



Republic of the Philippines  
Department of Transportation  
**PHILIPPINE RAILWAYS INSTITUTE**



**PRI Office Order No. 6, series of 2022**

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Signature:

**TO : ALL CONCERNED PRI PERSONNEL**

**FROM : UNDERSECRETARY AND OFFICER-IN-CHARGE OF THE PHILIPPINE RAILWAYS INSTITUTE**

**SUBJECT : INSTRUCTORS' PERFORMANCE EVALUATION COMMITTEE**

**DATE : 17 MAY 2022**

Pursuant to the signed Philippine Railways Institute (PRI) Office Order No. 5, series of 2022, otherwise known as the "Guidelines for the Evaluation of Instructors' Performance in the Preparation for and Conduct of the Training Courses of the PRI", an Instructors' Performance Evaluation (IPE) Committee is hereby established. The said committee, whose main function is the regular conduct of the evaluation for current and upcoming instructors of the PRI, shall be comprised of the following, with their respective functions:

- a. Committee Head – to supervise and facilitate the proper utilization of the IPE methods and tools and the recommendation of the committee members.
- b. TD Representatives – to provide technical expertise and determine the competency of the Instructor under evaluation to teach the subject/topic.
- c. CAD Representative – to provide secondary insight to the committee as a member outside of the TD.
- d. RDD Representatives – to evaluate the Instructors on their adherence to the core values that the PRI teaches its trainees, as the Instructors are expected to be the prime examples of the knowledge and values that the PRI imparts in its training.
- e. AFS Representative – to maintain the requirements, documents, and records and shall serve as the secretariat during the evaluation.

Consequently, the following personnel are hereby designated as Committee Head and Members, respectively:

Designation	Division/Section	Name of Personnel
Head	AFS	Marconelle G. Esguerra
Members	CAD	Princess May M. Butron-Necesito
	TD	Israel A. Radiaganding
	RDD / TD - CATS	Kimjay M. Lamar
	TD-ROS	Ma. Carolina P. Arzadon
	TD-SSS	Luisito DG. Apacible
	TD-RSEFS	Bailey John E. Bandiola

	RDD-PRS	Cesar Anthony A. Aben
	RDD-IHSS	Ryan Christopher V. Manzano
Secretariat	AFS	Marion R. Agner

The above-mentioned personnel shall discharge the duties and responsibilities attached to their respective designations pursuant to this Order, in addition to their existing duties and responsibilities in the PRI.

In order to maintain confidentiality, impartiality, and transparency, all members of the IPE Committee shall be evaluated in the classroom and/or online observation, announced or unannounced, and on a semi-annual panel using the methods and tools outlined pursuant to PRI Office Order No 5, s. 2022. Any IPE Committee member who is subject to evaluation shall be temporarily removed from the same and shall not be allowed to rate his/her own performance. In addition, if the IPE Committee deems it appropriate, a third-party entity may be tapped to separately intervene and conduct its own evaluation, providing additional insights and perspective to the IPE Committee from outside of the PRI.

Except for the foregoing additions, all other provisions of PRI Office Order No. 5, s. 2022 shall remain unchanged.

This Order shall take effect immediately.

  
ANNELI R. LONTOC, CESO I  
