



Republic of the Philippines
Department of Transportation
PHILIPPINE RAILWAYS INSTITUTE



PRI Office Order No. 10, s. 2023

TO : ALL CONCERNED PERSONNEL OF THE PHILIPPINE RAILWAYS INSTITUTE (PRI)

FROM : UNDERSECRETARY AND OFFICER-IN-CHARGE, PRI

SUBJECT : AN ORDER REPEALING PRI OFFICE ORDER NO. 12, s. 2022 AND RECONSTITUTING THE TRAINING MANAGEMENT COMMITTEES

DATE : 14 FEBRUARY 2023

In view of the personnel movement and the increasing need to streamline the processes of the PRI relative to the conduct of its training courses, there is a need to revisit the Committee membership, thereby repealing PRI Office Order No. 12, s. 2022 to reflect the following revisions:

Overall Supervision	Chief Transportation Development Officer, TD
I. TM Committee - spearhead the designing, development, production, and distribution of all approved training materials to be used in the FT Course	<i>Head:</i> Engineer IV, TD-RSEFS <i>Vice Head:</i> Supervising Transportation Development Officer, TD-SSS
<u>Finalization Committee</u> a. finalizes all training materials in terms of formatting; b. prepares said materials for printing, binding, and distribution; and c. distributes/delivers the training materials to respective railway operators.	<i>Head:</i> Engineer IV, RSEFS <i>Vice Head:</i> Training Specialist, TD-SSS (Safety) <i>Members:</i> 1. Training Specialist, TD-SSS (Safety) 2. Engineer II, TD-RSEFS (Power Supply) 3. Senior Transportation Development Officer, TD-SSS (Safety) 4. Senior Transportation Development Officer, TD-ROS (Train Operation)
Examination Committee	<i>Head:</i> Training Specialist III, TD-CATS

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<ul style="list-style-type: none"> a. reviews instructor's questions; b. checks if the questions included in the examination sets were taught by the instructors or included in the training materials; c. manages the question bank; d. creates the table of specifications, pre/post tests, and examination sets; e. provides the answer keys; f. schedules examinations; g. reviews the trainee's application and eligibility to take the CE; h. prints and seals the final copies; i. administers the written and practical CE, and j. checks whether the approved competency assessment tools for the practical CE were used. 	<p><i>Vice Head:</i> Training Specialist III, TD-RSEFS</p> <p><i>Members:</i></p> <ol style="list-style-type: none"> 1. Training Specialist III, RDD-IHSS 2. Transportation Development Officer II, RDD-IHSS 3. Engineer III, TD-RSEFS 4. Engineer III, TD-RSEFS 5. Transportation Development Officer I, TD-SSS 6. Transportation Development Officer II, TD-SSS 7. Engineer II, TD-CATS 8. Training Specialist III, TD-ROS 9. Senior Transportation Development Officer, TD-ROS 10. Transportation Development Officer II, TD-ROS
<p>II. TPI Committee</p> <ul style="list-style-type: none"> - responsible for all relevant activities pertaining to the implementation of the FT Course 	<p><i>Head:</i> Supervising Transportation Development Officer, TD-ROS</p> <p><i>Vice Head:</i> Supervising Transportation Development Officer, TD-SSS</p>
<p><u>Assessment Committee</u></p> <ul style="list-style-type: none"> a. checks the written Comprehensive Examination's (CE) Answer Sheets in relation to the Answer Key; b. consolidates the results of the practical CE; c. drafts the summary results of the CE, including the Lists of Successful and Unsuccessful Trainees; d. analyzes the items and data gathered from the written CE; and e. draft reports relative to the item and data analysis from the written CE. 	<p><i>Head:</i> Chief Transportation Regulation Officer, CAD</p> <p><i>Vice Head:</i> Training Specialist IV, RDD-IHSS</p> <p><i>Members:</i></p> <ol style="list-style-type: none"> 1. Attorney IV, CAD 2. Attorney III, CAD 3. Senior Transportation Regulation Officer, CAD 4. Transportation Development Officer II, CAD 5. Training Specialist III, RDD-IHSS 6. Information Systems Analyst II, RDD-PRS 7. Transportation Development Officer II, RDD-PRS
<p><u>Technical Committee</u></p> <ul style="list-style-type: none"> a. ensures that the (1) PPT presentations, video lectures, 	<p><i>Head:</i> Supervising Transportation Development Officer, TD-SSS</p> <p><i>Vice Head:</i> Engineer III, TD-RSEFS</p>

