTH YEAR

No.	Name	Trainee Code	Competency Undertaken	Position	Years in Service	Educational Attainment	Email Address	Contact No.

--NOTHING ELSE FOLLOWS--

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Name
Member, Coordination Committee

Reviewed and Checked by:

Name
Head, Coordination Committee

Approved by:

Name
Chief, Training Division

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DEPARTMENT OF TRANSPORTATION **PHILIPPINE RAILWAYS INSTITUTE** Training Division **LIST OF DEFERRED APPLICANTS**	DOC. CODE / REF NO.:	PRI-TD-F-LDA-YYYY-MM-NNNN-C
	EFFECTIVITY DATE:	20 August 2024
	REVISION NO.:	00
	PAGE NO.:	Page __ of __

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TYPE OF TRAINING: **RT, FT, CDT, SMT**	*BATCH NO.:* **NUMBER**	*ORGANIZATION:* **NAME OF ORGANIZATION**	*TRAINING DATE:* **DAY MONTH YEAR**

No.	Name	Competency Undertaken	Date		Reasons	Remarks
			Submitted	Reviewed		

DEPARTMENT OF TRANSPORTATION
PHILIPPINE RAILWAYS INSTITUTE
Training Division

LIST OF TRAINEES ENDORSED FOR COMPREHENSIVE EXAMINATION

DOC. CODE / REF NO.:	PRI-TD-F-LCT-YYYY-MM-NNNN-C
EFFECTIVITY DATE:	16 August 2024
REVISION NO.:	01
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RT, FT, CDT, SMT | NUMBER | *ORGANIZATION:* NAME OF ORGANIZATION | DAY MONTH YEAR

No.	Name	Trainee Code	Competency Undertaken	Position	Years in Service	Educational Attainment	Email Address	Contact No.

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Name
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Name
Head, Coordination Committee

Approved by:

Name
Chief, Training Division

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TRAINEE MONITORING SHEET

DOC. CODE / REF NO.:	PRI-TD-F-TM-YYYY-MM-NNNN-C
EFFECTIVITY DATE:	16 August 2024
REVISION NO.:	0
PAGE NO.:	Page __ of __

TYPE OF TRAINING:	*CYCLE NO.:*		*DATE ACCOMPLISHED:*

NO.	NAME	TRAINEE CODE	COMPETENCY UNDERTAKEN	SUMMARY OF ATTENDANCE			2ND LEVEL EVALUATION RESULTS		REMARKS
				NUMBER OF HOURS PRESENT	NUMBER OF HOURS ABSENT	PERCENTAGE OF ATTENDANCE	PRE-TEST SCORE	POST TEST SCORE	

DEPARTMENT OF TRANSPORTATION
PHILIPPINE RAILWAYS INSTITUTE
Training Division

TRAINING ATTENDANCE FORM

DOC. CODE / REF NO.:	PRI-TD-F-TA-YYYY-MM-0000-C
EFFECTIVITY DATE:	16 August 2024
REVISION NO.:	01
PAGE NO.:	Page __ of __

TYPE OF TRAINING: | BATCH/CYCLE NO.: | TRAINING PERIOD | COMPETENCY/MODULE:

No.	Name	Trainee Code	Organization																Remarks
				Time In	Time Out	Signature	Time In	Time Out	Signature	Time In	Time Out	Signature	Time In	Time Out	Signature	Time In	Time Out	Signature	

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Name
Head, Monitoring and Evaluation Committee

Approved by:

Name
Chief, Training Division

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DAILY TRAINING MANAGEMENT REPORT

DOC. CODE / REF NO.:	PRI-TD-F-DTR-YYYY-MM-0000-C
EFFECTIVITY DATE:	16 August 2024
REVISION NO.:	01
PAGE NO.:	Page __ of __

TYPE OF TRAINING:	*BATCH/CYCLE NO.:*	*VENUE:*	*TRAINING DATE:*

Duration	Time		Activity / Subject (Topic)	Instructor / In-charge	Trainees' Questions and Sharing
	Start	End			
			DAY 1 - COMPETENCY/MODULE		
			DAY 2 - COMPETENCY/MODULE		
			DAY 3 - COMPETENCY/MODULE		