<p>banners/posters, flyers, photo-visual materials/presentation, and other online resources are available; (2) ensures that the online training platform is working; (3) back-up arrangements are available in case the online training platform is not working; and (4) training room and facilities and equipment are ready in case of face-to-face sessions</p>	<p>(Signaling and Communications)</p> <p><i>Members:</i></p> <ol style="list-style-type: none"> 1. Engineer III, TD-RSEFS (Power Supply) 2. Engineer II, TD-RSEFS (Signaling and Communications) 3. Senior Transportation Development Officer, RDD-PRS 4. Senior Transportation Development Officer, TD-SSS 5. Senior Transportation Development Officer, TD-ROS 6. Transportation Development Officer II, TD-ROS
<p><u>Coordination Committee</u></p> <ol style="list-style-type: none"> a. reviews the completeness and correctness of Training Application Form (TAF); b. reviews the trainee's qualifications and eligibility to undergo the FT Course, and, if needed; c. coordinates with ROs and/or applicants for correction and/or proper accomplishment of the TAFs; d. coordinates with the trainees for the submission of requirements and activities; e. coordinates with the ROs on access to necessary facilities, tools, and equipment, including Personal Protective Equipment (PPE), in case of practical training and CE; f. prepares the Master Training Profile and official Batch List; and g. provides trainee code. 	<p><i>Head:</i> Training Specialist III, TD-ROS</p> <p><i>Vice Head:</i> Training Specialist III, TD-CATS</p> <p><i>Members:</i></p> <ol style="list-style-type: none"> 1. Transportation Development Officer II, TD-ROS 2. Transportation Development Officer I, TD-ROS 3. Training Specialist III, TD-RSEFS 4. Transportation Development Officer II - TD-SSS 5. Senior Transportation Regulation Officer, CAD 6. Information Systems Analyst II, RDD-PRS 7. Chief Transportation Development Officer, TD
<p><u>Monitoring and Evaluation Committee</u></p> <ol style="list-style-type: none"> a. responsible for the actual operations; and b. monitors the (1) trainees' performance, (2) trainees' 	<p><i>Head:</i> Supervising Transportation Development Officer, TD-ROS</p> <p><i>Vice Head:</i> Engineer III - TD-RSEFS</p> <p><i>Members:</i></p> <ol style="list-style-type: none"> 1. Engineer II, TD-RSEFS 2. Sr. Transportation Development

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<p>attendance, (3) trainees' submission of requirements, and (4) training course schedule.</p> <p>c. Responsible for the Pre/Post test and Training Evaluation results</p> <p>d. Submit training reports after the duration of the PRI training courses</p>	<p>Officer, TD-SSS</p> <p>3. Engineer II, TD-CATS</p> <p>4. Transportation Development Officer, TD-ROS</p> <p>5. Transportation Development Officer II, TD-SSS</p> <p>6. Sr. Transportation Development Officer, TD-ROS</p> <p>7. Engineer III, TD-RSEFS</p> <p>8. Engineer III, TD-CATS</p> <p>9. Transportation Development Officer II, TD-ROS</p>
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The above-mentioned personnel shall discharge the duties and responsibilities attached to their respective designations pursuant to this Order, in addition to their existing duties and responsibilities in the PRI. Further, the previous Certification and Evaluation Committee shall now be the Assessment, and the Monitoring Committee is now the Monitoring and Evaluation Committee.

This Order takes effect immediately and repeals all other Office Orders/issuances inconsistent herewith.


ANNELI R. LONTOC, CESO I
Undersecretary, DOTr and
OIC-Executive Director, PRI





Republic of the Philippines
Department of Transportation
PHILIPPINE RAILWAYS INSTITUTE



PRI OFFICE ORDER NO. 12, s. 2022

TO : ALL PERSONNEL OF THE PHILIPPINE RAILWAYS INSTITUTE (PRI)

FROM : UNDERSECRETARY AND OFFICER-IN-CHARGE, PRI

SUBJECT : AN ORDER AMENDING PRI OFFICE ORDER NO. 4, s. 2022, AS REGARDS THE COMPOSITION OF THE TRAINING MANAGEMENT COMMITTEES - FUNDAMENTAL TRAINING COURSE

DATE : 27 JULY 2022

In view of the personnel movement and the increasing need to streamline the processes of the PRI relative to the conduct of its training courses, there is a need to revise PRI Office Order No. 4, s. 2022 to reflect revisions on Committee membership, as follows:

Overall Supervision	Israel A. Radiaganding
I. TM Committee - spearhead the designing, development, production, and distribution of all approved training materials to be used in the FT Course	<i>Head:</i> Bailey John E. Bandiola <i>Vice Head:</i> Kimjay M. Lamar
<u>Finalization Committee</u> a. finalizes all training materials in terms of formatting; b. prepares said materials for printing, binding, and distribution; and c. distributes/delivers the training materials to respective railway operators.	<i>Head:</i> Bailey John E. Bandiola <i>Vice Head:</i> James Kebi D. Ledesma <i>Members:</i> 1. Leo B. Austria 2. John Melchor C. Montes 3. Rhodolph C. Nullar 4. Darwin E. Discaya
<u>Examination Committee</u> a. reviews the trainee's application and eligibility to take the CE; b. manages the question bank; c. creates the examination sets; d. checks if the questions included in the examination sets were taught by the instructors or included in the training materials; e. provides the Answer Keys; f. prints and seals the final copies; g. administers the written CE, and h. checks whether the approved competency assessment tools for the practical CE were used.	<i>Head:</i> Kimjay M. Lamar <i>Vice Head:</i> Jomahc Aquiline E. Lagasca <i>Members:</i> 1. Eric B. Apellido 2. Mariol Miguel M. Bactad 3. Bailey John E. Bandiola 4. Elgin M. Geradela, Jr. 5. Eisen Lowell A. Goco 6. Kerby M. Gonzaga 7. Alvin P. Jamora 8. Lex Jeremiah G. Romero 9. Marienel M. Visaya 10. Agustin B. Soriano Jr.



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<p>II. TPI Committee</p> <ul style="list-style-type: none"> - responsible for all relevant activities pertaining to the implementation of the FT Course 	<p><i>Head:</i> Maria Carolina P. Arzadon <i>Vice Head:</i> Luisito DG. Apacible</p>
<p><u>Evaluation and Certification Committee</u></p> <ul style="list-style-type: none"> a. checks the written Comprehensive Examination's (CE) Answer Sheets in relation to the Answer Key; b. consolidates the results of the practical CE; c. drafts of summary of the trainees' performance in the formative assessments, pre/post-tests, and the CE, including the Lists of Successful and Unsuccessful Trainees; and d. summarizes and analyzes the training evaluation results. 	<p><i>Head:</i> Princess May M. Butron-Necesito <i>Vice Head:</i> Ryan Christopher V. Manzano</p> <p><i>Members:</i></p> <ol style="list-style-type: none"> 1. John Marth V. Alata 2. Ana Katrina A. Carlota 3. Kert John S. Garcia 4. John Rey M. Legaspi 5. Paolo T. Manuel 6. Julian Marc A. Makilan 7. Christian L. Matignas
<p><u>Technical Committee</u></p> <ul style="list-style-type: none"> a. ensures that the (1) PPT presentations, video lectures, banners/posters, flyers, photo-visual materials/ presentation, and other online resources are available; (2) ensures that the online training platform is working; (3) back-up arrangements are available in case the online training platform is not working; and (4) training room and facilities and equipment are ready in case of face-to-face sessions 	<p><i>Head:</i> Luisito DG. Apacible <i>Vice Head:</i> Leo Chris M. Mateo</p> <p><i>Members:</i></p> <ol style="list-style-type: none"> 1. Kelvin L. Lapidario 2. Jose Noel G. Florendo 3. Renlay B. Concha 4. Rhodolph C. Nullar 5. Darwin E. Discaya 6. Kert John S. Garcia 7. COS Personnel
<p><u>Coordination Committee</u></p> <ul style="list-style-type: none"> a. reviews the completeness and correctness of Training Application Form (TAF); b. reviews the trainee's qualifications and eligibility to undergo the FT Course, and, if needed; c. coordinates with ROs and/or applicants for correction and/or proper accomplishment of the TAFs; d. coordinates with the trainees for the submission of requirements and activities; e. coordinates with the ROs on access to necessary facilities, tools, and equipment, including Personal Protective Equipment (PPE), in case of practical training and CE; f. prepares the Master Training Profile and official Batch List; and g. provides trainee code. 	<p><i>Head:</i> Abel C. Trinidad <i>Vice Head:</i> Rosella C. Algado</p> <p><i>Members:</i></p> <ol style="list-style-type: none"> 1. Karen B. Bitao 2. Ezekiel A. Gonzales 3. Renalyn C. Guba 4. Israel A. Radiaganding

<div>Monitoring Committee</div> <div><div>a. responsible for the actual operations; and</div><div>b. monitors the (1) trainees' performance, (2) trainees' attendance, (3) trainees' submission of requirements, and (4) training course schedule.</div></div>	<div>Head: Carolina P. Arzadon</div> <div>Vice Head: Kelvin L. Lapidario</div> <div>Members:</div> <div><div>1. Francis Bien M. Gonzales</div><div>2. John Melvin M. Villaflor</div><div>3. Miguel Mariol Bactad</div><div>4. Elgin M. Geradela, Jr.</div><div>5. John Kert S. Garcia</div></div>
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The above-mentioned personnel shall discharge the duties and responsibilities attached to their respective designations pursuant to this Order, in addition to their existing duties and responsibilities in the PRI.

This Order takes effect immediately and supersedes all other Office Orders/issuances inconsistent herewith.


ANNEL R. LONTOC, CESO I