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DEPARTMENT OF TRANSPORTATION PHILIPPINE RAILWAYS INSTITUTE Training Division **DAILY TRAINING MANAGEMENT REPORT**	DOC. CODE / REF NO.:	PRI-TD-F-DTR-YYYY-MM-0000-C
	EFFECTIVITY DATE:	16 August 2024
	REVISION NO.:	01
	PAGE NO.:	Page __ of __

DAY 4 - COMPETENCY/MODULE					

DAY 5 - COMPETENCY/MODULE					

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Name
Position

Reviewed and Checked by:

Name
Vice Head, Monitoring and Evaluation Committee

Approved by:

Name
Chief, Training Division

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DAILY TRAINING MANAGEMENT REPORT SUMMARY

DOC. CODE / REF NO.:	PRI-TD-F-TMS-YYYY-MM-0000-C
EFFECTIVITY DATE:	16 August 2023
REVISION NO.:	01
PAGE NO.:	Page 1 of 1

TYPE OF TRAINING:	BATCH/CYCLE NO.:	VENUE:	TRAINING DATE:

No.	Training Section	Observation/s	Recommendation/s	Action		Remarks	Implementation Date	Acknowledged by
				☐	Approve			
				☐	Disapprove			
				☐	Approve			
				☐	Disapprove			
				☐	Approve			
				☐	Disapprove			
				☐	Approve			
				☐	Disapprove			

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Head, Monitoring and Evaluation Committee

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TRAINING ACTIVITY CHECKLIST

DOC. CODE / REF NO.	PRI-TD-F-TAC-YYYY-MM-0000-C
EFFECTIVITY DATE:	16 August 2024
REVISION NO.:	1
PAGE NO.:	of

TYPE OF TRAINING: | *BATCH/CYCLE NO.:* | *TRAINING DATE:*

PRE- TRAINING ACTIVITIES

TO - DO	RESPONSIBLE PERSONS	HARD COPY	EMAIL	N/A	REMARKS
Coordination With ROs					
Send invitation letter to Railway Operators (ROs) and Third-Party Service Providers (TPSPs)		☐	☐	☐	
Evaluate and receive Training Application Form (TAF)		☐	☐	☐	
Confirmation of trainees		☐	☐	☐	
Consolidate Master Training Profile (MTP)		☐	☐	☐	
Send Gadget Requirement Form		☐	☐	☐	
Send printed training materials / online link		☐	☐	☐	
Training Schedule (Trainees' Version)		☐	☐	☐	
Conduct of Training Orientation		☐	☐	☐	
Others as determined by Training Division Chief		☐	☐	☐	
Logistics					
Prepare Training Schedule		☐	☐	☐	
Prepare list of Training Management Team (TMT) members		☐	☐	☐	
Prepare videos for the opening program		☐	☐	☐	
Prepare video lectures		☐	☐	☐	
Prepare Power Point Presentation (PPT)		☐	☐	☐	
Prepare program flow		☐	☐	☐	
Prepare offline activities		☐	☐	☐	
Send online training platform link		☐	☐	☐	
Set-up training room including tables and chairs		☐	☐	☐	
Set-up projectors		☐	☐	☐	
Set-up sound system		☐	☐	☐	
Prepare ice-breakers/energizer materials		☐	☐	☐	
Prepare pre-test/post-test (Reshuffled)		☐	☐	☐	
Prepare evaluation form link		☐	☐	☐	
Prepare training reflection link		☐	☐	☐	
Prepare re-entry plan form link		☐	☐	☐	
Prepare comprehensive examination		☐	☐	☐	
Prepare printed training materials / online link		☐	☐	☐	
Prepare training handouts link / training handouts		☐	☐	☐	
Others as determined by Training Division Chief		☐	☐	☐	

TRAINING PROPER ACTIVITIES

TO - DO	RESPONSIBLE PERSONS	DONE	N/A	REMARKS
Conduct opening preliminaries (Day 1)		☐	☐	
Conduct photo opportunities (PhotoOp)		☐	☐	
Conduct daily morning activities (Exercise, Three Golden Rule, Recap, & Outline)		☐	☐	
Present video lectures		☐	☐	
Present Power Point Presentation (PPT)		☐	☐	
Conduct pre-test and/or post-test		☐	☐	
Conduct ice-breakers/energizers		☐	☐	
Monitor attendance of trainees		☐	☐	
Conduct training evaluation		☐	☐	
Filling-out of training reflection		☐	☐	
Filling-out of re-entry plan		☐	☐	
Conduct of comprehensive examination		☐	☐	
Accomplishment of Daily Training Management Report (DTMR)		☐	☐	
Presence of the Training Management Team (TMT) members		☐	☐	

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TRAINING ACTIVITY CHECKLIST

DOC. CODE / REF NO.	PRI-TD-F-TAC-YYYY-MM-0000-C
EFFECTIVITY DATE:	16 August 2024
REVISION NO.:	1
PAGE NO.:	of

POST TRAINING ACTIVITIES

TO - DO	RESPONSIBLE PERSONS	DONE	N/A	REMARKS
Letter/Memo for the schedule of comprehensive examination		☐	☐	
Post Training Report		☐	☐	
Turnover of LTT Duties and Responsibilities		☐	☐	
Attachment for the Post Training Report				
List of Official Trainees		☐	☐	
List of Endorsed Trainees for Comprehensive Examination		☐	☐	
Monthly Progress Report		☐	☐	
Weekly Progress Report		☐	☐	
Daily Training Management Report		☐	☐	
Daily Training Management Report Summary		☐	☐	
Training Program		☐	☐	
Training Reflection		☐	☐	
Training Activity Checklist		☐	☐	
Pre/Post Test Results		☐	☐	
Training Evaluation Reports		☐	☐	
Re-Entry Action Plans		☐	☐	
Comprehensive Examination Results Summary		☐	☐	

OBSERVATIONS

PREPARED BY:	REVIEWED BY:
Name Vice Head, Monitoring and Evaluation Committee Signature over Printed Name	**Name** Chief Training Division Signature over Printed Name

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DEPARTMENT OF TRANSPORTATION **PHILIPPINE RAILWAYS INSTITUTE** Training Division **TRAINING PHOTOS**	DOC. CODE / REF NO.:	PRI-TD-F-TPH-YYYY-MM-NNNN-C
	EFFECTIVITY DATE:	20 August 2024
	REVISION NO.:	01
	PAGE NO.:	Page __ of __

TYPE OF TRAINING:	*BATCH/CYCLE NO.:*	*COMPETENCY:*	*TRAINING DATE:*
RT, FT, etc.	**XX**	**SIGNALING AND COMMUNICATIONS MAINTENANCE, etc.**	**MM DD, YYYY**

VENUE:
List all Training Venues here

Attach photos here complete with caption.

--NOTHING ELSE FOLLOWS--

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Name Position	**Name** Position	**Name** Chief, Training Division

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SUMMARY OF PRE AND POST TEST RESULTS

DOC. CODE / REF NO.:	PRI-TD-F-RPR-YYYY-MM-000-C
EFFECTIVITY DATE:	16 August 2024
REVISION NO.:	0
PAGE NO.:	Page __ of __

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TYPE OF TRAINING:	BATCH NO.:	VENUE:	TRAINING DATE:

NO.	NAME	TRAINEE CODE	ORGANIZATION	DIVISION / SECTION	COMPETENCY UNDERTAKEN	CORE		DEPARTMENTAL				SPECIALIZED					
								OPERATIONS		MAINTENANCE		FTM		PM		CTD	
						PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST	PRE-TEST	POST-TEST
BATCH AVERAGE																	

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Prepared by:

Name
Head, Monitoring and Evaluation Committee

Reviewed and Recommended by:

Name
Chief, Training Division

Approved by:

Anneli R. Lontoc, CESO I
Undersecretary and OIC-Executive Director

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COMPETENCY PRE AND POST TEST RESULTS

DOC. CODE / REF NO.:	PRI-TD-F-CPP-YYYY-MM-0000-C
EFFECTIVITY DATE:	16 August 2024
REVISION NO.:	0
PAGE NO.:	Page __ of __

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TYPE OF TRAINING:	*BATCH NO.:*	*VENUE:*	*TRAINING DATE:*	*REPORT DATE:*
REFRESHER TRAINING				

NO.	*NAME*	*TRAINEE CODE*	*ORGANIZATION*	*DIVISION / SECTION*	*COMPETENCY UNDERTAKEN*	*COMPETENCY*		*REMARKS*
						PRE-TEST	*POST-TEST*	

DEPARTMENT OF TRANSPORTATION
PHILIPPINE RAILWAYS INSTITUTE
Training Division

TRAINING EVALUATION REPORT SUMMARY

DOC. CODE / REF NO.:	PRI-TD-F-TER-YYYY-MM-XXXX-C
EFFECTIVITY DATE:	15 November 2024
REVISION NO.:	01
PAGE NO.:	Page __ of __

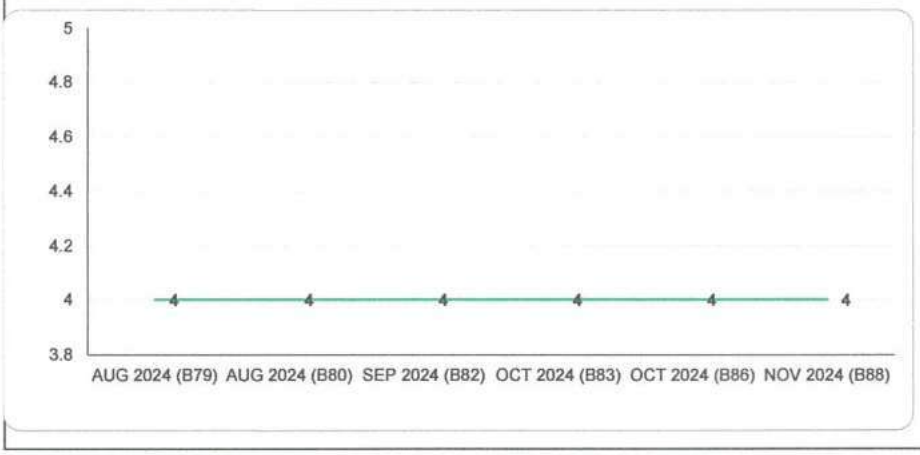
THIS SECTION IS FOR PRI USE ONLY			
TYPE OF TRAINING:	*BATCH NO.:*	*TRAINING DATE:*	*NUMBER OF RESPONDENTS:*

EVALUATION SCORES					
No.	Criteria	Present Rating	Previous Rating	Increase / Decrease	Remarks
1	The training orientation was provided to the trainees prior to the start of the training.				
2	The objectives of the training were clearly defined and met.				
3	The topics discussed were relevant and will be useful to me and to my work upon returning to my company.				
4	The training flow was organized and easy to understand.				
5	The training duration was sufficient.				
6	The formative quizzes were helpful to ensure active participation during the training.				
7	The activities were helpful to ensure active participation during the training.				
8	The PRI Learning Management System (LMS) is adequate and easy to use. (For online training only)				
9	The time duration for the Question and Answer Session was sufficient. (For online training only)				
10	The participation and interaction of trainees were encouraged by the instructors during the Question and Answer Session. (For online training only)				
11	The Zoom application is easy to use. (For online training only)				
12	The instructors were well-groomed and well-dressed.				
13	The instructors were able to engage the trainees' active participation.				
14	The instructors can be heard clearly.				
15	The instructors were knowledgeable about the topics discussed and were able to answer questions from the trainees.				
16	The instructors' discussions and explanations were easy to understand.				
17	The instructors were able to finish the discussion based on the schedule.				
18	The presentations contain necessary information and are easy to understand.				
19	The training handouts were available and used during the training.				
20	The training handouts distributed were helpful in my learning during the training.				
21	The PRI personnel respond to issues raised in a timely manner. (For online training only)				
22	The PRI personnel respond to questions appropriately and politely. (For online training only)				
23	The PRI personnel monitor and continuously inform trainees performance. (For online training only)				
	General Average				

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	DEPARTMENT OF TRANSPORTATION **PHILIPPINE RAILWAYS INSTITUTE** Training Division **TRAINING EVALUATION REPORT SUMMARY**	DOC. CODE / REF NO.:	PRI-TD-F-TER-YYYY-MM-XXXX-C
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TRAINING EVALUATION RATING TRENDS



COMMENTS ON THE CONDUCT OF THE TRAINING

Conduct of Training:

Instructors:

Training Materials:

Technical Support/Assistance: ***(For online training only, DO NOT answer if not applicable)***

Other Comments:

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Prepared by:

Name
Member, Monitoring and Evaluation Committee

Reviewed by:

Name
Head, Monitoring and Evaluation Committee

Noted by:

Name
Chief, Training Division

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